

ACCESSIBILITY STATEMENT

Penton Grafton Parish Council

This Accessibility Statement applies to the Penton Grafton Parish Council website at www.pentongrafton-pc.gov.uk.

Penton Grafton Parish Council is committed to making its website accessible to as many people as possible, including people with disabilities. We aim to make our online information clear, usable and available in accessible formats, and to maintain compliance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 and the Web Content Accessibility Guidelines (WCAG) 2.2 AA standard wherever reasonably practicable.



Measures to Support Accessibility

Penton Grafton Parish Council supports accessibility by taking proportionate, practical steps in line with current NALC guidance for parish and town councils, including:

- Regular review of website content and structure.
- Use of clear and simple language where possible.
- Consistent navigation throughout the website.
- Use of headings and page structures to assist screen readers.
- Provision of alternative formats on request where reasonably practicable.
- Ongoing review of website accessibility and usability.



Compliance Status

This website is intended to comply with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines (WCAG) version 2.2 AA standard. This means that some parts of the content do not yet fully meet the accessibility standard, as set out below.



Non-Accessible Content

The content listed below is not fully accessible for the following reasons: non-compliance with the accessibility regulations, content that may be disproportionate to fix immediately, and content that is exempt from the regulations.

Non-compliance with the Accessibility Regulations

Some content may not fully meet WCAG 2.2 AA requirements, including older documents, scanned documents, images without suitable text alternatives, tables without appropriate headings, and links or page headings that may not always be descriptive or consistently structured.

The Council will review these issues as part of routine website maintenance and will prioritise fixes where they affect access to essential council information or statutory publications.

Disproportionate Burden

At present, the Council has not made a formal disproportionate burden assessment. If such an assessment is made in the future, it will be recorded in this statement and reviewed regularly.

Content Outside the Scope of the Regulations

Some historic documents, third-party content and older documents published before 23 September 2018 may be exempt where they are not needed for active administrative processes, services or current council business.

PDF Documents

Some older PDF documents may:

- Not be fully accessible to screen reader software.
- Lack appropriate heading structures.
- Contain scanned images of text.
- Not meet colour contrast requirements.

Where possible, new documents published by the Council will be provided in accessible HTML or other accessible formats rather than relying solely on PDF. Where PDF documents are necessary, the Council will aim to ensure they are properly structured, readable by assistive technology and clearly labelled.

Historic Documents

Some historic documents published before September 2018 may not fully meet current accessibility standards.

These documents are retained for transparency and public record purposes.

Third-Party Content

The Council may occasionally publish content supplied by third parties which is outside the Council's control and may not fully comply with accessibility requirements.



What We Are Doing to Improve Accessibility

Penton Grafton Parish Council is committed to improving accessibility and will:

- Review website content regularly.
- Replace inaccessible documents when they are updated.
- Publish new documents in accessible formats wherever possible.
- Consider accessibility requirements when introducing new website content and services.

Additional actions will include using descriptive link text, checking that images include appropriate alternative text, applying clear heading structures, and carrying out regular accessibility checks when the website is updated.



Reporting Accessibility Problems

If you experience difficulty accessing information on this website or require information in a different format, please contact the Clerk.

Examples include:

- Accessible PDF.
- Large print.
- Audio recording.
- Plain text version.
- Printed copy.

When contacting us, please provide:

- The webpage or document you require.
- The nature of the problem.
- Your preferred format.
- Your contact details.

The Council will consider all requests and aim to respond within 20 working days.



Contact Details

Clerk to Penton Grafton Parish Council

Email: clerk@pentongrafton-pc.gov.uk

Website: www.pentongrafton-pc.gov.uk



Enforcement Procedure

If you are not satisfied with our response to an accessibility request, you may contact the Equality Advisory and Support Service (EASS). If you remain dissatisfied, you may contact the Equality and Human Rights Commission (EHRC), which is responsible for enforcing the accessibility regulations in Great Britain.

Information about the EASS and EHRC can be found on their respective websites.

[Equality Advisory and Support Service \(EASS\)](#)



Technical Information About This Website's Accessibility

Penton Grafton Parish Council is committed to making its website accessible in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 and the WCAG 2.2 AA standard.

The Council aims to ensure that:

- Text can be resized without loss of content or functionality.
- Pages can be navigated using a keyboard.
- Content is understandable and readable.
- Images include alternative text where appropriate.
- Documents published after adoption of this statement are produced with accessibility in mind.
 - Interactive features can be used without relying on dragging movements, where such features are present.

The Council will also consider the newer WCAG 2.2 AA requirements, including visible keyboard focus, avoiding unnecessary re-entry of information, and ensuring interactive controls are usable without complex gestures where those features are present.



Preparation of this Accessibility Statement

This statement was prepared on: 7 July 2026

Last reviewed on: 7 July 2026

The statement was prepared following a review of the website content, the current GOV.UK accessibility statement model, and the latest NALC guidance for parish and town council website accessibility.

The statement will be reviewed annually or following significant website changes.



Approval

Approved by Penton Grafton Parish Council on:

Date: Sept 2026

Minute Reference: __0926/7_____

Chairman's Signature: __P Foster_____

Clerk's Signature: ____H Easton_____