

CASTLE SOWERBY PARISH COUNCIL

Clerk: Lynsey Taylor, Ghyll Field, Hutton Roof, Penrith, Cumbria, CA11 0XU. Tel: 07920 480 804;

MINUTES OF CASTLE SOWERBY PARISH COUNCIL MEETING HELD IMMEDIATELY AFTER THE PARISH MEETING ON THURSDAY 25TH MAY 2023 AT MILLHOUSE VILLAGE HALL

Present: Richard Little, Philippa Groves, Helen Kerry, Stephen Crowsley, Gerald Bainbridge, Jonathan Stalker & Sidney Asbridge

Others: Clerk & one member of the public

AGENDA

01/2023	Election of Chairman Cllr Richard Little was elected as Chair								
02/2023	Election of Vice Chair Cllr Philippa Groves was elected as Vice Chair								
03/2023	Signing of declaration of interest by Chair & Vice Chair Noted								
04/2023	Apologies None								
05/2023	Minutes of last Castle Sowerby Parish Council meeting The Chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on 23 rd March 2023								
06/2023	Declarations of Interest/requests for dispensation None								
07/2023	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) None								
08/2023	Public Participation None								
09/2023	Westmorland & Furness Council Report None								
10/2023	Policies It was resolved to adopt the below: Financial Regulations Asset Register Code of Conduct Complaints Procedure Freedom of Information Policy & Publications Scheme Risk Management Policy & Protocol Data Protection Policy Health & Safety Policy Equality and Diversity Policy Disciplinary and Grievance Procedure Standing Orders Communications Policy Serious Infectious Disease Policy								
11/2023	Planning To ratify, update and formulate responses to EDC: <table><tr><td>Application</td><td>Location</td><td>Description</td><td>Response</td></tr><tr><td>23/0137</td><td>Rye Hill,</td><td>Construction of a portal frame</td><td>Granted –</td></tr></table>	Application	Location	Description	Response	23/0137	Rye Hill,	Construction of a portal frame	Granted –
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		Sebergham	roof over an existing midden	17/04/2023																																
	23/0264	Hewer Hill Farm, Hesket Newmarket	Roof over existing midden	No Comment																																
	23/0265	Hewer Hill Farm, Hesket Newmarket	Roof over existing sheep handling yard	No Comment																																
	23/0266	Hewer Hill Farm, Hesket Newmarket	Roof over existing farm yard	No Comment																																
	23/0277	Roe Head, Sowerby Row	Proposed alterations to dwelling to include conversion of part of the barn to form utility room and study, installation of biomass heating system including flue pipe and addition of solar panels. Change of use of the annexe to holiday accommodation.	Concerns raised about this bring a listed building and change of use – Clerk to feedback comments to W&F Council																																
12/2023	Recycling Station at Inglewood Edge Thank you to John Bell, Philippa Groves and the litter pick team for the work they have carried out																																			
13/2023	Northern Fells Group The Northern Fells Group has a new employee and new structure. They are working on a community plan to deal with emergencies.																																			
14/2023	Financial Matters The below payments were agreed and authorised: <table><tr><th>Date</th><th>PAYEE</th><th>Budget line</th><th>Value</th></tr><tr><td>01/04/2023</td><td>CALC</td><td>Subscription</td><td>£167.06</td></tr><tr><td>06/04/2023</td><td>Zurich</td><td>Insurance</td><td>£196.00</td></tr><tr><td>31/03/2023</td><td>L Taylor</td><td>Salary</td><td>£139.74</td></tr><tr><td>31/03/2023</td><td>HMRC</td><td>Salary</td><td>£17.20</td></tr><tr><td>30/04/2023</td><td>L Taylor</td><td>Salary</td><td>£136.54</td></tr><tr><td>30/04/2023</td><td>L Taylor</td><td>Salary</td><td>£20.40</td></tr><tr><td>30/04/2023</td><td>SLCC – Registration for CiLCA qualification (1/3 split between 3 councils) – Remimburse to L Taylor</td><td>Training</td><td>£150.00</td></tr></table>				Date	PAYEE	Budget line	Value	01/04/2023	CALC	Subscription	£167.06	06/04/2023	Zurich	Insurance	£196.00	31/03/2023	L Taylor	Salary	£139.74	31/03/2023	HMRC	Salary	£17.20	30/04/2023	L Taylor	Salary	£136.54	30/04/2023	L Taylor	Salary	£20.40	30/04/2023	SLCC – Registration for CiLCA qualification (1/3 split between 3 councils) – Remimburse to L Taylor	Training	£150.00
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	To note the cash book to date																																			
15/2023	Date of next meeting – 27th July 2023																																			