

## **Minutes**

### **The Minutes of the Meeting of Ampfield Parish Council, held online**

**Monday 14 September 2020, 7:00pm to 8:20pm**

#### **Present**

#### **Members of Ampfield Parish Council:**

Chairman Bryan Nanson  
Vice Chairman Graham Roads  
Cllr Martin Hatley (from 7:25pm)  
Cllr Chris Ling  
Cllr Mujeeb Rahman  
Cllr David Stevens  
Cllr Julie Trotter

#### **Others:**

Clerk to the Council, Kate Orange

#### **Apologies**

3172. Apologies were received from Cllr Julian Jones Cllr Kate McCallum.

#### **Previous Minutes**

3173. The Council agreed the Minutes of the Meeting of Monday 13 July 2020, and a copy was signed by the Chairman.

#### **Matters arising from the Minutes**

3174. Any matters arising from previous Minutes were handled under the relevant agenda item.

#### **Declarations of Interest**

3175. Interests were declared in respect of Ampfield and North Baddesley Cricket Club (Minutes 3190 to 3192): Cllr Martin Hatley is Honorary Vice President and Cllr Mujeeb Rahman is a member of the club. No other Members declared any personal or pecuniary interests in any business on the Agenda for the Meeting.

#### **Minutes of Planning Committee**

3176. The Council received the Minutes of the Meeting of the Planning Committee of 10 August 2020.

#### **Financial Matters**

3177. *The Council received the bank reconciliation to the end August 2020.*

RESOLVED

3178. It was agreed that the following payments should be made:

Churches - service fire equipment, pavilion	18.72
Ace Liftaway - topsoil, recreation ground	60.00
Aquascience - boardwalk repairs Chapel Wood	1,119.08
Clerk's net salary, August	728.48
HMRC employment payments	3.70
Clerk: reimbursement of expenses incurred on behalf of Council	17.79
<b>Total (including VAT)</b>	<b>£1,947.77</b>

RESOLVED

3179. It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:

Wicksteed retention for signs	500.00
Wendage Pollution Control, service sewage plant	182.10
SLCC - textbook	53.30
Business Stream - pavilion water supply	25.33
Ace Liftaway: stone disposal at allotments	51.00
Topfawn Management: site preparation at ARG	1968.00
Simon Nightingale: SLR	230.63
County Supplies: Covid-19 associated equipment, pavilion and cleaning supplies	164.01
Clerk's net salary, July	728.48
HMRC employment payments	3.70
Clerk: reimbursement of expenses incurred on behalf of Council	14.50
Direct debit: Calor, standing charge	17.99
Direct debit: Nest Pension, July payment	53.11
Direct debit: E.ON electricity supply to Pavilion, July	82.29
Direct debit: Nest Pension, August payment	53.11
Direct debit: E.ON electricity supply to Pavilion, August	69.57
<b>Total (including VAT)</b>	<b>£4,197.12</b>

RESOLVED

3180. *It was noted that the Council had received the following income:*

Receipts 01 July to 30 August 2020

<i>Kirklands Solicitors: return of balance of monies paid on account</i>	<i>613.00</i>
<i>Test Valley Borough Council: grant for PPE for Ampfield Neighbours</i>	<i>375.00</i>
<i>Test Valley Borough Council: grant for Covid-19</i>	<i>10000.00</i>
<i>Rent from ANBCC</i>	<i>400.00</i>
<i>HM Revenue and Customs: return of overpaid PAYE tax</i>	<i>447.91</i>
<i>Bank interest</i>	<i>£61.18</i>
<b>Total</b>	<b><u>£11,897.09</u></b>

RESOLVED

3181. *The Council received the report of expenditure against budget to the end of August 2020.*

RESOLVED

**Publicity**

3182. *It was proposed that the Autumn Newsletter should be published both online and in print distributed to each household in the parish.*

RESOLVED

3183. The content of the Autumn Newsletter was discussed. The drafting would be complete in early October.

3184. It was noted that the Council's new website was live from 1 August 2020 and the old website would be disconnected shortly.

**Ampfield Recreation Ground**

3185. *It was proposed to accept variations to the contract awarded to Highbridge Civil Engineering for the construction of the new car-park at Ampfield Pavilion, resulting in revised contract cost of **£84,604.40** ex. VAT. The variations were:*

- *Remove the old vehicle access gate and the height barrier adjacent to the pavilion and replace it with a pedestrian gate.*
- *Install new hedging in the gap.*
- *Install 2 additional CCTV cameras linked into the existing pavilion CCTV system.*
- *Install (PIR) lighting in the new carpark on the (southern) fence with the ARG.*
- *Install fencing to protect car park from cricket balls: options of 4m high mesh fencing.*
- *Install a pedestrian gate on that fence, into the ARG.*
- *General uplift to costs following deferred start, caused by inclement weather followed by Covid-19.*

RESOLVED

3186. *It was proposed to appoint Redbridge Electrical Services Ltd to work in conjunction with Highbridge Civil Engineering and install CCTV and lighting to the new car-park at Ampfield Pavilion in accordance with their quotation of 13 August 2020, for the sum of £4,246.00 ex VAT.*

RESOLVED

3187. *It was proposed to undergo an assessment of the adequacy of fencing for the playground during cricket matches. The process is to be led by Cllr Rahman.*

RESOLVED

3188. Chairman Bryan Nanson reported on the progress with the construction of the new car-park. It had not been possible to find a taker for the redundant playground equipment because of the difficulty of assessing its safety. Redesign of the car-park entrance has provided additional parking spaces outside the secured car-park area, which will be available at all times. The cricket club would be installing a water supply pipe partially under the new car-park, at their own cost. Completion of the car-park would be in 4 – 5 weeks.

3189. *It was proposed to consider the Council's strategy for recreation in the parish. The process of devising a strategy would, provisionally, be led by Cllr Rahman.*

RESOLVED

3190. The Council discussed the arrangements for Ampfield and North Baddesley Cricket Club (ANBCC)'s Licence for use of the recreation ground. ANBCC were granted a rent holiday for 6 months from 01 April 2020, due to COVID-19 restrictions.

3191. *It was proposed to waive 6 months of rent for Ampfield and North Baddesley Cricket Club, from 01 April 2020, due to the restrictions resulting from COVID-19.*

RESOLVED

3192. *It was proposed that Cllrs Hatley, Ling, Nanson & Roads should meet with representatives of Ampfield and North Baddesley Cricket Club in order to establish draft principles of a new licence, to be presented to the Council for approval by January 2021.*

RESOLVED

### **Morleys Green**

3193. Chairman Bryan Nanson reported that he would chase-up the residents' group, Morleys Green, regarding repair of the gate and post at the village green.

### **Chapel Wood**

3194. *It was proposed to accept the quotation dated 10 September 2020 in the sum of £495 ex VAT from CBA Trees for re-inspection of approximately 35 trees at Chapel Wood, following on from their latest visual inspection report.*

RESOLVED

3195. The Council had invited three tenders for the repair of the boardwalk at Chapel Wood, and had received one tender, from Aquascience Ltd.

3196. *It was proposed to confirm acceptance the tender dated July 2020 in the sum of £986.85 ex. VAT from Aquascience Ltd for the repair of the boardwalk at Chapel Wood.*

RESOLVED

### **Central Government Consultations on Planning**

3197. The Council considered whether to submit a response to various current central Government consultations on the planning system, and it was felt that the comments from the National Association of Local Councils would suffice.

**Reports from Committees and Portfolio Holders**

- 3198. Chairman Bryan Nanson informed the Council that he had been allocated 3 minutes to present the Council’s objection to planning application 19/01821/FULLS (Retrospective application for the demolition of the timber and brick barn and the erection of a new dwelling, Redburn Farm , Green Pond Lane, Ampfield) to the Test Valley Borough Council Southern Area Planning Committee on 15 September 2020.

**Test Valley Borough Council**

- 3199. Cllr Martin Hatley reported as Borough Councillor. He has been informed that the Sir Harold Hillier Gardens recently received two awards: ‘Gold’ in the South & South East, Britain in Bloom, Heritage Garden Award 2020; and also Tripadvisor ‘Travellers’ Choice Award 2020’ (which places the gardens in the top 10% of attractions, internationally).

**Date of Next Meeting**

- 3200. The next meeting of the Parish Council will be held on Monday 12 October 2020. The Meeting is likely to be held online, in accordance with current guidance from the National Association of Local Council and the Society of Local Council Clerks; and will start at 7pm.

Chairman .....

Date .....