



To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Meeting of the Parish Council** will be held in the **Newington Room** at **Newington Village Hall** on **Tuesday 16 May 2019** at **7pm** when it is proposed to transact the following business:

1. ELECTION OF CHAIRMAN

To elect a Chairman and receive their Declaration of Office

2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman and receive their Declaration of Office

3. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

4. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newington Parish Council Code of Conduct for Members and by the Localism Act 2011.

5. TO APPOINT COMMITTEES, COMMITTEE CHAIRMAN AND VICE CHAIRMAN

6. TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES

i. To confirm - Representatives at KALC Swale Committee Meetings

ii. To confirm and update - Councillors areas of Interest

7. GENERAL POWER OF COMPETENCE

To resolve that Newington Parish Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, adopts the General Power of Competence until the next relevant Annual Meeting of the Parish Council

8. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 APRIL 2019

To consider the minutes of the meetings and if in order sign as a true record

9. MATTERS ARISING FROM THE MINUTES

10. PUBLIC QUESTION TIME

This is a concessionary short session and will be limited to ten minutes. Five minutes per person will be allowed initially and only if time permits will further comments be heard.

11. VISITORS

i. Borough Councillors

ii. County Councillor

12. PLANNING

13. AMENITIES COMMITTEE

i. To receive an update

ii. Facilities Management Annual Risk Assessment

14. VILLAGE VOICE AND MEDIA

To receive an update

15. FINANCE

i. To receive end of year finance report

ii. Annual Governance Statement

To agree the statement.

iii. Annual Return for the Year Ended 31 March 2019

To receive the end of year return and to consider the adoption and signing of the return.

iv. Cheque list: to consider invoices for payment

v. Insurance renewal

vi. Any other finance matter received by 14 May 2019

16. CHURCHYARD AND CEMETERY

i. To receive an update of the Churchyard and Cemetery

ii. Annual Risk Assessment

17. HIGHWAYS

To receive an update of roads and pavements

18. STREET LIGHTING

To receive an update

19. REPORTS FROM MEMBERS

To receive reports from Members on KALC; Village Hall, School Governor; Meetings.

20. CORRESPONDENCE

21. ANY OTHER BUSINESS— This for information only and no decision can be made on items raised.

Date of next meeting: Tuesday 25 June 2019

Wendy Licence

Clerk to Newington Parish Council

Date: 8 May 2019

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.