LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 28th May 2019 at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

CONFIRMED

	ridge (VB) – Chairman NE), Cllr G Eitchew (GE), Cllr V Morton (VM)				
	Cllr A Falk (AF), Cllr G Fitchew (GF), Cllr V Morton (VM), Mrs J Murray – Parish Clerk 1 member of the public present				
		Sheet was duly signed			
Minute Ref:	Agenda Item		Action		
978/19	I. Apologies for Absence Cllr R Randall(RR), Cllr J Downes(JD), Cllr K Acres(KA), Cllr P Emmett(PE), Cllr R Mash(RM)				
979/19	2. Declarations of interest – pecuniary or prejudicial Cllr G Fitchew – planning - tree				
980/19	3. To approve Minutes of Council Meeting held on 23rd April 2019 The Council RESOLVED to accept the minutes of the meeting and they were duly signed by the Chairman.				
981/19	4. To take reports from theses minutes for NOTE:964/19 Cllr J Downes to arrange a training session to set up outlook on gmail accounts964/19 Clerk to set up Accounts spot checklist & rota966/19 Cllr J Downs to investigate grant funding for £2k of playground equipment969/19 Council to seek Rose Bowl nominations from public from Jan 2020. Rose Bowl to stay withDavid Brown in the meantime.				
	material, one off fee, maintenance charge, n	material, one off fee, maintenance charge, number per annum			
982/19	5. Financea) To approve income and expenditure report for April 2019. It was RESOLVED to review the financial reports for April and May next month:				
		April 2019			
	Current Account (incl £12,665.92 CIL)	£55,371.92			
	Petty Cash:	£281.12			
	Precept Account:	£13,591.42			
	Reserves Account:	£44,130.15			
	b) To consider confirmation of year end accounts 2018/2019 The Council RESOLVED to accept the financial reports produced by RBS Omega.				
	c) To consider the quotes to replace noticeboard for Winchbottom Lane The quotes were reviewed and Cllr G Fitchew agreed to consider and bring a recommendation back to the next council meeting.				
	d) To consider the annual subscription invoice for BMKALC The Council RESOLVED to pay the annual subscription invoice for BMKALC				
	 e) To consider payment of £297.04 for Clerk's CiLCA training, from June to Nov 2019 The Council RESOLVED to pay for CiLCA training f) To review and set alternative Budget Committee July meeting 				
	The Council RESOLVED to set an alternative Budget Committee July meeting the Chairman of the Budget Committee – Cllr Kath Acres				

983/19	6. To consider risk assessments for Governance of Little Marlow Parish CouncilThe Chairman and Clerk had reviewed the risk assessments and had suggested some additions and amendments. The Council RESOLVED to accept the Risk Assessments.Cl					
984/19	^ ^					
704/17	 7. Annual Return 2018/2019 a) Internal audit report 2018/2019 The Council RESOLVED to accept the Accounting Statement produced by the Annual Return. This was duly signed by the Chairman. The Auditor's Report had been received. There were a couple of observations relating to Bank reconciliations, S137 payments, approval of payments, reserves and the budget process. Council took these on board and agreed to review in 6 months. b) Governance Statement 2018/2019 Following the review and Resolution of the Council's Risk Assessments and the conclusion of the Internal Audit, the Council RESOLVED to complete the Governance Statement and the Chairman duly signed the Annual Return on behalf of Little Marlow Parish Council. 					
985/19	8. Planning a) <u>Planning Repo</u>					
	when consultation Council meeting – applications which deadline has been resolved to apply t	ions received from Wycombe District Council have a deadline date of a comments must be submitted. Should the deadline be before the next comments are submitted. In addition, the Council may discuss additional h have been received after the Agenda has been issued, to ensure this a met. Any queries, please contact the Clerk on 01628 890301. LMPC the following comment to TPO/CTREE applications – The Parish Council provided the work carried out is under the supervision of the WDC Tree				
	w	Wycombe District Council WEEKLY LIST OF PLANNING APPLICATIONS upto 16.05.19				
	19/06014/CTREE	Received on 25.04.19 Target Date for Determination: 06.06.2019				
	Other Auth. Ref: Location : Description :	JILL MACBETH Well End Farm Marlow Road Bourne End Buckinghamshire SL8 5PJ Pollard to previous pollard points to 5 x Willows (T1-T5) to keep the trees mainta and contained as the trees are dropping lots of debris	i			
	Applicant :	Mr Taylor Carington Estates Limited The Courtyard Manor Farm Church End Bledlow				
	Agent :	South Bucks Tree Surgeons Limited Grove Hill Farm Manor Road Towersey Thame				
	Parish : Ward :	Little Marlow Parish Council Flackwell Heath And Little Marlow				
	Officer : Level :	Sally Clark Delegated Decision				
	LMPC Comment:	Tree comment				
	19/06020/FUL	Received on 03.05.19 Target Date for Determination: 28.06.2019				
	Other Auth. Ref: Location : Description : Applicant :	Thames Reach Abbotsbrook Bourne End Buckinghamshire SL8 5RF Householder application for a single storey linked extension to existing outbuild Mr Jan Mehmet Thames Reach Abbotsbrook Bourne End Buckinghamshire SI				
	Agent :	5RF Hawkins Eades Associates 100 High Street Great Missenden Bucks HP16 0BI	E			
	Parish : Ward :	Little Marlow Parish Council Flackwell Heath And Little Marlow				
			1			

Officer :	Taz Poptani	
Level :	Delegated Decision	
LMPC Comment:	No Objection	
19/06071/FUL	Received on 09.05.19	Target Date for Determination: 04.07.2019
Other Auth. Ref:		
Location :	Abbots Inch The Avenue Bourne End Buckin	
Description :	Householder application for demolition of exists single storey rear extension	sting conservatory and constructi
Applicant :	Mr David Sorbie Abbots Inch The Avenue Bo	ourne End Buckinghamshire SL8
Agent :		
Parish :	Little Marlow Parish Council	
Ward :	Flackwell Heath And Little Marlow	
Officer :	lan Beck	
Level :	Delegated Decision	
LMPC Comment:	Cllr G Fitchew to review	
19/06115/CTREE	Received on 07.05.19	Target Date for Determination: 18.06.2019
Other Auth. Ref:	Tutho Born The Drive Dourse Fed Duckingh	
Location :	Tythe Barn The Drive Bourne End Buckingha	amsnire SLØ SKE
Description :	Fell 1 x Silver Birch Mr Geoffrey Fitchew Tythe Barn The Drive B	ourne End Ruckinghomehire SL
Applicant :	5RE	
Agent :		
Parish :	Little Marlow Parish Council	
Ward :	Flackwell Heath And Little Marlow	
Officer :	Alastair Cunningham	
Level :	Delegated Decision	
LMPC Comment:	Tree Comment	
19/06154/CTREE	Received on 07.05.19	Target Date for Determination: 18.06.2019
Other Auth. Ref:	MR ROBIN TEASDILL	Dualization of a state of 7 0D7
Location :	Summer Cottage Church Road Little Marlow	
Description : Applicant :	Fell 1 x Cherry and removal of multi stemme Mr Alastair Denton Summer Cottage Church	
	SL7 3RZ	
Agent :	New Leaf Tree Surgeons 61 Berwick Road M	larlow Buckinghamshire SL7 3A
Parish :	Little Marlow Parish Council	
Ward :	Flackwell Heath And Little Marlow	
Officer :	Alastair Cunningham	
Level :	Delegated Decision	
LMPC Comment:	Tree Comment	
Livii C Comment.		
19/06132/FUL	Received on 09.05.19	Target Date for Determination:
	Received on 09.05.19 MRS HODGSON	Target Date for Determination: 04.07.2019
19/06132/FUL	MRS HODGSON	04.07.2019
19/06132/FUL Other Auth. Ref:	MRS HODGSON The Stables Well End Farm Marlow Road Bo Householder application for construction of	04.07.2019 ourne End Buckinghamshire
19/06132/FUL Other Auth. Ref: Location :	MRS HODGSON The Stables Well End Farm Marlow Road Bo	04.07.2019 ourne End Buckinghamshire detached outbuilding to be use

	Agent :	Mrs Hodgson Green Retreats Ltd Hangar 4 Westcott Venture Park Aylesbury HP18 0XB		
	Parish :	Little Marlow Parish Council		
	Ward :	Flackwell Heath And Little Marlow		
	Level :	Delegated Decision		
	LMPC Comment:	Inappropriate development		
986/19	9. The Pavilion and	d Recreation Ground –		
	a) To consider recommendation for gang mower refurbishment following discussions with			
	LMCC			
		cuss with Richard Tedham LMCC	PE	
	b) To review update on The Pavilion refurbishment plan			
		mittee due to meet on Tuesday 4th June. Meeting minutes to be distributed	JD	
	after meeting. Chase Simon Barlow re CIL monies. Timeline tight. Invitation to tender needs to be			
	issued soon so tender process is completed in time to take decision at July Council meeting on			
00=/10	awarding the contract. Contractors to have £10m public liability insurance.			
987/19	10. To consider the Little Marlow Speed Limit Assessment report			
000/10		to discuss further at the next parish council meeting.	Clerk	
988/19	11. To consider removing councillor's personal home addresses from circulation and			
	replacing with c/o Little Marlow Parish Council office		Clerk	
000/10				
989/19	12. Newsletter		~T	
		rite a paragraph regarding Pavilion refurbishment for newsletter.	GF	
990/19	13. Reports from Meetings of outside bodies –			
		: Globe Park sustainable transport – BidCo is trialling bus route H/W rail		
		y, a bike hire scheme feasibility is under way. Globe Park vacant sites: More		
001/10	parking is required. Four (partly occupied) buildings have been bought as investments by BCC.			
991/19		Parish Council's Clerk Report – Clerk reported on what had been keeping her		
000/10	2 1	for the next few weeks.		
992/19	15. Correspondence			
993/19		uded in next meeting -		
994/19	17. Dates of next me	eeting - Tuesday 9 th July 2019		
	•	be transacted the meeting was closed at 9.40pm	•	

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support	ROW	Rights of Way
	Officers		
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
		GDPR	General Data Protection Regulations

Signed:

Chairman

Date: Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.

Chairman initials4