**LITTLE WENLOCK PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 14th March 2016 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.**

 **3/16/69** **Members Present:** Jayne Davidson,Alan Lees, Sheila Hutchison, Juliet Esp (taking minutes)

 **In attendance:**

 **Members of the public:** Cllr Jacqui Seymour, Linda Buckle

**3/16/70 Apologies and reasons for absence:**  Ray Drakeley (Holiday) and Sonja Davidson (Holiday)

**3/16/71** **To receive declarations of interest (existence and nature) with regards to items on the agenda & disclosable pecuniary interests.**

There were none.

**3/16/72 Members of the public are invited to address the Parish Council on items listed in the agenda.**

Linda Buckle – asked for an update on Quiet Lanes. An email has been received this afternoon from Nick Kitchen (TWC) – once he has details of the legalities involved he will then be able to make a start with the scheme. This is the first scheme of this nature for TWC where it is legally enforceable.

**3/16/73** **To confirm the minutes of the Parish Meeting held on 8th February 2016.**

The minutes were confirmed and signed by Jayne Davidson.

**3/16/74 Highways.**

1. **Pot Hole on Wellington Road** – This has now been repaired.
2. **Dropped Drain on Wellington Road** – although this has been repaired, there is still a large collection of water after it has rained which will be very dangerous if it freezes. Action: needs to be reported to TWC Highways
3. **Any other highway issues**
4. 5 weeks ago there was an accident on Spout Lane – police and ambulance called. The 30mph sign on Spout Lane has been damaged and uprooted. This was reported at the time by Cllr Hutchison – she hasn’t heard from Highways and we are still awaiting repair and reinstatement of the sign. Action: contact Nick Kitchen to arrange the work.
5. Cllr Esp has contacted highways following an accident when a car crashed into the hedge at her property and has asked for a crash barrier to be installed. Awaiting a visit from TWC highways officer.
6. The double yellow lines at the Forest Glen have been covered in mud. Action: please contact TWC to get the road swept.

**3/16/75** **Footpaths & Bridleways.**

**a. Limekiln Lane plainings delivery. Update from AC** – Half of the plainings have been delivered to the yard at Steeraway Farm. Limekiln Lane is an unadopted road, however part of it it is classed as a ‘right of way’ and therefore liable to be made good by TWC. Residents are aware that a commitment was made by TWC to maintain the ROW as minuted at a meeting of LAF dated 24th April 2013. Residents are also enquiring if this lane can be upgraded to a BOAT by TWC. Jacqui Seymour will discuss with TWC and is in communication with the residents over this following a letter from them.

**3/16/76** **Grass cutting and strimming quotations**

**a. To agree start date so the clerk can send a contract.** Cllr Lees stated that a start date of March 8th had been put on the schedule which had been sent out for quotation. Action: send out contract to Ken Smith and also confirm that unsuccessful parties have been contacted.

**3/16/78 - Appointment of new Clerk** (Any members of the public will be asked to leave the meeting room whilst this is discussed)

Interviews have been arranged for March 21st at the Village Hall. The booking has been made.

**3/16/79** **Tree Cutting.**

 To discuss the recent comments made regarding the early start at the Village Hall.

No action needed by Parish Council – this matter was dealt with by the Village Hall Committee, who had requested the work be done.

**3/16/80** - **Poppy Planting - To consider the Poppy Planting**. – It was resolved not to request TWC to plant poppies this year.

**3/16/81 - Residents online communications**. – any future communications which come up should be ‘signposted’ by the Clerk to the relevant committee.

**3/16/82 –** **Newsletter - To discuss the articles to go into the newsletter**. – The next newsletter needs to be put out before the Open Meeting – ie week commencing April 11th. The following topics were put forward as suggestions:

Village Hall Committee changes (AL), Flicks in the Sticks and Theatre (AL), Neighbourhood Watch (AL), The Oil Scheme through Oakleys (AL), TWC – Spring Clean campaign (JD), New Parish Clerk (JE), The Open Meeting (JE),

Quiet Lanes (JE), Dog Mess in the Parish and reminder about Dog Poo bags (SH), Ward grant scheme – new steps on Willowmoor bank (SH), Volunteers (AL). Can people think of any projects that they would like see this year (JE).All articles need to be submitted to Cllr Lees for compilation by March 31st.

**3/16/83 -** **Open Meeting Preparation.** – It was decided that the Chairman’s report and finances would be issued at the meeting on April 25th. Parishioners will be invited to give ideas of projects they would like to see in the Parish. Cllr Davidson will invite Nick Kitchen TWC to come and give another talk about quiet lanes.

**3/16/84** - **Clerk’s Report.** This was discussed.

**3/16/85 - Borough Liaison.** The local plan is moving forward. The final consultative comments are due to be sent off to the inspector. Housing needs assessment has been done and came up with housing need of 9,940. The council is planning 15,555. TWC has become a non-constituted member of the West Midlands Combined Authority (membership fee £25,000 per annum). It would appear that the extra 5500 houses that are being built are to accommodate people from the West Midlands.

**3/16/86** - **Planning: to discuss any new planning applications –** there weren’t any.

**3/16/87 -** **Individual Councillors reports and updates.** – no updates

**3/16/88 -** **Finance:**

a. Bank balances – covered in the Clerk’s report.

b. Accounts to pay as listed in the Clerk’s report.

**3/16/89 -** **Date and Agenda items for next meeting**

Next meeting April 11th 2016

There was no further business. Meeting closed at 9.00pm