

## DUNS TEW PARISH COUNCIL MEETING

A Meeting of the Parish Council will be held at the Village Hall  
on Monday 7<sup>th</sup> November 2016 at 7.30pm

Hilary Skaar  
Clerk to the Parish Council  
The New House, Duns Tew, Bicester OX25 6JR  
Email pfsfin2@aol.com, 01869340269

30<sup>th</sup> October 2016

### THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

#### AGENDA

1. Apologies for absence – to receive apologies
2. Co-option of Councillors and Acceptance of Office.
3. Declarations of Pecuniary Interest and Dispensations - to receive any declarations of pecuniary interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct and consider any requests for dispensations
4. To receive the minutes of the last meetings –Monday 5<sup>th</sup> September 2016
5. Finance
  - Payments due- to resolve to pay accounts as circulated
  - Income received – to receive details of income
  - To receive External Auditors Report
  - Quarterly review and grant requests for Churchyard & Newsletter.
  - To approve Review of Effectiveness of Internal Audit and Risk Management Policy
  - To discuss draft Budget for2017/18 Budget
  - To sign new agreement with Internal Auditor
6. Public Participation - To receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders
7. County & District Councillor Reports - to receive reports from County & District Councillors
8. Clerk's Report - to update on progress of outstanding issues.
9. Parish Matters
  - Planning –
    - Solar Panel Project Hill Farm – Presentation by Ed Jessamine Intelligent PV
    - Mid Cherwell Neighbourhood
      - a) – Update
      - b) Designated Green Spaces – to consider whether the Council should designate any Green Spaces for inclusion in the Neighbourhood Plan.
      - c) Traffic Statement – To agree Traffic statement for Neighbourhood Plan.
    - To consider New Applications received since 28th October 2016
    - To notify New Applications received since 8th September and Decisions
  - Community –
    - Welcome Pack – update Cllr Semple
    - Defibrillator – Update Cllr Semple & Clerk
      - a) To decide on insurance cover for the telephone kiosk.
  - Services-
    - Speeding– Update on Vehicle Activated Signs and to agree whether to make a purchase
    - Street Furniture - Update.
    - Grass Cutting A4260 - Update
  - Communications –
    - Web Site Update. Cllr Weston
  - Amenities-
    - Play Area: Update on refurbishment plans and to consider if budget should be increased - Cllr Scotchbrook
    - Footpaths – update .Cllr Scotchbrook
    - Autumn Tidy Up – To agree arrangements for tidy up on 10<sup>th</sup>/11<sup>th</sup> December
  - Parish Council-
    - Clerks Appraisal – To arrange date for clerk's appraisal.
    - Recruitment of Councillors - – to discuss how to successfully recruit new Councillors
    - Succession arrangements for retirement of Clerk - to consider succession arrangements for retirement of
10. Correspondence – to advise of correspondence for information
11. Reports from Meetings – to receive reports from meetings for information
  - Village Hall Committee Meeting – Cllr Semple
12. Dates of next meeting – Thursday 5<sup>th</sup> January 2017 7.30