

**Worldham Parish Council Meeting
Wednesday 10th January 2024 at 7.30pm
East Worldham Village Hall**

Dear Councillor

You are hereby summoned to a meeting of Worldham Parish Council for the transaction of business set out below.

P Hibbins

Pam Hibbins, Clerk to the Council

3rd January 2024

AGENDA

1. Chair's Announcements

2. Apologies of absence

3. Declaration of Interests

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. Approval of Minutes of the meeting held on 6th December 2023 and any matters arising

5. District Councillor's Report – To hear a report from the District Councillors

6. Public Question Time – Adjournment of the meeting for 15 minutes to allow the public to raise questions

7. Finance/Administration:

- a) To receive a Financial Report from the Clerk
- b) To approve payments on the Payment Schedule

8. Planning Applications: to consider and agree responses to the following applications:

- a) To note any update on previous planning applications
- b) Discuss and agree a response to the following:

None

9. Village Hall Flooring Grant applications – To discuss and agree applications.

10. Village Hall – To consider guidance and next steps for the septic tank for the village hall.

11. SSEN – To consider coordination and any additional steps currently needed.

12. Speed Watch Agreements – To consider and sign letter of transfer

13. Annual Parish Assembly - To agree a date for the Annual Parish Assembly (must be between 1st March and 1st June).

14. Community Engagement - Update and next steps reference

15. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion "In accordance with the provisions of Sections 1(2) of the Public Bodies (Admissions Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The Exempt Session is being held to discuss the salary of the Clerk with related terms of employment.

- 16. To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised by residents**
- 17. Date of next meeting:** Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village Hall.