



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	12	Year 2020		Day 30	Month 11	Year 2021

Section A Reference and administration details

Charity name

Lordsfield Swimming Club

Other names charity is known by

Registered charity number (if any)

1156811

Charity's principal address

15 Station Road, Overton
 Basingstoke
 Hampshire
Postcode RG25 3DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tania Bridge	Treasurer		
2	Nicola Green			
3	Martin Lebentz			
4	Lauren McCann			
5	Linda Parker			
6	Jonathan Pritchard			
7	Janice Stott	Chair of Trustees		
8	Janella Thow	Secretary		
9	Alan Tombs			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

ASSOCIATION CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

ELECTED BY THE MEMBERS

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

- **Governance Structure:**
Trustees' Committee:
 - Core Trustees Committee: decisions on Future Strategies for the development of membership & and upgrading the facilities.**Management Committee:**
 Operational Sub-Committee: day to day running of the pool. Consisting of:
 - Finance
 - Membership
 - Volunteers
 - Fundraising
 - Communications
 - Admin (insurance, GDPR, etc.)**Plant Operators Committee:**
 Plant Operations Strategy Sub-Committee
- The swimming pool and the surrounding facilities have now been designated a Community Asset by Basingstoke and Deane Borough Council.
- Due to Covid 19 and Government restrictions and following advice from SwimEngland, the pool opened initially for lane swimming only to its adult Club Members in June 2021. This was trialled for 2 weeks.
- Then family 'Bubbles' sessions were introduced, though these were not as successful as had been hoped.

- The Covid officer completed a Covid Risk Assessment which was distributed to volunteers.
- Bather load was restricted and the following Covid measures were introduced for the rest of the season:
 - Covid rules displayed.
 - Hand sanitizers provided.
 - Changing rooms closed.
 - 1 toilet kept open for emergencies.
 - Spectators encouraged to keep the required distance from each other.
 - Volunteers sanitized touch points, including the toilet, chairs and railings.
- The pool opened for social swimming in July.
- The emergency procedures are the same as the school's to ensure clarity for the children.
- Emergency Procedures will be practised with the children at different times over the season.
- There are the following policies in place:
 - Safeguarding,
 - Complaints,
 - Photography
 - Reserves Policy.
 - Code of Conduct
 - Data Protection
 - Health and Safety (including Lone Worker.)
 - Volunteers
- All trained volunteers and some Trustees are DBS checked.
- All trustees give of their time voluntarily and receive neither benefits nor remuneration

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of Community participation in healthy recreation by the provision of facilities for swimming, including the teaching of swimming skills and water safety.

The Club is open to all children and teenagers, living in the parish of school age, as well as any child attending an educational establishment (school, playgroup, nursery, etc.) based in the village.

Swimming and Aqua Aerobics have been extended, at specific times, to adults and young adults. Our youngest swimmers have been under 1 year old and our eldest swimmer is over 90.

Though constraints have been set into the Lease by the school, re times of usage, the Trustees are hoping to extend and develop the use of the pool within the allocated time so that other groups and societies can benefit from the Community Pool.

1. Lordsfield SC runs a swimming club for the community where:

- Children learn to swim and practise their learned water skills.
- Children engage in a healthy, lifelong and potentially lifesaving activity.
- Children learn social skills, interaction with their peers and older members of the Club.
- Children learn water skills which keep them safe.
- Children learn to be adventurous in a safe environment.
- Children become more involved with the club through fundraising, where they can use their own initiative.
- Young adults become involved by training in First Aid and shadowing Pool Rescuers.
- Other youth societies/clubs use the club to gain further qualifications – i.e. Duke of Edinburgh Award, Water Skill badges, etc.
- Lane Swimming is provided for adults and young adults.
- Early morning Lane Swimming is provided, twice a week, for Adult and youngsters who are proficient swimmers.
- Adult Aqua Fit sessions run twice a week.
- A regular session is provided for Family Swimming
- One full immersion Baptism by the Community Church.

2. Professional Certificated Training is given to volunteers in:

- Pool Rescue
- First Aid
- Pool Plant Operations
- ASA Swimming Teachers' Award

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

3. Though constraints have been set by the school into the Lease re times of usage, the Trustees are hoping to extend and develop the use of the pool within the allocated time specified in the lease.
4. The school uses the pool for a week during the Summer Term for Curriculum Swimming.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- As the pool is in urgent need of refurbishment, the Club is looking to access such grants as are available.
- The Club has been offered a five year rolling grant by both the Parish Council and a local business.
- The club would be unable to run without volunteers - they fill all the necessary trained and untrained roles required by law for running the swimming pool.
- Volunteers indicated on Volunteer forms where they would like to use their expertise. As a result we have different groups working to improve the pool and its environment in terms of painting and decorating, building sheds, improving the fabric of the buildings, gardening, etc. Other volunteers man the desk and provide refreshments from the kitchen. Trained Volunteers also run all poolside activities as trained Pool Rescuers, First Aiders, Swimming Teachers, Water Testers and Pool Operators.
- Volunteers are also crucial to all fund-raising activities and communication with all club members and the rest of the village.
- Volunteers are presently drawing up a strategy for the improvement of the pool and its premises as well as the sustainability of the Pool and the Club.

Summary of the main achievements of the charity during the year

1. Because of Covid 19 and Government restrictions, the pool did not open in early May, as planned.
2. In spite of the Closure, family pairs of volunteers continued to work on the maintenance of the pool and plant room:
 - The boiler was serviced.
 - The pool regularly vacuumed (faulty hoses were replaced).
3. Also over the Summer, Working Parties of Volunteers kept the premises weed free and the grass mown.
4. A weekly, Winter rota was established in October, to:
 - Clear the pool of weeds.
 - Rescue any wildlife that had fallen in.
 - Generally ensure that the pool remained secure.
5. The changing room's roof has become part of a feasibility study by Sustainable Overton to install solar panels.
6. To keep the community up to date, information on what was happening at the pool was detailed both in the monthly News and Views and the Parish Magazine. All updates, policies, etc. including the Covid Risk Assessment and Covid policy, are on the Club's Website.
7. The Club continues to benefit from individual donations, though fund raising was necessarily curtailed by the pandemic.
8. The school was able to use the pool for two weeks for Curriculum swimming thanks to volunteers daily testing the quality of the water and keeping the pool and surroundings in good order.
9. The Club provided training for :
 - 21 First Aiders,
 - 22 Pool Rescuers and Water Testers
10. The Club and the pool have been supported by:
 - A Grant from the Overton Parish Council with a promise to continue this for 5 years.
 - An equivalent donation from a local business to run for 5 years.
 - Unfortunately, because of Covid restrictions, our larger, more profitable fund raising events were not held.
 - The generosity of many donations from individuals and groups in the village and beyond.
11. A new online Membership form was trialled during this season. This was very successfully embedded, though paper forms will still be available where online application proves difficult.

12. A new payment system was also introduced using Sumup

13. A weekly payment system was also set up for large/ low income families

14. Membership:

807 members in 2021, of which:

204 Under 18 Season Ticket holders

132 Adult Season Ticket Holders

15. As a result of Swimming lessons:

43 trained for the **ASA Challenge Awards** and 40 successfully passed their tests.

- | | |
|-----------------|----|
| a) Challenge 1: | 6 |
| b) Challenge 2: | 13 |
| c) Bronze: | 11 |
| d) Silver: | 6 |
| e) Gold | 4 |

Tiddlers and Tadpoles– those who could not swim a width-15 children completed the 5 week course

Some children attend the lessons but do not take the Test because of conflicting dates.

16. Future Plans

The Club is currently working with a company to upgrade the pool. We are at the planning stage and are awaiting their estimates as to the costs.

The Club plans to hold a Public Meeting to inform the community and get their agreement as to the way forward.

This will help the Club to apply for funds/grants with a specific plan in mind.

Brief statement of the charity's policy on reserves

A Policy on Reserves has been written and is available for inspection by Club members. This will allow the Club to support two seasons of poor membership and fundraising as well as some capital expenditure. The Trustees propose to keep £20K in reserve to cover both loss of income and any unexpected capital expenditure. Approximately £12.5 K would allow the Club to run for one season

without any expenditure on Training and/or refurbishment of equipment. Donations and Grants have continued to build up the Club's Reserves which will be used for the planned refurbishment.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The Charity's principal sources of funds are:
 - Membership and Swimming Income
 - Local Fundraising and Donations
 - Grants and Sponsorship.
- Key Objectives:
 - Keeping the pool operational throughout the summer in order to provide swimming facilities for the children of the village.
 - Training Volunteers (see Section D) to enable the operation of the pool, the safety of the children and the teaching of swimming skills
- The all income from the membership is spent on the actual costs needed to run a pool – Water, Gas and Electricity bills, etc. There is a shortfall which is covered by Fundraising in various forms

The Club keeps the cost of membership as low as possible so that **all** children in the community can afford to swim.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		