



*Buckfastleigh Bowling Club
Duckspond Road
Buckfastleigh
TQ11 0NL*

Executive Meeting

Meeting held on 9 June 2021 at 2pm.

Present: Shirley Williams – Lady Chairman; Jeanne Pinney – Vice Chairman; Tom Bowden – Secretary & Treasurer; Mike Anderson – Club Captain; Jenny Goss – Lady Captain; Ham Sampford – Green Manager; Terry Humphries – Men's Representative.

Lady Chairman's Welcome:

Shirley welcomed everyone to the meeting.

Apologies:

None.

Minutes of Previous Meeting:

The minutes of the Executive Meeting held on 17 May 2021 were signed by the Lady Chairman as correct.

Matters Arising:

1. External Fence

The hedge on the A38 side of the green still needs some further work.

Action: TB

2. Ian Howkins Plaque

Ham reported that the purchase of the new plaque was underway, but no costings had been obtained.

Action: HS

3. Club Shirts

The remaining Ladies shirts have been ordered.

Action: TB

4. Rules of Bowls

Further copies will be ordered as soon as the Bowls Devon offices are allowed to reopen.

Action: TB

5. Wheelbarrows and Inventory

Ham reported that he had been to Trago and Mole Valley and couldn't find any suitable wheelbarrows. He now proposed to acquire a plastic one from Wakeleys in South Brent. The inventory still has to be carried out.

Action: HS

6. Scarifier

The scarifier is now going in for repair on Monday 14 June following delays for a number of reasons, and should be back by the beginning of July.

Shirley reported that the green was very 'lumpy' and it was almost impossible to put up a decent wood. Further she reported that following this morning's X team match v Newton Abbot, several of their players commented how 'lumpy' the green was. She then enquired what can be done to improve the situation because we have a number of very important matches coming up, not least the celebration match against Bowls England. Ham assured the Committee that once the scarifier was returned then a light scarify would improve the situation no end.

Action: HS

7. No Smoking Sign

The new sign has now been acquired and is attached to the entrance gate.

Secretary's Report:

Tom presented the Secretary's Report which had previously been circulated.

Tom reported that he had spoken to Paul Hoff earlier in the day. He had been discharged from hospital the day before and continues to make progress.

Treasurer's Report:

Tom presented the Treasurer's Report which had previously been circulated.

Green Manager's Report:

Ham presented the Green Manager's Report which was circulated at the meeting.

Centenary Arrangements:

1. PA System

There appeared to be some confusion as to the requirement of /Trefor Jones's services to provide a PA system for a number of events. Ham was under the impression that his services were only required for the Vic Manfield Memorial Day.

At the Executive Committee meeting on 29 March, it was agreed:

"Ham reported that he had sourced a PA system from a local man, Trevor Jones. This will be provided on Opening Day, the 3 centenary matches (Bowls England, Bowls Devon and s5.) and also on the Vic Memorial Day."

(Subsequent to the meeting, Tom had emailed Ham those events where a PA system was required, with only the Vic Manfield Memorial Day requiring music.)

Action: HS

2. Refreshments

After discussion, it was agreed that the Lady Captain would organise refreshments for the celebratory matches (s5 Representative, Bowls Devon). We shall know further regarding Bowls England's requirements when they inform us 8 weeks prior to the match. Further, refreshments will also be provided for the match v Patrons.

Action: JG

Any Other Business:

1. Vice Captains

The still appears to be a belief that the Ladies have a Vice Captain and that there is a 'Selection Committee' for the selection of the Ladies teams. To clarify matters, the amended Rules of Club were adopted by the Club at the Executive Committee meeting on 9 December 2020, where the duties of the Men's and Ladies Captains were, inter alia, defined. There is no such position of Vice Captain for either the Men or the Ladies. Our Rules are published in our Fixture Booklet.

Regarding team selection, if either of the Captains chooses to have members assist them in selecting teams, then they can. Further, our Club policy on team selection is not governed by any other organisation.

Action: All (to understand)

2. Delivery Mats

It was agreed new delivery mats be purchased as the current ones are well worn and slippery.

Action: TB

3. The John Hoff Sign

The plastic sign protecting the board needs replacing as it is peeling off in places.

Action: TB

4. Ian Howkins Fund

Ham raised the issue that the bequest shouldn't be 'frittered' away. Tom assured the Committee that the bequest, like the Covid grants, is kept as a separate capital fund and will only be spent on items agreed by the committee.

The question of the bench was again raised. Although £1,000 was finally received from Ian's estate, initially the bequest was £500 and the terms of the bequest were to purchase a bench, provide a fish and chip supper for the members and to put the remainder behind the bar. When Ian's Cousin later arrived at the club to scatter Ian's ashes, she gave the club a cheque for £1,000.

It is not for us to act against the wishes of Ian, as detailed in his bequest and that is why only approximately 1/3rd of the original bequest was spent on the bench. Whilst it is not as large as the others, it is tanalised wood and has a 15 year guarantee.

5. Matters raised by the general membership

It was agreed that anonymity should not exist when a committee member brings forward an item for discussion. For example, "several members have approached me is not acceptable". Any member may of course ask any committee member to bring a matter to the attention of the committee, but not anonymously.

Action: All (to understand)

6. Terry Humphries

Due to personal circumstances Terry is resigning from the Committee and also as Bar Manager. The Committee duly thanked Terry for all his work.

Date of next meeting: TBC

There being no further business the meeting closed at 3.18pm.

Signed as correct:

Lady Chairman



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Secretary's Report for Executive Meeting 9 June 2021

Paul Hoff

As most of you know, Paul fell ill during last Friday's County Trophy match v Chudleigh and left the game after 10 ends, being extremely sick. Terry was called and also an ambulance. He was stabilised and taken to Torbay hospital where it was confirmed that he had suffered a heart attack. He had a stent fitted to his coronary artery that night.

I spoke to his wife Jane that evening and the following day and took his car back to her on Sunday morning. She said he is much improved, is up and walking and eating.

I spoke to Paul on Sunday morning and the doctors think he might be discharged on Tuesday. (We'll know by the time of this meeting).

I hope to give you a further update at the meeting.

Internal Competitions

Because of the extremely wet weather during May, the May 31 play by date has been extended to 11 June.

Centenary Match v Bowls England

Bowls England have published the team for our match against them on 7 September and their team is displayed on the notice board.

**Tom Bowden
Secretary**



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Treasurer's Report for Executive Meeting 17 May 2021

Annual Subscriptions

Paul Marsh has joined the club. He is completely new to bowls, but is keen to improve. No further provision is made for any further new members, although there are a number of 'irons in the fire', but these 'irons' have not made it pass the entrance gate so far!

Covid Grants

We have successfully applied for and received an additional government "restart grant" of £8,000. In total, we have received £27,431 and have used £9,291, leaving £18,539 in hand. Total spend:

Display Cabinet	87.98
Can Crusher	30.39
New Clock	22.99
Blower/Sucker	271.79
Hedge Trimming	100.00
Centenary Bowls Stickers	96.00
Drill 'n Fill	3,000.00
Fencing	1,847.00
Centenary Pens	142.74
50% Membership Fees	1,506.00
Ditch Matting	999.00
Centenary Shirts	
Contribution	379.60
Welcome to Buckfastleigh	
Sign	308.40
Flags	180.00
Bunting	21.98
Rinks Open/Closed Sign	297.60
Total	9,291.47

We also have £850 remaining from the bequest by Ian Howkins, and an estimated (year end) £18,576 in our general fund.

The estimated loss this year is almost entirely due to the fact that the repainting costs arose in 2020/21, whilst the Town Council grant for the works was received in 2019/20.

We are in a very healthy financial position, but we can only spend each £ once.

The balance at the bank, as at 4 June was £35,335.

Tom Bowden
Treasurer

Buckfastleigh Bowls Club

2019/2020	Revenue Account	2020/2021	2020/2021
Actual		To Date	Estimate
£	Income	£	£
2,837	Annual Subscriptions	1,599	1,600
3,670	Grants	0	0
500	Sponsorship	700	1,200
194	Donations	43	44
255	Teas & Draws	16	2,200
1,042	Annual Dinner	0	0
784	Bar Sales	277	2,800
13	Competitions	326	334
28	Green Fees	0	200
145	Clothing	480	570
109	Social Events	0	200
118	Special Fund	9,173	9,555
0	Ian Howkins Bequest Fund	150	150
0	Other Income	40	40
<u>9,695</u>		<u>12,804</u>	<u>18,893</u>
	Expenditure		
2,617	Green & Machinery	5,316	6,636
792	Premises & Grounds	5,646	5,760
168	Rent	0	170
308	Electricity	232	350
512	Water Rates	117	500
189	Fire Extinguisher Check	207	207
752	Insurance	790	790
0	Advertising - BBC	308	308
0	Advertising - 3rd Party	617	617
143	Printing, Postage & Stationery	183	210
70	Bar Licence	70	70
0	Website	12	12
191	Sundries	276	300
0	Centenary	239	1,000
920	Annual Dinner	0	0
122	Affiliation Fees & Trophies	510	550
49	Food & Draws	33	750
485	Clothing	1,507	1,507
0	Bank Charges	(1)	(5)
381	Bar Expenses	174	1,200
<u>7,699</u>		<u>16,236</u>	<u>20,932</u>
<u>1,996</u>	Surplus/(Deficit)	<u>(3,432)</u>	<u>(2,039)</u>



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BBC Green Report to Executive Committee for 9 June 2021

May has been one of the wettest on record, causing the soil to be colder than expected and consequently the grass has been slow to grow back.

Work achieved:

- Wetting agent applied.
- Granular fertiliser applied.
- Mowing height gradually lowered from 8 to 5+ in June.
- Grass being cut twice weekly at present in June. Difficulties in fitting around the playing fixture schedules, but manageable, just!
- Hand weeding, hole filling and top sand spreading continued.
- Liquid fertiliser applied twice in June approximately every ten days.
- Edging of green with hand shears.

Work to be undertaken:

- More hand weeding, as the fixture schedule is so tight stronger chemicals cannot be applied whilst members are involved on the green. Needs a week gap in fixtures to ensure chemicals have penetrated and are safe. Will have to wait until the Autumn for full chemical weeding.
- Mowing now at 5+, but if hot dry weather continues it may have to be raised to protect the grass, and combined with irrigation.
- Hand weeding, top dressing and hole filling to continue.
- Liquid fertiliser to be applied to strengthen the grass and improve root growth further.

Additional notes:

Scarifier to go in for long overhaul and repairs on Monday 14th June 2021. Ideal as it would not be sensible to use during dry spells. It will then be ready for use in the autumn 2021.

The green edges could do with some attention, to remove moss and a wood surround fitted to improve the soil retention and grass growth.

Drill 'n' Fill has certainly proved to be beneficial as root growth has improved massively and the grass more able to withstand weather problems so long as it is managed accordingly.

Ham Sampford [BBC Green Manager] 9 June 2021