**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN BOMERE HEATH VILLAGE HALL ON**

 **WEDNESDAY JANUARY 11th 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies : E.Mason,O.Evans & N.Baly. County Councillor J.Everall**

 PRESENT: Mesdames L.Cowley (chairperson) S.Briers & J.Kaye. Messrs R.Cooke D.Harmer & E.Barker

Mr Ireland attended the meeting to express his concerns about speeding traffic in Bomere Heath. The parish council offered their support and explained that we are arranging for a speed survey to be completed soon. A request was also made to make sure the children were more careful crossing the road – clerk to contact the primary school.

Mr & Mrs Davies owners of Mytton Mill attended the meeting they are still waiting for a decision from Shropshire Council. Mr & Mrs Davies feel that the present scheme is the best option. The parish council originally quoted concerns over extra traffic joining an already busy road with concerns over speeding traffic. It was agreed to take a vote, Mrs Cowley & Mr & Mrs Davies left the room while this was discussed. It was proposed by Mr D.Harmer & S. by Mrs S.Briers and agreed unanimously with 5 votes in favour to support the 10 apartments +2 detached dwellings with previsions, still expressing our concerns over speeding traffic.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

Mrs L.Cowley declared a personal interest in the planning application for Mytton Mill, as the owners are known to her. She left the room while a decision was being made.

**3. To approve Minutes of meeting held on 14TH December 2016**

 **The minutes were approved as a true record P. by Mr D.Harmer & S. by Mrs S.Briers.**

**Clerks Report**

**Adoption of BT phone box at Grafton It was P. by Mr D.Harmer & S. by Mrs L.Cowley for Bomere Heath & District Parish Council to adopt Grafton telephone box without the electrics or telephone and agreed unanimously.**

**Elections bulletin re the May elections. The clerk reminded the councillors to read this document.**

**The clerk had prepared a letter to transfer funds from CIL account to current account to cover £500.00 payment to Bomere Heath village hall towards replacing the fence in front of the village hall.**

**4. Matters arising from the Minutes.**

 **Discussion re Local Plan Review 2026-2036**

 Shropshire Council needs our views. It was agreed that we would have more information after the C.L.P. figures are received. But as well, the parish council felt they should write separately.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

Proposed dwelling at 30Brook Road, Bomere Heath REF16/05746/OUT –Asking for more details before making a decision.

Outline application (all matters reserved) for the erection of 1 dwelling and formation of access

 (b) To receive details of applications approved by Shropshire Council.

Land opposite Walford Heath Nurseries REF 16/04720/REM

Newton Farm, Upper Berwick REF 16/03995/FUL

3 Chapel Close, Bomere Heath REF16/04694/FUL

Land Opposite The Rowans, Mytton REF16/01827/REM

**6. Police Report.**

**Emailed to clerk**

**P.C Joe Bradley attended the meeting and gave a report.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from Midlands Air Ambulance re donations – to be placed in parish newsletter.

Letter from Shropshire Council re Council Tax Precept figure

After a discussion it was agreed that the precept figure for the next financial year will be £18,792.00 this was proposed by Mr D.Harmer & S. by Mr R. Cooke and agreed unanimously.

SALC information bulletin\*

Agenda for central planning\*

Getting ready for winter\*

Town and Parish Council Forum\*

Shropshire bus strategy public consultation\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site. Mrs Cowley was pleased to announce that it is still being

 Well used.

 (b) Community LED Plan

 Mr D. Harmer told the parish council that the questionnaire is ready to go to the printers there is a link to the website – Mrs Cowley will place on website. The questionnaires will be ready to be posted 23.1.17. Mrs Cowley thanked the committee again for all their hard work.

 **9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

1. Highways. The Parish Council have received complaints about considerable amounts of mud on the top road from Merrington to Preston Gubbals – parish council to contact the landowner.

The Give Way sign Preston Gubbals end by the crossroads in Bomere Heath we have concerns over its condition – clerk to contact Div. Surveyor.

 ii. Street Lights.

 The light by the Co-op reported as not working and the light by the bus stop still hasn’t been fixed – clerk to attend.

 iii. Other.

(b) Items for inclusion on the next agenda.

 Local Plan Review 2026-2036 to be placed on agenda ufn

**10. Accounts for Payment. P. BY Mrs S.Briers & S.BY Mr R.Cooke**

 For Members to approve payment of the following accounts:

Wages £529.44

B.T Broadband £71.70

N.Power £357.52 quarterly lighting

**11. Date and time of next meeting –**

Wednesday 8th February 2017 at 7.30pm. **BOMERE HEATH VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY FEBRUARY 8TH 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mr N.Baly**

 PRESENT: Mesdames L .Cowley (chairperson),J.Kaye & S. Briers. Messrs E. Barker, R. Cooke,

 E. Mason, O. Evans, M. Keogh, ,D. Harmer, M.Speak & C. Stocton.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

**3. To approve Minutes of meeting held on 11th January 2017**

 **Minutes were signed as a true record P. by Mr R. Cooke & S. by Mrs L.Cowley.**

**STATUTORY BUSINESS:**

**Mr M. Speak read out his declaration of acceptance of office.**

**Mr Colin Stockton had forwarded a resume it was agreed that he will be a new member of the parish council. He then read out his declaration of acceptance. They were both welcomed onto the parish council.**

**Chairpersons Report**

**Mrs Cowley had received an email from Boreatton Scouts re their trip to Nepal this has been placed on the website. It was agreed to ask them if they are able to attend to speak at the Annual Parish Meeting.**

**Clerks Report**

**Adoption of BT phone box at Grafton. The clerk explained there has been some confusion over this. Apparently there is no old red phone box at Grafton, this was the only reason the P.C. wanted to adopt it. Therefore it was agreed the clerk would contact B.T & Mathew Mead**

**to cancel our request.**

**4. Matters arising from the Minutes.**

 **Local Plan Review. The parish council are waiting to hear from Shropshire Council .**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

 (b) To receive details of applications approved by Shropshire Council.

 **Land South of Mytton REF 16/04233/OUT**

 **Outbuilding at Saltbox Cottage, Forton Heath REF 16/05007/FUL**

**Plans were shown for 19 The Crescent to make the parish council aware but their architect has advised them they do not need to apply for planning.**

**WITHDRAWN**

**Land South of 30 Brook Road, Bomere Heath REF 16/05746/OUT**

**6. Police Report.**

**Emailed to clerk and read out.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Age UK Annual holiday - Llandudno\* This item will be placed on website

Contact from Hugo Fox re request for volunteers from Contact the Elderly\* Place on website.

Email from S.A.L.C. re new BBC2 programme Looking for sentimental items\*Place on website

S.A.L.C. Bulletin and Grant Funding\*

Putting Patients First Special Edition\*

Tern Valley L.J.C. meeting 23rd February 2017 request for someone to attend\*

Draft Shropshire Bus Strategy\*

How to keep it Local Guide\*

Future Fit\*

Shropshire Council Planning Service Briefing Note\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 (b) Community LED Plan

 (c) Local Plan Review – see above

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £529.44

Eon £519.96

**11. Date and time of next meeting –**

Wednesday 8th March 2017 At 7.30pm. **FITZ VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **FITZ VILLAGE HALL ON WEDNESDAY March 8th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mrs L.Cowley**

 PRESENT: Messrs R.Cooke,EMason,C.Stockton.M.Speak,M.Keogh,E.BarkerN.Baly,O.Evans& D.Harmer who acted as chairman in Mrs Cowleys absence. Mesdames J.Kaye & S.Briers.

Mr Mathew Mead also attended the meeting.

SPEAKER: Mr Richard Parkes to speak about possible funding for youth facilities in Bomere Heath.

Mr Parkes introduced himself he works for Shropshire Youth Association.He explained to the parish council that he was speaking about the potential Youth Club in Bomere Heath. Mr Harmer explained that we are still awaiting results from the C.L.P. there were three options it was agreed that the parish council prefer the partnership offer. However, Mathew Mead advised us that we could apply for funding but there was a deadline so we needed to make a decision. Therefore, Mr Harmer proposed that the parish council apply for the grant of £2875.00 offered by Mathew this was seconded by Mrs S.Briers and agreed unanimously.

 Mr & Mrs Furber to speak about the A.E.D.

Mr Furber spoke to clarify the situation with the A.E.D concerning the Hayes Farm incident. This was linked to the A.E.D. sited in the Coop therefore it had nothing to do with his group. In fact his group was called in the end and attended without any problems. He advised the parish council that the A.E.D. will soon be sited on the front wall of Bomere Heath village hall. Mr Harmer asked him to pass on many thanks to all concerned in his group for a fantastic service.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

**MR R. Cooke & Mr E .Mason declared an interest in the Hayes Farm planning application as the occupants are known to them both.**

**3. To approve Minutes of meeting held on 8th February 2017**

**The minutes were signed as a true record P. by Mr R. Cooke & S. by Mr E. Mason.**

**Clerks Report**

**Elections bulletin these have been forwarded to councillors for information.**

**Street light by the bus stop opposite Chapel Close.**

**The clerk notified the parish council that this light has finally been fixed by Shropshire Council after 3 months !!!**

**To discuss possibilities of hard standing to be placed where villagers dismount opposite the bus stop at Brook Road, Bomere Heath. This was discussed and it was agreed to contact Shropshire Council to see if this is possible –Mrs Briers will attend.**

**Renewal of payroll services contract with Mrs D.Malley it was proposed by D.Harmer & seconded by Mr E.Barker and agreed unanimously that it should be renewed.**

**4. Matters arising from the Minutes.**

 **Discussion re Local Plan Review**

Mathew Mead advised the parish council that Shropshire Council would look at our SAMDEV comments unless the parish council tell them otherwise.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

 REF 17/00768/REM Proposal approval of reserved matters (siting,design,appearance,landscaping) pursuant to 14/04110/OUT for the mixed development of 34 dwellings;formation of estate roads;pedestrian footpath,landscaping works.

 The parish council voted to support this application 9 voted in favour with 1 abstention with the following comments 1. Discreet street lighting. 2.Affordable Housing – to offer to locals first. 3.Possibility of increased parking down Whitehouse Lane.

Lyncrest, Preston Gubbals Rd, Bomere Heath REF 17/00835/FUL

Replacement of existing flat roofs to garage and rear extension with new tiled pitched roofs to match existing bungalow roof. - SUPPORT

Land at The Hayes, Merrington, Bomere Heath REF 17/00778/FUL

Change of use for farm diversification – use of agricultural land for Glamping and the provision of up to 4 shepherd’s huts. SUPPORT

5 Pool Meadow, Bomere Heath REF 17/00544/TPO

To crown reduce 1 Ash tree protected by S.A.B.C. (Bomere Heath No 3) Tree Preservation Order 2003. SUPPORT

 (b) To receive details of applications approved by Shropshire Council.

Mytton Mill REF 16/00725/FUL

**6. Police Report.**

**Emailed to clerk and read out.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from Diane Malley re renewal of payroll services contract. See clerks report

Email from from Mathew Mead re Tern Valley L.J.C. meeting papers\*

Corbet School Diamond Festival Saturday 20th May 2017\*

Local Plan Review Consultation\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (b) Community LED Plan

There are a few more emails and some posted replies to input the information from before we can get the final figures. These will hopefully be due late April early May.

 (c) Donations

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

1. Highways. Mr M.Davies advised the parish council that Shropshire Council have put some monitoring in place at Leaton Cross.
2. Street Lights – no issues
3. Other. It was agreed that we need to contact Shropshire Council again about the overhanging hedge at Percy Thrower Avenue. Also to contact Severnside Housing about an overhanging hedge.

There was a request for a litter pick from Leaton Cross to Forton Heath - Mrs Briers will contact Shropshire Council.

There had been a request for directional signs for Fitz Church & Fitz village hall but after consultation with Shropshire Council this is not possible at this time.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY D.Harmer S.BY R.Cooke**

 For Members to approve payment of the following accounts:

Wages £529.44

Shropshire R.C.C. £404.20 C.L.P. hosting online survey/posting /franking & staff costs

Eon £1129.96 Replacement of street light 2 The Grove, Bomere Heath

It was agreed to pay a chq to Shropshire Council for £2355.43 for the traffic survey on receipt of invoice.

**11. Date and time of next meeting –**

Wednesday 12TH April 2017 At 7.30pm. **BOMERE HEATH VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY APRIL 12th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mr D.Harmer**

 PRESENT: Mesdames L.Cowley (chairperson) & S.Briers. Messrs N.Baly ,E.Barker,C.Stockton.O.Evans,R.Cooke,E.Mason,M.Speak & M.Keogh.

 Ms C. Wild ( Severn Valley) county councillor

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

**Mrs S.Briers declared an interest in the Red Lion Planning application as she owns property by the proposed development.**

**3. To approve Minutes of meeting held on 8th March 2017**

**The minutes were signed as a true record P. by Mr M.Keogh & S. by Mrs S.Briers.**

**Clerks Report**

**Report of vandalism to the wooden fence in Pool Meadow – police have been informed.**

**Parking on the Shrewsbury Road – defer to May meeting**

**New pay scales emailed from N.A.L.C. – defer to May meeting**

**S.A.L.C. membership renewal see finance and accounts**

**4. Matters arising from the Minutes.**

 **Discussion re Local Plan Review**

 **Ms Wild explained that the P.C. needs to decide a preference for 10%, 13% or 15% increase in housing numbers in the urban focus. Mrs Cowley had previously forwarded a copy of our proposed initial response to all parish councillors. After a lengthy discussion it was agreed to delete the paragraphs for Albrighton & Preston Gubbals.**

 Shropshire Council Youth Funding Agreement

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

The Red Lion, 32 Shrewsbury Rd, Bomere Heath REF 17/01120/FUL

Erection of 5 dwellings associated parking and landscaping.

Email from Mr I.Connor re the above pointing out why the planning application should fail this had previously been forwarded to all.

Letters from Mr & Mrs Sayce and Mr B. Brown forwarded to all, stating many reasons why the planning application should not go ahead.

Osian (agent for the above planning application) attended the meeting to answer questions. A vote was taken and the parish council voted unanimously in favour of objecting.

Land adjacent to Stone House Walford Heath. REF 17/01055/OUT

Erection of 4 dwellings

This planning application is just outside our boundary, it actually comes under Baschurch parish council. Our meeting was attended by a group of 14 residents from Walford Heath they had also attended Baschurch p.c. meeting asking for support. Mrs Rutherford spoke first on their behalf and several others expressed their individual concerns. A vote was taken and it was agreed unanimously to object.

Mr Clark attended the meeting asking advice about wanting to build a house (Cow Lane Fitz) Ms Wild gave advice not to pursue as it was outside the village.

 (b) To receive details of applications approved by Shropshire Council.

**5 Pool Meadow Close, Bomere Heath REF 17/00544/TPO**

**6. Police Report. Emailed to Clerk this was read out.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from Eon street lighting maintenance contract

LETTER FROM Shropshire Council precept payment will be £18,792.00 and neighbourhood fund payment £1943.15 total £20,735.15.

Email from S.A.L.C. RE Neighbourhood Plans\*

Email from N.A.L.C. re parish precepts\*

Email from C.P.R.E. re Local Plan\*

Economic Growth Strategy\*

 Early Help practitioner survey 2017\*

Police message to our community following Westminster incident\*

Commencement of phase 3 Meole Brace Island\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

Mrs Briers has put all the voting information forwarded to her on the website.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

1. Highways. Mrs Briers informed the p.c. that Shropshire Council is still looking into possible placing of hard standing opposite the bus stop at Brook Rd.

Mr Cooke reported that speeding traffic and a van mounting the kerb at Leaton Cross is still a major issue.

 ii. Street Lights.

 iii. Other. Mrs Briers requested permission to buy more weedkiller and a new sprayer this was agreed. Also the new bus timetables are still not in place so she will chase again.

(b) Items for inclusion on the next agenda Helicopter Liaison meeting report –

 Mr C. Stocton

**10. Accounts for Payment. P. BY Mr M.Keogh & S.BY Mr R.Cooke**

 For Members to approve payment of the following accounts:

Wages £529.44

M.Harvey £140.00 grass cutting play area

S.A.L.C. £737.39 Affiliation Fee

N.Power £350.61 Quarterly lighting

B.T Broadband £71.70

MsD.Malley £81.00 payroll services

Bomere Heath V.Hall £83.50 rent and storage

Credited to account

£498.34 v.a.t. refund & £1750.00 from L.J.C. re Youth Facilities

**11. Date and time of next meeting –**

Wednesday 10th May 2017 At 7.30pm. **BOMERE HEATH VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY MAY 1Oth 2017 at 7.30pm.**

**PUBLIC SESSION**

**Mrs Kerry Davies (chairperson) Sunshine Pre School & Mrs Kerry Prince (Nursey Manager) explained that they were hoping to improve the outdoor area. Due to fewer children attending they approached the parish council for some financial assistance. Mrs L.Cowley gave them information the parish council have received from Big Lottery/Awards For All as they fit the criteria and would be able to apply for a larger sum of money.**

1. **Apologies. Messrs D.Harmer,R.Cooke & N.Baly. Mrs S.Briers. P.C. J Summerfield.**

 PRESENT: Mrs L.Cowley (chairperson) Messrs E.Barker,C.Stockton ,M.Speak, E.Mason & O.Evans

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

**STATUTORY BUSINESS:**

**Declarations of acceptance read out by all councillors present.**

**ELECTION OF CHAIR It was P. by Mr E.Barker & S. by Mr E.Mason and agreed unanimously that Mrs L.Cowley will continue as charperson.**

**ELECTION OF VICE CHAIR It was P. by Mr E.Mason & S. by Mr M.Speak that Mr D.Harmer will continue as vice chair.**

**ELECTION OF CHAIRMANS ADVISORY COMMITTEE It was P. by Mrs L.Cowley & S. by Mr E.Mason & agreed unanimously that the chairman’s advisory committee will remain the same Mr E.Barker & Mrs S.Briers.**

**ELECTION OF S.A.L.C. AREA REP It was P. by Mr E.Mason & S. by Mr C.Stockton & agreed unanimously that Mrs L.Cowley will continue to be the S.A.L.C. area rep.**

**ELECTION OF COUNCILLOR FOR ENVIRONMENTAL ISSUES It was P.by Mr E.Barker & S. by Mr C.Stockton & agreed unanimously that Mr E.Mason will continue to be the councillor for environmental issues.**

**ELECTION OF FINANCE COMMITTEE It was P. by Mr E.Mason & S. by Mr .M.Speak& agreed unanimously that the finance committee will be Mrs S.Briers & Messrs E.Barker & D.Harmer.**

**ELECTION OF L.J.C. REP It was P. by Mr E.Barker & S. by Mr E.Mason & agreed unanimously that Mrs L.Cowley will continue to be the L.J.C. rep.**

**3. To approve Minutes of meeting held on 12th April 2017**

**The minutes were signed as a true record P. by Mr E.Mason & S. by Mr O.Evans.**

**Chairpersons Report:**

**Mrs Cowley informed the parish council that following our objection to the Walford Heath proposed development planning has now been refused. She had enjoyed working with the chair of Baschurch parish council. A request has been made that if possible could CIL money received be spent in the parish concerned. Mrs Cowley will try and obtain a more detailed list of specific areas if that is possible.**

**Clerks Report**

**Parking on the Shrewsbury Road – there has been a deregulation of parking rules according to the police.**

**Over hanging hedge The Crescent – Severnside housing have been contacted.**

**New pay scales emailed from N.A.L.C. – It was P. by Mr E.Mason & S. by Mrs L.Cowley that the clerks’ salary will be increased by1% backdated to April 2016 in line with the new NALC pay scales.**

**4. Matters arising from the Minutes.**

 **Helicopter Liaison meeting at R.A.F. Shawbury report by Mr C.Stockton. He was informed by RAF Shawbury that all their night flights are put on their website. Also they do provide high visibility jackets free of charge for horse riders.**

 Shropshire Council Youth Funding Agreement – we are still awaiting CLP results.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

2 Yew Tree Bank, Bomere Heath. Shrewsbury REF 17/01492/FUL – NO OBJECTION

Alterations and improvements to include erection of two storey extension; conservatory and construction of an open porch.

7 The Nursery, Walford Heath, Shrewsbury REF 17/01456/FUL – NO OBJECTION

Erection of a conservatory.

 (b) To receive details of applications approved by Shropshire Council.

Lyncrest, Preston Gubbals, Bomere Heath REF 17/00835/FUL Grant Permission

Land At The Hayes, Merrington, Bomere Heath REF 17/00778/FUL Grant Permission

**6. Police Report. Emailed to Clerk – This was read out to councillors.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from R.O.S.P.A. advising date of inspection for play area

Email from Zurich Insurance renewal pack

Copy of an email Mr Rutherford had sent to Road Safety at West Mercia Police re speeding in Walford\*

Email from Lois Dale update re proposed removals of BT Public Payphones\*

BT Payphones final outcomes notification\*

Social Media training\*

Road Closure near Oswestry\*

Email from SALC re grants and funding\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site. The police reports are now being put on the website together with local news and the Local Plan Review will be added.

 (b) Community LED Plan – The results should be completed soon , it is hoped that we will have more information by the June meeting.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other. The overgrown trees by the entrance to Percy Throwers Avenue – clerk to chase.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY Mr E.Mason & S.BY Mrs L.Cowley**

 For Members to approve payment of the following accounts:

Wages £529.44

Mrs S. Briers £114.44 Hozelock sprayer/ extension lance =£52.88+ Roundup £61.56

M. Harvey £70.00 grass cutting community park

Zurich £1609.59 Insurance

**11. Date and time of next meeting –**

Wednesday 14th June 2017 At 7.30pm. **BOMERE HEATH VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY JUNE 14th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mr M.Speak & Mrs S.Briers**

 PRESENT: Mrs L.Cowley (chairperson) Messrs E.Barker,C.Stockton,O.Evans,M.Keogh,R.Cooke,E.Mason,D.Harmer &N.Baly

Lezley Picton (Shropshire Councillor)

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

Mr N.Baly declared an interest in the planning application for The Rowans, Mytton as he owns the adjoining land.

**STATUTORY BUSINESS:**

**Declarations of acceptance to be read out by councillors not at May meeting.**

**Messrs M.Keogh,R.Cooke,D.Harmer&N.Baly**

**3. To approve Minutes of meeting held on 10th May 2017**

 **The minutes were signed as a true record P. by Mr C.Stockton & S. by Mr E.Mason.**

**Chairpersons Report**

**Meeting with Head at Bomere Heath Primary School. Mrs Ball was concerned about the youths going onto school property to collect footballs kicked over from the ballpark. After a meeting with the Governors it was suggested to place some netting to prevent this happening in the future. Mrs Ball will forward the names of sport companies to contact to the parish council. Also the school are prepared to offer a further 5 car parking spaces if needed to the village hall when their car park is full to capacity.**

**Neighbourhood Fund payments. So far we have received £19,340.00 and will be due a further 15k.**

**Clerks Report**

**Contact via Hugo Fox re planning. This was a query about the 34 dwellings,Shrewsbury Rd.The clerk has contacted the person concerned.**

**Application form for applying to the Parish Council for funding. A new format was shown to the councillors. It was P. by Mr D.Harmer & S. by Mr R.Cooke and agreed unanimously that we should adopt this and use in the future. A copy will be placed on the website in due course.**

**Fundamentals for Councillors training session 3rd July to be attended by Mr M.Speak.**

**ANNUAL AUDIT:**

**The balanced accounts year ending 31st March 2017 together with the internal auditors report were approved by the council P.by Mr D.Harmer & S. by Mr R.Cooke.**

**4. Matters arising from the Minutes.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

Erectionof a summer house and maintenance building to rear communal garden area following demolition of existing outbuildings. REF 17/02188/FUL & Listed building REF 17/02189/LBC

Alms Houses, Berwick Rd, Upper Berwick - No objection

Erection of agricultural building to house livestock, store straw and forage and machinery

Berwick House, Berwick Rd, Upper Berwick REF 17/02043/FUL – No objection

Proposed residential development opposite The Rowans, Mytton REF 17/02535/FUL

Change of use of paddock to garden area – No objection

Grange Farm, Bomere Heath REF 17/02491/FUL

Erection of an agricultural livestock building – No objection

Grange FARM, Bomere Heath REF 17/02492/FUL –

Erection of an agricultural livestock building - No objection

 (b) To receive details of applications approved by Shropshire Council.

34 dwellings Shrewsbury Rd, Bomere Heath REF 17/00768/REM

Approval of reserved matters Grant Permission

Red Lion, Bomere Heath REF 17/01120/FUL Grant Permission – The parish council thanked Lezley Picton for speaking on our behalf at the planning meeting.

2 Yew Tree Bank, Bomere Heath REF 17/01492/FUL Grant Permission

7 The Nursery Walford Heath, Shrewsbury – REF 17/01456/FUL

 Erection of a conservatory

**6. Police Report. Emailed to Clerk – Read out to councillors**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Email from Lezley Picton re planning application Red Lion, Bomere Heath\*

Introduction to business planning\*

Information bulletin email from SALC

Email from Ian Elvey re Ceilidh\*

Town & parish council Forum meeting email from D. Dorrell\*

Email from R.C.C. Shropshire Good Neighbours \*

Wildlife opportunities for 11-25 year olds\*

The Growing Confidence Project \*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site. Mrs Cowley has updated all the items passed onto her.

 (b) Community LED Plan

 Mr Harmer gave a report. They have received the draft report and there are many pages of information to go through. The C.L.P. committee will meet soon and condense the information to bring back to the September meeting. The parish council thanked Mr Harmer for all his hard work and asked him to pass on their thanks to the committee.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other.

It was reported the water is still lying on the roadside by the new development at Merrington – parish council to investigate further.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY Mr M.Keogh & S.BY Mr E.Mason**

 For Members to approve payment of the following accounts:

Mrs S.Horton £19.49 ink cartridge

M.Harvey £70.00 grass cutting Community Park

Eon £519.96 annual street lighting

Wages £545.34

**11. Date and time of next meeting –**

Wednesday 12th July 2017 At 7.30pm. **BOMERE HEATH VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY JULY 12th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mr E.Mason**

 PRESENT: Mesdames L.Cowley & S.Briers.Messrs R.Cooke,O.Evans,N.Baly,C.Stockton,M.SpeakE.Barker,D.Harmer & M.Keogh.

County Councillor Lezley Picton

REQUEST TO SPEAK: Mrs H.Woodman re noise from helicopter flights R.A.F.Shawbury .

 Mrs Woodman explained that she finds the noise level unacceptable. She has complained to R.A.F. Shawbury who confirmed they are not doing anything wrong. It was agreed that the Parish Council would ask what can be done to reduce the noise impact at the next Helicopter Liaison meeting.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

Mrs S.Briers declared an interest in the planning application for Wood Cottage Fitz as she lives next door.

Mr R.Cooke declared an interest in the planning application for Stone House, Oldwoods the applicant is known to him.

Mrs L.Cowley declared an interest in the planning application for Dovecote Barn as she lives there and she left the room while it was being discussed.

**STATUTORY BUSINESS:**

**Declaration of acceptance was read out by Mrs S. Briers .**

**3. To approve Minutes of meeting held on 14th June 2017**

**The minutes of the last meeting were signed as a true record P. by Mr M.Keogh & S. by Mr R.Cooke.**

**Chairpersons Report**

**Defibrillator – to discuss possibility of obtaining another for Fitz village.**

**Mrs Cowley has spoken to Mrs Furber who informed her that the AED in the Co-op is not maintained and at the moment we do not have enough people to man another one. It was agreed that we would put details of the St Johns app on the website for reference.**

**Clerks Report**

**Annual Audit documents have been sent to Mazars for approval.**

**It was agreed that we need to add 2 more signatories to the bank account Mrs Cowley & Mr Harmer, the forms were taken away to be completed.**

**Details of training for councillor’s date notified.**

**Play area report from ROSPA forwarded to Mr M.Mee at Shropshire Council.**

**4. Matters arising from the Minutes.**

 **The clerk has contacted Mrs A .Misselbrook re the availability of extra parking at the Primary School, she agreed to pass this information onto the village hall committee.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

Dovecote Barn Fitz REF 17/02705/FUL & LBC 17/02706/LBC - No Objection

Conversion of garage/outbuilding to create self-contained residential accommodation ancillary to main dwelling.

Wood Cottage, Fitz REF 17/02941/FUL – No Objection

Erection of single storey rear extension following removal of existing conservatory.

 (b) To receive details of applications approved by Shropshire Council.

**6. Police Report. Emailed to Clerk**

**PCSO Joe Bradley attended the meeting and informed the parish council of local issues.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

S.A.L.C. Shrewsbury Area committee meeting dates\*

Email D. Dorrell Town & Parish Council Forum agenda\*

Email D.Dorrell Healthwatch Stakeholder event 17th July\*

Email D.Dorrrell Shropshire Views on national rural resident survey\* - put on the website

Email D.Dorrell Governance of Fire Service P.C.C. consultation\*

Email from S.A.L.C. - Shrops. Council PARKING Survey\*

Fitz Bridge closure\*

Pontesbury police station update – rural team will join South West team\*

Email S.A.L.C. Being a better councillor training\*

Email M.Mead – tarmac scam in Shropshire\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Mrs Cowley informed the parish council that she is constantly updating news items and items of local interest.

 (b) Community LED Plan

Mr Harmer informed the parish council that the committee had met and would hope to produce an executive summary document for people to read by the September meeting.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

1. Highways. Problems at Fitz & Mytton – Mrs Briers is still working with Shropshire Council to get contractors to correct the issues.

The tarmac breaking up by the island in the Crescent – to be reported to Severnside.

 ii. Street Lights.

 iii. Other. It was brought to our attention again about the bridge at Pool Meadow still hasn’t been fixed- clerk to investigate.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £534.74

Mrs S. Horton £71.70 B.T.Broadband

M.Harvey £70.00 grass cutting Community Park

ROSPA £96.60 Community Park inspection

N.Power £354.48 quarterly lighting

**11. Date and time of next meeting –**

Wednesday 13th September2017 At 7.30pm. **FITZ VILLAGE HALL**

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **WHICH WAS HELD IN FITZ VILLAGE HALL**

 **ON WEDNESDAY SEPTEMBER 13th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

Several parishioners from Walford Heath attended the meeting to ask for the Parish Councils support re planning application REF1703587/OUT. A vote was made and it was agreed unanimously to support them.

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1. **Apologies. Mr M.Keogh.**

 PRESENT: Mesdames L.Cowley (chairperson) & S.Briers. Messrs D.Harmer,M.Speak,E.Mason,R.Cooke,C.Stockton,E.Barker,O.Evans& N.Baly

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

 **None**

**To approve Minutes of meeting held on 12th July 2017**

**The minutes were signed as a true copy P. by Mrs S.Briers & S. by Mr C.Stockton**

**3.Chairpersons Report**

**Community open space which is part of the new development it was P. by Mrs Cowley & S. by Mrs Briers that an extraordinary meeting should be held between now and the next meeting to discuss this in more detail. Galliers have approached the parish council to ask if they want to adopt the pond it was voted unanimously not to adopt it Mrs Cowley will advise Louise Dwyer accordingly.**

**Mrs Cowley and Mr Speak had attended a planning seminar where the parish councils were encouraged to negotiate community issues with developers and to deal with it as a business venture.**

**Clerks Report**

**Email from S.A.L.C. notifying parish council Cllr Mrs Joyce Barrow is portfolio holder for Communities. - file**

**Damage to Community Park- this has now been repaired without charge.**

**4. Matters arising from the Minutes.**

 **Request from Bomere Heath Pre-school for a donation for a tough spot cover and 6 waterproof sleep mats it was P. by Mrs Cowley & S. by MrD.Harmer & agreed unanimously to donate £306.84 to cover the cost of these.**

**Helicopter Liaison meeting at RAF Shawbury Mr C.Stockton will attend and pass on concerns of 2 residents.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

Sloe Cottage,Mytton,Shrewsbury REF 17/03764/FUL NO OBJECTION

Erection of a conservatory to front elevation.

9 The Crescent, Bomere Heath REF 17/04051/HHE NO OBJECTION

Erection of a single storey rear conservatory to semi detached dwelling, dimensions 4.20 metres beyond rear wall,3.40 metres maximum height 2.40 metres high to eaves.

Erection of 2 dwellings Walford Heath REF 1703587/OUT SEE ABOVE

Jessamine Cottage,Walford Heath REF 17/04073/FUL

Erection of 3 dwellings & formation of vehicular access with visibility splay

Trees adjacent to Jessamine Cottage, Walford Heath REF17/04108/TPO

To fell 1 Lime tree protected by Salop County Council TPO. Parish Council to write stating concerns and ask for the trees to be replanted.

 (b) To receive details of applications approved by Shropshire Council.

**Alms Houses, Berwick REF 17/02188/FUL & 17/02189/LBC**

**Land Opposite The Rowans, Mytton REF 17/02535/FUL**

**Wood Cottage,Fitz REF 17/02941/FUL**

**Grange Farm, Bomere Heath REF 17/02491/FUL**

**Grange Farm,Bomere Heath REF 17/02492/FUL**

**6. Police Report. Not received - clerk to email the new rural west team**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Email from S.A.L.C. re Shropshire Local Plan Review\* Lezley Picton informed the parish council that they will be asked to comment again in January.

Email re Local Plan response\*

Letter re helicopters over Bomere Heath – see above

Letter from Shropshire Council re annual canvass of householders

Letter from Eon re quote for replacing column 2 The Crescent, Bomere Heath. It was proposed by MrD.Harmer & S. by Mrs L.Cowley and agreed unanimously that the parish council will pay for the work to be done – clerk to contact Eon.

Email from resident in The Crescent asking for information about the above light

Email from S.A.L.C. invitation to 20mph conference in Shrewsbury\*

Email from D. Dorrell re Crane Quality Counselling\*

Email re New Hearing aid drop in Bayston Hill\*

Email from S.A.L.C. July bulletin\*

Police Newsletter\*

Police & Crime Commissioners newsletter\*

Shropshire Council Draft Library strategy consultation\*

Shropshire Council Draft Parking Strategy\*

SALC Information Bulletin\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Mrs Cowley continues to place news items on the website. She is liaising with Mrs Furber to put the St Johns App on soon.

 (b) Community LED Plan

 Mr Harmer passed around the executive summary for the C.L.P. which will be placed on the website. In total 581 people responded. Future meetings will be held about planning and traffic.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i Highways.

 Mr Baly mentioned the need to alter the priorities at Beamans Corner he will

 email details to the clerk.

 Ii. Street Lights.

 iii. Other.

 It was agreed to send a thank you letter on behalf of the community to the gentleman for picking up the litter in the Ballpark for all his hard work together with an honorarium

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY Mrs S.Briers & S.BY Mr E.Mason**

 For Members to approve payment of the following accounts:

Wages £534.74

SALC £25.00 Councillor training

M.Harvey £140.00 grass cutting Community Park JLY/Sept

Bomere Heath V.Hall £83.50 Hire & storage

Shropshire Council £2396.09 Traffic Survey

Bomere Heath Pre –school £306.84 See above

**11. Date and time of next meeting –**

Wednesday 11th October At 7.30pm.

**MINUTES 0F BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY OCTOBER 11th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Messrs M.Keogh & R.Cooke.**

 PRESENT:Mesdames Louise Cowley ( chairperson) & S.Briers. Messrs E.Barker,E.Mason,M.Speake,C.Stockton,D.Harmer,N.Baly & O.Evans.

 REPORT FROM SHROPSHIRE COUNTY COUNCILLOR:

The draft Local Plan was discussed Bomere Heath is a hub and the development boundaries remain the same, she urged the parish councillors to work with the planners on the boundaries. A Local Joint Committee meeting will be arranged in November to discuss this. The P.C. were encouraged to go and see the N.W. Relief Rd exhibition

Community Enablement Officer:

Mathew advised the P.C. there will be a new C.I.L. amount with the precept in January Mrs Cowley asked him if we could use it for local projects like Leaton Cross and speeding in Bomere Heath.They will write to us in November for a C.I.L. Form to be completed.

 New Development west of Shrewsbury Road – Louise Dwyer (Senior Technical Coordinator) Galliers Homes will attend to discuss the public open space.

Galliers were able to answer questions from the Parish Council the idea of extra parking was discussed our Shropshire County Councillor and Community Enablement Officer did not recommend us to apply for a carpark as this would be a drain on our resources. If the piece of land is not adopted a private management company will be put in place. Galliers require a decision after the November meeting.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None declared.

**To approve Minutes of meeting held on 13TH September 2017**

**The minutes were signed as a true record P, by Mr D.Harmer & S. by Mrs S.Briers**

**3.Chairpersons Report**

 **Mrs Cowley informed the P.C. that she had emailed Jane Raymond at Shropshire Council re the new development, she is waiting to hear back. She said the P.C. needs a business plan it was agreed to have a separate meeting 25th October in the village hall – Clerk to arrange.**

 **CLERKS REPORT**

 **Conclusion of annual audit year ending 31st March 2017 the documents were passed around for the P.C. to see copies have been placed on the website and noticeboard they were approved by the P.C. it was P. by Mrs S.Briers & S, by Mr D.Harmer and agreed unanimously**

 **Letter sent to Ian Walshaw at Shropshire Council together with cheque for traffic survey.**

 **Thank you letter sent together with honorarium.**

 **Letter sent to Eon to confirm the work can be done re street light column 2 The Crescent.**

 **Letter sent to Bomere Heath Sunshine Pre-school enclosing donation.**

**4. Matters arising from the Minutes.**

 **Helicopter Liaison Meeting attended by Mr C. Stockton who gave a report and replies will be sent to Mr & Mrs Woodman and Mr & Mrs Bailey informing them of R.A.F. Shawbury`s comments.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

 8 Merrington, Bomere Heath REF 17/04257/CPE

 Application for certificate of lawful development to continue the use of land as domestic

 garden.

 Albion Hayes, Bomere Heath REF 17/04141/FUL - No Objection

 Erection of single storey extensions to rear elevation.

 (b) To receive details of applications approved by Shropshire Council.

 Berwick House REF 17/02043/FUL

 Sloe Cottage, Mytton REF 17/03764/FUL

 Stone House,Oldwoods REF 17/03128/FUL

**6. Police Report.**

 **C.S.O Tim Griffiths attended the meeting he advised the P.C. Ross Cookson is the new Police Constable, he will organise a report asap**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Email from S.A.L.C. re A.G.M. 28th October 2017\*

Email from S.C.C. re street naming New Development\*

Email re Shropshire Local Plan Review\*

Email from Shropshire Council re financial support (county parks and heritage sites) –Mr D.Harmer has asked for a list of what they actually do at Merrington Green.

Email from S.A.L.C. Information bulletin including training dates\*

Temporary speed limit Forton\*

Town & P.C. event 2.10.17\*

Town & P.C. Forum meeting change of date to 29.9.17\*

Road Closure Montford Bridge\*

Welfare Reform Big Debate\*

Email re telephone mast

Letter from Shropshire Council re community enablement team

Email re Dunnsheath junction

S.A.L.C. Information bulletin\*

Shrewsbury N.W Relief Rd consultation\*

Shropshire Seniors\*

Planning for right homes in the right places consultation\*

Road closure Abbey Foregate\*

A.L.C. chief execs bulletin 35\*

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 (b) Community LED Plan

 An update has been published on the website we are waiting to hear from Renee.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other. The hedge needs cutting back both sides along the school path. The wooden barriers Baschurch Rd end of The Grove need replacing - Clerk to contact Shropshire Council.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £534.74

Mrs S.Horton £47.57 Ink cartridges

Mazars £240.00 audit fee

M.Harvey £70.00 grass cutting

Mrs Horton £75.00 Gift card

Npower £358.41 Quarterly street lighting

Mrs Horton £71.70 B.T Broadband

**11. Date and time of next meeting –**

Wednesday 8th November 2017 at 7.30pm.

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY NOVEMBER 8TH 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Messrs E.Mason & R.Cooke.**

 PRESENT: Mesdames L.Cowley (chairperson) & S.Briers. Messrs M.Keogh,M.Speake,D.Harmer,C.Stockton.E.Barker.N.Baly & O.Evans.

 REPORT FROM SHROPSHIRE COUNTY COUNCILLOR:

The parish council were reminded of the date for the next L.J.C. meeting 27th November at Cressage village hall; Mrs Cowley was hoping to attend. The N.W.R.R. consultations were also discussed. It was suggested that the parish councillors should read the cultural strategy. Greenacres Farm at Walford Heath is looking for volunteers – Mrs Cowley will place an item on the website.

 Mr Paul Jones from Mere and Mosses Housing to speak to the parish council re developing a

 site on Baschurch Rd. This is an exception site as it is outside the development boundary. The proposal was for 13 properties 6 shared ownership and 7 affordable rents. The councillors had several reservations and agreed to formulate these into reply following the meeting.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None.

**To approve Minutes of meeting held on 11TH October 2017 The minutes were signed as a true record P. by Mr D.Harmer & S. by Mrs S.Briers.**

 **CLERKS REPORT**

 **Letter from Shropshire Council re uncontested election. The parish council will receive a bill for £500.00 in April 2018.**

 **Faulty street light outside 25,26 & 27 The Crescent. Reported to Eon for repair.**

 **Hedge alongside the School path. Reported to S.C.C. to arrange for it to be cut back.**

 **Wooden barrier at the end of TheGrove. Reported to S.C.C. to arrange for it to be replaced.**

 **Replies have been sent on behalf of RAF Shawbury to Mr & Mrs Woodman & Mr &Mrs**

 **Bailey .**

**It was with great sadness that we heard of the death of Ian Forrester who was a parish councillor for many years, our thoughts and condolences go out to his family.**

**4. Matters arising from the Minutes.**

 Business Plan – follow up to extraordinary meeting held 25th October at Bomere Heath

 Village hall. After a lengthy discussion it was agreed that this should include the aims of the parish council and their powers, the areas we cover and the funding we receive. There would be 9 objectives to strive to achieve and various councillors will become responsible for these. Mr M. Speake agreed to draw up a plan to be discussed further at the December meeting.

 Community Speed Watch.

Mr C.Stockton has spoken to the coordinator and we are not eligibleas the police are using a speed enforcement van..

 Flicks in the sticks – update on more information. After a discussion it was agreed to place an item on the website to see if there is any interest.

 Email from Shropshire Council re proposed street names for the new development. The street names will be The Wickets, Trinity View & Pavilion Way.

 North West Relief Rd consultation – it was agreed that it would impact on where Huffley Lane joins the roundabout. There was a vote 2 votes against and 7 votes for Mr M. Speake to reply on our behalf.

 Merrington Green - To discuss possible financial support for Shropshire Council. After a discussion it was agreed we will not give any money at the moment however they can apply again in March & September next year. However the parish council will replace the wooden bench with a new bench. Mr D. Harmer will contact Mr Mark Blount to ask him to apply for 3 quotes for this purpose.

 Open Space at new development west of Shrewsbury Road.

After a lengthy discussion it was agreed for Mr E.Barker to contact Colin Blower for more information and Mrs Cowley will contact Galliers to say we cannot make a decision at this time it will be discussed again at the December meeting.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

 Bomere Heath Newsagent, Shrewsbury Road, Bomere Heath REF 17/04860/ADV

 Erect and display 1 no partially internally illuminated fascia,1 no internally illuminated

 hanging sign, 1no non illuminated flat wall mounted aluminium panel.

Buildings at Albion Hayes Farm, Bomere Heath REF 17/05230/VAR

Variation of condition no 2 (approved plans) attached to planning permission 15/04916/FUL dated 13th June 2016 for the conversion of The Granary and The Workshop into freehold residential units and conversion of the barn/annex for separate freehold (as the consent obtained previously was for conversion to a domestic annex only – REF 14/02024/FUL to allow for change to approved access.

 (b) To receive details of applications approved by Shropshire Council.

To fell 3 lime trees adjacent to Jessamine Cottage, Walford Heath – REF 17/04108/TPO

 **7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from Shropshire Council asking for comments from the parish council re street naming on the new residential development (3plots)At land Opposite The Rowans, Mytton the proposed name being Logan Drive.

Letter from EON Street lighting re SOX (Low pressure sodium lighting) - Place on December agenda.

Email from Shropshire Council re Annual Place Plan Review\* - Place on December agenda

Email from Shropshire Council re Local Plan Review Consultation – comments by 22ndDecember 2017.\* - Place on December agenda.

Email from RAF Shawbury forwarding the power point from the Liaison Group meeting\*

Email from Shropshire Council re Road closure English Bridge & Gyratory.\*

Email from SALC re Town & Parish Council Forum meeting 23rd November 2017\*

\*Already forwarded to Members.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other.

(b) Items for inclusion on the next agenda.

 Action Plan

 Open Space at new development west of Shrewsbury Rd

 Annual Place Plan Review

 Local Plan Review

 Eon lighting cost of low pressure sodium lighting.

 Flicks in the sticks

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £534.74

SALC £130.00 Negotiate a better outcome in planning x2 delegates

Fitz village hall £16.00 hire of room

**11. Date and time of next meeting –**

Wednesday 13th December 2017 at 7.30pm.

**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY DECEMBER 13th 2017 at 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Messrs C.Stockton, M.Keogh & N.Baly & Shropshire County Councillor Lezley Picton.**

 PRESENT :Mesdames L.Cowley ( chairperson) & S.Briers. Messrs E.Barker,R.Cooke,E.Mason,M.Speake & D.Harmer.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. – None.

**To approve Minutes of meeting held on 8th November 2017. The minutes were signed as a true record P. by Mr E.Barker & S. by Mrs S.Briers.**

 **CLERKS REPORT**

**Telephone call to report collapsed drain under the road in Broomhall Lane. Information passed onto Shropshire Council to investigate.**

**Email received re new bin requests for Bomere Heath- place on January agenda**

**Letter from Fitz Village hall asking for help towards their proposed extension to provide storage and also to enlarge the carpark. The parish council are waiting for more information from the village hall committee.**

**Email via Hugo Fox re speeding in Forton Heath – This was raised as an area of community concern together with Walford Heath 23.11 .2015 – Mr Harmer will contact John Plumridge at Shropshire Council ( senior traffic technician) Longden Rd Depot to update him re our recent traffic survey results.**

**Letter from S.C.C. re street naming (The Rowans new development)- it was agreed to ask the local residents for suggestions.**

**Thank you card received from Bomere Heath Sunshine Pre – School for donation.**

**4. Matters arising from the Minutes.**

**Annual Place Plan Review 2017 – this was discussed at great length Mr Speake agreed to update our original document and email it to everyone for approval before sending onto Shropshire Council.**

**Local Plan Review – this was also discussed at great length. The Parish Council agreed for Bomere Heath to remain as a Community Hub. However they are keen to identify the development boundary line and housing numbers going forward. Mrs Cowley will make a document forward it to everyone and then forward to Shropshire Council.**

**Letter from Eon Energy Solutions - to discuss costs of low pressure sodium lighting**

 Business Plan – Action plan to be discussed. Mr Speake went through the ideas and this was discussed at great length it was agreed to place this document on the website for the parishioners to see what our plans are and how we plan to achieve these.

 Flicks in the sticks – to follow up if there had been any response via the website – place on January agenda

 Open Space at new development west of Shrewsbury Road – the options were discussed and recent information considered after a lengthy discussion it was P. by Mr E.Barker & S. By Mrs S.Briers that the parish council do not acquire this extra piece of public space this was agreed unanimously.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council

Land at the Hayes FARM, Merringgton, Bomere Heath REF 17/04804/FUL

Change of use of agricultural land for glamping and the provision of up to 3 no shepherds hut style units - SUPPORT

 (b) To receive details of applications approved by Shropshire Council.

Albion HAYES, Bomere Heath. REF 17/04141/FUL

1 Cob Grove, Bomere Heath REF 17/04733/FUL

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting

Letter from resident of Bomere Heath thanking P.C. for representing them at the RAF Liaison meeting.

Email notification of external auditor\*

Email re Town & P.C. Forum\*

S.C.C Planning Review

Email from residents of Walford Heath\*

Contact via Hugo Fox re new development The Rowans, Mytton street naming\* see matters arising.

Email re Meal Share\*

Email re Draft protocol – Councillor/Clerk Relationships after a discussion it was agreed that the parish council would sign up for this.

Healthwatch Shropshire annual event\*

S.A.L.C. Bulletin\*

General Data Protection Regulations\*

Email re Local Plan Review\* see matters arising.

Email via Hugo Fox in reply to traffic survey concerns. Also a request for lamppost along Merrington Rd – clerk to reply referring to recent survey results re street lighting.

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 (b) Community LED Plan

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other.

Mr Harmer informed the parish council that he had replied to Mark Blount re Merrington Green informing them that the parish council were not prepared to pay at the moment. However, the parish council agreed to pay the quotes for Shropshire Council to replace and fit the new bench up there.

Youth Club – Mr Harmer informed the parish council that the person who was hoping to run this has sadly had to withdraw due to personal circumstances. It was agreed to place an item on the website.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £534.74

Eon Energy Solutions £87.80 Street light repair The Crescent

Eon Energy Solutions £1108.75 Replacement column 2 The Crescent

N Power £4.99

Mrs S. Horton £19.66 refreshments

Mrs S.Horton £10.00 bouquet

**11. Date and time of next meeting –**

Wednesday 10th January 2018 at 7.30 pm