



Boughton Malherbe Parish Council

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NOTICE OF MEETING of the FINANCE and STAFFING COMMITTEE of the PARISH COUNCIL

To: Councillors on the Finance Committee,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council Finance and Staffing Committee at 7.00pm on Monday 8th November 2021 in Grafty Green Village Hall. Members of the public are welcome to attend.

Dated 3rd November 2021.

Chris Hume, Parish Clerk

AGENDA

1. **Anybody filming or recording this meeting to declare it**
 2. **Declarations:** (i) Declarations of Interest in items on the agenda
(ii) Declarations of Lobbying
 3. **Apologies** – to receive and accept apologies for absence
 4. **Approve Minutes of 4th November 2019**
 5. **Matters Arising**
 6. **Review of the 2021/22 Budget to date and approval of any amendments** – see table below
 7. **Parish Council Staffing Review** – to agree that the council commences a review of staffing support by collecting comparison data from other parish councils for discussion at the next meeting of the committee.
 8. **Community Infrastructure Levy** - note **£4,357.92** to be received and added to reserves
 9. **Further information**
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	Budget	Budget	21/22	21/22
£	2020/21	2021/22	Spend to date	Projected
RECEIPTS				
Precept	5,581	5731.48	5731.48	5731.48
Parish Services Scheme	500	409	204.5	409
	6,081	6140.48		
VAT Refund	180	200	161.68	161.68
TOTAL RECEIPTS	6,261	6340.48	6097.66	6302.16
PAYMENTS				
Staff Costs - Clerks Wages	2,473	2498		2500
Other Costs				
Village Green Maintenance	500	500	194.98	500
Village Hall Hire	250	250		250
Christmas Tree	300	300		300
Christmas functions	350	300		0
Litter Collection	100	100		0
Churchyard Maintenance	500	500		500
Emergency Plan	0			0
Training Courses	500	300	0	300
Internal Auditor	50	70	90	90
Insurance	400	370		379.59
KALC Membership	240	300	266.5	266.5
Contingency	40	50	105.36	150
Chairman's Expenses	100	50		50
CPRE Membership	200	36	36	36
Stationery, postage	250	200	69.99	150
Toatal Other Costs	3,780	3326	762.83	2972.09
Repairs Fund contribution		500	500	500
TOTAL PAYMENTS	6,253	6324	1548.45	5972.09

Air Ambulance grant, Fire Hydrant Markers,

£330.07 underspend predicted

