

Tunstall Parish Council

To Parish Councillors, members of the public and press
Members are hereby summoned and notice is given that the **Meeting of Tunstall Parish Council** will be held on **Monday 1 November 2021 at 7.00pm**

At St John the Baptist Church, Tunstall
when it is proposed to transact the following business:

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tunstall Parish Council Code of Conduct for Members and by the Localism Act 2011. (i)The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

3. MINUTES FOR APPROVAL

To consider the minutes of the following meetings and if in order sign as a true record.

- a) 6th September 2021
- b) 17th September 2021
- c) 8th October 2021

4. MATTERS ARISING

- a) **To receive update on village sign – Cllr Rich**
- b) **To receive update on Coffin Pond – Cllr Roberts**

5. REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

6. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

Ward and County Councillors are invited to report and discuss matters affecting the parish

7. RESIGNATION

i. To note resignation of Cllr Hibben and vacancy advertised.

8. PLANNING

- a) To consider the following applications for comments

i. APPLICATION REF: 21/505400/FULL PROPOSAL: Section 73 - Application for Minor Material Amendment to approved plans condition 2 (Roof to be clad in slate tiles not shingles) pursuant to 20/503121/FULL - Erection of motor home shelter with associated driveway. ADDRESS: The Den Tunstall Road Tunstall Sittingbourne Kent ME9 8DX

ii. APPLICATION REF: 21/505457/FULL PROPOSAL: Alterations to existing dormers and roof with first floor rear extension. ADDRESS: 44 Roseleigh Road Sittingbourne Kent ME10 1RS

iii. APPLICATION REF: 21/505612/FULL PROPOSAL: Erection of a single storey rear extension with a pitched roof and internal alterations (Revised Scheme to 21/500399/FULL) ADDRESS: Hales Cottage Tunstall Road Tunstall Sittingbourne Kent ME10 1YQ

iv. APPLICATION REF: 21/505613/LBC PROPOSAL: Listed Building Consent for erection of a single storey rear extension with a pitched roof and internal alterations (Revised Scheme to 21/500400/LBC). ADDRESS: Hales Cottage Tunstall Road Tunstall Sittingbourne Kent ME10 1YQ

b) To consider next steps with Highsted Park application

c) To receive update on Conservation Area review and agree actions

9. FINANCE

i. To consider the following payments for approval:

OCTOBER ACCOUNTS FOR PAYMENT

	Payee	Amount	Net	VAT	Description
200010	HRSP	1752.00			HR Advice
200011	HRSP	438.00	365.00	73.00	HR Advice
200012	W Licence	418.26			Clerk Sept Salary
200013	W Licence	24.79			Clerk Jul and Aug expenses
200014	Newington PC	43.67			Share of Clerk Conference
200015	HMRC	116.20			Clerk Tax
200016	Tunstall PCC	160.00			Donation for use of Midwinter Room June-Sept
200017	People Pillar	1032.75			HR Services
200018	Maidstone Borough Council	1200.00	1000.00	200.00	Advice
200019	Tikspac	360.00	300.00	60.00	Reissued cheque (from April)
200020	Mossy's	218.64	182.20	36.44	Planters
200021	W Licence	15.83			Clerk Expenses Sept
200022	J Miller	941.20			Sept-Oct Interim Clerk Fees
200023	McAbe Ford Williams	43.38	36.15	7.23	Payroll services 30 th September
200024	W Licence	418.26			Clerk wages Sept
200025	HMRC	116.20			Sept PAYE

200026	Human Resources Interim and Consultancy Services Ltd	1800.00	1500.00	329.00	HR services
--------	---	---------	---------	--------	-------------

- ii. To receive update on bank mandate signatory position.
- iii. To receive accounts as at 30/09/2021 and to approve bank reconciliation
- iv. To consider precept and budget 2022-23

10. GOVERNANCE AND ADMINISTRATION

- i. To discuss newsletter
- ii. To consider GDPR and privacy policy

11. HIGHWAYS

- i. To receive an update
- ii. To receive Speedwatch report for August

12. ENVIRONMENT

- i. To receive an update

13. QUEENS PLATINUM JUBILEE

- i. To receive an update

14. REPORTS FROM MEMBERS

- i. To receive reports from Members

15. KALC AWARDS

- i. To receive update.

15. CORRESPONDENCE

16. ANY OTHER MATTERS ARISING

This is for information only and no decision can be made on matters raised.

17. DATE OF NEXT MEETING – To agree next meeting date due to 3rd January falling on a bank holiday.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. STAFFING MATTERS

To receive update and agree actions

Julie Miller Interim Clerk to Tunstall Parish Council 22 October 2021