

# Embleton Joint Burial Committee

The next meeting will be in the Creighton Hall, Embleton on  
Thursday 27<sup>th</sup> February 2020 at 6:00pm

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

## Agenda

- 869. Apologies for absence**  
**870. Declarations of Interest**  
**871. Confirmation of the minutes of the last meeting held 6th January 2020**  
**872. Matters arising**  
**873. Long Term Business Plan for Cemetery/House**
- Renovation Project report
  - Report on the CHF Grant Inception meeting and mortgage position
  - Local lettings, maintenance and management criteria/policy
  - Electrical certification Regulations
  - Council Tax Reclaim
- 874. Financial**  
Bank Balance £1,314.44 @ 04/02/2020  
**Received since 06/01/2020**
- £0.00
- Spent since 06/01/2020**
- |   |         |
|---|---------|
| Clerk (Dec pay & expenses)                          | £153.38 |
| HMRC (PAYE)   | £37.00  |
| Creighton Hall £15.00 x 2 (05/12/2019 & 06/01/2020) | £30.00  |
| Northumbrian Water Charges x 1 (Jan @ £14.84)       | £14.84  |
| Npower Electricity Charges x 1 (Feb @ £18.08)       | £18.08  |
- Cheques Required**
- |                                |         |
|--------------------------------|---------|
| Clerk (January pay & expenses) | £TBC    |
| HMRC (PAYE)                    | £TBC    |
| Noticeboard Company            | £106.80 |
| Mole Treatment                 | £40.00  |
- 875. Administration of Cemetery**
- Administration coverage
  - Children's Funeral Fund for England
- 876. Items for Next Agenda**
- Cloud/record storage
  - Electronic Banking
- 877. Date and Time of Next Meeting**