



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 14 December 2020 commenced at **7:00pm** by **Video Conference**

Councillors present: Fiona Collier Chair (FC), Mick Goulding (MG), Lucia Homer (LH), James Strachan (JS), Tim Koetser (TK), Nigel MacPherson (NM), and Karen James (KJ)

Plus: Melanie Camilleri (MC) – Clerk/RFO. Six members of the public attended.

- 130/20** **Apologies for Absence:** Deborah Hook (DH)
- 131/20** **Co-option of new Councillor**
- i) The Councillors ratified Karen James (KJ) being co-opted onto the Parish Council. KJ joined the Councillors. TVBC's 'Register of Member's Pecuniary Interests' form completed
- ii) KJ has agreed to take-on Footpaths and work with the Footpath Warden Jim Little
- 132/20** **Declarations of interest:** JS declared an interest on planning application 20/03008/TREES as he is a neighbour to the applicant.
- 133/20** The Minutes of the Parish Council's Extraordinary General Meeting held on **09 November 2020** were approved
- 134/20** **Open Forum**
- Actions arising regarding the state of repair of the village sign on the Coach Road:- FC reported its damage to HCC Highways some time ago, who have it on their list for repair. As this may take some time given their priorities, FC will approach the Lengthsman to replace the missing 2nd pole.
- 135/20** **To receive a report from Councillor Ian Jeffrey (TVBC):** Cllr Ian Jeffrey reported on the following (see MidTest Matters Issue 18 published in the parish council's website for full details <http://www.wtparishcouncil.org/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/tvbc-mid-test-matters/>:-
- Covid-19 Cases in TVBC
 - Covid-19 Health & Mental wellbeing
 - Free phonelines for Support Groups
 - Covid-19 Grants
 - Xmas Food Boxes
 - Reports of Dormice in TVBC
 - Frauds & Scams warnings and advice
 - Fly-tipping - successful prosecutions
 - £55K boost for homelessness in TVBC
 - Successful Court outcome to protect part of the countryside in Goodworth Clatford after enforcing a planning decision.
- 136/20** **Planning: led by Cllr Mick Goulding**
- i) Consideration to new planning applications
- 20/02712/PDQS** (20/02169 withdrawn 02 Nov 2020): Barn at Friars Orchard
Proposal: Application to determine if full planning required - new application following withdrawal of previous application
Observation date: 04 December 2020

Outcome: The Parish Council responded to TVBC Planning to say that they are of the same opinion regarding their **OBJECT** response (to the original application 20/02169/PDQS) because they believe a **FULL APPLICATION** is required.

20/02691/FULL: Heatherdean, Dean Road, West Tytherley, Salisbury

Proposal: Erection of garden room

Observation date: 04 December 2020 (extension declined by Case Officer)

The meeting was closed between 19:30 and 19:31 to allow the applicant to address the councillors.

Outcome: MG proposed, seconded by FC and resolved by a majority to SUPPORT

20/029865/AGNS: Pugs Hole Farm, Pugs Hole, West Tytherley

Proposal: Agricultural prior notification for a farm track

Observation date: 10 December 2020 (notified by email 30 Nov)

Outcome: After a discussion on the Ecology and Conservation Officer's report, a vote took place by a show of hands. Using the Chair's casting vote due to a tie, a NO OBJECTION decision was resolved by a majority.

20/03008/TREES: 5 North Lane, West Tytherley

Proposal: T1 - Ash - Fell, T2 - Beech - remove branch on garden side and thin crown by up to 10%

Observation date: 22 December 2020

FC and LH to consider this application together and raise with the other councillors if there are any matters of concern with the works proceeding.

- ii) FC wished it to be noted for the Minutes that application 20/02625/TPOS Anvil House/Old Forge Cottage: Fell Ash had been withdrawn.

137/20

Finance

- i) FC wished it to be minuted that as Chair, she will not be claiming her entitlement to the Chairs Allowance which is available to cover expenses in carrying out the duties of the Chair as well as an honoraria payment.
- ii) LH proposed, seconded by JS and resolved unanimously that the Cash Flow Report and payments be approved.

Bank balances

Main Account (as at 29 Nov 2020): £14,154.24

Savings Account (as at 08 Nov 2020): £1,238.45

Rec Ground Capital Fund (as at 15 Oct 2020): £8,946.88

Payee	Detail	Amount £	Method
M Camilleri	Salary + office expenses	576.64	Standing Order
SSE	Electricity Rec Grd	42.42	1009
PKF Littlejohn LLP	External Audit	240.00	1010
Business Stream	Rec Grd Water	28.22	1011
Misra Ltd	NDP Reg 16 Printing costs	251.00	1012
Sarah Goddard	NDP Reg 16 production	60.00	1013
Total debit		£1198.28	

Income	Detail	Amount £	Method
Anonymous	Donation for the 'Local Hero Award'	50.00	
Total debit		£50.00	

- i) FC proposed, seconded by MG and unanimously resolved that the 2021/22 budget presented with a Precept of £14,175.00 be approved. MG wished it to be noted that there is no increase from the current year. MC to notify TVBC.

138/20

Audit 2020/21

- i) Results: MC reported that the external auditors PKF Littlejohn have concluded the audit stating *On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*
- ii) MC will now complete the *Notice of Conclusion of Audit* for publication on website

139/20

Highways

- i) Dean Road: Cllr Lucia Homer reported that the work had been completed. There have been some expressions of dissatisfaction from parishioners and landowners such as the verges being narrower than would have liked. HCC Highways have been asked to paint white lines. Other issues have arisen as a direct result of the grips HCC Highways created. [REDACTED]. FC asked members of the public to write to her citing all issues so that she can co-ordinate a response to HCC Highways.

Notwithstanding these issues, FC expressed her thanks to LH and JS for expediting HCC Highways carrying out the work, which otherwise would have been lower down on their list of priorities.

140/20

Footpaths

- i) Cllr Fiona Collier reported on the following footpaths:-
 - FP5
 - Diversion carried out did not follow legal process. This matter is ongoing.
 - Consideration being taken to closing one viewpoint due to H&S issues at the pond.
 - FC to meet with Lengthsman about cutting back vegetation
 - FB3
 - HCC has at long last allocated a Case Officer
 - FP8
 - Property owner wants to put gate through the boundary fence. Whilst they can instal a gate, the issue is that the gate falls on the boundary of private land which would result in trespassing. FC has approached HCC's RofW Legal Team.
- ii) FC expressed her thanks to Jim Little the Footpath Warden, who is going to issue a communication to members of the public on footpaths.
- iii) FC will send a map of footpaths to KJ and walk the routes.

141/20

NDP – report from Alan Bannister

- i) Joint submission made to TVBC of the Regulation 16 Draft West Dean and West Tytherley Joint Neighbourhood Development Plan under section 15 of the Neighbourhood Planning Regulations 2012 (plus accompanying docs also required by the regulations)
- ii) Consultation and Examination of the draft will take place over the coming months – likely outcome Spring 2021
- iii) The draft 16 Regulation document to be placed on the NDP, Parish Council, and Village websites for members of the public to view and be updated.
- iv) AB expressed his thanks to the NDP Steering Group and all volunteers.
- v) FC expressed her thanks to AB and the whole NDP team

142/20

Youth Provision

- i) FC expressed praise to DH for the Father Christmas Children's Initiative.
- ii) FC attended the Youth Provision meeting held by TVBC, expressing disappointment and dissatisfaction on their Report in terms of representation of

all villages across the region and narrow scope of study. The author of the Report has taken this point on board and will be conducting further work.

- 143/20** **Virgin Emergency communication for vulnerable people**
- i) LH has been investigating solutions with Virgin. More research needed (supported by TK).
- 144/20** **The Environment**
- i) FC urged all councillors to familiarise themselves with HCC's Climate Change and Greening Campaign. It was unanimously agreed that one councillor to take the lead as one of their areas of responsibility (at the 11 Jan meeting).
 - ii) Virtual presentation taking place on 14 Jan: FC, MG and KJ to attend
- 145/20** **Correspondence, AOB, urgent matters**
- i) Thank you from Test Valley School for Awards donation. KJ to check if a formal presentation of the awards will be taking place.
 - ii) The Head of WT Primary School is leaving next week. The school will now share its Head with Broughton School.
- 146/20** **Next Parish Council Meeting**
- The next **West Tytherley, Frenchmoor & Buckholt Parish Council** be held on **Monday 11 January 2021 at 7:00pm** via Video Conference.

Being no further business, FC wished everyone a very merry Christmas and a Happy New Year, before closing the meeting at 8:36 pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH

Minutes published on the Parish Council's website wtparishcouncil.org