



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 11TH FEBRUARY 2019 7:00PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Dr J Bailey

Mrs N Carver – Clerk to Marsham Parish

District Councillor Sue Catchpole

District Councillor Steve Riley

Mrs B Warman

Mr D Grapes

Mrs L Willcocks

2 Members of the Public

County Councillor David Harrison

1. APOLOGIES FOR ABSENCE

Bob Parke sent his apologies these were accepted.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None Noted

3. MINUTES

Minutes of the meeting held on the 14th January had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

There were no police present at the meeting. David Grapes spoke with regards to the recruiting of new members of the police force and the increase in the budget.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Sue Catchpole gave a verbal report on, Councillor Catchpole spoke on the Business Plan for Broadland District Council 2019-23 - Shaping local area by helping people work and live better. Steve Riley gave a further update on District Council on the management structure. They also reported back on the Northern Distributer. Councillor David Harrison gave a brief verbal update on activities at County.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

No questions asked.

8. TO CONSIDER PLANNING ISSUES

a) No planning applications had been received by the parish council before 11th February 2019.

Continue Item 8. Planning Issues

b) PLANNING ENFORCEMENT UPDATE

Hill House Marsham – A letter has been received by the Parish Council from Broadland District Council Planning. The planning application will go to appeal, all representations must be received by 21st February 2019. Steve Riley updated the Parish Council, there will be a noise survey done by Broadland District Council over the coming week.

Top Farm, Marsham – Councillor Steve Riley Updated the Parish Council regarding an email he has received from Broadland Planning. Steve has asked that the Parish Council jointly with himself contact Planning, the parish council **agreed** to this.

9. FINANCE

a) The balance of the community account as of 31st January 2018 £8537.95

The balance of the business account as of the 31st January 2018 £2010.47

b) The following payments were **approved**

No. 1303/04	Administration	January Pay and Expenses incurred 15/01/19 to 11/02/19	£206.88	Approved
No. 1305	Aylsham Town Council Inv 517	Photocopying February Papers	£4.20	Approved
No. 1306	HMRC	PAYE Up to 5 th March 19	£12.00	Approved

10. PARISH CLERK'S REPORT

Correspondence

Received From	Action to Be Taken
No Correspondence Received	

*Email/letter attached

Clerks Report

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		AGENDA ITEM
Village Sign		Nothing to Report
The Heath		No Current Updates
Street Lighting		Nothing to report
Litter & Dog Waste Bins		Nothing to report
Marsham Information Board		Nothing to report
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highways	County Council	AGENDA ITEM
Broadland	District Council	Nothing to Report
Parking High Street		Nothing to report

Marsham Parish Council Website		No current updates
Parish Partnership Scheme 2018/2019		Nothing to report
Grass Cutting		Nothing to report
SAM 2 Sign		AGENDA ITEM
GDPR		Nothing to report

11. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions were received from the councillors

12. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

There were no reports of odour from Marsham Composting Facility during the month of January 2019. The company have also informed the Parish Council that the amount of green waste they intend to process from now forward will be reducing significantly, due a diversion of some of the green waste they are contracted to accept. They will continue to operate, and will still be composting green waste, just with lower tonnages. This is a business decision - their permit remains unchanged.

13. MARSHAM VILLAGE HALL

Lesley gave a verbal report to the council. The meeting will be held on 12th February. Lesley will up the Council at the next meeting.

14. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

Colin gave a verbal Update on the 2 areas.

- a) Allotments – No update
- b) Play area – Nothing to report

15. PUBLIC RIGHTS OF WAY

The highways engineer has been out on site to the top of Le Neve Road/Croft Lane and met with 3 councillors. The post requested at the top of Le Neve Road to encourage reduced speed of cars entering and leaving Croft Lane. The engineer also confirmed that they would cut back the hedges at either end of Croft Lane. The Clerk will contact the highways engineer with regards to the width at the of the gap at Top Lane, the Parish council feel that the gap would require further narrowing with a uniform post on the opposite side to the new post.

16. MARSHAM SPEED WATCH AND SAM 2 UNIT

- a) Nothing to report on the speed watch.
- b) The highest speed reached in location 1 was 45MPH with an average of 20.7MPH. The sign will next be moved first week in March.

17. THATCHED SHELTER

Nothing to report.

18. LITTER PICK 2019

A number of residents have recently been litter picking in the Village, the parish would like to thank all residents contributing towards keeping the Parish tidy. The Parish Council had a discussion regarding 2019 litter pick in the village. Lesley suggested that we advertise that there is national big spring clean between 22nd March to 23rd April and parishioners could participate in this, the parish council would be happy to provide the residents with litter pickers and waste bags. This will be advertised in the Parish Magazine.

The Councillors have requested the clerk write to the forestry commission with regards to the litter increase on the Marsham Heath.

19. ANY OTHER BUSINESS

Grass Cutting – David asked if we had heard anything with regards to cutting for 2019 to 2020. The Clerk will contact Highways.

20. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Neighbourhood Plan

21. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 11th March 2019 at 7:00. p.m.**

The chairman closed the meeting at 8:35pm