

BRIZE NORTON PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council on Monday 3rd September 2018 at
7.30 pm at The Sports Pavilion, Brize Norton

<u>112/19</u>	<u>PRESENT</u> Cllr Shillingford, Cllr Way, Cllr Ball, Cllr Campion, Cllr Goble, Cllr Squire, Cllr Field-Johnson, Alison Riseley - clerk,	<u>ACTION</u>
<u>113/19</u>	<u>1 – APOLOGIES</u> Cllr Gush, Cllr Postan did not send any apologies	
<u>114/19</u>	<u>2.1 - DECLARATION OF INTEREST</u> There were no further declarations of interest from the councillors.	
<u>115/19</u>	<u>2.2 – TO DELCLARE ANY PECUINARY OR OTHER INTEREST</u> There were no further declarations of pecuniary or other interest from the councillors.	
<u>116/19</u>	<u>3 – MINUTES</u> The minutes of the meeting on Monday 6 th August were agreed and signed. Cllr Way proposed and Cllr Campion seconded. Motion passed by all Councillors. The Chairman signed the minutes.	Clerk to scan and post to website
<u>117/19</u>	<u>4 – PUBLIC PARTICIPATION</u> 4.1 Cllr Shillingford introduced the new handyman, Terry Hinchly to the council.	
<u>118/19</u>	<u>5 – RECORDS OF CHAIRMAN'S MEETINGS</u> Cllr Ball will attend the OALC/ WODC Code of Conduct training on 13 th September at 5pm in the Council Offices at Woodgreen, Witney. Next meeting with Carterton Town Council on Thursday 20 th September at 7:30pm.	

1/10/2018
AM

	<p>Cllr Way and Cllr Goble are booked to attend the Need not Greed conference on 24th September 7-9pm at Stanton St. John Village Hall.</p> <p>Cllr Shillingford met with Mr Brennand regarding an e-mail regarding parking by other residents on the grass verge on Chapel Hill. However, this has been reported before and it was previously decided not to install bollards due to heavy farm traffic and HGV/ buses passing along a narrow stretch of road. The Council will monitor the situation.</p>	
<u>119/19</u>	<p><u>6 – DISTRICT AND COUNTY COUNCILLORS REPORTS</u></p> <p>Cllr Postan was unable to attend the meeting.</p> <p>Cllr Field-Johnson's report is submitted as Appendix D. In addition, Cllr Field-Johnson reported about the new reservoir in Abingdon.</p> <p>He also expressed concern about water and sewage in Burford, particularly in view of additional housing developments. Cllr Squire reported that Brize Norton already has problems with sewage. CSO's (Combined Sewer Outfall) need repair urgently they were deregulated around 10 years ago.</p> <p>He reported about HGV traffic and it was believed that they will not pass through Brize Norton. The situation will continue to be monitored and the council's concern has been noted.</p> <p>Robert Courts MP report is submitted as Appendix E for information</p>	<p>Mr Glazier and Cllr Field-Johnson to liaise regarding Thames water and sewage systems.</p> <p>Cllr Goble to look through the recent reports at heavy traffic through the village. After the opening of the new roundabout off the A40. Concern that Brize Norton will be used as a direct route to the A420.</p>
<u>120/19</u>	<p><u>7.6 – MONAHAN WAY TOUCAN CROSSINGS</u></p> <p>This item 7.6 on the agenda was brought forward and addressed after the OCC report.</p> <p>Mr Mauz was sent Cllr Goble's report on 13th August, but no response has been forthcoming.</p> <p>No progress has been reported and from reports in local media it looks like the points raised by Brize Norton Parish have been ignored and the project will go ahead as planned.</p>	<p>Cllr Goble to forward the e-mail again to Cllr Field-Johnson</p>

<p><u>121/19</u></p>	<p><u>7.7 – SPEED CUSHIONS IN BRIZE NORTON</u></p> <p>Odele Parsons has not responded to Cllr Goble’s calls or e-mails. Therefore, no progress has been reported.</p> <p>B4477 on Minster Road has been tarred and chipped, and on the A420, but pot holes are still left along Station Road. It was questioned about the use of County funds to renew stretches of road that were not too badly damaged, rather than repairing roads that were dangerous to drive along.</p> <p>Cllr Field-Johnson left the meeting at 8:00pm</p>	<p>Cllr Field-Johnson to follow up with OCC</p>
<p><u>122/19</u></p>	<p><u>7.1 – THANKS FOR HORTICULTURAL SHOW AND WI</u></p> <p>The Chairman would like to minute that The Horticultural Show was considered quite successful as there were several exhibitors and entries, but unfortunately, not many visitors attended. He would like to pass on the Council’s appreciation for all who participated and particularly those who organised it, particularly the WI who provided delicious refreshments.</p>	
<p><u>123/19</u></p>	<p><u>7.2 – NEIGHBOURHOOD PLAN STEERING COMMITTEE/ UPDATE ON VILLAGE CHARACTER ASSESSMENT</u></p> <p>The TVER report on Green Corridors has been received. This is specifically important as it affects the Bloor Homes site. The information has now gone to CFO to be incorporated into the NP.</p> <p>Cllr Goble is putting together a Business Questionnaire to understand if there are any challenges regarding sustainability or expansion associated with local businesses in the parish.</p> <p>Cllr Goble wanted to stress that the NP is not allocating new sites for development of organic growth, other than infill or backfill as the necessary requirement will be taken by Bloor Homes.</p> <p>The Village Character Assessment is on-going, which is around 75% complete.</p> <p>Cllr Goble suggested the Council prepare a list (a costed wish list) of items that CIL money could fund. Cllr Squire suggested that several issues such as parking and flooding should be addressed. The Chairman suggested that the councillors prepare the list for the December council meeting.</p> <p>Cllr Goble has circulated three quotes for NP Landscape Character Assessment. Before a quote can be voted on, Cllr Squire and Cllr Shillingford are to analyse current Parish Council accounts, to ensure that there is enough money available to pay for this as this Assessment was not included in the original budget. The reason being, that this Assessment is a new requirement for the creation of a NP.</p>	<p>Cllr Goble to create/ keep a spreadsheet of affordable homes as and when they are built.</p> <p>Cllr Goble, Cllr Campion and Cllr Squire to prepare a costed ‘wish list’.</p>

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	This item should be brought to the October Council meeting	
<u>124/19</u>	<p><u>7.3 – BLOOR HOMES/ SPORTS FIELD LEASE</u></p> <p>The open Space Agreement has been agreed and signed by both parties.</p> <p>The 150-year lease is currently with Savills. Clerk to follow up.</p>	Clerk to follow up with Will Benbow at Savills to ask for the document to sign. Cc. Cllr Squire into e-mail.
<u>125/19</u>	<p><u>7.4 – BRIZE MEADOWS (WEST BRIZE NORTON) UPDATE ON DEVELOPMENT PLANS</u></p> <p>Cllr Campion reported that he, Cllr Goble and Cllr Squire have met with Kevin Haynes, Chris Shaw and Jon Bryan from Bloor Homes, which was very constructive.</p> <p>On behalf of BNPC the councillors expressed concern with the location of the allotments and constraints regarding moving the allotments, walkways with POS, pre-commencement conditions, construction traffic, section 278 works, housing delivery and housing density.</p> <p>The Clerk will respond to named representatives on behalf of the council:</p> <ol style="list-style-type: none"> 1. Allotments need to be narrower, which will allow for the Country Park extension to run down the east side of the development to the Carterton Road. One proposal would be to put additional allotments south of the new development. Cllr Campion proposed, Cllr Squire seconded and the council passed the proposal. 2. The second proposal is to support the initial development of 77 houses near Monahan Way. Cllr Campion proposed, Cllr Squire seconded and the council passed the proposal. 3. A Cycle/Path Way is proposed on the south-east side of the development between the attenuation pond which would link the estate with Brize Village, and have natural planting and grassland. Cllr Campion proposed, Cllr Squire seconded and the council passed the proposal. <p>Clarification is sought regarding trigger points that release money. The planning team will submit a plan to WODC to support Bloor homes.</p> <p>All construction traffic will come along Monahan Way (B4477) and any contraventions should be reported to appointed person at Bloor Homes.</p> <p>Discussion took place over build outs on Carterton Road, Manor Road and Station Road.</p>	Cllr Campion to forward minutes of the meeting.

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<u>126/19</u>	<p><u>7.5 – PRE-COMMENCEMENT CONDITIONS/ VILLAGE HALL</u></p> <p>Cllr Squire asked to discuss the pre-commencement conditions at the October Council meeting.</p> <p>When 150-homes are built in around 2020, this will release money for the Elder Bank Hall extension.</p> <p>In around February 2024 when the 350th house has been built, this will release money for rebuilding the Pavillion.</p> <p>Sept next year 2019 planning application for Elder Bank Hall and 2 years' time 2020 planning permission for Pavillion.</p>	
<u>127/19</u>	<p><u>7.8 – REPLACE POEMS ON MEMORIAL TREES</u></p> <p>Cllr Gush was unable to comment. However, Cllr Ball has obtained quotes to put poems onto acrylic to preserve the letters from Brize Norton Primary School to fallen members of the Parish during WWI.</p> <p>The Clerk has now been sent the original letters from BNPS by Mrs C Peach</p>	Cllr Ball to bring quotes to next meeting.
<u>128/19</u>	<p><u>7.9 – PRESCHOOL FOREST SCHOOL</u></p> <p>Cllr Gush was unable to comment.</p>	
<u>129/19</u>	<p><u>7.10 – DOG WALKING ON THE RECREATION GROUND</u></p> <p>Cllr Champion proposed some form of acceptable dog route to the top right-hand corner of the recreation ground, connecting to the new estate. The area should be roped/ fenced off.</p> <p>Cllr Way suggested that the ideas should be delayed until the connectivity on new estate is prepared and then link both by a Memorial Park Walk Way, which can be effectively fenced off to prevent dogs wandering onto the recreation ground. It was considered that allowing dogs onto the pitches would be unsanitary and interfere with sports as 95% of the land is used as sports area. Cllr Squire strongly expressed that Public Play Areas are used heavily by children and should not be mixed with dogs.</p> <p>Cllr Ball suggested that it may be helpful for the council to hold a PSPO (Public Space Protection Order) to more effectively police dog walking on Rec.</p>	Cllr Ball to explore PSPO.



	<p>Cllr Goble suggested another sign should be clearly displayed to say “No dogs allowed”. It was agreed that the council should wait until they had obtained the PSPO first.</p> <p>Cllr Shillingford proposed that idea is postponed until later when the new estate is being built to develop connectivity. Cllr Way seconded. The proposal was carried.</p>	
<u>130/19</u>	<p><u>7.11 – MRS BROWNS FIELD PUBLIC RIGHT OF WAY</u></p> <p>The Clerk sent a letter to the owners of the land who responded by saying they would come and look at the land in question. Cllr Goble offered to liaise with owners.</p>	Clerk to forward Cllr Goble’s details to the land owners.
<u>131/19</u>	<p><u>7.12 – WILLOW FARM PUBLIC RIGHT OF WAY</u></p> <p>Cllr Campion has completed a site survey and no progress and no improvements have been made. Cllr Campion has prepared a report, which has been sent to footpaths department at WODC.</p>	
<u>132/19</u>	<p><u>7.13 – STANDING ORDERS</u></p> <p>Cllr Way would like to bring this to the next meeting.</p>	
<u>133/19</u>	<p><u>7.14 – ELDER BANK HALL MEETING</u></p> <p>Cllr Way attended this meeting in August. No minutes or financial reports have been circulated.</p> <p>The tree closest to the allotments has ‘died’ and Cllr Shillingford suggested Mr Scott will work with Mr Hinchly to cut the tree down.</p> <p>The play equipment behind curtain is not fit for purpose. A proposal was made to offer Brize Norton Primary School the equipment back (they owned it originally and gifted it to the Pre-school) or get rid of it so space can be used for other things.</p> <p>More storage is required for Elder Bank Hall. It was advised that they wait for further instructions as modifications/ extensions will be made with S106 money from the new estate in the near future.</p> <p>It was brought to the attention of the council that the pre-school has taken on extra hour from the new school term and now only Friday afternoon are free for alternative activities or maintenance.</p>	Cllr Ball and Cllr Shillingford to liaise with Mr Hinchly.
<u>134/19</u>	<p><u>7.15 – BUS SHELTER QUOTES</u></p>	

	<p>The quotes presented by Cllr Way were very close. The council were impressed with the thoroughness of Mr Hawkins's quotation and his reference to health and safety provision. It was agreed to also ask Mr Ivor Lavers for his Health and Safety provision.</p> <p>It was considered, before deciding to also carry out further checks to ensure that there is no asbestos in the roof.</p> <p>Cllr Squire proposed that, subject to approval of the further enquiries, the repairs should be carried out. Cllr Campion seconded. The council agreed and the motion was passed.</p>	<p>Further enquiries to be made regarding Health and Safety provision. Check materials in roof.</p>
<u>135/19</u>	<p><u>7.16 – TAPS AND DOORS FOR BNS&SC</u></p> <p>Cllr Way obtained 2 quotes for fitting the taps in the BNS&SC and she presented them to the council. It was decided that Mr Nick Morley should be selected to repair the taps and rehang the doors with locks and handles. The taps, doors and handles were being provided by the council and previously purchased.</p> <p>Cllr Campion proposed and Cllr Way seconded. The council agreed and the motion passed.</p>	<p>Cllr Way will communicate with Mr Morley to liaise with Mr Gush to fix the taps.</p>
<u>136/19</u>	<p><u>7.16 – REPAIR OF OLD SIGN POST ON CHAPEL HILL</u></p> <p>Cllr Campion to communicate with Ray Griffiths to repair sign.</p>	
<u>137/19</u>	<p><u>7.17 – HANDYMAN ACTION ON PLAYGROUND AND AROUND VILLAGE</u></p> <p>Other repairs will be discussed after finances have been examined.</p>	<p>Mr Hinchly authorised to repair level floor as pre authorised.</p>
<u>138/19</u>	<p><u>7.18 – COMMUNIATING TO PRESS/ INDIVIDUALS AND USING SOCIAL MEDIA</u></p> <p>Due to GDPR and from a legal perspective, it is important that official communications are directed through the Clerk. The Clerk is the Proper Officer and should be the first port of call that receives communication. All official communication from the Council should be sent from The Clerk.</p> <p>It is also essential that lines between the personal and the professional are not blurred as the Clerk and Council are seen to represent the authority otherwise the Council are open to criticism.</p>	<p>Clerk to copy Cllr Squire, Cllr Goble and Cllr Campion if any e-mail sent to Savills, Bloor Homes, etc.</p> <p>Clerk to copy in the chairman to any communication to other councillors or external communication</p>



<u>139/19</u>	<u>8- PLANNING</u> There are no further planning applications. (see attached Appendix A).	
<u>140/19</u>	<u>9.1 – FINANCE</u> Consider payments to be made (see attached Appendix B).	Payments were approved. Clerk to send bank statements from January to Cllr Squire in preparation for precept planning.
	<u>9.2 – BARCLAYS BANK MANDAT FORM/ LETTER</u> Cllr Ball and Cllr Squire signed a letter on council headed paper to authorise Cllr Shillingford to become a signatory on the Council accounts.	The Clerk to resend bank mandate with authorised signatures to Barclays.
<u>141/19</u>	<u>10 – CORRESPONDENCE</u> Consider other correspondence during this month (see attached Appendix C).	No Action
<u>142/19</u>	<u>ITEMS FOR FUTURE AGENDA</u> <ul style="list-style-type: none"> - Cllr Gush - Forest School for Pre-School low picketed fence, behind tennis court. - Clerk - Mrs Brown's Field. - Cllr Campion - contact Willow Farm to see if they have cleared the fields for the Public right of Way - Cllr Campion - research Mary Ellis street name (West Brize Norton) & plaque/ history - Cllr Campion – Mr Gush money for out field - Cllr Campion – Mr Gush/ Mrs Campion interior work on Pavillion for café. - Cllr Way - standing orders - Cllr Goble – NP - Cllr Goble – Toucan Crossings - Cllr Goble – Speed Cushions on Station Road - Cllr Campion and Cllr Squire – Brize Meadows (Bloor Homes) - Cllr Squire - Cllr Shillingford pre-commencement conditions - The Clerk – Newsletter regarding Woodland Trust tree location - Cllr Campion – BNS&SC - Cllr Shillingford - Poppy Bombing - Cllr Goble – Village Character Assessment. 	Cllr Campion to send contact details to Clerk. Clerk to scan extraordinary meeting for admin to put up on website. Clerk to ask Carolyn Peach or Keith Glazier for the council lease for the PO.

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| | <ul style="list-style-type: none"> - Cllr Ball – steering group and PC policies - Cllr Squire – planning - The Clerk - Replacement trees/progress on condition old ones - The Clerk – rabbits on the Recreation ground - Cllr Squire – proposals for Elderbank Hall/ BNS&SC plans. Extension plans and toilets, disabled facilities, parish council offices. - Cllr Campion schedule of works and trigger points from Bloor homes/ WODC - Cllr Campion - Old signpost on Chapel Hill (Ray Griffiths to repair it?) - Bollards on Chapel Hill to prevent parking, request by Mr Brennand - Cllr Shillingford – Councillors roles and responsibilities. | |
| <p>No additional items identified.</p> | | |

There being no further business the chairman declared the meeting closed at **9.50 pm**.

Date of next ordinary meeting **Monday 1st October 2018** in **The Pavillion** at **7.30 pm**

Cllr Field-Johnson asked to submit his apologies for the October meeting.

APPENDIX A -PLANNING 139/19:

NEW PLANNING APPLICATIONS:



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PENDING PLANNING DECISIONS

18/01539/RES 14/0091/P/OP	Mr Chris Shaw Land East of Monahan Way Carterton	Reserved Matters application for Phase 1A comprising of 77 dwellings with associated landscaping, highway, drainage and infrastructure. Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways. Registered: 23rd May 2018 Respond by 8th August Under Consideration
17/01394/FUL	Lagan Homes (agent West Waddy LLP) Land south Upper Haddon Station Road Brize Norton	Erection of 41-44 residential dwellings to include up to 35% affordable homes, new access and associated works (AMENDED PLANS) Registered 28th April 2017 Under consideration
17/02058/FUL	A Timms 80-82 Station Road Brize Norton	Change of use of part of builder's merchants yard (class use A1) to café (class use A3) AMENDED Awaiting Decision

PLANNING DECISIONS:

16/02588/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	Residential development of up to 85 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only). Approve subject to Legal Agreement Tuesday 8th May
18/01801/HHD	Mr And Mrs Hunter 3 Honeyham Close Brize Norton Carterton	Removal of existing conservatory and replace with new single storey extension to form a sunroom/garden room. Approve 8th August

APPENDIX B - FINANCE 140/19:

ORDERS FOR PAYMENT:

101279	21.14	Affinity for Business	Water standing Charge
101280	121.11	A. K. TIMMS	various items for handyman
101281	181.43	Fred Bellenger	War Memorial and petrol
101282	213.75	Terry Hinchly	August Wages
101283	215	Alison Riseley	August Wages
101284		Kyle Anderson	August Wages
101285	408	SLCC	Clerk Training course
101286	253.73	WODC	Grass cutting
101287	660	WODC	Green Corridors assessment
101288	140.54	A. K. TIMMS	various items for Recreation ground repairs
	1,961	TOTAL	

PAYMENTS RECEIVED

	0	Total	

<u>BANK BALANCE</u>	£
Current a/c balance at 19th July 2018	19,709.63
Total order for payments in August (MONEY OUT)	3,152.02
Total receipts in August (MONEY IN)	0.00
Bank balance at 18th August 2018 (after payments)	16,557.61
WODC investment	29,700.00
Total funds at 18th August 2018	46,257.61

APPENDIX C - CORRESPONDENCE 142/19:

OFFICIAL CORRESPONDENCE:

- a) SLCC welcome
- b) SLCC WODC leaflets
- d) Barclays mandate forms
- e) Barclays statement

E-MAILS CIRCULATED IN MONTH

Civic voice – 7/8, 21/8, /8

CPRE –

HMRC 2/8, 7/8, 9/8, 15/8, 16/8, 22/8, 24/8, 25/8, 30/8, 31/8

Healthwatch Oxfordshire – 10/8, 24/8 (→ WW)

ICO newsletter – 2/8

Oxfordshire Community and Voluntary Action – /8, /8, /8, /8, /8 (→ WW)

Oxfordshire Clinical Commissioning Group – Talking Health - 3/8, 24/8, (→ WW)

PCS – UK – 14/8, 17/8, /8

PSE – 2/8, 3/8, 3/8, 6/8, 6/8, 10/8, 10/8, 13/8, 17/8, 20/8, 21/8, 24/8, 28/8, 28/8, 30/8 (not circulated)

PSN – 21/8,

PULSE -

Police and Crime Commissioner – /8

Rural Services weekly update (not circulated) - 7/8, 14/8, 21/8, 28/8, /8

Rural services seminar-, Rural opportunities - /8, Rural Housing - /8, Rural Vulnerability / /8 Rural Funding 1/8, Older People - /8, Seminar – /8, Lastest work /8 (not circulated),

SLCC Membership – 17/8

Twitter – 1/8, 15/8, /8, /8, /8, /8, /8, /8, /8,

Wyewood Forest Project - 1/8, 21/8

- 1/8 Kate England – Veteran Suicides (→BC)
- 1/8 Debbie Merriman TIMMS – invoice
- 1/8 Jackie Bellenger TIMMS – invoice
- 1/8 TTRO Requests – road closures
- 1/8 Alan Cockbill – Lights in Brize Norton
- 1/8 OALC Free sapling and plaque for Parish Councils
- 1/8 Nigel Alford – coffee Morning invite for the newsletter
- 1/8 Carys Davies WODC – PRESS RELEASE – Our Generation
- 2/8 Simon Cook BNFC – article for newsletter
- 2/8 Martin Layer – Burford Quarry Blast Notice
- 2/8 Oxfordshire Playing Fields – AGM 2018
- 2/8 Citizens Advice WO – AGM 2018
- 2/8 SLCC membership
- 3/8 Active Places - newsletter August 2018
- 5/8 Simon Cook BNFC
- 5/8 Robert Courts – automatic reply BNPC newsletter
- 5/8 Stephen Hookham - automatic reply BNPC newsletter

- 5/8 Nicholas Field-Johnson – BNPC August meeting
 - 5/8 Nicholas Field-Johnson – Traffic Calming on Burford Road
 - 5/8 Carolyn Peach – submission for the BN newsletter
 - 5/8 Fred Bellenger - submission for the BN newsletter
 - 5/8 Fred Bellenger - Invoices
 - 6/8 Keith Butler – Code of Conduct Briefing
 - 8/8 Keith Butler – Code of Conduct Briefing
 - 6/8 Tim Gush – parish magazine
 - 6/8 Sue Calcutt - submission for the BN newsletter
 - 6/8 Sue Lakin – Cottsway Housing
 - 7/8 Headteacher - submission for the BN newsletter
 - 7/8 Tim Gush – parish magazine
 - 8/8 Alice Pitts – E&E – Cancellation Depot open day
 - 8/8 Kate Webster RAF – submission for the BN newsletter
 - 8/8 Sue Hunt CFO – summer newsletter
 - 8/8 OCC - Minerals and Waste Consultation Plan
 - 8/8 Terry Hinchly – RoSPA playground Report
 - 8/8 Christian Mauz – Legal Notices
 - 9/8 Lorraine Horne The Oxfordshire Museum - September news
 - 9/8 Andrew Smith WODC – PRESS RELEASE: recycling advisors take to the streets
 - 9/8 Alan Mollere – Burford Road Brize Norton
 - 9/8 Virgin Media Ltd -
 - 10/8 TTRO Requests – road closures
 - 10/8 Andrew Smith WODC – PRESS RELEASE: newsletter on the ball for older residents
 - 10/8 Kevin Haynes Bloor Homes – West BN Development
 - 10/8 Linda Allport Zurich – insurance renewal
 - 10/8 Cairo Nichols - West BN Development
 - 10/8 Tim Gush - parish magazine
 - 10/8 Lauren Jacobs - School Association
 - 10/8 Carolyn Peach – Church report for newsletter
 - 11/8 Keith Glazier – OCC - Minerals and Waste Consultation Plan
 - 11/8 Tim Gush – Newsletter replacement
 - 11/8 Robert Courts MP – meet your MP events
 - 12/8 Barbie Thorne - submission for the BN newsletter
 - 13/8 Christian Mauz – Legal notices (→all)
 - 13/8 Events at SLCC
 - 13/8 CilCA - invoice
 - 13/8 Alan Cockbill -automatic reply
 - 13/8 Moore Stephens – confirmation of receipt of audit information
 - 14/8 Alan Cockbill – Lights in Brize Norton (→all)
 - 14/8 Events at SLCC
 - 14/8 Westminster Briefing – Ministry of Housing confirmed
 - 14/8 Shillbrook Stationery – newsletter
- 13 BRIZE NORTON PARISH COUNCIL MINUTES - MONDAY 3rd SEPTEMBER 2018



- 14/8 Events at SLCC - invoice
- 15/8 Rob Jones – SLCC CILCA Training Day
- 15/8 Betsy Glasgow – Robert Courts MP newsletter entry (←)
- 15/8 Nick – Mrs Browns Field (→all)
- 15/8 Matthew Barber – Policing in the Thames Valley (→AB)
- 16/8 SLCC – smaller councils deal. National Conference
- 16/8 Terry Hinchly – Stihl Strimmer (→all)
- 17/8 Andrew Smith WODC – PRESS RELEASE: Rare Butterfly
- 20/8 CPRE Oxon – invitation for West Oxon AGM
- 20/8 Need not Greed – invitation to Public Event : Joint Statutory Spacial Plan (→LG, WW)
- 20/8 Christine Knight – footpaths Chestnut Close to Lew Barrow
- 21/8 Sian Gibbons – School Warning Signs programming
- 21/8 Alan Cockbill – School Warning signs
- 21/8 Nick Allen – How Local Authorities Generate income
- 21/8 Terry Hinchly – Waste Collection (→all)
- 21/8 Diane Davies – Wasps nest
- 22/8 Phillip Butcher – LCWG Meeting Minutes (→BC)
- 22/8 Andrew Smith WODC – PRESS RELEASE: Residents urged to go digital to check electoral registration details
- 22/8 Andrew Smith WODC – PRESS RELEASE: Contractor approved for Carterton Leisure Centre expansion
- 23/8 Terry Hinchly – RoSPA Report – remedial work (←)
- 23/8 Sara Long WODC – PRESS RELEASE: Publica Signup to Local Digital Declaration
- 23/8 Keith Butler – Code of Conduct Training Andy Ball (→AB)
- 24/8 Tom Wattleworth – Fitness class in newsletter (←)
- 24/8 **Barclays Bank ????????**
- 24/8 Andrew Smith WODC – PRESS RELEASE: Blenheim affordable Homes Scheme unveiled
- 25/8 Phil Holmes – Parish Newsletter (←)
- 25/8 Robert Courts MP – update
- 26/8 Terry Hinchly - Timesheet(←)
- 26/8 Terry Hinchly - Benches(←)
- 28/8 Phil Butcher – LCWG Meeting Minutes
- 28/8 Tom Wattleworth - newsletter
- 28/8 SEE employers – representing the country
- 28/8 OCC - Green Corridors invoice
- 28/8 Andrew Smith WODC – PRESS RELEASE: Major investment for leisure centres
- 29/8 Tom Wattleworth - BNPC
- 29/8 Keith Butler – Local Plan
- 29/8 Carys Davies WODC – PRESS RELEASE: Local Plan Inspectors Report
- 29/8 Oxfordshire Stakeholders OCC – OCC publishes proposals to improve services and reduce cost
- 30/8 OALC August Update
- 30/8 Andrew Smith WODC – PRESS RELEASE: Ground Breaking Social Housing scheme launched
- 31/8 Kevin Isaaks – Wheelie Bin Stickers
- 31/8 Tim Gush – Recreation Ground
- 31/8 Active Places – Newsletter September 2018

- 31/8 Andrew Smith WODC – PRESS RELEASE: Resident convicted for council tax fraud
- 31/8 Liz Folley SLCC – Branch meeting
- 31/8 SLCC membership – Bulletin
- 31/8 Dominic Leigh – Westminster Briefing: MHCLC at our Neighbourhood Planning Briefing on 13th Sept

(↔) = ongoing discussion or linked communication

(→) = forwarded to relevant contact

(←) = replied

APPENDIX D - REPORT: 96/19

REPORT TO BRIZE NORTON PARISH COUNCIL SEPTEMBER 2018

FROM CLLR NICHOLAS FIELD-JOHNSON



GENERAL OCC REPORT

NEW PARTNERSHIP APPROVED BY OCC AND CHERWELL DISTRICT COUNCIL

Councillors at OCC and Cherwell District Council have approved a proposal for a partnership between the two local authorities, including the appointment of a joint chief executive. The partnership arrangement will offer long-term opportunities to join up services for residents, reduce the costs of providing services, and secure investment in Cherwell to enable the continued growth in homes and jobs. The partnership proposal came after the financial problems in Northamptonshire County Council, which has implications for Cherwell's existing partnership with South Northamptonshire Council, created an opportunity to explore closer joint working. The joint arrangement was approved by county councillors on 10 July and Cherwell councillors on 16 July, and will come into effect on 1 October. Partnership arrangements under a single chief executive will make joint working more effective and deepen the partnership arrangements. Spatial and transport planners already work closely together on schemes related to housing and infrastructure, and that will be made day-to-day working simpler as they are working to a single chief executive. Following a formal internal recruitment process, Yvonne Rees, the current chief executive of Cherwell and South Northamptonshire councils has been appointed to the new post of joint chief executive of Oxfordshire and Cherwell councils, with a start date of 1 October. The post of county council chief executive, currently occupied by Peter Clark, will be made redundant.

STUDENTS RECEIVE A-LEVEL RESULTS ACROSS OXFORDSHIRE

Thousands of students are preparing to take their crucial next steps after receiving A-Level results at schools and colleges across Oxfordshire last month. Confirmed pass rates for the county as a whole will be confirmed when national figures are published later this year. In the previous two years the key benchmark of two or more A-Levels at the A*-E pass rate was achieved by around 95 per cent of students. For anyone unsure of their next steps after A-Level or GCSE exam results, further help can be found at the [Oxme website](#) and through the [National Careers Service](#) which has a helpline number - **0800 100 900**. Throughout the results period and beyond, county council staff will be available via the web chat service on the [Oxme website](#) or over the phone (**01865 328460**) to talk to young people and parents about the wide range of learning and employment opportunities available in Oxfordshire for 16-19-year-olds, and to help with applications. Details of [drop-in sessions](#) can also be found on the council's website.

OCC COUNTS THE COST OF THE CARILLION COLLAPSE

OCC is carrying out a detailed review of the costs and liabilities related to its properties following the Carillion collapse so that a robust financial plan can be considered by councillors in the autumn and included in the council's budget. Carillion provided services on behalf of OCC including maintenance of council buildings; property services, and building work such as school extensions. OCC made a net payment of £10.6m at the end of December 2017 to Carillion to cover work already completed as part of the final settlement to end the contract with the company, limiting any future financial liability. However, the costs of dealing with ongoing construction and property maintenance problems following the Carillion collapse have not yet been calculated but are expected to be "very significant". Surveys to assess defects in buildings including schools are continuing across the county council's properties. Compliance with health and safety requirements is also being considered, with any safety issues that emerge being dealt with quickly.

CONTINUED IMPROVEMENT IN DELAYED TRANSFER OF CARE NUMBERS

The latest published figures on people who are unnecessarily in hospital while they await confirmation of care arrangements have been published. The figures for June 2018 show that on average 90 Oxfordshire residents had their hospital discharge delayed. This is 9% fewer than in May and less than half the number of people delayed than the same time last year. Oxfordshire's delays figure trajectory continues to be better than national improvement with a 0.3% improvement in the last month and a drop of a quarter in the last year.

SPECIFIC REPORT FOR BRIZE NORTON

APPENDIX E - REPORT: 96/19

Robert Courts MP – Brize Norton Newsletter – September 2018

Potholes: one of the most frequently raised issues, either in written correspondence or when I have been out and about in Brize Norton. Potholes are not just a nuisance, they are a danger to all road users, especially on our local, rural roads. I was therefore pleased to table a debate recently on the condition of roads in Oxfordshire, in which I made representations on your behalf directly to the Transport Minister, to highlight the strength of feeling around this issue.

As I said in the debate, potholes are a huge expense road users, and we must ensure that we invest what is required in our road network so that we have modern roads for a modern county. You may be interested to know that Oxfordshire County Council (OCC) has a total of 18 crews working on road repairs across the county, which I understand is the largest number of crews it has ever deployed. In fact, in March alone, 5,146 potholes in Oxfordshire were fixed. This is testament to the Council's hard work on this issue, but I am clear that more needs to be done.

At the end of the debate, I was encouraged by the Minister's response, in which he confirmed the Department for Transport's long-term funding approach to supporting our local roads. I will continue to press the Department to go further, to ensure our roads are brought up and maintained to the standard at which we all want them to be.

If you would like to watch my speech in full, please do visit robertcourts.co.uk and go to the tab entitled 'Speeches in Parliament'.

Furthermore, if there is ever anything you may wish to raise with me, please do not hesitate to contact me at robert@robertcourts.co.uk.

