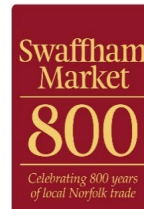




Swaffham Town Council

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Swaffham Town Council Assets and Open Spaces Committee

You are hereby summoned to a meeting of the **Assets and Open Spaces Committee** on **Wednesday 30th March 2022** at **6.30p.m.** in the Town Council Chamber

N.B In the case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

Committee members are as follows: -

Councillors: -, J Anscombe, W Bensley, P Darby, G Edwards, K Oliver, L Scott, J Skinner
Non-Voting Advisory Representatives Reps from Escape and Scalga

Summons issued on 24th March 2022

AGENDA

- 6.30pm (1 min)**
1 To receive apologies and reasons for absence
- 6.31pm (1 min)**
2 To receive declarations of interest for items on the agenda
- 6.32 (1 min)**
3 To receive and agree Minutes: 31st January 2022
- 6.33pm (15 mins)**
To adjourn the meeting to allow any members of the public to address the Assets and Open Spaces Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)
- 6.48pm (12 mins)**
4 To report on outstanding actions agreed at previous meetings (*not included elsewhere on the agenda*)
 - 4.1 *Orford Rd Embankment – update on adoption of small area by a resident*
 - 4.2 *Tree projects update*
 - 4.3 *Public toilets – to receive a report from the CPO and consider repair costs and timings*
- 7.00pm (2 mins)**
5 To receive and consider any Assets and Open spaces related issues from Non-Member Councillors (*at the Chairman's discretion, prior notification must be received*).
- 7.02pm (3 mins)**
6 Allotments - To receive a general report on the management of the allotments
- 7.05pm (3 mins)**
7 Orford Rd Play area to receive an update on the project including time line

7.08pm (3mins)

- 8 To receive an update on the new benches and memorial plaques as part of the HAZ project

7.11pm (5 mins)

- 9 **To receive information on Cemetery of the year awards and consider entering the competition to coincide with the centenary of the Cemetery which is in November 22.

7.16pm (5mins)

- 10 **To receive and consider management of a split tree near the play area at Swans Nest; including a quote for removal of the tree

7.21pm (3mins)

- 11 **Swans Nest Street Lighting to approve the design for phase 5

7.24pm (5 mins)

- 12 To consider applying for Town Estate funds for Town improvements

7.29 pm (2 mins)

- 13 To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (*prior notice must be given*).

14 **ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:**

CONFIDENTIAL BUSINESS following the exclusion of the public and press

7.31pm (8 mins)

- 15 To receive and consider updates for

- 15.1 Shambles - to note the transfer of land from Breckland and confirm next steps
- 15.2 The Pound – update
- 15.3 Church Wall finalised agreements - update
- 15.4 Buttercross – land registry update

7.39pm (1min)

- 16 To agree a date for next meeting and items for a future agenda: Monday 30th May 2022 in the Town Council Chamber

7.40pm Close

NB Approximate time guide for the meeting