



MATCHING PARISH COUNCIL



Clerk to the Council: Ernie Fenwick
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19 Half Acres
Bishops Stortford
Herts. CM23 2QP

MINUTES OF PARISH COUNCIL MEETING

HELD AT 7.30 PM ON TUESDAY 3rd FEBRUARY 2026

AT THE FOX PH MATCHING TYE

Present

Cllr Paul Moulds (PM), (Chairman) Cllrs. Roland Brockman (RSB), Karen McIvor (KM), Richard Morgan (RM), Adam Riches (AR), Eugene Simpson (ES), In attendance: Clerk to the Council Ernie Fenwick, and 2 members of the public

3418. CHAIRMAN'S WELCOME & PUBLIC PARTICIPATION

Chairman opened the meeting and welcomed members of the public

- Thanks from Colin and Pat Garraty to the Clerk for the letter of thanks for their help clearing up after the bonfire and offered their help at any time to keep the green clear.

2 members of the public left the meeting

3419. APOLOGIES AND REASONS FOR ABSENCE

Cllr John Binder (JEB),, ECC and EFDC Cllr C Whitbread, EFDC Cllr Ray Balcombe (RB). EFDC Executive Council meetings.

3420. TO APPROVE MINUTES OF LAST MEETING

Minutes of the Parish Council Meetings held on 6th January approved and signed.

3421. DECLARATIONS OF INTERESTS.

RM is a district councillor

3422. REPORTS TO AND FROM COUNTY AND DISTRICT COUNCILLORS

RM reported that elections are going ahead in May

3423. CLERKS REPORT

- On matters from the last meeting.
- Any business requiring a decision is listed on the agenda.
- The Clerk advised the council that he had had continuing problems with Microsoft and had been in ongoing support conversations. Most of the problems seem to have been resolved, but some emails sent to councillors had been returned as undeliverable, whilst some had been delivered.
- Regarding the Code of Conduct, I think you are all following the code properly, but for your information perhaps section 4 on page 5 and section 10 on page 7 and Table 1 on pages 12 – 14 need your attention.

Correspondence

i.	EALC Ebulletin
ii.	EALC Training bulletin
iii.	ROAD CLOSURE - Workers Road, High Laver
iv.	Condition of Matching Green and car access
v.	RCCE Warbler Newsletter - January 2026

Chairman _____ Date _____



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Minutes

vi.	The next step in recycling: Food and garden waste collections explained - Town and Parish Briefings
vii.	EFDC Council says no to postponing elections
viii.	EALC Training E-Bulletin: Jan–Mar 2026
ix.	Elections letter sent to Minister
x.	Grant Opportunity: Up to £15k from Sport England's Movement Fund: Clerk to send to Martin Figg for potential to apply for the access road
xi.	Epping Leisure Centre is now open
xii.	Council secures order to protect residents
xiii.	New Dates: Understanding the 2025 SAPPP – Practitioners Guide & Assertion 10 Compliance Course
xiv.	Essex County Council Love Your Bus Grants
xv.	Planning Assessment EPF/2281/25; 2 Lilac Cottage
xvi.	Planning Assessment EPF/0006/26; 9 Stonehall Grove
xvii.	RCCE Membership Event 2026.....
xviii.	Email accounts
xix.	Playdale quotation
xx.	MPC "Matching Green volunteer role - for Duke of Edinburgh": Council approved this. Clerk to reply to parents and agree to sign off.
xxi.	Direct Debit subscription for HugoFox website and domain
xxii.	EALC Training E-Bulletin: Treasury Management Training Moves Online – Learn From Anywhere!

3424. 3424. IT REORGANISATION

- The website supplier has now changed from Narkedesign.co.uk to HugoFox.com
- Email addresses and domain name matching-pc.gov.uk have been provided and the website address is now www.matching-pc.gov.uk
- The Clerk reported that two AI assessments have been provided by Gpeto on a four weekly trial and recommended that we continue with a paid subscription of £25 per month

3425. CHAIRMAN'S REPORT

No Report

3426. MATCHING GREEN AND MATCHING TYE

To consider issues for Matching Green

- To consider the installation of a disabled access road to the pavilion. Clerk to contact Frederique in Planning Department
- To consider the Condition of Matching Green and car access. Kay Vowles wrote in to the council and has discussed this with PM. Clerk to send a message to MGCC regarding the Thursday Club not to drive on the green unless you need disabled access. Less wear and tear on the green.

To consider issues for Matching Tye

- Bench has arrived in kit form and has been assembly and awaiting installation by PM and JEB.
- Parking on the green has been well observed

To consider issues to Housham Tye and other hamlets

- No problems

Chairman _____ Date _____



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Minutes

3427. JUBILEE FIELD

- ES asked about grants for upkeep of the play area. The Stansted Airport Trust may be a possibility. Clerk to look into an application and ask John Kenney to put in a quote.

3428. HIGHWAYS

Raised Iron works on roads from Matching Green to Harlow.

1 outside Robins Acre, High Laver Road CM5 0DX.

Pothole repairs are not being repaired due to the bad weather.

3429. FINANCIAL REPORT

Payment received from ECC for Grass cutting in the sum of £3847.96

To receive financial reports

- The bank balance will be £12607.01 after the following payments
- Payments to be approved

Playdale	Replacement ropes	113.34
EALC	Training Course	20.40
Skilled Tech Ltd	Office 365	13.06
Clerk	Salary and expense (January)	945.10
HMRC	PAYE (Periods 11)	203.40
HMRC	Employers NIC	97.38

Authorised by PM or RSB

3430. PLANNING MATTERS

Decisions by EFDC Planning Dept.

- Threshers Equestrian, Threshers Bush, Matching, Harlow, CM17 0NP; EPF/1911/25; Approval of Details Reserved by Conditions 4 Levels, 9 EVP's, 10 Foul and Surface Water Drainage, 11 Contaminated Land and 12 Hard and Soft Landscaping of EPF/2383/24 (Demolition of livery stables and associated structures, removal of menage, carpark and construction of a detached dwelling (self build)). **APPROVED**
- Tadgells, Carters Green, Matching, Harlow, CM17 0NX; EPF/1512/25; Solar panels to west roof slope of cart lodge. **APPROVED**

Applications

- 9 Stonehall Grove, Downhall Road, Matching Green, Harlow, CM17 0RA; EPF/0006/26; Proposed single storey side and single storey rear extensions.
- 2 Lilac Cottages, Matching Green, Matching, Harlow, CM17 0PR; EPF/2281/25; Single-Storey Rear Extension.

3431. CONFIRM COUNCIL POLICIES

To approve and adopt the following policies and regulations

- Financial Regulations
- Council Co-option Policy
- Equality and Diversity Policy
- Data Protection Policy
- IT Policy
- Health and Safety Policy
- Freedom of Information Publication scheme

All policies approved unanimously

Chairman _____ Date _____



MATCHING PARISH COUNCIL



Minutes

3432. REPORTS BY MEMBERS ON MEETINGS ATTENDED

None

3433. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

Pavilion Disabled access road.

3434. DATES OF NEXT MEETINGS

Tuesday 3rd March

Tuesday 7th April

Meeting closed at 8.25 pm

Chairman _____ Date _____