

MARSH GIBBON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON TUESDAY 11 NOVEMBER 2025 AT 8PM
IN MARSH GIBBON VILLAGE HALL**

PRESENT: Cllrs A Lambourne (Chair), N Lyon (NL), T Reveler (TR), L Cross (LC) and P Needham (PN)

1 Apologies

Apologies were received from Cllr June Smith and Unitary Cllr Frank Mahon.
Not present Cllr Richard Daniell.

2 Declarations of Interest

None.

3 Minutes of Meeting held on 14 October 2025

The minutes of the meeting held on 14 October 2025 were agreed by those present and signed by the Chairman.

4 Matters Arising

There were no matters arising.

5 General Correspondence

All correspondence had been circulated to councillors.

6 Planning – to review applications, decisions and correspondence and give responses

6.1 Applications:

25/01565/AOP | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street Marsh Gibbon Bucks.

It was noted that:

- Buckinghamshire Council as the Lead Local Flood Authority (LLFA) objects to the proposed development due to insufficient information regarding the proposed surface water drainage scheme.
- The Highway Authority has no objection to the proposed development from a highway perspective, subject to section 106 obligations, planning conditions, and highway informatives being included in any planning permission that may be granted.
- Land and Partners have requested, and the Parish Council has agreed, to “keep the dialogue open” with them.

Action: Cllr NL to draft objection.

25/01567/AOP | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon

A decision is awaited from Buckinghamshire Council.

PL/25/2877/FA | Erection of 21 dwellings, access arrangements and car parking, landscaping and other associated works at Land east of Clements Lane, Marsh Gibbon. | Land Off Clements Lane Marsh Gibbon Buckinghamshire OX27 0HG.

It was noted that:

- Buckinghamshire Council as the Lead Local Flood Authority (LLFA) objects to the above proposals because the applicant has failed to demonstrate a viable method of surface water disposal in line with the drainage hierarchy. Therefore, it has not been demonstrated that the proposed development will not increase flood risk elsewhere or to future occupants as set out in the National Planning Policy Framework (2024) paragraph 181.
- The Highways report is not available yet.

PL/25/3281/FA | Application type: Full Planning Permission

Location: Sunnyside House , West Edge, Marsh Gibbon, Buckinghamshire, OX27 0HA

Proposal: Removal of a small section of boundary wall and creation of new vehicular crossing to create private access

Parish Council raised no objections to this application.

Action: Clerk to inform Bucks Planning .

- 6.2 **Refused applications**
None to record.
- 6.3 **Late Notifications:**
None to record.
- 6.4 **Approved applications**
None to record.
- 6.4 **Future Development**
Rosefield Development Consent Order (DCO)
NOTICE OF ACCEPTANCE OF AN APPLICATION FOR A DEVELOPMENT CONSENT ORDER BY THE SECRETARY OF STATE UNDER SECTION 56 OF THE PLANNING ACT 2008 ROSEFIELD SOLAR FARM DEVELOPMENT CONSENT ORDER REGULATION 9 OF THE INFRASTRUCTURE PLANNING (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURE) REGULATIONS 2009 REGULATION 16 OF THE INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS 2017.
Action: Clerk to Register the Parish Council on the Inspector Planning Portal to enable it to make comments during the consultation stage.
- 7 **Finance Report**
Clerk presented the Financial Report for November 2025. Payments totalling £3,424.89 were approved as detailed in appendix 1.
- 8 **Village Hall**
Cllr TR noted that the following policies are waiting to be approved:
 - Health & Safety
 - Complaints
 - Internal Financial Risk Assessments
It also was noted that there still is a small amount of S106 money for village hall car park improvements.
Action: Cllr NL to contact Bucks Council to enquire how to claim the funds.
- 9 **Play Equipment**
- 9.1 **Maintenance**
There were no new maintenance issues to report. However, Cllr LC reported that a basket ball hoop had been fitted and he had moved the wheelie bins from outside the Plough to the play area.
- 9.2 **Skateboarding**
Cllr NL reported that the Skateboard organiser had purchased the cover as reported in the October minutes.
- 10 **Devolved Services**
It was noted that:
 - the Ackland Terrace hedge had been cut.
 - The PC contractor will cut the fir trees between the cemetery and the village hall but had been asked not to cut the cemetery hedge which would be carried out by volunteers.
- 11 **Roads and Pathways**
- 11.1 It was noted that planters had been placed along Clements Lane and that the Parish Council is not responsible for them.
- 12 **Street Lighting**
- 12.1 **Maintenance**
It was noted that the street light at the junction of Rectory Close and Station Road is not working.
Action: Clerk to report to our lighting maintenance contractor.
- 12.2 **Street lighting upgrade**
A report that a council had been sued because of the effect of the LEDs on individuals and wild life was noted. It had been pointed out by the companies supplying quotes for LED's that Marsh Gibbon it not in an area where an Ecology Report is required and that the LEDs which would be supplied are night time compliant.
Cllr NL and Clerk are working on the finance loan for the street lighting upgrade.
- 12.3 **Street Lighting electricity contract**
It was noted that the street lighting electricity supplier, Tomato Energy, had gone into liquidation. Clerk is liaising with our broker to source a new supplier. *(Note that the current contract expires on 27 November 2025).*
- 13 **Cemetery Matters**
- 13.1 **General Maintenance**
No new issues were reported.
- 13.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 13.2.1 **Burials**
An enquiry had been received for an interment of ashes, but confirmation had not been received.

13.2.2 **Advance reservations**

A reservation in Grave Space D-2-9 was approved.

13.2.3 **Memorials**

No requests had been made.

14 **Environment Matters**

Nothing to report.

15 **Street Furniture**

Nothing to report.

16 **Ewelme Trustees**

Cllr PN reported that there are vacancies on the Ewelme Almshouses Charity and that she proposes to submit an application to become a Trustee of the Charity. She also requested that Ewelme is a regular item on the agenda.

17 **Christmas Tree**

The Christmas Tree has been ordered and will be erected on Saturday 29 November and a request has been made for the lights to be checked.

18 **Any other business**

18.1 **North Bucks Parishes Planning Committee (NBPPC)**

Cllr NL indicated that he would attend the next NBPPC Meeting.

18.2 **EWR Enhanced Community Group**

Cllr PN indicated that she would attend the next EWR Enhanced Community Group Meeting.

18.3 **Speed watch**

Cllr TR reported that he had carried out a speed watch session and letters had been sent to those drivers who were speeding.

18.3 **Fencing**

Cllr LC agreed to speak to a resident whose horse was causing damage to the fence on the path between the village hall and Moat Lane.

18.4 **Additional Grave Space**

Cllr LC suggested that the Parish Council should start investigating additional land for expansion to the cemetery.

18.4 **Cllr LC's History Report** included details of Marsh Gibbon Silver Band's involvement with a Fete in 1950.

19 **Date of Next Meeting**

The next meeting will be held at 8pm on Tuesday 9 December 2025 in the committee room of Marsh Gibbon Village Hall.

Meeting closed at 9.20pm

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
11-Oct-25

COMMUNITY ACCOUNT

Bank Statement Balance at 30 September 2025	£45,392.15
- Total Out during October	-£22,766.87
- Total In during October	£280.00

Balance of Community Account at 30 October 2025 **£22,905.28**

Cheque No	Payee	Amount	OUT
Payments for approval at meeting on 11 November 2025			
103586	JTP Agri Services	Inv 0108: Recreation ground hedge cutting	£330.00 LGA 1972 S.111
103587	Bucks Council	Inv 2209034787: Cemetery waste	£19.90 Litter Act 1983 ss 5
103588	Marsh Gibbon VH	Inv 212017: vh hire 14 Oct 2025	£18.00 LGA 1972 s133
faster payment 9	Carl Robinson	Inv 0221: Grinding out tree stumps in cemetery	£730.00 Local Authorities Cemeteries Or
faster payment 10	HMRC	Clerk NI/PAYE October 2025	£158.83 LGA 1972 s. 112(2)
103589	C Jackman	Clerk Salary October 2025	£540.56 LGA 1972 s. 112(2)
103590	RTM	Inv 0403: Grass cutting and Ackland Terrace Hedge	£1,527.60 Highways Act 1980 s. 96
103591	Royal British Legion	Remembrance day donation	£50.00 LGA 1972 s.111
103592	Volunteer Driver Service	Donation	£50.00 LGA 1972 s.111
			<u>£3,424.89</u>
Outstanding			
Cheques	103537	Technical Surfaces Ltd	450.00
	103581	Littlejohn	£504.00
			<u>£954.00</u>
Outstanding income			
			<u>£0.00</u>
		Anticipated balance	£18,526.39
			£18,526.38

EARMARKED RESERVE ACCOUNT	01-Apr-25	£32,153.68
	Total In	£20,442.11
	Total Out	-£20,000.00

Balance of Earmarked Reserve at 11 November 2025 **£32,595.79**

Bank Reconciliation 14 October 2025
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2025	£38,059.57
Total payments to 11 Nov 2025	-£76,966.30
Add total receipts to 11 Nov 2025	£57,433.11
Cash book balance at 11 Nov 2025	£18,526.38
	£18,526.38

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2025	£32,153.68
Less total payments to 11 Nov 2025	-£20,000.00
Add Total Receipts to 11 Nov 2025	£20,442.11
Balance at 11 Nov 2025	£32,595.79

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£41,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£909.79
Transfer to CA to cover playground equipment (to be reimbursed by S106)	-£20,000.00
	<u>£32,595.79</u>

TOTALS at 11 Nov 2025	Community Account	£18,526.38
	Earmarked Reserve Account	£32,595.79
		£51,122.17