

**Members of the Council are hereby summonsed to attend
the Annual Meeting of Norham Parish Council
On Wednesday 20th May 2024 at 7pm in Norham Village Hall.**

PUBLIC QUESTION TIME

The Chair to invite members of the public present, to put questions to, or draw relevant matters to, the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

AGENDA

- 5.24.1. To elect a Chair**
- 5.24.2 Chair to sign Declaration of Acceptance of Office**
- 5.24.3 To elect a Vice Chair**
- 5.24.4 To accept apologies for absence**
- 5.24.5 To make any Declaration of Interest**

- 5.24.6 To confirm Minutes of meetings of 25 March and 2 May**
- 5.24.7 To Receive Chairman's Report**
- 5.24.8 Matters arising from Minutes**
 - i Election in Respect of Casual Vacancy**
 - ii Proposed Joint Neighbourhood Plan – Options Paper**
 - iii Public Conveniences**
 - iv Play Areas**
 - v Community Police Report**
 - vi Undergrounding of cables**
 - vii Norham Development Trust**
 - viii Jubilee Field**
 - ix Parking in Castle Street**
 - x Proposed 20mph Speed limit**
 - xi Land at Glebefield**
 - xii Lower Tweed Trail**
 - xiii Paton & Co Donations**
 - xiv Trees**
 - xv Truck Run**

FINANCE

- 5.24.9 To review Payments and Receipts since last meeting**
- 5.24.10 To look at Bank balances in Current and Deposit Accounts**
- 5.24.11 To confirm Donations and Grants**
- 5.24.12 Annual Governance and Accountability Return for 2023/2024**
 - i To consider and agree any actions arising from the report of the internal auditor**
 - ii To consider and approve the draft annual accounts for 2023/2024**
 - iii To approve the Annual Governance Statement**
 - iv To approve the Accounting Statement and Explanation of Variances**

- v To confirm and approve the Certification of Exemption
- vi To complete agree and sign relevant Annual Return sections
- vii To accept Bank Reconciliation
- 5.23.13 Renewal of insurance
- 5.23.14 To confirm Standing Orders
- 5.23.15 To confirm Register of Assets
- 5.23.16 To look at Planning Application decisions
- 5.23.17 To look at state of Roads and Pavements
- 5.23.18 General Correspondence

Any Other Business (For information only)

Date of next meeting: 22 July