

## MEDSTEAD PARISH COUNCIL

### MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 15<sup>TH</sup> JANUARY 2014 AT MEDSTEAD VILLAGE HALL AT 6.30PM

#### **Present:**

Cllr K Kercher (Chairman); Cllrs P Buckland, Councillor Penny (non- voting) and P Fenwick (Reserve Member).

**Also present:** Miss Katie Knowles (Clerk). There were no members of the public present.

#### **13.70 OPEN SESSION**

- Cllr Buckland reported that following the recent significant rainfall, there was water in the 'Hussell Pond' and wondered if the gullies and chambers were blocked with leaves. A formal agreement with Hampshire Highways is in place for the surface water to be discharged into the pond. The Clerk was asked to notify Hampshire Highways.
- The Chairman noted the recent correspondence from the PCC regarding the replacement of the warped rail on the Church Lane section of the church fence, which the Committee were of the view had been completed.

#### **13.71 APOLOGIES OF ABSENCE**

Apologies were received from Cllr Taylor.

#### **13.72 MINUTES**

- a. The minutes of the meeting held on 30<sup>th</sup> October 2013 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**
- b. The Chairman enquired about the status of the actions detailed under Minute ref 13.64 a) and b), 13.65 and 13.66. The Clerk confirmed that 13.64 a) was complete and the other actions were still outstanding.

#### **13.73 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **13.74 VILLAGE GREEN MOWING CONTRACT - TENDER**

The Committee considered five quotations for the Village Green Mowing Contract, which would commence mid-March 2014. It was noted that there was a significant difference between the highest and the lowest quotes. The highest quotation of £10,640 was discounted. The Clerk informed the Committee of the names of the remaining four contractors. After a lengthy discussion it was **RESOLVED** to recommend to Council that the incumbent contractor, J Kimber as the Committee's preferred contractor, based on his experience to date and that his quotation was the lowest.

#### **13.75 TREE SAFETY WORKS – TENDER**

The Committee considered two quotations received for the Tree Safety Works, which were recommended in the independent Tree Safety and Condition Survey, carried out at The Knapp, Medstead Cemetery and Village Green. The Clerk highlighted that two of the trees detailed in the tender schedule had fallen in the recent high winds, one of which was felled as emergency works. It was **RESOLVED** to recommend to Council that Paul Triance is recommended as the Committee's preferred contractor, based on his quotation price and his work to date for the Parish Council, including the recent emergency tree works.

#### **13.76 TREE CLEARANCE WORK OF WINDBLOWN TREES**

The Committee considered two quotations to clear the wind-blown trees in the Cemetery and on the Village Green. It was **RESOLVED** to recommend to Council that:

- a) Paul Triance is the preferred contractor for the clearance works as he will be carrying out the tree safety works in the Parish and that;

- b) The Clerk is asked to re-negotiate the cost of the works up to a maximum of £470, on the basis that two of the trees were to have been felled under the tree safety works and the windblown trees on the Village Green were gradually disappearing, therefore reducing the amount of work he would be required to do.

The meeting closed at 7.05pm

Signed .....Chairman

Date.....