

THE MINUTES OF A MEETING OF RUSHBURY PARISH COUNCIL HELD ON 18 MARCH 2019 AT 8.00PM IN THE COMMITTEE ROOM, RUSHBURY VILLAGE HALL

2 parishioners attended to discuss with the councillors the current vacancy in the council.

2377. APOLOGIES

Apologies were received from Shropshire Councillor Mrs C Motley.

2378. PRESENT

Councillor M McFarland - Chairman, Councillors P Bodimeade, T Flashman, G Gough, Mrs S Madeley, M Pye, A Richards and Dr C Stevenson.

2379. DECLARATION OF INTERESTS

None.

2380. MINUTES

Councillor A Richards proposed and Councillor Mrs S Madeley seconded that the minutes of the meeting held on 18 February 2019 be adopted and it was resolved that the Chairman sign these as a true record.

2381. CHAIRMAN'S/CLERK'S NOTES

2381a. **Longville Arms:** No further information received from Shropshire Council.

2381b. **Wall-under-Heywood Speed Limits:** 50mph signs have been installed at the bridge end. A temporary 30mph sign has been installed between the bridge and the village hall. A fresh consultation notice for the installation of the speed limits and their signs has been issued by Shropshire Council and on conclusion of the consultation period of 28 March 2019 final siting of the 30mph signs near the bridge end are expected.

2381c. **Longville Defibrillator:** Defibrillator battery has expired. Replacement battery ordered from Cardiac Science and awaited. The Ambulance Service have been notified and this location has been temporarily removed from their list. Invoice awaited but costs expected to total £228.00 including VAT.

2381d. **Great British Spring Clean:** Councillor Mrs S Madeley advised that a group of the Young Farmers would be undertaking a clean-up exercise across part of the parish through to Cardington. Councillor M Pye advised his understanding that pupils from the school would also be undertaking a similar exercise within the parish. Councillor Dr C Stevenson advised that details of the initiative had been shared with the WI but no feedback received.

2381e. **Shropshire Council Bring Bank Sites Consultation:** Shropshire Council have advised that recommendation to close these sites will be presented to the Shropshire Council cabinet during the week of 20 March. The councillors expressed their disappointment with this decision and proposal and shared concerns over the risk of fly-tipping within the parish; the clean-up of which would be at the expense of the landowner. It was resolved that the Clerk issue a further email to Shropshire Council registering the Council's disagreement and reissue the concerns highlighted.

Action 1: Clerk to email Shropshire Council registering the continued concerns.

2381f. **Joint Meeting with Village Hall Committee:** Meeting scheduled for 3 April. The councillors noted that Councillor Mrs S Madeley would stand down from her role on the

Village Hall Committee by 30 June. A handover of responsibilities to be undertaken in advance of that date.

- 2381g. **Standing Orders:** The Clerk advised that an updated document has been drafted and reviewed with the Chairman and Vice-Chairman. This document would be provided to the councillors in April for their review with their adoption scheduled for the May meeting.
- 2381h. **Financial Regulations:** The Clerk advised that an updated document has been drafted and reviewed with the Chairman and Vice-Chairman. This document would be provided to the councillors in April for their review with their adoption scheduled for the May meeting.
- 2381i. **Other Parish Council Documentation:** The Clerk advised that once membership had been obtained with SALC and NALC in April, he would be able to complete the review of the policies and procedures required by the Council and proceed with the preparation of relevant documentation for the councillors to consider.

2382. CORRESPONDENCE

2382a. Items Requiring A Decision

SALC Membership: SALC have confirmed membership costs for the year from 1 April 2019 at £282.15. This includes NALC membership amounting to £37.96. Budgeted amount had been £287.00 resulting in a minor saving. Councillor A Richards enquired on the feasibility to opt out of membership at the end of the fiscal year if the councillors considered this appropriate. The Clerk acknowledged it could be done but that this would best be considered late in the year when assessing the benefits realised and support provided.

Resolved: Councillor P Bodimeade proposed and Councillor Dr C Stevenson seconded that Rushbury Parish Council join SALC.

Action 2: Clerk to email SALC confirming membership.

Other Correspondence

- 2382b. **London Bridge Protocol:** The Clerk advised the councillors of a briefing provided by Shropshire Council covering the actions in the event of the passing of a senior member of the Royal Family. The impact of these locally were noted.
- 2382c. **Shropshire Council Consultation on Proposed Changes to Travel Assistance for SEND Nursery and Post 16 Students:** The Clerk advised that correspondence had been received earlier in the day from Shropshire Council proposing changes to the transport assistance scheme. The consultation period runs to 26 April 2019 and the documentation would be provided to the councillors following the meeting for their consideration.
- Action 3: Clerk to consolidate feedback and respond to Shropshire Council.**
- 2382d. **Healthwatch Shropshire campaign to help local people have their say on the future of the NHS in Shropshire:** The Clerk advised that correspondence had been received earlier in the day from Healthwatch Shropshire seeking assistance in publicising a survey to gather views on peoples' preferences for the use of extra NHS funding and the priorities. The details would be provided to the councillors following the meeting. Copies of the poster with details of the links will be placed on the parish notice boards and uploaded to the Parish Council website.
- Action 4: Clerk to place details on parish notice boards and parish council website.**

2383. COUNCILLORS REPORTS

Due to apologies from Shropshire Councillor Mrs C Motley no report was available. The Chairman advised that following his awareness that Shropshire Council were advertising a

number of positions in the highways and transport services department he mentioned this to Mrs Motley who confirmed that the council were looking to bring more of these resources back in-house.

2384. FOOTBRIDGE AT CHURCH FARM

Councillor Mrs S Madeley advised that she had been able to contact the Area Rights of Way Officer. The lack of repairs to the footbridge is due to lack of county funding. It appears that the repairs required relate more to the foundations and not the surface. The question was raised whether these repairs could be undertaken locally and it was confirmed that this could be possible, but Shropshire Council would need to review and pass the repairs as fit for purpose. Given that Church Farm has changed owners since the issue was first highlighted Councillor Mrs S Madeley advised that she would contact the new owners to gather their views.

Action 5: Councillor Mrs S Madeley to liaise with new owners of Church Farm.

2385. PARISH PLAN UPDATE

Councillor Dr C Stevenson advised the councillors of an upcoming meeting of Shropshire Councillor Mrs C Motley's parishes scheduled for 26 March with a focus on Affordable Housing, Housing Needs Surveys and Community Led Housing. It is expected that discussions may be similar to the meeting recently held with Ms Maria Howell at Shropshire Council. The feedback on these discussions would be useful to consider on ways forward within the parish.

The councillors recognised that there are pockets of land in the parish where there is scope to build small numbers of properties, especially former farm buildings. It was agreed that there was merit in enquiring of the owners of their intentions where it was known that development was being considered. The chairman advised that he would make suitable enquiries and advise back.

The councillors agreed that the timing is right for an updated Parish Plan but that further thought is required on the level of questioning and how best to secure a consensus from the parish, especially in relation to green vs brown field site development.

It was resolved that this topic be maintained as an ongoing agenda item for future meetings.

2386. PLANNING

2386a. No planning applications have been received in the current period.

2386b. No details of granting of planning permissions have been received in the current period.

2387. FINANCIAL REPORT

2387a. Banking

Community Account at 02.03.19	£1,802.73
Deposit Account on 01.03.19	£1,634.90

2387b. To pay

Sodexo	£126.26
Jason Gough Computing Services Ltd (February)	£3.60
Jason Gough Computing Services Ltd (March)	£3.60
Rushbury Village Hall (November 2018)	£12.00
Rushbury Village Hall (February 2019)	£13.00

Resolved: Councillor P Bodimeade proposed and Councillor T Flashman seconded that these payments be made.

2387c. To pay on receipt of Invoices

SALC	£282.15
Cardiac Science	£228.00

Resolved: Councillor P Bodimeade proposed and Councillor T Flashman seconded that these payments be made on receipt of the invoices, with ratification at next meeting.

2387d. Crucial Crew Payment

The Clerk informed the councillors that email exchanges with the Crucial Crew Treasurer had clarified that payment of the support for the school pupils could be made on receipt of an invoice. Crucial Crew advised experience with other parish councils involves the production of invoices in April enabling payment out of the new precept monies. Rushbury will follow same practice with the invoice to be presented at a future meeting.

2387e. Projected Expenditure to End March 2019

The Clerk advised that total expenditure was projected to be within budget. The Clerk also advised the councillors that the Clerk salary payment for the period October 2018 to March 2019 would not be made until the next half-yearly payroll run in September 2019. This deferred payment was at the request of the Clerk and had been agreed with the Payroll Services provider. An updated schedule would be forwarded to the councillors once the final position was clear.

Action 6: Clerk to provide councillors with final projected expenditure schedule.

2388. PARISH MATTERS

Councillor T Flashman advised that he had become aware that following the recent repairs of the B4371, some drains may have become impacted by the laying of the new tarmac whilst the manholes had been raised. This had potential serious consequences in relation to drain performance.

Action 7: Chairman to advise the authorities of these concerns.

2389. ITEMS FOR NEXT MEETING'S AGENDA

Footbridge at Church Farm
Parish Plan Update

Meeting closed at 9:20pm.

2019 Meeting Dates

15 April (Parish Meeting)

20 May (Annual General Meeting followed by General Meeting)

17 June, 15 July, 16 September, 21 October, 18 November