

Cheriton Parish Council

Minutes of Parish Council Meeting held at 7.30pm on Tuesday 10th September 2019 at Cheriton Village Hall

Present: Cllr A Collett (Chairman), Cllr B Frampton, Cllr L Line, Cllr L Lochrie, Cllr D Pain, Cllr N Scallan,

Also in attendance: Melanie Kite, Locum Clerk
Winchester City Councillor L. Ruffell, 5 members of the public

19.092 - Chairman's Announcements.

The Chairman welcomed everyone to the meeting particularly members of the public in attendance. He proposed a vote of thanks to the out-going Clerk, Jane Ives, for her hard work, and particularly for her assistance and advice to the council. Unanimously agreed.

The Chairman introduced the new Clerk, acting as locum Clerk until her appointment is approved by council later at this meeting.

He informed council that two sub-committees had been set up, Staffing and Finance and Policy.

Mr. Paul Warwick, sitting as a member of the public, was introduced as he would be speaking under Item 12 – Co-option of a parish councillor.

19.093 - Apologies for Absence were received from Cllr Humby (HCC), Cllr H. Lumby (WCC), Cllr S. Herdman, Cllr D. Smith.

19.094 - Disclosures of Interests – Cllr Lochrie wished to note a prejudicial interest in the planning application SDNP/19/03901/HOUS & SDNP/19/03902/LIS, Old Kenetts Cottage Cottage. School Rd, Cheriton, SO24 OPX

19.095 - Requests for Dispensation – No requests were received.

19.096 - Minutes of the Meeting held on 9th July 2019

It was RESOLVED to approve the minutes of the meeting of 9th July 2019.

Proposed: Cllr Pain, seconded Cllr Line. All in agreement

Cllr Line enquired if the previous Clerk had been able to assist the village shop apply for a grant from HCC to enable them to purchase a new chiller cabinet. She mentioned that the till now also needed replacing. This is outstanding and will be looked at by the new Clerk. **Action Clerk**

Meeting adjourned for public questions

19.097 – Public Questions

A young resident, accompanied by his Father, addressed the Council asking it to consider adopting the K2 BT telephone box near the Kilmeston crossroads for the purpose of installing a second defibrillator. He had support from other residents and the local school which had funds available to purchase a defibrillator once decommissioned. A task force of local volunteers will help to maintain and clean it. The Chairman thanked Wil and his Father.

The Council agreed to contact BT with the view to purchasing the kiosk and to further investigate the on-going costs and maintenance of it.

Proposed Cllr Pain, seconded Cllr Frampton, all agreed. **Action Clerk**

Meeting re-convened.

19.098 - County and District Councillors Report.

Winchester City Council Report – Cllr Lumby had provided a report (Appendix 1).

Cllr Ruffell added that the SDNP Local Plan had been sent out. A workshop is being held on 29th October 2019 in the West Meon Hall.

Boomtown – The Licensing sub-committee had approved an increase of 11,000 over 2019 numbers for next year, 2020, festival.

Cllr Ruffell enquired if any comments or complaints had been received on this year's event. The parish council had received few complaints but on the whole, there had been little traffic disruption. Consultation with local residents had been a positive solution.

The Chairman moved to Item 12 on the agenda.

19.099 - Co-option of a Parish Councillor.

Mr. Paul Warwick's Statement had been circulated to Councillors ahead of the meeting.

He gave a short resume of his Statement and took questions.

Mr. Warwick left the room.

It was resolved to co-opt Mr. Warwick onto the council.

Proposed Cllr Pain, seconded Cllr Line unanimously agreed.

Mr. Warwick was invited back into the room and following signing the Acceptance of Office he will become a councillor for the parish.

The Clerk will look into an inhouse Councillor Introduction training course.

Action Clerk

19.100 - Financial Report for end August 2019 – The Clerk provided the bank balances as follows:

Current Account as at 21/08/2019 - £16,933.01

Play Area Account as at 31/07/2019 - £10,481.04

Receipts had been received as follows:

Durley Parish Council (Lengthsman) - £1,000.00

Recreation Committee (Insurance) - £743.45.00

It was **RESOLVED** to approve the following payments made 09/07/19 – 09/09/2019.

Proposed: Cllr Scallan, seconded: Cllr Line, all agreed.

Payee	Detail	Amount (£)	VAT (£)	Total (£)
Clerk	Salary July 2019	208.60		208.60
HMRC	Income tax/NI	31.40		31.40
PWLB	Loan	2,370.70		2370.70
A Friend	Drainage work at recreation	715.00		715.00
Semrah	Grass cutting	978.00	195.60	1,173.60
CV Hall	Use of hall	100.00		100.00
HMRC	Income tax/NI	121.60		121.60
Clerk	Salary	588.40		588.40
	Totals	5,113.70	195.60	£5,309.30

19.101 - Planning Applications: The following comments were agreed and will be submitted by the Clerk.

SDNP/19/03416/LIS	North End Farmhouse, Alresford Road, Cheriton	Minor alterations to west wing, replacement doors, installation of windows to porch with new roof
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Object. The Parish Council wish to register objection to the application as submitted with a request that the applicant seek consultation and advice from the Planning Authority Historic Environment Officer prior to resubmitting the application. Cheriton Parish Council has found it difficult to comment in light of

the available documentation. Should the LPA subsequently consent the application the Parish Council request that the proposed glazed roof include smart or switchable glass in support of SDNP Policy SD8. Proposed: Cllr Line, Seconded: Cllr Scallan.

SDNP/19/03824/FUL	Meadow Cottage, Cheriton	Proposed replacement footbridge over stream
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Support for the application but in consideration of the conservation status of the River Itchen requests that copies of the permissions granted are provided to the LPA and supports only where the necessary reports are successfully concluded.

Proposed: Cllr Line, Seconded: Cllr Pain.

SDNP/19/03901/HOUS & SDNP/19/03902/LIS	Old Kennets Cottage, School road, Cheriton	Garage roof conversion
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Cllr Lochrie having declared a pecuniary interest in this application did not participate in the discussion nor voted.

Objection - Parish Council wish to register objection to the submitted application with a request that the applicant seek consultation and advice from the Planning Authority Historic Environment Officer with regard to SDNP Policies SD12 and SD13. The Parish Council further request that the LPA advise the applicant upon the applicability or otherwise of SDNP Policy SD31 and including 7.92. Should the LPA subsequently consent the application the Parish Council request that the proposed rooflights include smart or switchable glass in support of SDNP Policy SD8.

Proposed Cllr Scallan, seconded Cllr Frampton. 5 agreed, Cllr Pain abstained.

19.102 – Update on existing planning matters.

SDNP/18/06249/FUL, Matterley Estate. – Cllr Pain updated the Members on the request for a Call-In with the Secretary-of-State. Having been rejected it was later overturned and the Ministry of Housing, Communities and Local Government proceeded with Article 31 of the Planning Order 1991 which prevents the issuing of further temporary planning permission. Whilst the application is under review no planning consent can be given.

Premises Licence for Boomtown Festival. – Cllr Pain informed Council that the South Downs Society had lodged an appeal which is due to be heard at a later date.

19.103 – Lengthsman Scheme, monthly report (Cllr Frampton)

Working with the new contractor is going well and despite having started late in the year is catching up.

Work around the picnic area and playground require attention.

Action Cllr Frampton

19.104 - Reports from Representatives on Outside Bodies:

Conservation Volunteers – (Cllr Frampton) CCV had spoken to Husky Sport asking them not to wash the bikes on the concrete forecourt as the waste water drains into the chalk stream. Cllr Frampton will provide a letter to confirm this conversation to the Clerk for review and signing. **Action Cllr Frampton** CCV will be putting in a soil sump at the Itchen source and asked that the Council lends its support to Kilmeston Parish Council, as the Parish lead on this project. Agreed. Clerk to contact Kilmeston Clerk.

Action Clerk

Nesting boxes and flower planters will be put up around the village. Agreed.

Cllr Frampton will attend the next Flood Defence meeting at WCC.

Village Hall – (Cllr Line) The 2020 Cheriton calendar is available from 30th September. Funds from the sale of them will go to support the village hall.

It was confirmed that the Village Hall is 'In Trust' for the people of the village. It will not, therefore, be registered as an Asset of Community Value.

Recreation Committee – (Cllr Scallan) the request from Cheriton Players regarding locating a storage container at the recreation ground was denied as was their request to have the use of a room in the cricket pavilion.

Cllr Scallan will progress action on other outstanding items to include clearing overgrown pathways and broken fence panels. No further progress to report on the electricity cabinet. **Action Cllr Scallan**

19.105 - Working Group Reports:

Written reports regarding the Parish Plan & SDNPA from Cllr Line were noted (Appendix 2)

Written reports from Cllr Scallan, regarding the Play Area and Picnic Extension; Background information on the BT Phone box and the Players Request for Storage Space were noted (Appendix 3)

Report from Cllr Lochrie, previously circulated, was noted (Appendix 4)

19.106 – Agenda items for next meeting

First draft 2020/21 Budget

Councillor training

Curate’s Bridge

Email hosting

19.107 – Exempt Session – Exclusion of Members of the Public

Cllr Line outlined the details of the Contract and Job Description for the Clerk’s position and recommended to Council to approve the appointment of Melanie Kite as Clerk to Cheriton Parish Council & Responsible Finance Officer.

It was resolved to appoint Melanie Kite as Clerk and RFO.

Proposed Cllr Frampton, seconded Cllr Lochrie, unanimously agreed.

The Chairman closed the meeting at 10.05pm and confirmed the next meeting would be on Tuesday 8th October 2019.

Signed: **Chairman**

Date: