



Claydon with Clattercote

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on:
Tuesday 9th September 2025 at 7:30pm in Claydon Church Room
(All members of the public are very welcome at this meeting)

AGENDA

1. To receive apologies for absence
2. To consider nominations for co-option and elect additional members
3. To receive declarations of personal or prejudicial interests
4. **Public participation session.** The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself.
5. To approve the minutes of the Parish Council meeting held on Tuesday 29th July 2025
6. **Update on progress from the Minutes** – reports from Clerk/Councillors on progress of outstanding items which do not require further decision
7. To receive the report from the District Councillor
8. To receive the report from County Councillor
9. To receive updates on items from previous meetings and agree associated expenditures and further actions:

a. Flooding around Church Lane	In progress	Cllr Denham
b. Tree Survey Actions	In progress	
c. Emergency Plan	In progress	All
d. Update on highways issues (including status of salt bins for the winter)	In progress	Cllr Knight
e. Installation of picnic tables and benches	In progress	Cllr Knight
f. Allotment maintenance		Cllr Denham
g. Blue Brick Path clearing and cleaning	In progress	Clerk
h. Bus Shelter book boxes		
i. Playing Field and Playing Field Trust		
j. Website		Clerk
k. Village Events		

- 10. Finance and Administration**
- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation
 - b) Invoices for Payment – to approve invoices for payment itemised on the payment schedule
 - c) To note Receipts received
 - d) To sign the banking mandate for online Unity Trust accounts
- 11. Community Grants** – to consider requests received for Community Grants
(i) Oxfordshire Volunteer Driver Service
- 12. Planning** - to consider all recent applications received from Cherwell District Council detailed below, and note recent planning decisions received from Cherwell District Council.
(None received at time of producing this agenda)
- 13. Tree planting** – to consider and agree budget/expenditure to plant additional trees in the village including a young oak tree offered by a resident.
- 14. Play area inspection report** – to note the annual RoSPA report on the play area and consider and approve any necessary actions.
- 15. Remembrance Sunday** – to discuss any necessary arrangements and expenditure for the commemoration of Remembrance Sunday
- 16. Councillor and Clerk Training**
- a) to consider and approve councillor and/or clerk training courses
 - b) to receive an update on councillor and/or clerk training received
- 17. Correspondence** – To note correspondence received not otherwise on the agenda where decisions are not required
- 18. Items for Information or Next Agenda**
(New subjects raised will be tabled for the agenda of the next meeting)
- 19. Date of Next Meeting to be Confirmed**



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2nd September 2025