

TICHBORNE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held at the Alresford Golf Club
Tichborne at 6.30pm on Tuesday 26th September 2023

24/21) Apologies.

Mr N Kinder	Councillor
Mr A McWhirter	Councillor
Mr A Stewart	Councillor
Mrs S Tattersall	Councillor
Mr R Humby	County Councillor

Present.

Mr R Raimes	Chairman
Mr R Foot	Councillor
Mr J French-Brooks	Councillor
Mr N Bolton	District Councillor
Mr J Pett	District Councillor
Mr B Gibbs	Clerk

One member of the public.

24/22) Declarations of Interest.

a) None recorded.

24/23) To approve the minutes of the extra-ordinary meeting of the Parish Council of Tichborne held on 19th June 2023. (Previously circulated).

Cllr Raimes proposed and Cllr Foot seconded the proposal that the minutes of the extra-ordinary meeting of the Parish Council of Tichborne held on 19th June 2023 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were duly signed by the Chairman.

24/24) Public Session

a) A parishioner spoke about the provision of a dog waste bin at the Tichborne Arms. He spoke on behalf of the pub's management. He said they were prepared to manage the emptying and cleaning of the bin. The Clerk said that the Parish Council could discuss this item later on in the meeting.

24/25) Reports by the County and District Councillors.

Both Cllr Bolton and Pett said that they had met with the SDNP planning committee at the Boomtown site for a tour and meeting with the management team on the Friday afternoon of the event. It's clear that there is considerable effort and organisation with managing an event of this magnitude. There was one particular element of the event that was questioned that was the sound level monitoring and controls.

Boomtown are required to submit a noise report of the event, which will include all of their off-site readings and necessary actions taken. This will include all the data from the one continuously monitored site in Itchen Abbas.

At a post-Festival "wash-up" meeting for local residents held in Cheriton on 18th September, representatives from Boomtown were present and assured attendees that their monitoring showed that there had been no breach of their

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license conditions. It was nonetheless clear that some residents' lived experience through the Festival weekend was of sufficient volume and acoustic range to cause significant disturbance.

Consequently, the Chair of the Winchester City Council licensing committee has been requested to arrange a 'teach-in' for members of that committee to ensure they have a good working knowledge of the noise limits in terms of their real effect at a distance from Matterley Bowl. Cllrs Bolton and Pett also asked for wider circulation of the monitoring results from this year.

Concern has also been raised that the Festival's Traffic Management Plan had little flexibility when faced with multiple incidents on the M3 and A34 as the site emptied on the Monday. This resulted in gridlock across the City, with little use being made of alternative egress routes to the east.

There also appears to be a lack of confidence that the environmental mitigation measures applied across the Matterley Estate have a sufficiently positive impact to outweigh the potential damage caused by the event.

These concerns have also been discussed with the Chair of the SDNPA who agrees with the need to secure greater transparency across each of these aspects of the Festival's activities before any future planning case is determined.

The South Downs is not the only national park to host a Festival: Kendal Calling, on the Lowther Estate in the Lake District National Park, and the Y Not Festival at Pikehall in the Peak District National Park have both been held annually for some years.

24/26) Finance and Orders for Payment.

a) Grant applications 2023-24.

Cllr Foot spoke about this item. He said that the Parish Council had supported the Ukrainian students at Perins School in 2022-23 and had provided a pastoral grant of £300.00 to help with the cost of school uniforms. Cllr Foot said that he would like the Parish Council to provide further grants for this financial year. Again, the sum of £300.00 was suggested as being reasonable.

It was resolved that a grant of £300 be provided to Perins School in support of the provision of school uniforms for its Ukrainian students. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Consideration of a further grant to pay for a Christmas outing will be made at that time and between meetings.

b) The Parish Council Website.

The Clerk said that the current provider of the Parish Council's website (Hugo Fox Ltd) is ending its free hosting and support for charities, community organisations and parish councils. He continued by saying that they were quoting an equivalent support package of £240.00 per annum.

He concluded by saying that he did not think it a good use of his time to undertake a re-tendering process.

It was resolved to sign up to the yearly support contract with Hugo Fox Ltd for the rest of the financial year (31st March 2024) at a cost not exceeding £120.00

c) The Clerk proposed the following orders for payment as follows:

BT16	B.V.Gibbs	Salary Jun 23	£105.30
BT17	DM Payroll Service	Payroll Fee	£120.00
BT18	HMRC	PAYE/NI	£41.60
BT19	R G Raimes	Defib pads	£70.74
BT20	HALC	Annual fee	£166.45
BT21	HMRC	PAYE/NI	£87.00
BT22	B.V.Gibbs	Salary Jul 23	£105.30
BT23	Lightatouch	Internal Audit Fee	£250.00
BT24	B.V.Gibbs	Salary Aug 23	£105.50

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BT25	Perins School	S19 Grant 23-24	£300.00
BT26	Alresford Golf Club	Room hire	£25.00

The Parish Council **resolved** to approve these orders for payment.

d) To review the Financial Risk Assessment for 2023-24.

The Clerk said he would be updating the Financial Risk Assessment for uploading on to the Parish Council's website once the Parish Council had accepted the amendments made to this year's document.

The Parish Council **resolved** to approve the amendments and publish the document on the website.

e) To appoint an internal auditor for the financial year 2023-24

It was **resolved** to appoint Lightatouch Internal Audit Services to act as the Parish Council's Internal Auditor for the financial year 2023-24

23/27) Planning & Licensing.

a) Planning applications and decisions received from the South Downs National Park Authority.

None to receive.

b) Planning applications and decisions received from Winchester City Council.

The Clerk reported that planning application 23/01004/HOU for a loft conversion at 22 Bakeland Gardens had been refused

The Clerk spoke about two outstanding enforcement issues in the village and said that both were being managed by the SDNPA and were ongoing.

23/28) Environment, Highways & Transport.

a) Parish Lengthsman Scheme.

Cllr Raimes reported that the Lengthsman had visited the parish in late August and had done some useful work. The next visit was due in November.

b) Finger Posts at Tichborne.

Cllr French-Brooks spoke about this item. He said that there used to be a cast iron finger post at the junction of Cheriton Road (B3046) and Spring Gardens. He said that its modern replacement was damaged and well-worn. He asked if the Parish Council could consider providing a retro vintage finger post at the junction using CIL money received from the SDNPA.

It was **resolved** to instruct the Clerk to identify companies able to provide a new cast iron finger posts and to report back to a future meeting.

c) The bottle bank at the Tichborne Arms.

The Clerk spoke about this item with support from Cllrs Raimes and French-Brooks. He said that the bottle bank provided by WCC had now been removed from the Tichborne Arms' car park due to difficulties with emptying it on a gravel surface.

Cllr French-Brooks said that the community would like to see this re-instated.

The Clerk said that the following tasks need to be completed before this can happen.

- Hard standing needs to be provided so that the Biffa truck has a firm surface to reverse up to.

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- The Tichborne Estate and the Tichborne Arms management need to give their permission for hard standing to be laid.
- The agreement of the SDNPA needs to be received so that funding from CIL money can be released to pay for the works.

Both Cllrs French-Brooks and Raimes made the point that no cost should be incurred from the parish precept.

It was **resolved** that Cllr Raimes would work with the Tichborne Estate and the Tichborne Arms in order to be certain that all permissions are in place.

It was **resolved** that the Clerk would work with WCC and the SDNPA so that the contract to empty bins can continue with the hard standing costs being paid for by CIL money.

d) The provision of a “dog bin” at the Tichborne Arms.

Following on from the discussion in the public session it the Clerk was asked to identify suitable dog bins for use at the Tichborne Arms.

It was **resolved** to allocate a fund not exceeding £500.00 for the provision of a dog bin at the Tichborne Arms. This was on the understanding that the dog bin would sit on land within the Tichborne Arms tenancy and that the Parish Council would have no further responsibility for this item of street furniture.

23/29) Any other reports that the Chairman deems urgent – NO DECISIONS to be made.

As there was no further business the meeting closed at 7.27pm

Members of the Tichborne Parish Council are summoned to the next Meeting of the Parish Council to be held on the 14th December 2023 at the old tasting rooms at Grange Farm

**Brendan Gibbs,
Clerk to the Parish Council of Tichborne.**

Chairman's signature

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