

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 1st MARCH 2022

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr J Dumper, Cllr J Mann, Cllr J Hodgson, Cllr Keane, Cllr Mrs. K McAllister & Cllr J Morrison.

In attendance: Heather Bourner-Clerk
0 Member of public

Apologies for Absence

1) Apologies had been received from Cllr P Boulton, Cllr C Hamilton-Parker, TVBC Alison Johnston. HCC David Drew was also absent for private reasons and The Parish Council sent best wishes to him given the circumstances.

Co Option New Councillors

2) The Clerk confirmed the two vacancies for Parish Councillors had been advertised and as TVBC had not received a request for an election it was acceptable to fill these by co-option. Cllr Keane nominated Kate McAllister be co-opted and this was seconded by Cllr James. All in favour. Cllr James nominated James Morrison be co-opted and this was seconded by Cllr Elliott. All in favour. Both completed acceptance of office documents and joined the meeting. Cllr James expressed thanks to outgoing Councillor Peter Jenkins for all the work he had done for the parish while a councillor.

Public Participation

3) There were no members of public present.

Declarations of Interest

4) There were no declarations of interest.

Planning

5) The following decisions by TVBC were noted:

21/02848/FULLS-replacement of garage with covered swimming pool, changing room with WC, garden store plant room and erection of sun room. -The Old Manse, High Street-permission

21/03665/TREES- tree works The Cottage, High Street-no objection

21/03358/FULLS- part rebuild of barn, 2 Venison Terrace-permission

Resolved: that the planning decisions on the following applications were endorsed:

22/00506/CLPS-lawful development certificate to instal roof dormer, Copper Leaves, Rookery Lane- no objections

6) County and Borough Councilors' Report

HCC David Drew was absent.

TVBC Cllr Johnston was absent.

Minutes

7) **Resolved:** The minutes of the meeting held on 1st February were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann seconded Cllr Keane. All agreed.

Streetlight Queenwood Road

8) Cllr Keane confirmed the matter is still under review.

Defibrillators

9) Cllr Keane confirmed the cabinet and the machine have now arrived and he is in discussion with the practice manager at the doctor's surgery about fitting this.

Housing Needs Survey

10) At the last Parish Council meeting a discussion had taken place regarding an approach from a housing association regarding a possible development of Rural Exception Housing.

Such a development relies upon an accurate Housing Needs Survey and TVBC had approached the Clerk with an offer to carry out a survey. Given the previous survey was carried out in 2010 it was agreed that a new survey should be carried out. It was agreed the Parish Council should control this survey but will ask TVBC for help and advice. The Clerk will contact the TVBC housing needs officer to arrange a time for a meeting to discuss the matter. The Parish Council noted that agreeing to carry out a survey did not in any way give support or otherwise to the housing association proposal.

Request from Archive Group

11) Cllr James referred to a request he had received from the Village Archive Group who were asking for permission to display an old-fashioned child's metal play hoop on the plinth at Fripps Acre along with a plaque on the one side of the plinth which remains empty at present. The Archive group will meet all costs. All Parish Councillors were in favour although noted that previous items erected here had been vandalised. Cllr James will contact the group to let them know.

Sports Field Update

12) Cllr Keane said work was ongoing with the tender process, but given the delays it is likely the build will not start until the autumn.

School Lane Completion work

13) Cllr Boulton was absent but has sent a report confirming the new solicitor acting has found some evidence to be missing from the file. She is now chasing this. Cllr Boulton said he remains optimistic that matters will be concluded soon.

Clerks Report

14) The Clerk reported as follows: -

The application for a further COVID grant for the Sports Pavilion has been declined as these new grants were only for hospitality businesses and not sports. A request has been received from the Sports Field Committee to use some of the Covid grant funds held by the Parish Council to supply a disabled port aloo. The delays to rebuild the pavilion caused by the pandemic meant these facilities have not yet been built although they are really needed. The Clerk confirmed there was £12000 of the grants received available and it was agreed some of this should be used to pay these costs.

A grant from HCC Drew for £200 to help with the costs of celebrating the Queens Platinum Jubilee has been received. The necessary notice for road closure to hold a street party has been submitted to TVBC.

Almost all allotment rents have now been be paid by tenants. The Clerk will continue to liaise with Will Baillie to ensure they are all collected. Once complete he will hand over any paperwork, he has in order that this responsibility can be taken on by another Parish Councillor.

A quote to renovate the vintage road signs has now been received. The net total is £3200. The Parish Council has committed £500 to the project and Beryl Pratley has made applications for grants to fund the balance of the project. She has suggested a request for donations from villagers could be made if these applications fail, and the renovations could be a permanent marker of the Queens Platinum Jubilee reign. She suggested using the Parish Council bank account attached to a GoFundMe page. The Clerk said this would not be acceptable to auditors in view of transparency requirements. The matter can be revisited when the outcome of the grant applications is known.

The Clerk confirmed the Lengthsman scheme will continue in the next financial year 2022-23.

Finally, the Clerk reported an issue with a request to place a memorial stone on a plot in the cemetery when there were no records of interment. The plot already held a headstone and possibly another memorial stone. It was not clear that further ashes had been interred here, indeed the Clerk had no records. Cllr James will visit the plot to establish exactly what is there and liaise with the Clerk.

Footpaths.

15) Cllr Elliott said a tree had fallen on footpath 7 but it is the landowner's responsibility to clear this. The Hollow bridleway, path number 26 is partially blocked by fallen trees which need to be cut back and the branches pushed to the sides of path. The Clerk will ask the lengthsman if he is able to carry out the work.

16) Queens Jubilee Celebrations

Cllr James confirmed a community group who wish to organise some events to celebrate the Queens Platinum Jubilee met recently. They plan to hold a lunch party on Sunday 5th June for the whole community and possibly an event in the evening. They are also considering a commemorative gift for children of the parish.

Finance

17) Balances in the bank accounts were noted as: -
28/02/2021: -
TSB Charity account £149311.77
TSB Business Instant £71919.34
United Trust £30,000

Payments Resolved: that the following payments be approved, online transactions approved or cheques signed:

H Bourner sal	£420.09
H Bourner exp	£18.00
HMRC	£79.80

Items to carry forward

- 18)
- Moving recycling bins from Village Hall
 - New equipment at skate park

19) Correspondence

The Clerk referred to correspondence received: -
An email from a parishioner complaining about the continuing poor state of Rookery Lane.

New items for next meeting

20) Neighbourhood Plan -The Clerk will arrange a time for Sarah Hughes to make a presentation to the Parish Council

Any Other Business

21) Cllr Hodgson asked if any consideration had been given to feedback from the recent storm damage and how this relates to the resilience plans for the village. Cllr James said the writing of procedures was still in its early stages but they could certainly use any information put forward to help. Cllr Hodgson agreed to join the working group to help with the planning.

Date of next meeting

22) **7.30 pm on Tuesday April 5th 2022**