

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 5 March 2019 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Wendy Harwood and Cllr Roger Sills; and Mrs W Licence (Clerk).

Also present were Swale Borough Councillor George Samuel and two members of the public.

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

1. COUNCILLOR VACANCY

Cllr Cook said there had been no applications for co-option, the vacancy will now be filled at the elections on 2 May 2019.

2. WELCOME AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mavis Hibben (holiday) and Cllr David Nutting (personal); apologies accepted.

Apologies had been received from KCCllr Andrew Bowles (at another meeting), KCCllr John Wright (at another meeting) and SBCllr Derek Conway (at another meeting); apologies noted.

3. DECLARATIONS OF INTEREST

None were declared.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 FEBRUARY 2019

Cllr Burgess **PROPOSED** to accept the minutes of the meeting held on 4 February as a true record of the meeting; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

5. MATTERS ARISING FROM THE MINUTES

Allotments – Cllr Sills reported he had not had a response from the Sittingbourne Allotments Association.

Tiskpac- Cllr Cook said the proof has been circulated and comments fed back to Tiskpac. Cllr Sills commented on the art work and asked if the image of the dog could be improved.

ACTION: Clerk to request a different dog image ascertain delivery time.

Litter bins- Cllr Cook said the litter bins will be installed this week.

Lost Words books- Cllr Cook reported that he is meeting with the Headteacher on 5 March and will request the 'Lost Words' books be presented at the Community Lunch on 13 March.

Annual Parish Meeting- Cllr Cook reported the Village Hall was unavailable so the small Hall at the school has been booked for Thursday 21 March from 6.45pm with the meeting starting at 7pm. The Mayor has been asked to present the KALC Community Award, as the High Sheriff is unfortunately unavailable. To date, there have been three acceptances to report back on four organisations. It was agreed that refreshments will be provided after the meeting.

Village sign- Cllr Cook reported he has contacted Alan Blackburn, KCC, who has passed the matter to Ian Grigor.

South & South East in Bloom- Cllr Cook said an article will be included in the newsletter.

6. PUBLIC QUESTION TIME

The meeting was adjourned for the Public Question Time

A resident asked if the South & South East in Bloom will extend to the new part of the Parish. Cllr Cook said it will be the whole of the Parish.

The resident said there are some beds in Sterling Road which need work, they are owned by Kent County Council but they are not being maintained. We are maintaining the one on the corner of Park Avenue

Cllr Cook said that the Parish Council is maintaining the bed at the top of Sterling Road where the new planter and memorial tree are and the bed at Cranbrook Drive is also being maintained. Cllr Cook thanked the resident for helping maintain the bed on the corner of Park Avenue.

A resident asked for an update on the gate on the new build in Roseleigh Road which he had raised at the last meeting.

SBCllr Samuel said he has emailed officers but has had no response.

The meeting was reconvened.

7. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

SBCllr Samuel said there had been a good outcome at the Highsted Road consultation, there were three options for the footpath but no consensus on the options. People want a footpath but not at the expense of slowing the traffic. The matter will be considered by the Swale Joint Transportation Board.

Cllr Cook thanked SBCllr Samuel for attending and for his report.

8. SPEED WATCH

Cllr Cook reported to Members the Speed Watch sessions will start again in April. The rosters have been sent out to the teams. Bredgar Parish Council is having difficulty in raising a team so they might not use the equipment.

9. FINANCE

i. Cheques raised and accounts

1357	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1358	Mrs W Licence	Salary and Expenses	£457.68
1359	HMRC	PAYE	£123.00
1360	Jane Johnson	Litter Picking	£118.96
1361	Lenham Community Centre	Room Hire	£20.00

Cllr Sills **PROPOSED** the signing of the cheques; **AGREED UNANIMOUSLY.**

ii. Internet banking- to receive an update

Cllr Cook said the Clerk is still waiting for details from Councillors. It was AGREED to progress the matter in May after the elections.

10. PLANNING

i. Ref: 19/500277/FULL

Address: 1A Cromers Road Sittingbourne Kent ME10 4HP

Proposal: internal alterations, garage conversion and replace existing flat roof with duo-pitched roof and Velux roof lights.

Councillors considered the application and had no comment to make.

ii. Ref: 19/500554/LBC

Address: Woodstock House Winch Road Kent Science Park Sittingbourne Kent ME9 8EF

Proposal: Listed Building Consent for provision of removable infill plywood boarding to staircase balustrades and provision of removable bars to low cill height first floor window openings.

Councillors considered the application and had no comment to make.

iii. Any other planning matter received by 4 March 2019

19/500050/FULL and 19/500051/LBC Tunstall Church of England Primary School Tunstall Road Tunstall Sittingbourne Kent ME9 8DX

Cllr Cook informed Members that a decision is yet to be made.

Ref: 18/505291/FULL Address: 4 School View Tunstall Road Tunstall

Cllr Cook informed Councillors that a decision is yet to be made.

11. REPORTS FROM MEMBERS

There were no reports from Councillors serving on outside bodies.

12. HIGHWAYS

Cllr Cook reported the gully installation outside the Village Hall is still outstanding and Alan Blackburn has apologised. Alastair Coleman, KCC Drainage Engineer, is dealing with the matter but is on leave at present. The Parish Council has suggested using its own contractors. This was promised to be completed by the end of February.

ACTION: Clerk to contact KCCllr Bowles for assistance.

Cllr Sills said a bollard at Coffin Pond has been hit and is at an acute angle.

Cllr Cook said he has reported this on the KCC fault reporting portal.

13. ENVIRONMENT

Cllr Cook said date needs to be set for the Tunstall Great British Spring Clean, if Ruins Barn Road is cleared cones will be needed.

Cllr Sills said residents could be asked to litter pick outside their houses.

It was AGREED to have the litter pick in May and agree the date via email.

ACTION: Cllr Cook to complete a Risk Assessment for the event.

Cllr Burgess reported that Mossy's will top up the planters with tête-à-tête daffodils.

14. PEACE DAY CELEBRATION

Cllr Cook informed Members that he has written an article for the church magazine, agreed by the Village Hall Committee, about the Peace day celebration. The event will be on 27 July and there will be a children's party at 3pm and will include entertainment for the children, as agreed at the last meeting, this will be sponsored by the Parish Council. At 6pm there will be a hog roast for adults, a bar provided by The Sun at Bredgar and a steel band. If the weather is inclement the event can be held in the hall. Children will be asked to create collages for the Village Hall.

15. CORRESPONDENCE

1. 12.02.19- KALC: Swale Area Committee agenda
2. 19.02.19- SBC: Fly tipping hot spots
3. 19.02.19- Cllr Bowles: response to TPC's comments on Swale's Corporate Plan
4. 21.02.19- Joint Transportation Board agenda
5. 21.02.19- SBC: response regarding TPC's complaint on the Local Plan consultation article published in Inside Swale
6. 21.02.19- Kent Police Rural Team report
7. 01.03.19- UKPN investment in Sittingbourne
8. 01.03.19- KALC: Newsletter

16. MEETING TIMES

Cllr Cook said some people interested in becoming a Councillor find the start time for the meetings difficult and this needs to be reviewed, as anybody with a long commute will always struggle to attend the meeting at the current time.

Cllr Burgess **PROPOSED** to change the start time for meetings to 7.30pm and from June to move the meetings to the Village Hall; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**.

17. ANY OTHER MATTERS ARISING

Cllr Burgess said that there is a problem with the drain on the opposite side of the road to the Village Hall on the corner of Tunstall and Bredgar Road.

Cllr Cook said he has reported this and sent photos to Alan Blackburn, KCC and copied in KCCllr Bowles. Alastair Coleman, KCC, was meant to contact us regarding the matter. Vehicles drive on the wrong side of the road to avoid the flood, which is a dangerous situation.

ACTION: Clerk to send photos to KCCllr Bowles

18. DATE OF NEXT MEETING

Monday 1 April 2019, 7.30 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 8.40pm

Signed as a true record of the meeting

Chairman

Date: 1 April 2019