



BURNISTON PARISH COUNCIL

Clerk to Parish Council Mrs Audrey Adnitt
11 Cormorant Close, Filey, North Yorkshire YO14 0ED
clerk@burnistonparishcouncil.gov.uk

Dear Councillor,

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an ordinary meeting of Burniston Parish Council to be held on **Thursday 6th February 2025**, commencing at **6.30pm**, this will be held in Burniston and Cloughton Village Hall.

Audrey Adnitt
Parish Clerk & Responsible Finance Officer

Ordinary Meeting Agenda

| No | Item |
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| 1 | Apologies Council to note any apologies, the reason(s) given for absence and to consider acceptance of them. |
| 2 | Declarations of interest Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests. |
| 3 | Public participation time The period of time which is designated for public participation shall not exceed 15 minutes. |

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| | Each member of the public may only speak once and for no longer than three minutes. |
| 4 | Minutes of the Meeting held on the 2nd January 2025 To approve and sign as appropriate. |
| 5 | Update on Vacancy for Parish Councillor Notification has been received from North Yorkshire Council Elections Department that there has been no call to hold an election and the Parish Council is free to co-opt. |
| | <u>Reports to Council</u> |
| 6 | To receive report from North Yorkshire Police |
| 7 | To receive report from North Yorkshire Councillor Bastiman |
| 8 | To receive updates from Parish Councillors |
| 9 | To receive report from Parish Clerk |
| 10 | To receive a report from the Chair of Staffing Committee A meeting for the Staffing Committee was held on the 27 th January 2025 |
| 11 | To receive updates from Working Groups Policy Working Group The Policy Working Group have been working on several of the mandatory policies which need to be updated. The draft policies be sent out prior to the meeting for Members to consider |
| 12 | Updates on Matters from January Meeting:- a. Payroll Company (Minute no. 122/24-25) b. Telephone Contract (Minute no. 122/24-25) c. Printer (Minute no. 122/24-25) d. Notice Board (Minute no. 123/24-25) e. 'Clean up your Dog Poo' poster campaign (Minute no. 124/24-25) |
| 13 | Honorary Citizen Scheme To consider |
| 14 | Grass Cutting 2025 To consider |
| 15 | Correspondence a. Anonymous letter from resident. b. Correspondence re: grass cutting 2024/25 c. Correspondence re: salt bins |
| 16 | Planning Matters Review planning applications received as follows None received in January |

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| 17 | <p>Planning Matters To note any decisions received</p> <p>a. ZF23/0113/OL Outline application for erection of 9 residential dwellings at Land off Wandale Rd, Burnistion. Notice of appeal received: Further representation submitted before the deadline relating to affordable housing provision and a connection road. <i>Representation Acknowledged by Planning Inspectorate.</i></p> |
| 18 | <p>Financial Matters</p> <p>a. Provision for Internal Audit 2024/25</p> |
| 19 | <p>Financial Matters Accounts to Certify</p> <p>a. J Marley £20.22 Photocopying Costs (Jan to Dec 24) b. A Adnitt £27.30 Mileage x 2 plus 2 x lever arch files</p> |
| 20 | <p>Date of Next Meeting Monday 10th March at 6.30pm</p> |