



# SEAMER PARISH COUNCIL

[www.seamercrossgates.org.uk](http://www.seamercrossgates.org.uk)

**MINUTES:** of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 10 October 2023 commencing at 7.00pm.

**PRESENT:** Councillor L Wallis (Chairman) in the Chair;  
Councillors M Coulson, K Elbourne, V Milner (Vice-Chairman), M Sykes, and J White;  
North Yorkshire Councillor H Phillips, 3 members of the public and the clerk.

## 123 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillor J Stockdale be received.
- (ii) the previously circulated reasons given for absence by Councillor Stockdale be approved.
- (iii) it be noted no other Member of the Council was absent.

## 124 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

## 125 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 12 September 2023 be approved as a correct record and signed by the Chairman.

## 126 PUBLIC PARTICIPATION

The following matters were raised by and on behalf of members of the public and discussed:

- (a) Lack of spraying of the footpath to reduce grass and weeds by North Yorkshire Council, on the south side of the B1261 between the Byways and Musham Bank roundabouts, Crossgates, following the Parish Council having had the footpath cleared to its full width.
- (b) The public seat on the north-east side of the Ayton Rd/Main St/Scarborough Rd, Seamer roundabout needing re-painting, and the grass and bushes behind the seat being overgrown.
- (c) A regularly overflowing waste bin on Long Lane, opposite the footpath from Centurion Way via the area known as 'The Mountains', which is a particularly popular dog walking area.
- (d) Rights of access over the Council's land leased to Seamer Sports Association.

RESOLVED that:

- (i) North Yorkshire Council be requested to spray the footpath on the south side of the B1261, Byways to Musham Bank roundabouts, as done by the Borough Council in previous years.
- (ii) it be noted maintenance of public seats and grounds be considered within quarterly checks of street furniture and outdoor spaces, and reported to the Council for consideration.
- (iii) it be noted Councillor Phillips had recently been to see Linden Homes' Site Manager and they had undertaken to maintain the Ayton Road/Scarborough Road hedge and remove ragwort.
- (iv) additional waste bins on Long Lane, near the footpath from Centurion Way and in the area known as 'The Mountains' be requested, but not to be sited too close to the public seats.
- (v) it be noted a permitted right of way for members of the public existed only over the access road to Seamer Sports Association between Pasture Lane and the Council's outdoor gym and children's playground equipment, and over the strip of land on which the outdoor gym and children's playground equipment were sited, under the terms of the lease agreement between the Council and Seamer Sports Association.
- (vi) it be noted no right of way for members of the public existed over any other part of any of the playing fields or bowling green leased by the Council to Seamer Sports Association.

- (vii) further to minute 115(i)(2) of the last meeting, it be noted the Parish Council was seeking the exclusion of dogs from the Recreation Ground, Seamer (including outdoor gym, children's playground and Seamer Sports Association playing fields) under North Yorkshire Council's Public Spaces Protection Order renewal/extension due in January 2024.

## **127 REPORT OF NORTH YORKSHIRE COUNCILLOR H PHILLIPS**

The Council considered a verbal report by Councillor Phillips, including:

- (a) Sufficiency of drainage and maintenance in Stapleton Close and Pasture Lane, Seamer.
- (b) Disrepair of the stone-built bus shelters on the B1261 (former A64) in Seamer & Crossgates.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) it be noted sandbags had been replenished in North Yorkshire Council's Stapleton Close store, North Yorkshire Council Highways were considering the detailed images provided, Yorkshire Water were arranging a site visit by a Sewer Network Inspector and the clerk had updated the concerned residents, in liaison with Councillor Phillips.
- (iii) further to minute 120(iv) of the last meeting and item 19 on the agenda [minute 141] for this meeting, it be noted Councillor Stockdale was assessing any maintenance required of the stone-built bus shelters on the B1261 (former A64) in Seamer and Crossgates, for consideration of maintenance & funding options.

## **128 JUBILEE ALLOTMENTS**

RESOLVED that, further to minutes 67(iii) & (iv) of 11 July 2023, Councillor Sykes' declared pecuniary and other interest and the Council's approved dispensation from restrictions on participation in discussion and voting in these matters be noted.

### **(a) Tenants' Participation**

The Council considered the maintenance of the parking area, track and manure & chippings storage areas, which was raised by a tenant within the meeting at the Chairman's discretion.

RESOLVED that:

- (i) the supply of a suitable quantity of hard core to refill pot-holes in the track and reinforce the parking area where necessary be arranged.
- (ii) the manure & chippings storage areas be re-fenced and clearly signed.

### **(b) Matters resolved under delegation**

Further to Financial Regulation 4.1 d) and Standing Orders 15. b xviii. – xx, the Council considered a report by the clerk concerning matters resolved under delegation since the last meeting.

RESOLVED that:

- (i) the report be received.
- (ii) it be noted the following decisions concerning requests from tenants were taken under Standing Order 15. b xix. in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman:
  - (1) transfer of a shed between Plots be approved, subject to the shed not overshadowing any neighbouring plot.
  - (2) replacement of a damaged polytunnel on a half plot be approved, subject to the replacement being of the same size and in the same location on the half plot.

## **129 COUNCIL POLICIES**

The Council considered a verbal report by the clerk.

RESOLVED that draft policies, procedures and practices in respect of the Council's obligations under freedom of information and data protection legislation be finalised and distributed in good time for consideration by the Council at a future meeting.

## **130 REMEMBRANCE**

Further to minute 109(a) of the last meeting, the Council considered verbal reports by the Chairman and Vice-Chairman concerning arrangements for the Service of Remembrance, commencing at 10.45am on Armistice Day, Saturday 11 November 2023 at Seamer and Irton War Memorial Hall.

RESOLVED that:

- (i) the verbal reports be received, with thanks.
- (ii) it be noted:
  - (1) the service be led by a retired Deacon or a member of St Martin's Church, Seamer.
  - (2) the service be based on the orders of service from recent years.
  - (3) the reading of the names be led by the Vice-Chairman.
  - (4) tea and coffee be served following the service.
  - (5) the service be publicised on the Council's website and the Council and Save Our Seamer's Facebook pages and, if possible, in the Scarborough News.

## 131 CHRISTMAS

### (a) Christmas Carol Service, to be held at Seamer and Irton War Memorial Hall

Further to minute 109(b) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted:
    - (1) the Memorial Hall was only available during the last 2 weeks before Christmas on the evenings of Tuesday 19 or Fridays 15 or 22 December, and a provisional booking had been made for 19 December 2023.
    - (2) Rev Dr Kevin Ridd, Minister, Seamer Methodist Church was not available on these dates.
    - (3) Seamer Church, Seamer's Parochial Church Council was meeting on the same evening as this meeting and would consider the suitability of 19 December 2023.
    - (4) Mr R Webb, Headteacher had confirmed none of the available dates clashed with any arrangements for Seamer & Irton Community Primary School.
  - (ii) the usual arrangements for refreshments be made and the Chairman & Vice-Chairman's offer to co-ordinate this with the Memorial Hall Management Committee be accepted with thanks.
  - (iii) arrangements for the Carol Service be confirmed by the clerk, in consultation with the Chairman and Vice-Chairman, as soon as possible.
- (b) **Provision, installation and removal of Christmas Trees and Lights**

The Council considered making necessary arrangements.

RESOLVED that:

- (i) **Seamer and Irton War Memorial Hall car park**
  - (1) arrangements to receive delivery of and install a Christmas tree with lights and remove them after New Year be confirmed with Councillor Stockdale, with thanks.
  - (2) quotations be sought to provide and deliver a 16' Norway Fir tree.
  - (3) battery operated festoon LED lights and accessories, the same as or similar to those provided at The Green, be purchased.
  - (4) the clerk be delegated to accept quotations and place orders in these matters, in consultation with the Chairman and Vice-Chairman.
- (ii) **The Green and Crossgates Community Centre**
  - (1) further to minute 28(c)(iii) of 9 May 2023, Councillor Coulson's declared other interest and the Council's approved dispensation from restrictions on participation in discussion and voting in this matter be noted.
  - (2) under Financial Regulation 11.1(a)(iv) and further to minute 13(b) of 4 May 2021, the existing contract to move and re-install Vehicle Activated Signs between approved sites be extended with Neil Barnes Landscape Services:
    - (a) to install the existing lights on the usual tree at The Green and remove these after New Year.
    - (b) to supply and install three small trees on the roadside wall, fit the existing lights to these, and remove these after New Year.

- (3) the reasonable cost of electricity for powering the Christmas lights be reimbursed to Crossgates Community Centre, subject to invoice.

**(c) Christmas Best Decorated Property Competition**

The Council considered whether to hold and, if so, arrangements for a competition.

RESOLVED that the Christmas Best Decorated Property Competition be not held in 2023.

**(d) Christmas Services and Events Leaflet for Seamer, Crossgates and Irton**

Further to minute 109(c)(v) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted Seamer Methodist Church was making the usual arrangements for the preparation, printing and distribution of the leaflet.
- (ii) the leaflet reflect it be supported by Seamer Parish Council.
- (iii) the services and events be publicised on the Council's website and the Council and Save Our Seamer's Facebook pages and, if possible, in the Scarborough News.

**132 ROAD SAFETY**

**(a) 'School Streets' pilot closure of Bell Close**

Further to minute 49(ii) of 13 June 2023, the Council considered the North Yorkshire Council (School Streets, Seamer and Irton Community Primary School – Bell Close, Scarborough) (Prohibition of Driving) Experimental Order 2023.

RESOLVED that:

- (i) the Experimental Order be received.
- (ii) the closure of Bell Close to motor vehicles, other than permit holders, Monday to Friday, 8.15am – 9.00am and 3.00pm – 3.45pm school term time only, from 20 October 2023 for an experimental period of up to 18 months be noted.

**(b) Speed Restrictions and Signs**

Further to minute 110(d) and (ii) & (iii) of the last meeting, the Council considered a letter "Announcing a new approach to managing speed limits in North Yorkshire" from Councillor Keane Duncan, Executive Member for Highways and Transport, North Yorkshire Council and:

- (1) seeking to reduce speed limits on:
  - (a) Long Lane, Seamer & Crossgates.
  - (b) Pasture Lane, Seamer.
  - (c) the B1261 Crossgates.
- (2) seeking to reduce the speed limit at arrival & departure times and have warning/speed awareness signage installed on the B1261 approaches to Seamer Pre-School, within the Old School/Youth Centre.

RESOLVED that:

- (i) requests be made to reduce speed limits:
  - 1. to 30mph on Long Lane, Seamer & Crossgates.
  - 2. to 30mph on the B1261, Centurion Way towards Musham Bank as far as Byward Drive, including the Byways roundabout.
- (ii) a request be made to have warning/speed awareness signage installed on the B1261 approaches to Seamer Pre-School, within the Old School/Youth Centre.

**133 CORRESPONDENCE**

The Council considered the following correspondence/communications received since the last meeting:

- (a) Monthly Police Report.
- (b) Statutory Notice - Hackney Carriage Zones.
- (c) Derwent Valley Bridge Library.
- (d) Recharging For Parish By-Elections from April 2024.

RESOLVED that:

- (i) the report and correspondence be received.
- (ii) the Council be removed from Derwent Valley Bridge Library's mailing list.

#### **134 PLANNING MATTERS**

##### **(a) Planning Applications**

##### **(i) Applications considered and resolved under delegation**

RESOLVED that, further to Standing Order 15(b)(xv), the following planning application responded to and response made to the Planning Authority under delegation since the last meeting be noted:

- (1) ZF23/01322/HS Proposed loft conversion, dormer to rear, velux to front, 17 Exmoor Drive, Seamer.

RESOLVED that no objection and no comment be raised.

#### **135 OUTSIDE BODIES**

##### **(a) Seamer and Irton War Memorial Hall**

The Council considered a verbal report by Councillor White.

RESOLVED that:

- (i) further to minute 28(c)(iv) of 9 May 2023, Councillor White's declared other interest and the Council's approved dispensation from restrictions on participation in discussion and voting in this matter be noted.
- (ii) the clerk speak to the tenant of the neighbouring garage, The Little Play Company, to remind them not to allow vehicles to obstruct the disabled access to the Memorial Hall.

##### **(b) Yorkshire Local Councils Association (YLCA) Scarborough Branch**

The Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) further to minute 28(c)(i) & (ii)(1) of 9 May 2023, Councillors Wallis and Elbourne's declared other interests and the Council's approved dispensations from restrictions on participation in discussion and voting in this matter be noted.
- (ii) it be noted Parish Councils be not required to report biodiversity targets & performance.
- (iii) it be noted North Yorkshire Council's notification of arrangements for the Precept and a decision on the Model Agreement for 2024/25 be imminent.

#### **136 FINANCIAL MATTERS**

##### **(a) Accounts for payment and income received**

RESOLVED that:

- (i) further to minute 119(ii) of the last meeting and Financial Regulation 4.1.e), it be noted Hugofox Limited had granted a 15% discount for payment in advance for a year.
- (ii) the accounts received for payment and income received since the last meeting be approved.

#### **137 EXCLUSION OF THE PUBLIC**

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to and/or which was likely to reveal the identity of any individual [*minute 139(a)(ii)*].
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) [*minute(s) 138 - 141*].

#### **138 PLAYGROUNDS AND EQUIPMENT**

##### **(a) The Green**

RESOLVED that:

- (i) the green metal benches to be assessed, maintenance requirements specified and quotations sought.

- (ii) the Balance Trail red bar fitting be tightened.
- (iii) the Multiplay-Toddler to be assessed for specified rubbing down and re-painting.
- (iv) the Swing-Toddler cradle stop be replaced and the swing re-installed.

**(b) Recreation Ground**

RESOLVED that:

- (i) Seamer Sports Association be requested to ensure portable goals and other equipment be kept outside the area of the playground.
- (ii) the missing slat be replaced in the wooden bench.
- (iii) the Multiplay:
  - (1) be assessed for specified removal of graffiti.
  - (2) bent red barrier be repaired.
- (iv) the Rocker-Seesaw-Multipondo's missing post caps and foot rest cap(s) be replaced.
- (v) further to minute 69(e) of 12 October 2021, it be noted the padlock on the chains to the Swing-Tyre had been removed and had not recurred since prior to the 2022 safety inspection.
- (vi) replacement of the Swing Tyre entirely be explored, for consideration against the cost of replacement of the chains and surfacing.
- (vii) replacement of the entire Recreation Ground playground equipment be explored, to inform future financial planning.

**139 OLD SCHOOL (YOUTH CENTRE)/HOUSE**

**(a) Maintenance**

**(i) Roofing**

Further to minutes 100(a)(ii)(4) – (8) of 29 August 2023 and 118(a)(ii)(1) & (2) of the last meeting:

**(1) Completion of specified agreed works**

the Council considered verbal reports by Councillor White and the clerk.

RESOLVED that it be noted, following satisfactory re-inspection and receipt of a suitable invoice, payment had been made to Tower Estates (Scarborough) Ltd and the Agent requested to pay Complete Roofing Solutions Yorkshire Ltd in full.

**(2) Additional leaks and necessary works**

the Council considered a report by the clerk, prepared in consultation with Councillors Stockdale and White, on inspection.

RESOLVED that quotations be sought:

- (i) To undertake a maintenance appraisal of the roof of the Old School/Youth Centre only and undertake essential maintenance for the winter 2023/24, to include:
  - 1. resolving leaks on a temporary basis for the winter 2023/24.
  - 2. re-flashing the chimney stacks.
  - 3. supplying and installing a 'pepper pot' on the front corner short chimney stack.
  - 4. replacing loose tiles.
- (ii) To replace necessary sections of guttering on the Old School/Youth Centre and Old School House on a temporary basis for the winter 2023/24.
- (iii) To fully re-roof the Old School/Youth Centre and Old School House in the spring/summer 2024, including all of the flat roof.
- (iv) To fully replace soffits and gutters on the Old School/Youth Centre and Old School House in the spring/summer 2024.
- (v) To rebuild or section (as recommended) the chimney stack between the Old School/Youth Centre and Old School House in the spring/summer 2024.

**(ii) Old School House**

The Council considered a report by the clerk.

**(1) Minor maintenance issues**

RESOLVED that it be noted:

- (i) a fault on the boiler had been assessed by a plumber and a radiator re-secured to a wall.
- (ii) the tenants had repaired and re-hung the back gate satisfactorily.

**(2) Internal glass doors**

RESOLVED that the tenants' request to replace the internal glass doors be agreed in principle, subject to consideration and approval by the Council of a specific proposal in advance, to be followed by satisfactory inspection following completion.

**(3) Partial re-plastering of a bedroom wall**

RESOLVED that the partial re-plastering of a bedroom wall be considered by the Council following completion of re-roofing works in the spring/summer 2024.

**(b) Letting and Management of the Old School House**

Further to minute 118(b) of the last meeting, the Council considered establishing a Letting Policy.

RESOLVED that Members of the Council consider and circulate to all Members and the clerk what any Letting Policy and Procedure should contain, for further consideration at the 9 January 2024 meeting.

**140 PUBLIC SEATS****(a) Stoney Haggs Road**

Further to minutes 19(i) of 4 May 2021 and 6(v) & (vi) of 11 April 2023, the Council considered a verbal report by the clerk concerning the replacement bench and waste bin.

RESOLVED that it be noted discussions were continuing and a further response be awaited from Vistry Yorkshire, trading as Linden Homes, concerning replacement of the Council's bench, and siting of this and a replacement North Yorkshire Council waste bin.

**(b) Green at the top of Curlew Drive, Green Finch Close/Station Road, Crossgates**

Further to minutes 155(b)(iii)(1) of 13 December 2022 and 106(ii) of the last meeting, the Council considered arrangements for an additional bench and waste bin.

RESOLVED that:

- (i) Licence terms be explored with North Yorkshire Council to site an additional bench of the same design at the other side of the large area of trees towards Curlew Drive, at a similar height and facing in a similar direction to the existing bench.
- (ii) the clerk be delegated to agree a Licence with North Yorkshire Council for the siting of the additional bench, subject to the Licence terms being the same as for the existing bench with the then Scarborough Borough Council.

**141 BUS SHELTERS**

RESOLVED that, further to minute 120(iv) of the last meeting, this matter be deferred to the next meeting for a verbal report by Councillor Stockdale, concerning any maintenance currently required of the stone-built bus shelters on the B1261 (former A64) in Seamer and Crossgates, for consideration of maintenance & funding options.

*The meeting closed at 9:37 pm*

The next ordinary meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 14 November 2023 commencing at 7.00pm