

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 12th February 2026 held at Dalton Parish Hall

Members: Cllrs D Pickering, C Malia, I.C.Barron, J Carrington, G Walker, W Fielding, S Pickering, R Holsey

In Attendance: J Holsey (Clerk), R Chico (Clerk), HR Consultant

6763 To receive apologies received in advance of the meeting

Apologies received from Cllrs J Workman and P Botham. Cllrs K Oxley and K Mackenzie were not in attendance

6764 To consider the approval of reasons given for absence

Resolved : Reasons given for absence approved

6765 To note any declarations of interest on items to be discussed at this meeting

None

6766 To approve the minutes of the Ordinary meeting held on 22nd January 2026

Resolved: The minutes were accepted as a true record

6767 To note the approved minutes of the Finance and employment committee October 2025

Resolved: The minutes were noted

6768 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Item 6773

6769 To consider any issues from members of the public in attendance

No members of the public in attendance

6770 To consider any community matters from Councillors

None

6771 To receive a verbal Clerk update regarding matters from previous meetings

An update was given that the community café will be ceasing with immediate effect due to the requirements from RMBC.

An update was given regarding further details for the commemorative tree request. Request for a cherry blossom tree on the road side of the site near to the coal tub. The relatives are open to suggestions for sizing. Landlord to be contact for permission based on these details. Parish Council to provide a commemorative plaque.

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6772 To consider financial items including: -

6772.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

The repairs to both play areas for £168.00 & £300.00 were agreed to be paid from CILS money

	Transaction Detail	Date Paid	Total	Payee Name
DD	Pension Fee	07/02/2026	£ 26.40	Smart Pension
DD	Pension	12/02/2026	£ 509.67	Smart Pension
DD	Pension	19/02/2026	£ 2,257.64	SYPA
DD	Mobile Phone	19/02/2026	£ 104.47	O2
DD	Water DPH 17/10/25-16/1/26	30/01/2026	£ 170.81	Scottish Water
DD	Water Allotments 12/10/25-11/1/26	26/01/2026	£ 180.49	Scottish Water
DD	Telephone and Broadband	28/02/2026	£ 154.50	XLN Telecom (Daisy)
DD	Gas DPH 1/1/26 - 1/2/2026	15/02/2026	£ 247.58	British Gas
DD	Website Fee	14/02/2026	£ 11.99	Hugo Fox
DD	Photocopying	28/02/2026	£ 33.83	Copy Print Scan
DD	Bank Charges 1/1/26-31/1/26	28/02/2026	£ 12.45	Unity Trust Bank
BACS	2 Lighting Fittings Materials Only	26/02/2026	£ 130.00	MD Staniforth
BACS	First Aid Box	26/02/2026	£ 51.98	Clerk
BACS	Gardening Contract - December	26/02/2026	£ 1,768.13	SG Maintenance
BACS	Hedge Reduction Sunnyside Alltmts	26/02/2026	£ 1,392.00	Paul Day
BACS	Install/Remove Festive Lights	26/02/2026	£ 4,498.80	AFL Ltd
BACS	Electrical Condition Report/Labour	26/02/2026	£ 495.00	MD Staniforth
BACS	Defib Fads/Postage	26/02/2026	£ 193.56	Clerk
BACS	Monthly Pest Control (Moles)	26/02/2026	£ 42.00	APC
BACS	Descale Water Boiler	26/02/2026	£ 139.92	IDL
BACS	Tax & Ni	26/02/2026	£ 1,533.79	HMRC
BACS	Payroll Fee	26/02/2026	£ 63.60	Robert Ogle
BACS	Salaries	26/02/2026	£ 4,684.58	Various
BACS	Repairs Ruby Cook Play Area	26/02/2026	£ 168.00	RMBC
BACS	Older Peoples Programme	26/02/2026	£ 200.00	Activ Regen
BACS	Older Peoples Programme	26/02/2026	£150.00	Activ Regen
BACS	Dep Refund HH 8/2/2026	26/02/2026	£ 50.00	Hirer (MAI)
BACS	Dep refund HH 7/2/2026	26/02/2026	£ 60.00	Hirer (MI)
BACS	Dep Refund HH 31/1/2026	26/02/2026	£ 50.00	Hirer (NU)
BACS	Dep Refund HH 5/2/2026	26/02/2026	£ 50.00	Hirer (MWA)
BACS	Window Cleaning DPH	26/02/2026	£ 20.00	DC Harrison
BACS	Norwood St Allotments Water Install	26/02/2026	£ 900.00	Property Imp & Repairs
BACS	Climbing Net Supply and Install	26/02/2026	£ 300.00	RMBC

6772.2 To receive and agree bank reconciliation to December 2025

Resolved : The bank reconciliation was received and approved to 31st December 2025

6772.2 To receive and approve the quarterly accounts

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The income and expenditure was reviewed line by line and any over spends analysed and agreed to be left to aid budgeting requirements.

Income £255,284.00 (99.9%) against expenditure £181,980.00 (67.9%), net transfer to Ear Marked Reserves (EMR) £16,196.00, spend from EMR £1,136.00, leaving surplus £88,363.00.

Resolved: To approve the accounts to December 2025

6772.4 To review Parish Bank Accounts

Resolved: To close Loughborough Building Society Account and transfer funds to Unity, leave £60,000 in Unity and remaining funds to be transferred to Hampshire Trust Bank. To close Lloyds bank account as surplus to requirements.

6772.5 To discuss and agree action for process of registering DPC unregistered land

An update was given to council for the two areas of unregistered land. Solicitor to work on registering the land with the land registry, currently there is no definitive cost or timeline to the process.

Resolved: To proceed with Arthur Jackson solicitors for possessory title process. £1000 down payment to be made to proceed with initial works.

6772.6 To confirm and accept terms of appointment of internal auditor

Resolved: Terms of appointment for the internal auditor were approved

6773 To consider and agree action regarding recommendation from extraordinary meeting of finance and employment committee and HR consultant in Jan 26

Resolved: To proceed with recommendation from extraordinary meeting of finance and employment committee and HR consultant in Jan 26. 1 vote against

6774 To consider and agree action for a request for recreational space for organised Rugby training

Resolved : No land available for this request

6775 To agree and adopt the data protection policy

Resolved : Data protection policy agreed and adopted

6776 To agree and adopt the model publication scheme

Resolved : Model publication scheme agreed and adopted

6777 To agree and adopt the Privacy notice for Staff, Councillors and Role Holders

Resolved : Privacy notice for staff, councillors and role holders agreed and adopted

6778 To agree and adopt the General Privacy Notice

Resolved : General Privacy Notice agreed and adopted

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6779 To agree and adopt the Accessibility Statement

Resolved : Accessibility Statement agreed and adopted

6780 To agree and adopt the Records Management Policy

Resolved : Record Management policy agreed and adopted

6781 To discuss and agree action for Councillor GDPR training

Councillors were informed of the requirement for them to carry out GDPR training, the online training session taking place on Monday 16th February was noted to councillors.

6782 To consider and agree action for stage at Sunnyside Community Centre

Resolved : To give delegated powers to Clerks to carry out necessary repairs to the stage at Sunnyside Community Centre at a cost of £1500

6783 To discuss and agree action for the installation of a dishwasher at Dalton Parish Hall

Discussion took place with regards to the requirement of a dishwasher at Dalton Parish Hall, which had costings of £2733.87

Resolved : Not to proceed with the purchase and installation of a dishwasher at Dalton Parish Hall

6784 To carry out a debrief of the Christmas Lunches and agree action for 2026 event

Resolved : Clerks given delegated powers to arrange date and catering for the 2026 events. Conditions for free places are they are over 65 and live in Dalton Parish. For people under 65 or living outside the parish people are charged the cost of the meal.

6785 consider any general correspondence and publications, including: -

6785.1 To receive a summary and agree any actions for play inspections reports

The netting at Sunnyside play area has been completed. As per the meeting in January further work will be carried out to swings for chains and seats.

6785.1.2 To consider pricing and agree action for safety flooring at Magna Lane

Resolved : To proceed with safety flooring wet pour by contractor at a cost of £4200

6786 To consider planning matters including new planning applications in Dalton

Planning: - 4 – 6 (List 6 items to be emailed to councillors prior to the meeting)

Resolved : To note the below planning applications: -

None

6787 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6787 To note dates of future committee meetings, events, and the next Parish Council

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Parish Council – 6:30pm

19th March 2026

Other Meetings / Events

Gala Saturday 16th May 2026 11am – 4pm – Sunnyside Top Field

Finance Meeting – 6:30pm

2nd April 2026

Sunnyside Charity Meeting – 6pm

16th April 2026

Sunnyside Meeting – 6:30pm

12th March 2026

Apologies given for the next meeting from Cllrs K Oxley and G Walker

The meeting was closed at 20:00

Chairperson

Cllr D Pickering

Date 19th March 2026