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| **MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  **Held at 7.35pm on Wednesday 12th July 2017 in the Victoria Hall, Sutton Scotney**  Present: Lucy Dowson (Chairman), Chris Whitehouse, Andrew Wheeler, Douglas Johns, Clive Cook,  Judith Polak.  In attendance: WCCllr Stephen Godfrey.  Public 1  Clerk Jocelyn Jenkins | | | | | | | | |
|  |  | **Minutes** | | | |  | R | |
| **1486** | **1.1** | **Apologies for Absence.** Cllr Pauline Maunder, WCCllr Caroline Horrill. | | | | Closed |  | |
| **1487** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Johns– Hants and IOW Wildlife Trust (NPI), Cllr Cook – Hants and IOW Wildlife Trust (NPI), Cllr Polak – Gratton Trust (NPI). | | | | Closed |  | |
| **1488** | **2.1** | **Minutes of the** meeting of 14th June 2017 were **agreed** and signed. | | | | Closed |  | |
|  | **3** | **Reports – the meeting adjourned during reports.** | | | |  |  | |
|  | **3.1** | **The Police:** No report. | | | | Closed |  | |
|  | **3.2** | **The Public:** No report | | | |  |  | |
|  | **3.3** | **Report from HCCllr Jackie Porter:** HCCllr Porter provided a written report (Appendix 1)  which noted that she has County Councillor Grants available again this year and is seeking to support events, and opportunities to make a change to current practices. | | | | Closed |  | |
|  | **3.4** | **Report from WCCllr Stephen Godfrey:** WCCllr Godfrey noted that there will be changes at the bus station in Winchester over the next eight weeks whilst improvements are implemented. Results of the public consultation on central Winchester are now on the WCC website and consultants have been appointed to carry out a consultation on the leisure centre development. | | | | Closed |  | |
|  |  | The meeting resumed after reports. | | | |  |  | |
| **1489** | **4** | **Correspondence received by the Clerk since the last meeting.** | | | |  |  | |
|  |  | The Council discussed and agreed actions for the following issues: | | | |  |  | |
| **1489.1** | **4.1** | **WCC re CIL Contribution from Old Station Yard –** The WCC CIL Officer has confirmed that £46,748.63 CIL will be paid to the Parish Council but may be paid in instalments over the next nine months. | | | | Closed |  | |
| **1489.2** | **4.2** | **Launch of Winchester Traveller Development Plan Document –** The consultation runs until 4 September but can be extended for Councils who meet after this date. Response to be considered at September meeting. | | | |  |  | |
| **1489.3** | **4.3** | **Damage to the green in Wonston** – A large vehicle has caused significant damage to the green. Noted that Jackie Porter has also been made aware of the damage. | | | | C/fwd to Sept |  | |
| **1489.4** | **4.4** | **Railing bordering the footpath next to Gratton Surgery –** Contractors have made the railing safe but the Clerk will contact Abby Sullivan (HCC Countryside Access) to ask who owns and is responsible for the railings. | | | | Clerk |  | |
|  |  | **Matters arising from the minutes of 14th June 2017.**  The Council discussed updates and agreed actions for the following issues: | | | |  |  | |
| **1490** | **5** | **General Matters** | | | |  |  | |
| **1490.1** | **1481.1** | **Gratton Trust** :  Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.  Boundary with the Gratton Surgery The Clerk will contact the Open Spaces Society to enquire about village green status for the Gratton. | | | | Clerk |  | |
| **1490.2** | **1481.2** | **Oxford Road Crossing** – Cllr Dowson attended a site meeting with HCCllr Porter and HCC representatives yesterday and the croosing is now being seen as a priority. The drainage problems around the Texaco garage were very apparent and funding will also be sought to carry out flood alleviation works. | | | | JP |  | |
| **1490.3** | **1481.3** | **Affordable Housing –**.Scott Edwards (Hyde Housing Project Manager) has advised that a translocation site for the slow worms has now been agreed and that it is hoped to start on site by October once the slow worms have been moved. | | | | Clerk |  | |
| **1490.4** | **1481.6** | **Wonston Lane** – Further correspondence has been received from residents about safety issues and large lorries (see1489.3 above) but speed checks and a traffic survey have still not been carried out and it may be necessary to present a stronger case to achieve these. | | | | JP |  | |
| **1490.5** | **1481.7** | **Land at Egypt –**.The land survey took place on 19th June and the report is awaited. Cllr Wheeler noted an interest as the owner of adjacent land and will not participate in any decisions taken relating to the land at Egypt. | | | | Clerk |  | |
| **1490.6** | **1481.8** | **Website –** The new website is now operational at [www.wonstonparish.org.uk](http://www.wonstonparish.org.uk) and work will continue on bringing it up to date and adding more information. | | | | Clerk |  | |
| **1491** | **6** | **PLAY AREAS**  Council discussed and agreed actions for the following: | | | |  |  | |
| **1491.1** | **1482.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** Neil Soutar will be asked to remove the end of the bolt protruding into the play area.Cllr Cook will monitor any garden waste being placed against the new fence. The Clerk will check the title deeds to check the ownership of the fence adjoining the entrance to the play area. | | | | Clerk |  | |
| **1491.2** | **1482.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – The dye flow test is awaited to track the source of the leak in the play area. Neil will be asked to check the gate latch. Painting of the equipment is to be completed in July subject to the weather. | | | | Clerk |  | |
|  | **7** | **SOCIAL AMENITIES - None** | | | |  |  | |
| **1492** | **8** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**  Council discussed updates and agreed actions for the following: | | | |  |  | |
| **1492.1** | **1483.1** | **Waste Bins –** The dog bin at the allotments appears to have been repaired or replaced. A new dog bin will be requested where Footpath 7 joins the Victoria Hall car park. | | | | Clerk |  | |
| **1492.2** | **1483.2** | **Noticeboard** – Cllr Johns is sourcing locks for the new boards and will send the Clerk the dimensions for the signage at the top of the boards so that a quote can be obtained from the sign workshop (formerly HCC). | | | | Clerk |  | |
| **1492.3** | **New** | **Tree bench, Stoke Charity –** It was **agreed** to accept the quote from Neil Soutar, for £460, to repair and restore the bench and to crown lift the tree. Permission will be applied for to carry out work on the tree as it is in the Conservation Area. | | | |  |  | |
| **1493** | **9** | **PLANNING** | | | |  |  | |
|  |  | **New Applications detailed below were considered and agreed as follows:** | | | |  |  | |
| **1493.1** | **506** | Post Office, 5 Old Stoke Road, Stoke Charity. | Replacement garage. | **17/01423/HOU**  **Dec’n deferred to consult with Case Officer.** | | Clerk |  | |
| **1493.2** | **507** | Sutton Scotney Services Northbound A34. | Auto number plate recognition cameras and signage (retrospective). | **17/01463/FUL**  **No comment** | | Closed |  | |
| **1493.3** | **508** | Old School House, Old Stoke Road, Stoke Charity. | Extension to dining room and new conservatory to rear. | **17/01283/HOU**  **No comment** | | Closed |  | |
| **1493.4** | **509** | 18 Pigeonhouse Field, Sutton Scotney. | Removal of existing conservatory roof & replacement with a pitched roof. | **17/01385/HOU**  **No comment** | | Closed |  | |
| **1493.5** | **510** | Hazel Cottage, Wonston Road, Wonston. | Erection of 5 bed dwelling & detached garage, parking, turning, photovoltaic panel array & associated works. (Resubmission of application 15/01680/FUL). | **17/01346/FUL**  **Object** | | Closed |  | |
| **1494** | **10** | **ACCOUNTS/Audit** | | | |  |  | |
| **1494.1** | **10.1** | **Balances:** As at 30/06/17 General Reserves are £50,185.58 but after Earmarked Reserves are £22,025.58. Payments for July and August (detailed below) totalling £2166.23 were agreed by the Council. | | | | Closed |  | |
|  |  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Victim Support** | **Grant** | **100.00** |  |  |  |  |  |  |  | | **WCC** | **Dog bins (Jan – March)** | **195.00** |  |  |  |  |  |  |  | | **Victoria Hall** | **Hall rental (April-June & Assembly)** | **98.40** |  |  |  |  |  |  |  | | **Grass and Grounds** | **June grass cutting** | **235.08** |  |  |  |  |  |  |  | | **MJR Services** | **Lengthsman (trailer)** | **25.00** |  |  |  |  |  |  |  | | **HMRC** | **Qtr 1 PAYE** | **79.80** |  |  |  |  |  |  |  | | **Hants Pension Services** | **June contributions due July** | **118.43** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **June expenses** | **115.61** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **July salary** | **540.24** |  |  |  |  |  |  |  | | **Payable in August** |  |  |  |  |  |  |  |  |  | | **Hants Pension Services** | **July contributions due August** | **118.43** |  |  |  |  |  |  |  | | **Jocelyn Jenkins** | **August salary** | **540.24** |  |  |  |  |  |  |  | |  |  | **2166.23** |  |  |  |  |  |  |  | | | |  | | |  |
| **1494.2** | **10.2** | **Bank mandate –** The mandate forms were returned by the bank as a signature was missing. They will now be re-sent.  It was noted that when CIL contributions are received (as 1489.1 above) the reserves held may exceed the FSC Scheme limit and the Clerk will therefore look at options to invest some funds elsewhere. Money Market Funds were suggested and will be explored. | | | | Clerk |  | |
| **1494.3** | **10.3** | **Annual Return 2016/17** – A reply is awaited from BDO, the external auditors. | | | | Clerk |  | |
| **1494.5** | **10.5** | **Pension – Employers Discretion Policy –** A reply is awaited from Hampshire Pension Services. | | | | Clerk |  | |
| **9.20pm** |  | **Next meeting – Wednesday 13th September 2017** | | | |  |  | |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** | | | | | | | | |