

# Donhead St Andrew

## Parish Council



### Notice of Meeting:

To all Members of Donhead St Andrew Parish Council  
you are hereby summoned to attend a meeting of the Parish Council  
to resolve on the matters as outlined below

**to be held in St Andrew's Church, Donhead St Andrew  
on Thursday 11<sup>th</sup> January 2024 @ 7:00pm**

Signed: *S. Pritchard* **Simon Pritchard** PSLCC  
**Parish Clerk & Responsible Finance Officer**

<b>Donhead St Andrew Village Design Statement:</b>
An opportunity for residents to make comment on the updated Village Design Statement before it is adopted by the Parish Council and sent to Wiltshire Council for its adoption.
<b>Questions or Statements from Residents:</b>
<p>A short period of time is set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.</p> <p>Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.</p> <p>Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.</p>
<b>Report from Wiltshire Councillor Richard Budden:</b>
To receive a verbal update from Wiltshire Councillor Richard Budden and an opportunity for residents / councillors to ask questions.
<b>Wessex Fibre Broadband to Residential Homes:</b>
To receive any updates on this project.

## Formal Meeting Agenda

### **62) Apologies for Absence:**

To receive and approve any apologies of absence from members of the council.

**63) Declarations of Interest:**

Members to declare interests in any agenda item:

- a) Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b) Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c) Applications for dispensations; to be submitted in writing to the Parish Clerk before the meeting.

**64) Adoption of Previous Council Meetings Minutes:**

- o **Thursday 9<sup>th</sup> November 2023**

**65) PLANNING APPLICATIONS:**

To receive two planning applications made to Wiltshire Council and resolve on any observations.

Application No:	<b>PL/2023/10936</b>
Application Type:	<b>Householder planning permission</b>
Proposal:	<b>Demolition of existing conservatory and erection of bespoke garden room.</b>
Site Address:	<b>Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB</b>

Application No:	<b>PL/2023/11226</b>
Application Type:	<b>Listed building consent (Alt/Ext)</b>
Proposal:	<b>Demolition of existing conservatory and erection of bespoke garden room.</b>
Site Address:	<b>Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB</b>

**66) PARISH COUNCIL FINANCE:****A. Approval of Payments:**

To approve payments to be made and receive the payments list.

1. S. Pritchard - Expenses and WFH allowance Dec 23 - £20.93

**B. Payments Made Since the Last Meeting:**

To receive the payments list.

**C. Budget Vs Spend to Date and Earmarked Balances:**

To receive the latest budget spend to date & earmarked balances information

**D. National Pay Award 2023/24:**

To acknowledge the £1 increase on the national pay scales for the 23/24 year (Finally agreed in November by the national board) (this will be back paid in February 24).

**E. Appointment of Internal Auditor:**

To resolve on the appointment of the internal auditor for 2023/24

**F. Parish Council Precept 2024/25:**

To resolved on the parish precept for 2024/25. The RFO has drafted a budget.

**67) Kissing Gates Installation:**

To resolve on the next stiles to be earmarked for an upgrade to allow the process to start.

**68) Donhead St Andrew Village Design Statement:**

To resolve on the adoption of the updated Village design statement taking into account feedback receive at the start of tonight's meeting and via email over the last few months.

**69) Verbal Reports:**

To receive any verbal reports.

**a) Chairman's Report**

**b) Highways / Parish Steward** - Cllr Burrows

**c) Rights of Way** - Cllr Maxwell-Arnot

**d) Flood Warden** - Cllr Hartley

**e) Tree Warden(s)**

**f) Parish Clerk's Reports**

- Wessex Water meeting 23<sup>rd</sup> of January in Tisbury.

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End of Formal Meeting

**Further Meeting Dates for 2024-25:**

- Thursday 7<sup>th</sup> March 2024
- Thursday 9<sup>th</sup> May 2024
- Thursday 11<sup>th</sup> July 2024
- Thursday 12<sup>th</sup> September 2024
- Thursday 14<sup>th</sup> November 2024
- Thursday 9<sup>th</sup> January 2025