
HAMBLE PARISH FULL COUNCIL MEETING, 7pm on Monday 13th May 2019
at The Mercury Library & Community Hub, High Street, Hamble SO31 4JE
This meeting is open to members of the public.

PRIOR TO THE MEETING

PSCO Hannah Jeffcoat will be available to see members of the public from 6pm.

AGENDA

Councillor Cohen to open the meeting and take the election before stepping down as Chair.

1. **Election of Chairman:**
To receive nominations and elect a Chairman of the Council for the municipal year (2019-20).
2. **Receive the Declaration of Acceptance of Office by the Chairman (or decide when it shall be received)**
3. **Welcome**
 - a. Apologies for absence;
 - b. Declaration of interest and approved dispensations; and
 - c. To approve minutes of previous Council Meetings.
4. **Public Participation**
5. **Election of Vice-Chairman:**
To receive nominations and elect a Vice-Chairman of the Council for the municipal year (2019-20).
6. **Governance Review. To receive the following:**
 - a. Membership of Committees, Working Parties and nominees to external organisations for the municipal year (2019-20);
 - b. Dates and times of meetings up to the Annual Council Meeting 2020;
 - c. Media Policy;
 - d. Customer Complaints Policy;
 - e. Equality Statement;
 - f. Asset Register;
 - g. Insurance Cover; and
 - h. Financial Regulations.
7. Resignations of Grant Woodall and Iain James from the Council
 - a. Arrangements for their Replacement

COMMITTEES AND OTHER MEETINGS

8. **Recommendations and Issues Arising from the Planning Committee**
 - a. Correspondence to Eastleigh Borough Council Regarding Open Spaces Policies 155 & 156.
9. **Recommendations and Issues Arising from the Asset Management**
 - a. Membership of Working Groups
 - b. Appointment of Planning for Real Consultants for Mount Pleasant
 - c. Reinstate Barrier to Footpath 15 on the Foreshore
10. **Feedback from Working Groups: (verbal)**
 - a. Street Signage
 - b. Information Boards
 - c. Logo
 - d. Neighbourhood Planning

COMMUNITY

11. **Update on Matters Raised by Parishioners**
 - a. **20 is Plenty Speed Restriction:** Rejected by the Planning Committee
 - b. **Defibrillator on Public Building:** Awaiting Update from Parishioner
12. **Feedback on Letters Received from Eastleigh Borough Council Regarding:**
 - a. Coronation Parade
 - b. Public Spaces Protection Order
 - c. The Mercury
 - d. Open Spaces Policies 155 & 156

PLANNING APPLICATIONS

13. **H/19/85335 - 2 BEECH GARDENS, HAMBLE, SO31 4LF**
Single storey side and rear extension and front porch
Consultation Ends: 12th May 2019 (Parish Council Comments following the meeting)

OTHER ITEMS

14. **Work Programme for 2019/20**
15. **Clerk's Report, including: (report)**
a. Cemex
b. D-Day Commemorations
c. Mercury Old Boys Association's Request to Hold Funds in Trust

FINANCE & PAYMENTS

16. **End of Year Arrangements, including:**
a. Annual Governance and Accountability Return
17. **Approve the Following (report):**
a. Petty Cash and Bank Reconciliations for March and April;
b. To Authorise the Schedule of Payments; and
c. Income and Expenditure Schedule.

EXEMPT BUSINESS

18. **Approve Exempt Minutes**
19. **Lease/License Negotiations**

Dated: 7th May 2019

Signed: *Amanda Jobling*, Clerk to Hamble Parish Council, 2 High Street, Hamble. 023 8045 3422.

UPCOMING PARISH COUNCIL MEETINGS (subject to being agreed by Council on 13th May)

Planning Committee – Tuesday 28th May, 7pm at The Mercury

Full Council – Monday 10th June, 7pm at The Mercury

Planning Committee – Monday 24th June, 7pm at The Mercury

OTHER UPCOMING PUBLIC MEETINGS

Local Area Committee Meetings

Thursday 13th June, 6pm at Hamble Primary School

NON-PUBLIC MEETING

Local Area Committee Team Meeting – 6pm, 14th May

**MINUTES OF MEETING OF HAMBLE LE RICE PARISH CONCIL HELD
7PM ON 8TH APRIL 2019 AT THE MERCURY, HIGH STREET, HAMBLE LE RICE**

PRESENT: Councillors: S Cohen (Chair), S Schofield (Vice Chair); P Beach; M Cross; J Dajka; S Hand; D Rolfe; T Ryan; A Thompson; I Underdown; and G Woodall.
Mrs A Jobling (Clerk) and Mrs J Symes (Deputy Clerk)

Members of the Public: 4 members of the public and Father Graham who arrived at 20:27.

WELCOME

65/4/19 Apologies for Absence: Cllr James
Cllrs Airey, House and Manning (EBC)

66/4/19 Declarations of Interest and Approved Dispensations:

Dispensations in respect of:

Dinghy Park - Cllrs Underdown and Hand.

Planning interest – Cllr Cross

Interest in respect of Royal Southern Yacht Club and Cemetery – Cllr Cohen

67/4/19 Approval of Minutes for previous Meeting: IT WAS RESOLVED to agree the Minutes of the 11th March 2019

Proposed Cllr Schofield and seconded by Cllr Hand

68/4/19 Public Participation:

A member of the public spoke to the council regarding possible locations for additional defibrillators in the village. The Council thanked them for the representation, unfortunately the locations suggested did not belong to the Parish Council. The member of the public was asked to make some further investigations in to possible funding and come back to the Council.

Further representations were made regarding a reduction in the speed limit to 20 miles per hour from the Hound roundabout along Hamble Lane and the High Street to the Square and also along Satchell Lane.

Another member of the public made representations to the Council regarding the following items on the Agenda:

- The Foreshore under Agenda item 10
- Applications to use the Donkey Derby Field for parking
- The application for waiver of dinghy park permit costs submitted by HRSC.

The Clerk was asked to respond in writing regarding the Donkey Derby Field query.

69/4/19 Discover Hamble Website:

The developer and sales director of a new website aimed at visitors to publicise events and businesses gave an overview of the website to the Council. Council requested that the staff hold further discussions with them to enhance the Council's presence on the site.

70/4/19 The Mercury Update

A Grant to fund a coffee machine and iPads has been approved by Hampshire County Council.

The library membership process has been finalised and will be trialled for a couple of weeks before a more formal opening takes place.

There has been a generous response to the appeal for books and the shelves are now full. No further donations will be accepted until the end of April.

71/4/19 Letter to Eastleigh Borough Council (EBC) regarding the Mercury Library & Community Hub.

The Council noted the letter sent by the Clerk on behalf of the Personnel Committee and also an email received from the Leader of EBC in April 2017 was read out which set out EBC's expectation of the project. In the light of this the Council asked the Clerk to respond to Eastleigh Borough Council setting out the need for them to identify how they saw The Mercury operating in the future and the resource they would provide to achieve it. The offer of a grant from EBC was declined until this was clarified.

IT WAS RESOLVED to write to Eastleigh Borough Council highlighting the change that has occurred with The Mercury over the course of the project and the lack of capacity as a local council to operate The Mercury Library and Community Hub. HPC remain committed to finding, supporting and training volunteers. In the light of this Eastleigh Borough Council are asked to outline their aspirations and expectations for the service and the support they will provide. In the absence of this, the grant of £10,000 was declined.

Proposed: Cllr Underdown Seconded: Cllr Hand

72/4/19 Coronation Parade

The Clerk gave a verbal update of the current programme of works and the on going criticism being received from residents about the project. The Council discussed the issues that have arisen during this project and how in future the Parish Council's interests can be better safeguarded.

IT WAS RESOLVED to write to Eastleigh Borough Council to request a formal review of the project with stakeholder involvement and publication of the findings as well as a programme of joint training around project management and governance.

Proposed: Cllr Woodall Seconded: Cllr Ryan

73/4/19 Public Spaces Protection Order (PSPO)

The Parish Council was extremely disappointed to receive a letter from Eastleigh Borough Council advising the consultation on the proposed PSPO has been withdrawn due to *'concerns about how it fits within the wider Council policy for dealing with antisocial behaviour in the Borough'*.

Concern was expressed that the period of time to find an alternative solution was narrow and the risks arising from antisocial behaviour and dangerous swimming appeared to have been over looked.

It was agreed that the Clerk reply to Nick Tustian asking for further clarification on the following points:

- Why the order was withdrawn without any prior consultation with partners?
- What was the basis for the decision to withdraw the PSPO consultation?
- How had this changed from the point when the consultation started?
- How is the PSPO counter to EBC policy given that other PSPOs exist namely a drinking control order in Chandlers Ford and the Dog Control order that will migrate to PSPOs when lapsed?
- How was the decision taken? Why was it not made in Cabinet/Council? Why was it a delegated decision?

IT WAS RESOLVED that the Clerk will write to Eastleigh Borough Council asking for answers to the above points and seeking an alternative solution as a matter of urgency.

Proposed: Cllr Schofield

Seconded: Cllr Rolfe

The Chair then stated that it was her last meeting as Chair and she was disheartened that her final meeting had been dominated with issues relating to EBC projects. She would herself write to the Leader setting out her concerns.

74/4/19 Crime & Community Safety Update

The Report had been received too late to be circulated with the agenda papers and there was no representative of Hampshire Police present at the meeting. As a result, the item was deferred to the next meeting.

20:27 Father Graham arrived

The Chair proposed and it was agreed to move to Item 15 and consider Applications for Grants

Applications for Grants: St. Andrew's Church

75/4/19 Applications for Grants: St. Andrew's Church

Father Graham made representations regarding the Grant Application from St Andrew's Church and left the meeting.

IT WAS RESOLVED that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to award a grant for £2,500 to St Andrew's Church however, in future more information must be provided to the Council including a breakdown detailing the use of the Grant. In addition, a plaque should be installed in the front cemetery recognising the Grant from the Council towards its maintenance.

Proposed: Cllr Woodall

Seconded: Cllr Dajka

76/4/19 Applications for Grants: Citizens Advice Eastleigh

IT WAS RESOLVED that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to award a £750 grant to the Citizens Advice Eastleigh on the proviso that the Parish Council's support is acknowledged on signage and documents at drop in sessions offered at The Mercury.

Proposed: Cllr Woodall

Seconded: Cllr Schofield

77/4/19 Applications for Grants: Hamble River Sailing Club

IT WAS RESOLVED that the Council waive Dinghy Storage Park Permit fees totalling £2808.00 on the condition that Hamble River Sailing Club returns to make a presentation to the Council to confirm:

- Details of its outreach programmes
- How the outreach programme will reach young people who struggle to meet the costs of sail training and those who would not have access to the water or sailing opportunities
- Request a plaque to be erected at the racks to reflect the Council's support of youth outreach programme.

Proposed: Cllr Hand

Seconded: Cllr Underdown

Signed: _____

Date: _____

Page 3 of 5

78/4/19 Recommendations and Issues Arising from the Neighbourhood Plan Working Group

The Council discussed the feedback following the Annual Parish Meeting (APM) as well as the merits and challenges of a Neighbourhood Plan and its timing. In the light of this it was agreed that the Neighbourhood Plan Working Group should be asked to consider the issues arising from the APM and to report back in due course.

79/4/19 Recommendations and Issues Arising from the Asset Management Committee

IT WAS RESOLVED that the Officers are given delegated authority to accept the best and lowest quotation for energy contracts.

IT WAS RESOLVED to accept all the recommendations in the report presented to the Council.

Proposed: Cllr Dajka

Seconded: Cllr Ryan

80/4/19 Recommendations and Issues Arising from the Personnel Committee

IT WAS RESOLVED to approve the recommendation from the Personnel Committee that the Asset Management Committee moves to a two monthly cycle and utilises Project Initiation Documents to manage and record progress.

Proposed: Cllr Beech

Seconded: Cllr Schofield

81/4/19 Feedback from Working Groups

There was no update from the Working Groups on: street signage, information boards and the Parish Council logo.

82/4/19 The Clerks Report:

IT WAS RESOLVED to approve funding of £1,000 from reserves for D-Day Commemoration events and two day's parking in the Donkey Derby Field.

Proposed: Cllr Schofield

Seconded: Cllr Hand

IT WAS RESOLVED to waive Standing Orders and extend the meeting to complete the business on the Agenda.

Proposed: Cllr Schofield

Seconded; Cllr Rolfe

83/4/19 Standing Orders

IT WAS RESOLVED to amend the Parish Council's Standing Orders as outlined in the report.

Proposed: Cllr Schofield

Seconded: Cllr Cross

Finance and Payments

84/4/19 Bad Debts:

IT WAS RESOLVED to accept the recommendation to write off £188.00 owed by Hedge End Athletic as there is no realistic prospect of payment.

Proposed: Cllr Underdown Seconded: Cllr Schofield

85/4/19 Review of Financial Risk Assessment

IT WAS RESOLVED to approve the addition of recommendations listed in the Clerk's report and it was suggested that wider risks also be included, such as reputational risks.

Proposed: Cllr Schofield

Seconded: Cllr Hand

86/4/19 Finance

The Petty Cash has been reconciled at £48.10.

Signed: _____

Date: _____

The Bank account reconciliation has been delayed by IT issues and will be presented at the next meeting.

IT WAS RESOLVED that the payments for March are authorised by the Chair with the Clerk.
Proposed: Cllr Underdown Seconded: Cllr Cross

The increase of 2% for the Parish Office rent was noted by the Council.

IT WAS RESOLVED to accept the recommendation for direct debit and standing orders for regular supplier payments.

Proposed: Cllr Schofield Seconded: Cllr Dajka

87/4/19 Exempt Business

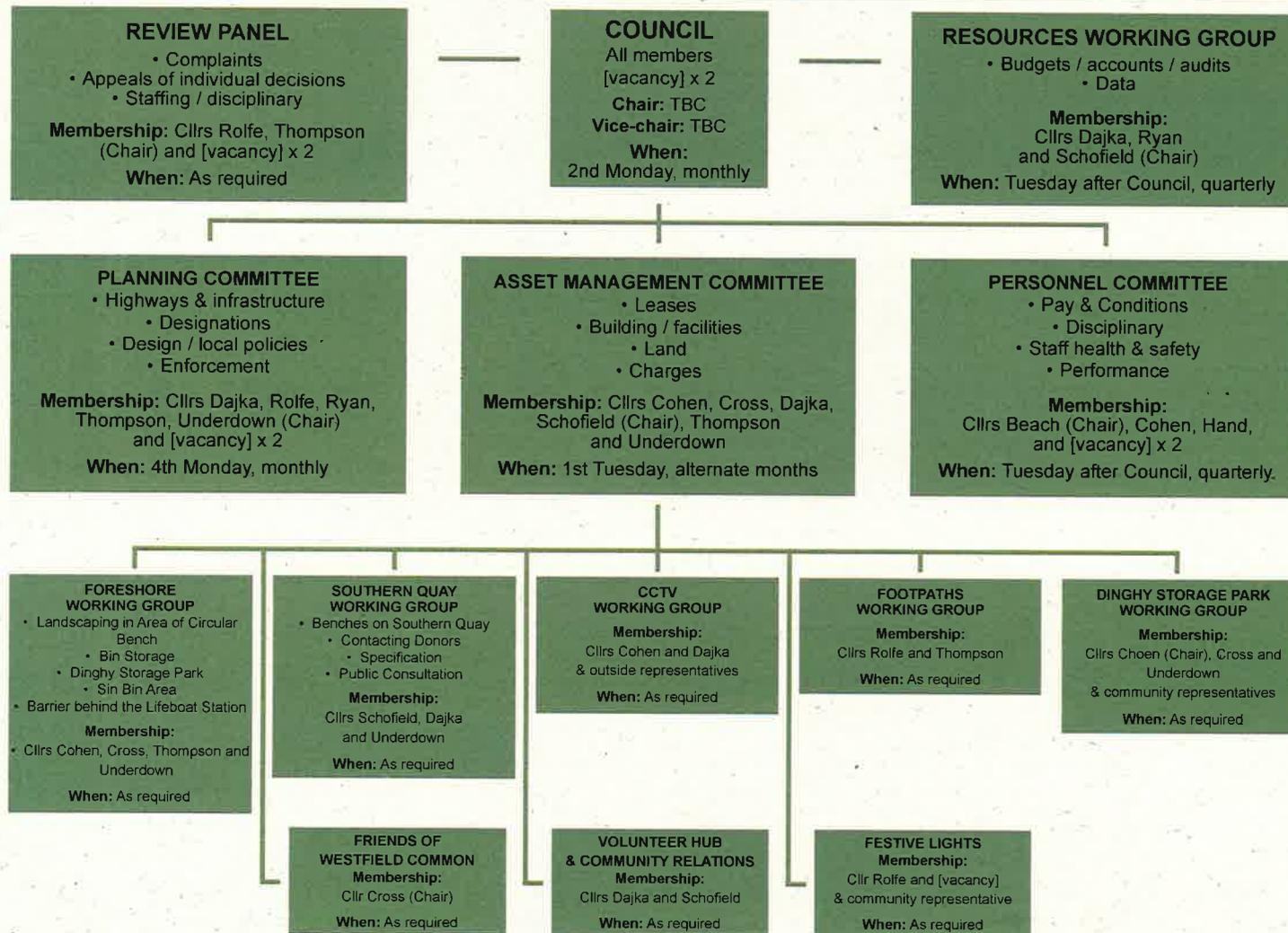
To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act. Cllr Underdown proposed, Cllr Ryan seconded, all agreed, and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

All members of the public left the meeting.

The matters to be discussed were as follows:

- 88/4/19** (1) Personal Injury Claim (update); and
- 89/4/19** (2) Recommendations and Issues Arising from the Personnel Committee

Hamble Parish Council Meeting Structure & Frequency for 2019/20



TASK AND FINISH GROUPS

COMMUNICATIONS
Membership:
 Cllrs Beach, Dajka and [vacancy]
When: As required

STREET SIGNAGE
Membership:
 Cllrs Thompson & Dajka
When: As required

INFORMATION BOARDS
Membership:
 Cllr Cohen
When: As required

PARISH COUNCIL LOGO
Membership:
 Cllr Beach
When: As required

Representation on outside bodies and groups

1. As part of the Councils annual review we update representation on working groups and outside bodies. To assist with that process this report sets out the current bodies we have representatives on, any conditions that might exist such as the term of nomination and who is on the group.
2. A couple of groups have not got a nominated member on at the moment and potentially new groups are emerging that will require support. This could include for example work with the business community which needs focus this year as well as the Neighbourhood Forum if the neighbourhood plan gets the go ahead.
3. If there are other organisations or groups that we want to include then it is an opportunity ahead of May to resolve the issue now.

External Group/Meetings	Council Representatives
Henville Trust	Cllr Underdown (3 year term)
Hamble Village Memorial Hall	Cllr Dajka
Hamble River Valley Forum	Cllr Cohen Cllr Underdown
Hamble Estuary Partnership	Cllr Underdown
Mercury Management Committee	Cllr Schofield Cllr Dajka Cllr Woodall
Local Area Committee Team Meeting	Chair of Council
Local Area Committee	Chair of Council (general) Chair of Planning (Planning Applications)
Youth Options	Clerk currently attends
Eastleigh Local Area Councils	Chair of Council
Miscellaneous meetings	Chair of Council

May 2019 - April 2020

May 2019

Mo	Tu	We	Th	Fr	Sa	Su
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

June 2019

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2019

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

August 2019

Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

September 2019

Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

October 2019

Mo	Tu	We	Th	Fr	Sa	Su
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

November 2019

Mo	Tu	We	Th	Fr	Sa	Su
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

December 2019

Mo	Tu	We	Th	Fr	Sa	Su
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

January 2020

Mo	Tu	We	Th	Fr	Sa	Su
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

February 2020

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	1

March 2020

Mo	Tu	We	Th	Fr	Sa	Su
24	25	26	27	28	29	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

April 2020

Mo	Tu	We	Th	Fr	Sa	Su
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

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● FULL COUNCIL (7PM)

● PLANNING (7PM)

● ASSETS (8.30AM)

● PERSONNEL (9AM)

● RESOURCES (9AM)

● VMAG DEADLINE

○ Recess Council (if required)

○ Annual Parish Meeting

Asset Register, Insurance Value as at 10th May 2019

£1,341,231.99

HAMBLE-LE-RICE PARISH COUNCIL



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2 High Street
Hamble-Le-Rice
Southampton SO31 4JE
clerk@hamblepc.org.uk
023 8045 3422

Mr A Grandfield
Lead Specialist
Eastleigh Borough Council
26.04.19

Dear Andy,

The Planning Committee have asked that I write regarding the decision to permit a pontoon for Hamble Lifeboat (F/19/85302) off the Foreshore in Hamble. I have now spoken to Clare and better understand the decision although it raises more concerns for the parish going forward.

Looking back over the last few years there have been several applications for floating pontoons along the river, in locations within the mooring restriction area and some very close to this application, where it was deemed that development would have a detrimental impact on the character and appearance of the river. It has therefore come as a surprise that the decision on this application has been different.

I understand from Clare that the decision relied on the following:

- Moorings already exist and boats can moor there and obstruct the view
- The pontoon is relatively small and would not be especially prominent given its proximity from the shore
- That there are pontoons in the restricted area (the closest of which is currently subject to enforcement investigations)
- That the site is adjoining a built-up area.

Taking this line of thinking to its natural conclusion would mean that all existing moorings in that location could in time benefit from a pontoon, removing the open nature of the river in this location. The foreshore has been protected from harmful development and remained a public open space. If the waterfront is further developed it will lose its unique character which the Conservation designation seeks to protect and will replicate many of the other sections of the river, where public access and amenity is limited.

Given this recent decision, the Council believes that the current policy as worded (and the policy wording in the submitted plan) is not sufficiently robust to protect this important space going forward. What steps can be taken to prevent any further development within the restricted area given this precedent and is there an option to seek a modification to the submitted Local Plan to achieve this?

I would appreciate your thoughts on what can be done as a matter of urgency and how further applications can be managed to avoid development in this part of the river.

Yours

Amanda Jobling
Clerk

An update was provided on the Lighting outside the public toilets, the recharge of the beach and the repairs to the slipway. It was agreed to remove these from the list as they were discrete areas of work.

Membership of the following Working Groups were agreed:

Foreshore Working Group - Cllrs Underdown, Cohen, Thompson and Cross

- **Landscaping in Area of Circular Bench**
- **Bin Storage**
- **Dinghy Storage Park**
- **Sin Bin Area**
- **Barrier behind the Lifeboat Station.**

Southern Quay Working Group - Cllrs Schofield, Dajka and Underdown.

- **Benches on Southern Quay**
- **Contacting Donors**
- **Specification**
- **Public Consultation**

Officer support was requested and meetings would be arranged.

6. Vandalism and damage – Head of Grounds and Assets gave an overview of problems during Easter Holidays during the good weather. Not overly costly in money but have had to spend time on a number of small repairs needed. Reports to Police have been made. Agreed we would publish a list of damage each month on the website.
7. **IT WAS RESOLVED** To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed: Cllr Underdown

Seconded: Cllr Thompson

It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.

8. The Council returned to the main agenda at 9.56am.
9. CCTV – A small group has now been formed including: Ross Ellison, Alex Miller, Mike James, Cllr Cohen and Cllr Dajka. Still waiting to identify a date for initial meeting. Mention was made of a previous report that was commissioned but the Committee was reminded about the councils retention policy which means documents are deleted after 6 years.
10. Mount Pleasant – Discussed the merits of appointing this contractor over others and their potential level of engagement.

Proposed: Cllr Underdown Seconded: Cllr Thompson and it was Recommended to Council to appoint Planning for Real to undertake a community wide consultation exercise at Mount Pleasant up to no more than £10,000.

11. Foreshore report

Slipway Repairs are deferred due to contractor delays.

Dinghy tap and cabinet installed – 8 – 12 litres prior to cut out. Positive feedback from users generally. Use the red button to override the timer.

Road on foreshore – Head of Grounds and Assets confirmed that the barrier was still in store and could be reinstated by them. Agreed to notify other parties prior to reintroducing the barrier. Council to be notified.

Future seating foreshore – JS highlighted a pebble style seat she had found for the WG to consider

Meeting ended 10.16am.

Hamble Parish Council

Asset Management Committee

7nd May 2019

Mount Pleasant – Planning for Real

Recommendation to Council

To undertake a Planning for Real programme with the community regarding the future use and development of buildings and land at Mount Pleasant

To recommend a way forward regarding the appointment of a contractor.

1. At the Council meeting on the 8th April the decision to seek further information from the Neighbourhood Plan Working Group before coming to a decision on the Neighbourhood Plan.
2. In the light of this it is recommended that feasibility work starts on Mount Pleasant looking at a community engagement exercise that uses Planning for Real techniques to look at options for the site.
3. Planning for Real is a technique/process (as well as the name of the company) that is rooted in community engagement that helps residents to explore options and start to develop proposals. Appendix 1(in digital packs only) contains information relating to what the process involves, how it's applied and a case study that relates to the redevelopment of a couple of sports pavilions. The technique is also often used as a basis for Neighbourhood Planning and may provide a solution to the capacity issues that have so far dogged the decision on the Neighbourhood Plan.
4. The cost of work outlined by Planning for Real ranges from £2,000 for training up to £10,000 for them to do the work.
5. Other companies can do this work but this is company with a proven pedigree and a well-developed technique and skilled staff to do this work. That said they focus on the use of a 3D model and paper-based exercises; others may use technology to facilitate a higher spec programme.
6. Under Financial Regulations we can opt to appoint without market testing, where we are seeking specialist skills. I would suggest that this would be a reasonable approach in this case. Working with them might also give insight into the wider work that might be required for the neighbourhood plan.
7. The EMR is £30,000. We have commitments outstanding of £2,100 and it is reasonable to assume that further expense will be incurred in drawing up the technical specification. I would at this stage recommend that £10,000 should be set aside for professional fees for RUP which would cover refurbishment works. If improvements are agreed then the cost of these should be covered as part of the wider discussions on the relocation of Folland Cricket Club. This leaves £20,000 to support this work.

From: Simon Hand
Sent: 06 May 2019 10:51
To: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>
Subject: neighbourhood plan

Dear Amanda

Obviously, the Neighbourhood Plan Working Party were disappointed that the council was unable to give its work the substantial backing we feel it needs to move forward. However, we still feel it has merits and would ask you to keep it on the agenda for future consideration.

We would like to study in detail the comments made by the chair in the meeting of 8 April regarding a Neighbourhood Plan and the evaluation process. Please could you provide these to the council. If these aren't detailed in the minutes, could Sheelagh please provide them from her notes. These will include amongst other points a reference to the lack of a no campaign and that the council does not know how it is going to handle its own assets. We assume the later would be the start point for the ongoing process. I do not know who, or which group would be responsible for an asset plan but this has brought our work to a halt and we would ask that it is completed as soon as possible. Furthermore, various parishioners feel this is a very serious matter and were unaware changes are proposed.

We appreciate the council will not be up to full strength for some time. With this in mind we would hope to be able to bring this back to council at the October or November meetings in time to form a steering committee before the next financial year.

Kindest regards

Simon

Tailored solutions for easy and cost effective procurement of medical equipment and supplies.

 **all 0845 862 9500**

Defibrillators for the Community



Make your community safer with a public access defibrillator.

A defibrillator, if made publicly available, can one day save a life. Our campaign aims to help communities get access to defibrillators at an affordable price so more of these life-saving devices can be installed in key public areas.

We are putting saving lives before profits by contributing to the cause. We have lowered prices and created special packages for indoor and outdoor use exclusively for communities, parish and town councils.

[> VIEW OUR DEFIBRILLATORS](#)

WHY SHOULD MY COMMUNITY CONSIDER A DEFIBRILLATOR?

The above statistic is a shocking one, but it's not surprising. Many factors contribute to this alarming issue including:

- Lack of publicly available defibrillators
- The general public's lack of knowledge in what to do in such a situation
- Ambulance response times

This is especially the case for communities that are out of reach of immediate emergency care such as rural areas.

Defibrillators are key to the chain of survival if someone falls victim to cardiac arrest. These life-saving devices are essentially a reset button for the heart. The electrical shock is administered as part of the chain of survival in conjunction with CPR in order to get the heart beating back to its normal rhythm. However all of this needs to be done quickly in order to give the victim the best chance of survival.

Currently ambulance services, on average nationally, are struggling to respond to emergencies below 8 minutes. When a victim suffers from cardiac arrest, their chances of survival diminishes by 10% with every passing minute. Therefore it's

30,000
people a
year

Suffer from cardiac
arrest outside of
hospital

Only
1 in 10
survive

*According to the British Heart
Foundation*

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0

£0.00

Tailored solutions for easy and cost effective procurement of medical equipment and supplies.

Defibrillator Only Packages

This option is perfect for communities that are on a tight budget or just need a defibrillator that can be kept in a secure place indoors.



Rescue SAM Defibrillator

The Rescue SAM is our most popular unit. It comes complete with adult pads.

Only £645

Exclusive price for communities
Normal price £749

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Mediana HeartOn Defibrillator

The Mediana features an Adult/Paediatric Switch with universal pads

Only £785

Normally £1,099

[> LEARN MORE](#)

Indoor Defibrillator Packages

This option is ideal for communities who wish to install a defibrillator in an indoor public place such as a community centre, town hall, church etc.



Rescue SAM Defibrillator Indoor Community



Mediana HeartOn Defibrillator

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Tailored solutions for easy and cost effective procurement of medical equipment and supplies.

- ✓ Rescue SAM defibrillator
- ✓ Adult pads
- ✓ Paediatric pads
- ✓ Protective bag
- ✓ AED preparation kit
- ✓ AED wall bracket
- ✓ AED sign

- ✓ Mediana defibrillator
- ✓ Universal Pads (Adult/Paediatric)
- ✓ Protective bag
- ✓ AED preparation kit
- ✓ Alarmed AED indoor cabinet
- ✓ AED sign

> [LEARN MORE](#)

> [LEARN MORE](#)

Outdoor Defibrillator Packages

This option is ideal for communities who wish to install a defibrillator in a public place such as a recreation ground, outside a village hall or any public place that is outside.



Rescue SAM Defibrillator Outdoor Community Package

Only £1,269

- ✓ Rescue SAM defibrillator
- ✓ Adult pads
- ✓ Paediatric pads
- ✓ Protective bag
- ✓ AED preparation kit
- ✓ Heated AED outdoor cabinet
- ✓ AED sign

> [LEARN MORE](#)



Mediana HeartOn Defibrillator Outdoor Community Package

Only £1,349

- ✓ Mediana defibrillator
- ✓ Universal Pads (Adult/Paediatric)
- ✓ Protective bag
- ✓ AED preparation kit
- ✓ Heated AED outdoor cabinet
- ✓ AED sign

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Need Help ?

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[CLICK HERE to chat](#)

Tailored solutions for easy and cost effective procurement of medical equipment and supplies.



Recommended for you



Rescue SAM Semi-Automatic AED Defibrillator - Packages...
www.primarycaresupplies.co.uk



+Software

Welch Allyn ABPM-6100 24hr Ambulatory BP Monitor with Software
www.primarycaresupplies.co.uk



RESCUE SAM Semi-Automatic External Defibrillator
www.primarycaresupplies.co.uk



Omron Professional Ultrasonic Nebuliser U780
www.primarycaresupplies.co.uk

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Need Help ?

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From: King, Sarah <Sarah.King@eastleigh.gov.uk>

Sent: Wednesday, May 1, 2019 8:04:53 PM

To: Clerk - Hamble Parish Council

Cc: Blythe, Matthew

Subject: Coronation Parade

Dear Amanda,

Thank you for your email concerning Coronation Parade.

You are right that the contract has been a difficult one. Matt is working with our Project Management Office Team to ensure a full lessons learned exercise is undertaken. Thankfully, we have a new project management structure in place which should prevent the issues encountered with Coronation Parade being encountered in the future.

Joint training is certainly something that we could consider and may be of benefit to Parish Councils. I will pass this on to the Project Management Team to follow up further.

We're really pleased that the resurfacing has now been completed and the Parade is looking really good despite the difficulties along the way.

Kind regards,

Sarah

Sarah King

Corporate Director - Support Services (CFO)

Chief Executive - Management Team



Amanda Jobling, Clerk
Hamble-Le-Rice Parish Council
Parish Council Office
2 High Street
Hamble-Le-Rice
SOUTHAMPTON
SO31 4JE

Corporate Management Team

Our Ref: NT/PS/1122
Your Ref:
Contact: Nick Tustian
Direct Dial: 023 8068 8101
Email: nick.tustian@eastleigh.gov.uk

8 May 2019

Dear Amanda

Withdrawal of PSPO

Thank you for your letter of 9 April, I apologise for the delay in responding.

The purpose of this PSPO is not in question and in withdrawing it at this stage Councillors did of course consider the ongoing problems at the foreshore and the safety implications that arise. The withdrawal of the PSPO is in recognition of the need to fundamentally review the Council's PSPO policy and process as concerns have been raised nationally that in some circumstances they may be overly restrictive to the point of breaching human rights legislation.

The decision to withdraw the PSPO was made in discussion with the Chair of the Local Area Committee. It would not be appropriate to consult on whether the Council needs to undertake a review of a policy. The review will take place and in actually formulating that policy the Council will of course consult with relevant partners, including undertaking a full Equalities Impact Assessment (EIA). The issue you raise about drinking and dog control orders will of course be included in the review.

Recognising that the review will take some time I would like to meet with you and other partners, such as the Police and Harbour Master, to discuss what measures can be realistically put in place for this summer to improve public safety. Can you let me know who you would like to attend from the Parish Council and I will arrange an initial meeting.

Yours sincerely

Nick Tustian
CHIEF EXECUTIVE

From: King, Sarah <Sarah.King@eastleigh.gov.uk>
Sent: 02 May 2019 11:37
To: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>
Cc: Blythe, Matthew <Matthew.Blythe@eastleigh.gov.uk>
Subject: Mercury Library and Community Hub

Dear Amanda,

It is really disappointing that after all the work the Borough and the Parish have put in to the building and setting up of this fantastic community facility the Parish Council don't feel they can support the library and community provision further.

It was very much hoped that the Parish Council would recognise the offer of a £10,000 grant as a genuine attempt to support the ongoing work at the Mercury. With the set up work complete (including the lending and booking systems provided by Eastleigh) and with all the hard work you have put into the sourcing and training of volunteers, it was anticipated that the ongoing work for the Parish Council will be minimal.

If the Parish feel that this support cannot be provided then we will look to see if there are alternative arrangements that we can make. I hope that you will bear with us and continue the current arrangement whilst we do this (accepting that this can't go on for an extended period).

I would be grateful if you could pass on to parish councillors our appreciation of the work carried out by parish staff to date, particularly Jeanette who has been extremely helpful and committed to getting us to the position we are in.

Kind regards,

Sarah

Sarah King
Corporate Director - Support Services (CFO)
Chief Executive - Management Team

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

2. Applicant Details

Postcode	SO311DJ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

Title	Mr
First name	Robert
Surname	Narramore
Company name	BPS Design Consultants Ltd
Address line 1	Seafields
Address line 2	Dodwell Lane
Address line 3	
Town/city	BURSLEDON
Country	
Postcode	SO31 1DJ
Primary number	07915604293
Secondary number	
Fax number	
Email	robert@bpsdesign.co.uk

4. Description of Proposed Works

Please describe the proposed works:

single storey side and rear extension and front porch

Has the work already been started without consent?

Yes No

5. Materials

Does the proposed development require any materials to be used?

Yes No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	concrete panels
Description of proposed materials and finishes:	brick

5. Materials

Roof

Description of existing materials and finishes (optional):

tiles

Description of proposed materials and finishes:

tiles

Windows

Description of existing materials and finishes (optional):

upvc

Description of proposed materials and finishes:

upvc

Doors

Description of existing materials and finishes (optional):

upvc

Description of proposed materials and finishes:

upvc

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes No

8. Parking

Will the proposed works affect existing car parking arrangements?

Yes No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
- The agent

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="A"/>
Surname	<input type="text" value="Alton"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="01/04/2019"/>

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)



Existing Front Elevation

Existing Side Elevation

Existing Rear Elevation



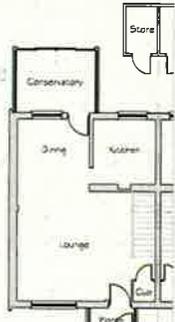
Location Plan 1:1250
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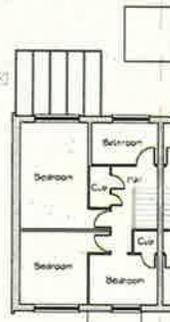
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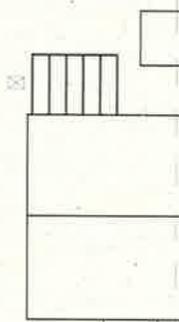
All workmanship and materials shall comply with BS-8000 Parts 1 & 5.



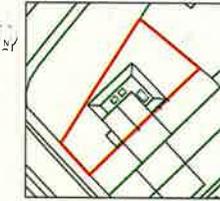
Existing Ground Floor Plan



Existing First Floor Plan

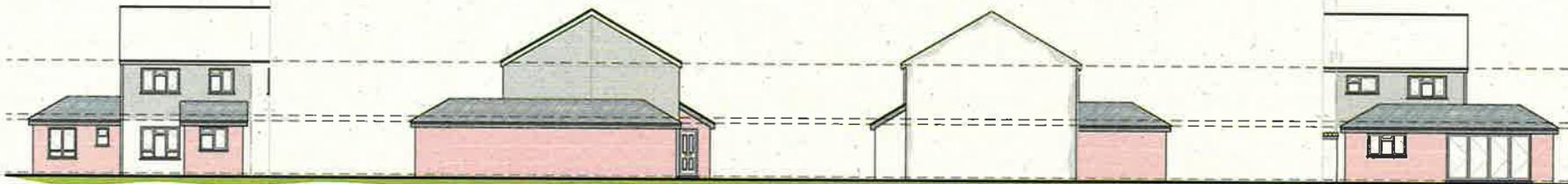


Existing Roof Plan



Block Plan 1:500

Existing Elevations and Plans 1:100

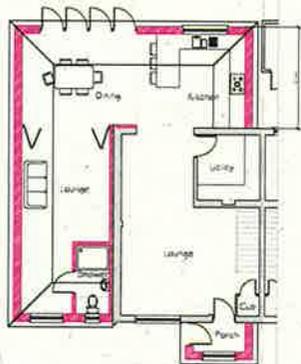


Proposed Front Elevation

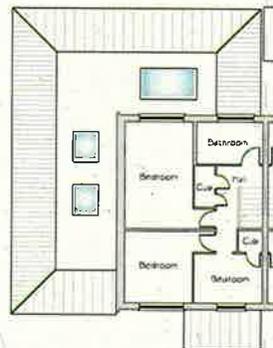
Proposed Side Elevation

Proposed Side Elevation

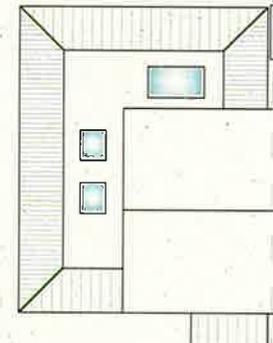
Proposed Rear Elevation



Proposed Ground Floor Plan



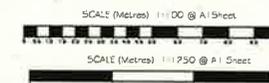
Proposed First Floor Plan



Proposed Roof Plan

Proposed Elevations and Plans 1:100

Issued for
Planning



BPS Design Consultants Ltd Building Services Division	
Seabrook, Chichester, Hampshire, Southampton, SO31 1SU	
Tel: 023 8040 4017 Mobile: 07915 604293	
robert@bpsdesign.co.uk www.bpsdesign.co.uk	
Project:	2 Beech Gardens Hamble-Le-Rice Southampton SO31 4LF
Client:	Mr and Mrs Alton
Drawn:	Existing and Proposed
Check:	PIJ/1
Date:	March 2019
Scale:	As Shown

Recommendation

To appoint WYG to provide planning advice on the HCC Mineral Plan and the forth coming Cemex pre application discussions. The cost of the advice should not exceed £5,000. Financial regulations are being waived due to the specialist nature of the advice and the link to the work commissioned from WYG on traffic and transport planning.

To note the DDay commemoration planning.

To advise on how the Council wish to respond to the Mercury Old Boys Associations request to hold monies for the upkeep of memorials on the village when the association is dissolved later in the year.

To contribute £30.00 towards the cost of staff eye tests and glasses for staff that are regular VDU users.

1. Attached is an update from Cemex' agent regarding the proposed application for gravel extraction on the Airfield. HPC should expect an approach from them early in the summer with the community consultation in autumn 2019.
2. The site is allocated within the Hampshire Waste and Minerals Plan 2014 and as such there is a presumption in favour of it. That said there have been a number of changes over the 5 years since the allocation of the site which could affect the outcome of any planning application.
3. The community is clearly concerned and worried about this application. Although there is only a small chance that the application will not eventually be approved, it would be worth appointing specialist planning consultants to act for the Council in both responding to the consultation and the application.
4. Given that one of the key issues will be traffic issues and the work already carried out for us by WYG it is recommended that we approach them for assistance.
5. A budget of £5,000 is suggested and that an approach is made to both the LAC, Bursledon and Hound Parish Council to contribute to the costs given the widespread concerns of communities on the peninsula.
6. D-day Anniversary Event – work is continuing with the planning of the event. Invitations need to be sent imminently and it is requested that the Chair and Cllr Thompson agree a list for invitations to be dispatched. The Queen should be represented by a Deputy Lord Lieutenant and the Mayor provisionally was available. The announcement of President Trump to Portsmouth has created issues for the armed services although by opting for the 4th it is hoped to avoid any clashes.
7. The Royal Southern have offered to host the reception and to allow the use of their car park, with the RAF also providing car park spaces and the use of their facilities at the start of the event.
8. Both schools will attend with a limited number of pupils and it is hoped they will bring work with them that can be read out as part of the service.
9. The Hamble Ladies Flower Group have agreed to make 5 biodegradable wreaths to be laid on the water alongside the more formal laying of traditional wreaths
10. BP have provided a great deal of practical help and support and are also willing to make a financial contribution to the cost of the event.
11. More information will follow.
12. Mercury Old Boys Association (MoBA) – back in April the Council were approached and asked if they would consider accepting the balance of funds held by The MoBA when the organisation is dissolved in July. The balance of funds is around £15,000 and is to be used to preserve and upkeep the various memorials to the TSMercury and the association.

13. The MoBA is not a charity and therefore the transfer of funds are not subject to Charitable law which would require a heavy administrative commitment. Notwithstanding that the initial advice sought from the legal team at Hampshire County Council (HCC) who provide advice on behalf of HALC is that the Council without the General Power of Competence is unlikely to have the powers to maintain memorials other than war memorials. Given this the only undertaking that the Council could give is that the money would be held for that purpose but the advice is not binding on future councils and is unlikely to prove sufficient for their purposes.
14. A meeting is due to take place with the Chair of the Association on the 23rd May and Council is asked to advise how they wish to proceed.
15. MoBA have also approached the Church to see if they can assist and they will be meeting with them on the 23rd as well.
16. Correspondence from HCC solicitor is attached.
17. Eye tests – The Councils Staff and Health and Safety handbook encourages staff that are regular users of VDUs to maintain good eye health by having regular eye tests. To encourage and promote this the Council should make a contribution towards the eye test costs and towards screen use glasses. Practice across parishes is variable; of a recent poll of Eastleigh Parishes Fair Oak and Hedge End stated they didn't have a policy and Hound make a contribution of £30.00 in total towards both. It is recommended that we adopt a similar approach and refund up to £30 for eye tests and VDU lenses. This will reduce the Council liability to future claims.

Hamble Parish Council - Office

From: Miles Willshire <Miles.Willshire@becg.com>
Sent: 24 April 2019 17:34
To: Clerk - Hamble Parish Council
Subject: RE: Cemex

Hi Amanda,

The project team is still collecting technical data to inform the next steps and the information that can be presented to the community.

Timescales are becoming clearer, and it's likely we will be in a position to provide an update early summer with a view to hosting a consultation towards the end of the summer/early autumn.

Obviously we had been careful not to go 'live' publicly for this reason.

I do, however, look forward to liaising with you as soon as we have an update and getting back in front of the Parish Council.

Kind regards

Miles

Miles Willshire

Director



The Pump House, Garnier Road | Winchester | Hampshire | SO23 9QG

D: 01962 893 859

O: 01962 893 893

M: 07738 741 639

E: Miles.Willshire@becg.com

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From: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>

Sent: 10 April 2019 14:46

To: Miles Willshire <Miles.Willshire@becg.com>

Subject: Cemex

Hi Miles

I'm sorry to write every few months but I guess that's the trouble with starting a dialogue and setting out a timescales.

Residents are very anxious about what is happening with the suggested consultation. You had hoped to have an update in February. Are you able to give an indication about what is happening?

Thanks

Amanda Jobling
Clerk to Hamble-le-Rice Parish Council
The Memorial Hall
2 High Street
Hamble-le-Rice
Southampton
SO31 4JE

Tel (023) 8045 3422

www.hambleparishcouncil.gov.uk

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Any views expressed by the author may not necessarily reflect those of Hamble-le-Rice Parish Council.

From: Owen, Adrian <Adrian.Owen@hants.gov.uk>

Sent: 07 May 2019 14:29

To: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>

Subject: RE: HALC Legal Helpline - Hamble-le-Rice Parish Council - TS Mercury Proposed Memorial Fund

Hi Amanda

Apologies if I didn't sufficiently explain the position so far as the Parish Council is concerned.

If your Councillors consider that it is an appropriate use of Parish Council resource, then it is open to them in principle to assist the Association with its desire to fund the future preservation of the memorials. However, quite apart from the funding mechanism, which I explore below, there will need to be an initial decision that this is indeed an appropriate use of the Parish Council's (no doubt limited) administrative resource. If not, then there would be no further role for the Parish Council (although I appreciate that this response would need to be appropriately managed) and the Association's options would be broadly as outlined in the email that I sent to you in draft: I'd stress that I haven't yet sent this email to Mr Parsons.

If the Parish Council does want to assist, then it could conceivably accept the money as a non-charitable public gift on some sort of understanding that it's present intention would be to maintain the memorials in the future but without giving any absolute undertaking to do so. I say this as the ability of the Parish Council under its general powers and/or any general power of competence under the Localism Act 2011 (do you have this in place?) to maintain memorials in a churchyard and/or on another local authority's land (Eastleigh BC is mentioned) may be open to challenge. Also, there's a question about the power of the presently constituted Council to bind its successors. So, this sort of less formal donation/agreement may not provide the level of assurance that the Association requires; especially since it's not clear who would enforce it once the association ceases to exist. However, if it is something that you want to explore further then we could discuss the cost of undertaking some further legal research?

The more obvious alternative, which is the one that everybody's focussed on so far, is to set up a trust, as this would provide the Association with some assurance that its wishes will be respected even after it's ceases to exist (especially in the case of a charitable trust). If there's to be a trust, then there will need to be at a Trust Deed with (normally) either a corporate body or 3-5 individuals as trustee(e). Although the Parish Council could in principle agree to act as the sole corporate trustee this is not something that the Charity Commission encourages as they strongly prefer the trustees to be persons who have an interest in the specific cause/issue rather than a local authority whose more wide ranging duties might place it in a conflict situation (see further Section C1 in [Charity Commission OG 56](#)). The Charity Commission are more relaxed about a local authority acting as an additional trustee to keep any trust property safe (a so-called "custodian trustee"): normally this is about holding land that belongs to the trust. So, all this begs the question if the Parish Church and Parish Council do not want to provide the trustee(s) of who else would be prepared to take on the role? If there's nobody else, then there can be no trust and as I say in my draft email (indeed in any event) the Association might be better advised to look around for some existing trust/association that might take on the responsibility of maintaining memorials.

Whilst the rules of the Charity Commission about appropriate trustees could be avoided (exceptionally given the subject matter) by making this a non-charitable trust, this would only have a limited lifespan given the rule against perpetuities, which I referred to in the draft email. This may therefore not be attractive to the Association. However, even if it is, it still begs the same question of who will be the trustee(s)?

If the Parish Council did resolve to act as trustee then if the trust is to be charitable your Councillors would have to form the view that, exceptionally (in accordance with the Charity Commission's guidance) this was appropriate for the Parish Council in this case. The fact

that the charity will almost certainly not have to formally register with the Charity Commission as such (normally required for an unincorporated charity like this where the annual income exceeds £5,000) means that you wouldn't have to secure the Charity Commission's formal agreement to acting as trustee in advance, but your Councillors still need to form a reasonable view that this was appropriate. Further, the current body of Councillors would need to satisfy themselves that committing the Parish Council to a (potentially) open-ended commitment to administer this small fund with all the attendant costs is in the best interests of residents generally.

So, I'm afraid that there is no easy right or wrong but rather some more nuanced decisions which I've tried to outline in the emails. I appreciate that this might benefit from being discussed on the telephone rather than by my sending further emails, so if you'd like to have a chat about this please don't hesitate to give me a call. Also, as noted above, we need to decide whether I should send the draft email to Mr Parsons.

Kind regards

Adrian

Adrian Owen

Service Development Manager

Hampshire Legal Services

D: 01962 847692

M: 07966 912551

E: adrian.owen@hants.gov.uk

<https://www.hants.gov.uk/hampshire-services/hampshire-legal-services>

From: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>

Sent: 04 May 2019 19:40

To: Owen, Adrian <Adrian.Owen@hants.gov.uk>

Subject: Re: HALC Legal Helpline - Hamble-le-Rice Parish Council - TS Mercury Proposed Memorial Fund

Hi Adrian

Thank you for this. It outlines the position for the association but I'm not clearer on the options open to HPC in taking over the money for them. I'm being pressed to attend a meeting which I am reluctant to do without some idea about the scope and process of assisting them. Could you give me a steer on this to enable further discussions.

Thanks

Amandw

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From: Owen, Adrian <Adrian.Owen@hants.gov.uk>

Sent: Tuesday, April 30, 2019 3:05:01 PM

To: Clerk - Hamble Parish Council

Subject: HALC Legal Helpline - Hamble-le-Rice Parish Council - TS Mercury Proposed Memorial Fund

Hi Amanda

I'm thinking of sending this follow up email to Mr Parsons, but I thought that I'd run it past you first. So please let me know if you have any comments on the draft.

Whilst I say in the email that I haven't seen the proposed Deed of Trust, it may be that you could send it across to me at this stage. However, whether you do or not, I'm not

inclined to comment on its terms as I think that would require a substantive instruction from the Association.

Thanks

Adrian

Dear Mr Parsons

I refer to your email and attached letter to Amanda Jobling of 29 April which referenced the earlier advice that I provided to Amanda. Amanda has sent this on to me and I think that it would probably be helpful if I responded direct copying in Amanda for information. I leave it to you to send this on to your colleagues and/or other interested parties as you consider appropriate.

First, to explain the basis on which I provided my original advice to the Parish Council. The Parish Council as a member of the Hampshire Association of Local Councils (HALC) has access to a legal helpline service under which Hampshire Legal Services (the in-house legal practice of Hampshire County Council) provides 40 minutes of free advice to local councils in response to (normally) emailed legal questions. Accordingly, this service doesn't enable us to undertake any detailed investigation in respect of the queries that we receive: we simply provide a brief response based on the information provided. If a parish council then requires some follow up advice, we can usually provide this at highly competitive cost rates; but that would be a separate piece of work. Sometimes, if there's no conflict of interest, we're also asked to advise other parties, which could include a local charity, but again that advice would be the subject of a separate instruction from the other party.

In this case I addressed the original Legal Helpline query on the assumption that I was dealing with a small unregistered charity, although (as you note) I did put a marker down that this might not be the case. That being said, for reasons that I will explain later, so far as the advice to the Parish Council is concerned (our only client at this point in time) it probably makes no difference whether or not the Association is a charity since the question for the Parish Council is the same in either event: namely whether they want to take responsibility for the administration of the surplus funds in the future. I'd therefore stress that, in advising the Parish Council, I do not presume to advise the Association and the comments which follow are not formal advice on which you should rely (I note you have your own legal adviser) but merely some observations that may be of use/interest to you but which are intended to provide some further context for the Parish Council.

If the Association is in fact a non-charitable members association then, as an unincorporated body, it isn't a separate legal person like a company, so it legally can't own any money or other property in its own name. The Association's funds therefore need to be held by one or more persons, normally individuals, on trust for the association. Although there may not be any formal trust documentation in existence, the committee members (if only by reason of their appointment as such and the fact that they're on the bank mandate) will probably be treated as holding the money as joint trustees for the benefit of the Association's wider membership.

As and when the Association is dissolved (you suggest this will be in December 2019) the committee, in their capacity as joint trustees, would have to pay the money in the bank account to those who are at that point in time entitled. On the dissolution of an unincorporated association, unless the members have agreed something else, that would normally result in any surplus being divided between the members at the time of dissolution in equal shares: that's obviously not the same as refunding donations. If, however, the members at the time of dissolution agree that the surplus should be paid out on some other basis then that's probably fine provided that the agreement is reached in accordance with the

express or implied rules of the Association. As your constitution is silent on voting issues, that probably means unanimous agreement. You suggest in your letter that there's an existing agreement about this issue dating from 2016 but as it's the agreement of those who are members at the date of dissolution that counts, you may want to consider a confirmatory resolution to reflect any membership changes over the last 3 years and also ensure that that the vote is in respect of the up to date version of the dissolution plan.

The question of how the Association can continue to further its objectives after its dissolution by seeking to impose obligations on somebody else is a separate question. If the Association wants to ensure that the £16,000+ is used to "look after the school memorials in perpetuity" then there are some rather technical legal issues that need to be considered. If there's going to be an enforceable obligation to maintain the memorials, the obvious question is who will enforce this once the Association is no more? The usual way to circumvent this practical dilemma is to transfer funds to a trust (which can be enforced by the beneficiary or in the case of a charity by the relevant public bodies), but this obviously begs the question of who is prepared to act as trustee. In this respect you do have some more flexibility about how you structure things given that the Association is not currently holding charity money, so this means that there's no requirement for the successor to be a charitable trust with all the regulation that entails. However, the downside is that if the funds are passed to a non-charitable trust to maintain the memorials then the obligation would normally only last for 21 years because of the so-called "rule against perpetuities". This rule doesn't apply to charitable trusts which can in theory carry on indefinitely.

Whilst the "Deed of Transfer" that you refer to in your letter wasn't attached to the copy of the email that I received, I think that commenting on this or any other document would be outside the scope of this email as we're not advising you. I therefore don't propose to say anything further in this respect, other than to note that you need to be clear what this document seeks to achieve since if it seeks to impose enduring obligations that outlive the Association then it would probably amount to some form of trust however it's currently described.

One final observation that I'd make in passing is that I'm slightly unclear why the (I assume) Parochial Church Council has declined to accept your funds as this might provide a useful subsidy in respect of the PCC's responsibility to maintain (and therefore as you observe insure) church premises. I would have thought that if the funds are marked as restricted in the church accounts then this wouldn't distort the overall financial position, but I'd stress that church accounting isn't something that I know about, so I can't really comment further in this respect.

I don't propose making any charge for this further advice, although as I mentioned in my previous email we're happy in principle to provide support to the Association (as a Hampshire voluntary association) if required. However, given that you've already got a legal adviser I'm assuming that won't be necessary and indeed most, if not all, of what I say in this email has probably been covered off in that advice. In any event, I would stress that you should disregard the ballpark estimate for the likely legal costs in my first email as that did of course assume a different factual situation; potentially involving the Charity Commission.

Kind regards

Adrian

Adrian Owen
Service Development Manager

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<https://www.hants.gov.uk/hampshire-services/hampshire-legal-services>

From: David Parsons
Sent: 29 April 2019 13:47
To: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>
Cc: 'Graham Whiting'
Subject: RE: transfer of assets for the upkeep of MOBA memorials

Good afternoon Amanda

Thank you for last week's email. On behalf of the Association I have pleasure in attaching our response.

Kind regards

David

From: Clerk - Hamble Parish Council <clerk@hamblepc.org.uk>
Sent: 25 April 2019 16:57
To: David Parsons
Cc:
Subject: transfer of assets for the upkeep of MOBA memorials

Good afternoon David. I hope you are well? The Mercury has finally opened and is taking shape. We have a number of services being offered from there and I hope to see more going forward. We are doing we all can to put The Mercury in the forefront of people's minds.

Kate got in touch with me a month or so ago. With sickness and annual leave it has taken me sometime to respond to her request (apologies for the delay) about the option of the parish receiving and holding in trust the residual money from the Association. I explained to Kate that the Council would in all likelihood be reluctant to set up a charitable arm or trust to do so, but were happy to look at other options that might assist with the winding up process. To that end I have sought some initial advice which has raised a host of questions which I don't know the answer too. If you could give me the information I can seek some further advice but it does look as though you may have to address a number of these points directly, if you haven't already done so. Alternatively you might want to approach Adrian directly

Let me know what you want to do and I will try to assist.

Best wishes

Amanda

Dear Amanda

I'm now able to let you have my initial thoughts in response to your email of 23 April (see below for ease of reference).

I'm assuming that the Mercury Old Boys Association is not registered as a charity given its small size: basically, registration is only required if a charity's annual income is more than £5,000. If that's the case here then it will explain why I haven't been able to find reference to the Association on the Charity Commission's website (but it could be registered under a different name): there is reference to a charity that has ceased to exist called The Training Ship 'Mercury' Trust, which might be connected/relevant? If the Association doesn't appear on the Charity Commission website, it means that the easiest way of conclusively establishing whether it is in fact a charity (and obtaining some basic information about it) isn't

available. However, the fact that the Association isn't registered doesn't mean that it's not a charity, with all the legal restrictions that entails.

In any event, to provide general advice the starting point from a legal perspective would be to review a copy of the constitution, trust deed or other document that governs the Association: both to check the Association does in fact pass the legal tests to be a charity (which as I say can't be assumed for an unregistered association) but also to see what (if anything) is said about dissolution/closure issues. If for any reason it transpired that the Association is not legally a charity, then there would be fewer restrictions so far as dealing with residual funds is concerned.

On the assumption that we are indeed dealing with an unregistered charitable association whose funds are held on trust, then there will be one or more individuals who will be formally appointed, or informally acting, as the charity's trustees. It's obviously important to identify who those individuals are (if this were a registered charity the names should appear on the Charity Commission website) as they are all under an active duty to ensure that the charity's assets are used (I'm assuming from your email that's just cash, rather than land or other property) to further the charity's purposes (also sometimes referred to as the charity's "objects"). If for whatever reason the charity is no longer able to fulfil its charitable purposes, then it's those trustees who will need to identify another charity that's prepared to take over the responsibly and/or identify alternative charitable purposes which, so far as possible, are consistent with the presumed intention of those who funded the charity. In this respect it may be possible to get some clues as to what alternative purposes might be permissible from reading the Association's trust deed or other relevant documentation.

In the instant case, if the Association's focus is the upkeep of memorials, which presumably is something that could continue for a long time (c.f. financial support for ex-trainees which is inherently time-limited), the first question is whether there's another (probably local) charity that would take over this responsibility and be prepared to accept the Association's money on the basis that it's earmarked for this purpose. I'd stress in this respect that the obligation on the trustees to find a new home for the Association's funds wouldn't be discharged by simply paying the money across to the Parish Council on the basis that the Parish Council promised to look after the monuments as part of its work as a local council. If any charity money were to be paid to the Parish Council, it would have to be held on trust for charitable purposes. So whilst, as you say, it would be possible in theory for the Parish Council to promote the establishment of a new charitable trust (albeit the Charity Commission wouldn't really want to see the Parish Council as trustee so you'd probably need to find individual trustees) this is unlikely to be something that the Parish Council would want to get involved with: if only given the administrative burden.

As you rightly observe, the issue for the Charity Commission is to ensure that any charity assets are only applied for charitable purposes: the basic rule is that once money or other assets have been entrusted to a charity they can only be held or used by that or another charity (the so-called "asset lock"). So, if that's not going to be the existing charity, and the Parish Council isn't going to establish a new charity, then the trustees will need to identify another appropriate and willing charity that is prepared to take on the responsibility. If that's not possible then as a last resort it may be possible for the trustees to make an application to the Charity Commission to pay the remaining funds to an organisation with more broadly aligned objects (so some sort of heritage body that has responsibility for the maintenance of memorials generally perhaps). Whether that organisation would accept funds on the basis that they're subject to a special trust so that they can only be used to maintain the memorials in the village will probably depend on the amount involved and the recipient charity's view as to whether those memorials are of historical interest and/or have artistic merit.

So, in summary I think that this is a question for the charity rather than for the Parish Council. If the existing trustees would like us to advise them in respect of this issue, then I'd be delighted to do so as we increasingly do provide advice and support to a range of

Hampshire charities. Unless and until I've seen any readily available documentation, and so have a better idea about the charity's constitution, it's difficult to provide any hard estimate of the likely cost of that advice but, as a ballpark figure, I'd suggest a budget of £500 plus VAT assuming no unforeseen complications.

I look forward to hearing from you further in due course when you have had an opportunity to consider this initial email. I am happy to chat this through on the phone under the Legal Helpline scheme if that would be helpful.

Kind regards

Adrian

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Any views expressed by the author may not necessarily reflect those of Hamble-le-Rice Parish Council.

Finance

Reconciliation Statements and bank statements for March and April 2019 are recommended for approval.

A brief report detailing exceptional income and expenditure for March was presented to the Council in March.

April 2019

Exceptional Income:

- £117,993.17 Precept
- £8,179.35 Revenue Support Grant from EBC
- £569.23 I Zettle
- £503.57 RingGo
- £3,230 Grant from Hampshire County Council to support services at The Mercury

Exceptional Expenditure:

- £1,000 Staff recognition award

Expenditure during April was less than average due to the focus on end of financial year activities.

A cheque deposited at the Post Office on 15th March for £100 has gone missing. We have a receipt confirming the deposit and enquiries are being made via Barclays and the Post Office in an effort to trace the missing cheque.

BT Business will be implementing a price increase from 1st July 2019

Line rental will increase from £25.90 to £27.90 – notification from BT attached for your information.

[Add to address book](#)[View in browser](#)

Some of our prices are going up

Hello Jeanette,

From 1 July 2019, we're putting up some of our prices. Here's the detail in a table so you can see how it'll affect you.

The prices are per month and don't include VAT.

Account number	Product	Up to 30 June 19	From 1 July 19
ST****2142	Business Line (Phone No: 02030022142)	£25.90	£27.50

We're also increasing some of our Call Essentials call charges. You can [see a full list of all the price changes here](#).

You'll [find information in 'My Account'](#) too. If you haven't already got an account, you'll need to register first.

We hope you'll stay with us

We've identified this change to be of material detriment to you. That means you have the right to cancel your contract for your affected services without paying a termination charge. We really hope you'll decide to stay with us though. If you do want to cancel, you'll need to call us on the number below within 30 days of getting this email. If you move to another provider, you'll still need to call us to have the termination charge waived. Otherwise, it'll automatically go on your next bill.

If you'd like to speak to us, call [0800 587 0825](tel:08005870825). We'll ask for your account number so please have it handy.

We're always looking for ways to give you more value

**Bank Reconciliation Statement as at 04/04/2019
for Cashbook 3 - Barclays Reserve Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Premium Account	21/03/2019	1	141,366.68
			<u>141,366.68</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			141,366.68
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			141,366.68
		Balance per Cash Book is :-	141,366.68
		Difference is :-	0.00

**Bank Reconciliation Statement as at 02/04/2019
for Cashbook 1 - Barclays Current A/C 070978787**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	29/03/2019	9	15,050.86
			<u>15,050.86</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			15,050.86
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,050.86
		Balance per Cash Book is :-	15,050.86
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
26/03/2019		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

Time: 16:37

Bank Reconciliation up to 02/04/2019 for Cashbook No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/02/2019	DPP 132		156.00	156.00		R ■	Receipt(s) Banked
04/02/2019	DPP 133		156.00	156.00		R ■	Receipt(s) Banked
08/02/2019	DPP 56		156.00	156.00		R ■	Receipt(s) Banked
18/02/2019	DPP 157		-156.00	-156.00		R ■	Receipt(s) Banked
22/02/2019	BTMAR07	487.20		487.20		R ■	EduCare
25/02/2019	031		156.00	156.00		R ■	Receipt(s) Banked
28/02/2019	BTMAR23	152.45		152.45		R ■	HAMPSHIRE COUNTY COUNCIL
28/02/2019	BTMAR27	528.00		528.00		R ■	City Cleaning (UK) Ltd
01/03/2019	DDMAR02	17.66		17.66		R ■	ID Mobile
01/03/2019	DDMAR01	17.66		17.66		R ■	ID Mobile
01/03/2019			89.34	89.34		R ■	Receipt(s) Banked
01/03/2019	DPP 25		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 174		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 23		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 98		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 69		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 120		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 20		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 153		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 57		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	DPP 167		156.00	156.00		R ■	Receipt(s) Banked
01/03/2019	10528		240.00	240.00		R ■	Receipt(s) Banked
01/03/2019	DPP65		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DDMAR02	48.00		48.00		R ■	EE Limited
04/03/2019	DPP 50		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 43		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 90		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 178		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 171		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 159		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 33		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 164		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 59		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 14		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 175		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 40		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 53		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 108		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 47		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 26		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 21 22		312.00	312.00		R ■	Receipt(s) Banked
04/03/2019	DPP 154		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 89		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 61		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	DPP 16		156.00	156.00		R ■	Receipt(s) Banked
04/03/2019	020		468.00	468.00		R ■	Receipt(s) Banked
04/03/2019	16		30.00	30.00		R ■	Receipt(s) Banked
04/03/2019	017		810.30	810.30		R ■	Receipt(s) Banked

Time: 16:37

Bank Reconciliation up to 02/04/2019 for Cashbook No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/03/2019	018		30.00	30.00		R ■	Receipt(s) Banked
05/03/2019	DPP 39		156.00	156.00		R ■	Receipt(s) Banked
05/03/2019	DPP 116		156.00	156.00		R ■	Receipt(s) Banked
05/03/2019	DPP 58		156.00	156.00		R ■	Receipt(s) Banked
05/03/2019	DPP 95		156.00	156.00		R ■	Receipt(s) Banked
05/03/2019	022		450.00	450.00		R ■	Receipt(s) Banked
05/03/2019	i Zettle		85.05	85.05		R ■	Receipt(s) Banked
06/03/2019	DDMAR03	67.47		67.47		R ■	BT BUSINESS COMMUNICATIONS
06/03/2019	DCMAR02	30.00		30.00		R ■	Tesco
06/03/2019	DPP 69		156.00	156.00		R ■	Receipt(s) Banked
06/03/2019	DPP 173		156.00	156.00		R ■	Receipt(s) Banked
06/03/2019	DPP 45		156.00	156.00		R ■	Receipt(s) Banked
06/03/2019	DPP 48		156.00	156.00		R ■	Receipt(s) Banked
06/03/2019	DPP 128		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DCMAR01	1.00		1.00		R ■	Tesco
07/03/2019	TFRMAR01	36.47		36.47		R ■	Barclays Bank - Commission Cha
07/03/2019	DCMAR01A	8.89		8.89		R ■	Tesco
07/03/2019	DPP 44		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DPP 49		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DPP 102		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DPP 165		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DPP 6		156.00	156.00		R ■	Receipt(s) Banked
07/03/2019	DPP 93		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 150		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 124		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 122		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 61		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 60		156.00	156.00		R ■	Receipt(s) Banked
08/03/2019	DPP 19		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	BTMAR01	54.23		54.23		R ■	Safetec Direct
11/03/2019	BTMAR12	1,104.00		1,104.00		R ■	HAMBLE VILLAGE MEMORIAL HALL
11/03/2019	DDMAR04	141.21		141.21		R ■	OPUS ENERGY
11/03/2019	EXMAR01	40.86		40.86		R ■	J Symes
11/03/2019	DPP	156.00		156.00		R ■	R Day
11/03/2019	DPP 149		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	DPP 97		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	DPP 31		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	DPP 64		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	DPP 1113		156.00	156.00		R ■	Receipt(s) Banked
11/03/2019	DPP 146 15		468.00	468.00		R ■	Receipt(s) Banked
11/03/2019	024		424.45	424.45		R ■	Receipt(s) Banked
11/03/2019	PP 247		10.00	10.00		R ■	Receipt(s) Banked
12/03/2019			65.07	65.07		R ■	Receipt(s) Banked
13/03/2019	DDMAR03	88.87		88.87		R ■	ALLSTAR
13/03/2019	DPP 131		156.00	156.00		R ■	Receipt(s) Banked
14/03/2019	DDMAR06	27.20		27.20		R ■	OPUS ENERGY
14/03/2019	DDMAR07	267.26		267.26		R ■	OPUS ENERGY
14/03/2019			198.04	198.04		R ■	Receipt(s) Banked

Time: 16:37

Bank Reconciliation up to 02/04/2019 for Cashbook No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
15/03/2019	DPP 52		156.00	156.00		R ■	Receipt(s) Banked
15/03/2019	028		312.00	312.00		R ■	Receipt(s) Banked
15/03/2019	027		60.00	60.00		R ■	Receipt(s) Banked
15/03/2019	028		100.00	100.00		R ■	Receipt(s) Banked
15/03/2019	029		391.15	391.15		R ■	Receipt(s) Banked
18/03/2019	TFRMAR02	865.05		865.05		R ■	Hampshire Pension
18/03/2019			144.00	144.00		R ■	Receipt(s) Banked
18/03/2019	DPP 34		156.00	156.00		R ■	Receipt(s) Banked
18/03/2019	DPP 157		156.00	156.00		R ■	Receipt(s) Banked
18/03/2019	DPP 157		156.00	156.00		R ■	Receipt(s) Banked
18/03/2019	028		100.00	100.00		R ■	Receipt(s) Banked
19/03/2019	DDMAR08	580.90		580.90		R ■	BRITISH GAS BUSINESS
19/03/2019	DPP 67		156.00	156.00		R ■	Receipt(s) Banked
19/03/2019	DPP 162		156.00	156.00		R ■	Receipt(s) Banked
19/03/2019	DPP 202		156.00	156.00		R ■	Receipt(s) Banked
19/03/2019	DPP 203		156.00	156.00		R ■	Receipt(s) Banked
19/03/2019	DPP 199		156.00	156.00		R ■	Receipt(s) Banked
20/03/2019	TFRMAR03	1,297.24		1,297.24		R ■	HMRC PAYE/Nic
20/03/2019	TFRMAR04	3,335.05		3,335.05		R ■	Hampshire Pension
20/03/2019	DPP 41		156.00	156.00		R ■	Receipt(s) Banked
20/03/2019	VAT Repaym		203.42	203.42		R ■	Receipt(s) Banked
21/03/2019	DPP 177		156.00	156.00		R ■	Receipt(s) Banked
21/03/2019	030		412.95	412.95		R ■	Receipt(s) Banked
22/03/2019			465.09	465.09		R ■	Receipt(s) Banked
22/03/2019	BTMAR02	13.96		13.96		R ■	TRADE UK (B&Q)
22/03/2019	BTMAR03	18.00		18.00		R ■	TRADE UK (B&Q)
22/03/2019	BTMAR04	38.00		38.00		R ■	JACKIE PANAKIS
22/03/2019	BRMAR05	98.64		98.64		R ■	TUDOR ENVIRONMENTAL
22/03/2019	BTMAR06	151.20		151.20		R ■	CANON UK LTD
22/03/2019	BTMAR08	538.78		538.78		R ■	CARRERA
22/03/2019	BTMAR09	987.60		987.60		R ■	Local Eyes
22/03/2019	BTMAR10	7,000.00		7,000.00		R ■	Wicksteed Leisure Ltd
22/03/2019	BTMAR11	50,000.00		50,000.00		R ■	Wicksteed Leisure Ltd
22/03/2019	DPP128		156.00	156.00		R ■	Receipt(s) Banked
25/03/2019	DCMAR02	2.32		2.32		R ■	Co-Op
25/03/2019			100.00	100.00		R ■	Receipt(s) Banked
25/03/2019	DPP125		156.00	156.00		R ■	Receipt(s) Banked
25/03/2019	DPP130		156.00	156.00		R ■	Receipt(s) Banked
25/03/2019	10543		65.00	65.00		R ■	Receipt(s) Banked
26/03/2019	BRMAR19	6,108.00		6,108.00		R ■	WYG Environment Palnning Trans
26/03/2019	BTMAR14	72.00		72.00		R ■	HAMPSHIRE ASSOC OF LOCAL COUNC
26/03/2019	BTMAR15	99.57		99.57		R ■	City Cleaning (UK) Ltd
26/03/2019	125	125.00		125.00		R ■	Cwench
26/03/2019	150	150.00		150.00		R ■	Surrey Hills Solicitors
26/03/2019	BTMAR18	840.00		840.00		R ■	DESIGN & PRINT
26/03/2019	DCMAR05	333.00		333.00		R ■	EASTLEIGH BOROUGH COUNCIL
26/03/2019	MARDC04	42.05		42.05		R ■	EASTLEIGH BOROUGH COUNCIL
26/03/2019	TRAVEL TOK	34.00		34.00		R ■	Hamble Good Neighbours

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26/03/2019						<input type="checkbox"/>	Receipt(s) Banked
26/03/2019	DPP 120		156.00	156.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
27/03/2019	DCMAR06	28.99		28.99		R <input checked="" type="checkbox"/>	Amazon.co.uk
28/03/2019	BTMAR20	25.00		25.00		R <input checked="" type="checkbox"/>	TRADE UK (B&Q)
28/03/2019	BTMAR21	26.04		26.04		R <input checked="" type="checkbox"/>	ENGRAVING & SIGN SOLUTIONS LTD
28/03/2019	BTMAR22	128.92		128.92		R <input checked="" type="checkbox"/>	Safetec Direct
28/03/2019	BTMAR24	170.00		170.00		R <input checked="" type="checkbox"/>	Hampshire & Isle of Wight CRC
28/03/2019	BTMAR25	390.00		390.00		R <input checked="" type="checkbox"/>	Angelfish (Southampton) Ltd
28/03/2019	BTMAR26	509.90		509.90		R <input checked="" type="checkbox"/>	Alliance UK Cleaning Services
28/03/2019	BTMAR28	538.78		538.78		R <input checked="" type="checkbox"/>	CARRERA
28/03/2019	BTMAR13	72.00		72.00		R <input checked="" type="checkbox"/>	J Humphrey Associates
28/03/2019	PC01	10.00		10.00		R <input checked="" type="checkbox"/>	A Jobling
28/03/2019	EXMAR02	0.80		0.80		R <input checked="" type="checkbox"/>	J Emerson Heaney
28/03/2019	EXMAR03	2.23		2.23		R <input checked="" type="checkbox"/>	J Symes
29/03/2019	BTMAR29	165.32		165.32		R <input checked="" type="checkbox"/>	DESIGN & PRINT
29/03/2019	BTMAR30	480.00		480.00		R <input checked="" type="checkbox"/>	A & R McIndoe
29/03/2019	BTMAR31	750.00		750.00		R <input checked="" type="checkbox"/>	Local Eyes
29/03/2019	BTMAR32	840.00		840.00		R <input checked="" type="checkbox"/>	DESIGN & PRINT
29/03/2019	DDMAR09	390.04		390.04		R <input checked="" type="checkbox"/>	SHB VEHICLE HIRE & MAINTENANCE
29/03/2019	MAR SALAR	9,529.85		9,529.85		R <input checked="" type="checkbox"/>	March Salaries
29/03/2019	RUP		35.00	35.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/04/2019			868.00	868.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>90,062.66</u>	<u>18,792.86</u>				