

**BURTON LEONARD PARISH COUNCIL**  
**MEETING: 2 DECEMBER 2019 (7.30pm – St Leonard's Hall, Burton Leonard)**  
**AGENDA**

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 14 OCTOBER 2019 AS A CORRECT RECORD

4. **MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA**

5. **PLANNING**

**Notifications received since last meeting:**

**Notifications decided since last meeting:**

- i. **HBC Status: Registered** [19/03697/DISCON|Received 30.08.19|Validated 30.08.19]  
 Approval of details required under conditions 3 (materials) 4 and 11 (Construction Management Plan) and 5 (Electrical Vehicle Charging) of Planning Permission 19/01971/FUL - Demolition of former public house and erection of 5 no. dwellings including the creation of new access, associated parking and landscaping. | Hare And Hounds Mill Lane Burton Leonard HG3 3SG

**Important Planning applications on-going:**

- ii. **HBC Status: Awaiting Decision** [19/03854/FULMAJ|Received 10.09.19|Validated 17.09.19]  
 Partial demolition of Primrose House, demolition of commercial buildings and erection of 30 dwellings with alterations to access. | Primrose House Copgrove Road Burton Leonard Harrogate North Yorkshire HG3 3SJ  
*14.10.19: Discussed and agreed that BLPC would object on the grounds that surface water drainage solution was uncertain, that (from limited information from developer) wall and roof materials appeared to be entirely man-made and not in keeping with surrounding vernacular, and that parking seemed inadequate. Email response to be formulated and submitted*

**Other planning applications on-going:**

- iii. **HBC Status: Registered** [19/03952/KIOSK|Received 11.09.19|Validated 11.09.19]  
 BT consultation on the proposed removal of payphone kiosk. (01765 677311) | Telephone Box Front Street Burton Leonard North Yorkshire
- iv. **HBC Status: Registered** [19/03955/KIOSK|Received 11.09.19|Validated 11.09.19]  
 Letter - removal of public telephone kiosk (01765 677411) | Telephone Box Harrogate Road Bishop Monkton North Yorkshire

**On-going tree and enforcement notifications:**

- v. **HBC Status: Alleged Breach** [19/00233/BRPC15]  
 Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS

6. **MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS**

7. **FINANCE**

- i. **Bank statement:**  
 Bank statement circulated in advance to be approved by the Chairman
- ii. **Income and expenditure:**  
 I&E statement circulated in advance to be approved by the Chairman.
- iii. **Notification of receipts:**  
 HBC Contribution to UCI Cycle Race bunting: £500.00 (BACS)
- iv. **Invoices to approve for payment:**
  - a) Clerk, P Thornhill for November 2019 £300.69 gross, BACS.
  - b) Clerk, P Thornhill SLCC Membership Expense Claim £89.00, BACS.

<b>ACTION</b>
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Clerk

Clerk

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<ul style="list-style-type: none"> <li>c) Yorkshire Accountants Ripon Wages &amp; PAYE Services (Inv 0919010004) £36.00, BACS.</li> <li>d) Clerk, P Thornhill for December 2019 £300.69 gross, BACS.</li> </ul>	<p>_____</p>
<ul style="list-style-type: none"> <li>v. <b>BLPC Financial Regulations review:</b> BACS processing to be documented</li> </ul>	<p>Clerk</p>
<ul style="list-style-type: none"> <li>vi. <b>Purchase of BT red Box</b> Progress Update</li> </ul>	<p>Clerk</p>
<ul style="list-style-type: none"> <li>vii. <b>Parish Precept and 2020-21 budget:</b> First pass assessment/discussion</li> </ul>	<p>Cllrs +Clerk</p>
<p><b>8. CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>i. <b>Summary List</b> Circulated in advance of the meeting</li> </ul>	<p>_____</p>
<p><b>9. COUNCILLORS REPORTS</b></p> <ul style="list-style-type: none"> <li>i. <b>Parking in vicinity of upper and lower village greens and vehicle speeds through the village</b> Consideration of potential use of speed cushions and reduced speed (eg 20mph) through the village in absence of viability of other measures.</li> <li>ii. <b>Neighbourhood Plan</b> Papers circulated in October: Headline financial assessment of CIL and BLPC's time-cost-benefits of pursuing a Neighbourhood Plan.</li> <li>iii. <b>Missing wall adjacent Dolly Walk</b> Consideration of general advice from HBC circulated in October</li> <li>iv. <b>Christmas lights permanent power feed</b> Update carried forward from last meeting</li> <li>v. <b>Village risk assessment</b> To be added to website</li> </ul>	<p>Cllrs O'Kane &amp; Trout</p> <p>Cllr Townson Clerk</p> <p>Cllr Townson Clerk</p> <p>Cllr Trout</p> <p>Clerk</p>
<p><b>10. ITEMS FOR DISCUSSION/REVIEW/ACTION</b></p> <ul style="list-style-type: none"> <li>i. <b>Standing orders</b> 2019 version to be included on website</li> <li>ii. <b>Road surfacing and gully repairs within village and hedges encroaching public highways</b> Update if required</li> <li>iii. <b>Provision of disabled access to upper village green seating area</b> Subject of disabled access to upper village green: Grant funding to be identified</li> <li>iv. <b>Village tree planting scheme &amp; spring Bulbs</b> Proposals for additional tree locations</li> <li>v. <b>Items for Parish Magazine</b></li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Bappoo</p> <p>Cllr Townson + Clerk</p>
<p><b>11. DATES OF NEXT MEETINGS</b></p> <p>Monday 13 January 2020:       7.30pm St Leonard's Hall</p> <p>Monday 10 February 2020:     7.30pm St Leonard's Hall</p>	<p>_____</p>
<p><b>12. CONFIDENTIAL ITEMS</b></p>	<p>_____</p>