



Hoo Saint Werburgh and Chattenden Parish Council

Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
Chatham, Kent, ME5 7QD
Telephone: 01634 868855
Email: clerk@hoopc.org

To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 1st October 2026 at 7.00pm at Chattenden Community Centre.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

To consider any matters arising from the minutes from the previous meeting.

5. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

6. Public Participation.

To discuss any questions received by members of the public.

7. Financial Matters.

a. Financial Statement.

To consider the monthly financial statement and bank balances.

b. Grant Request.

8. Clerks Report.

Update since last meeting:

9. Chairman's Report.

To receive the Chairman's Report.

10. New Community Centre.

To receive an update for the new Community Centre from Cllrs Williams and Sparks.

11. Memorial Garden.

To receive a report on the Memorial Garden.

12. Village Flagpole and Flags.

13. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

b. Environment Committee.

c. Finance, Audit and General Purposes Committee.

14. Planning Matters.

a. Planning Applications Received.

MC/26/1191 - Rutland , 19 Elm Avenue, Chattenden, Rochester, Medway, ME3 8LY

Loft conversion including changes to existing roof shape, south- facing roof lights, north-facing dormers, and rear facing roof terrace. Construction of a porch to front and a single storey extension to rear.

MC/26/1805 - Land Rear Of 240 Main Road, Hoo St Werburgh, Rochester

Retrospective application for change of use of land from agriculture to the keeping of horses, retention of access track and existing hardstanding, provision of additional hardstanding area, retention and re-siting of 4 containers for use as tack room, hay store, feed store and mechanical maintenance equipment store and construction of stables and re-siting of an existing mobile home for use as welfare facilities.

b. Planning Applications Decisions by Medway Council.

MC/26/1425

45 St Werburgh Crescent Hoo St Werburgh Rochester Medway ME3 9HL

Application for a Lawful development Certificate (Proposed) for extension of existing drop kerb and create hardstanding for parking with permeable paving
Approval

MC/26/1412

42 Everest Drive Hoo St Werburgh Rochester Medway ME3 9AW

Construction of a single storey rear and side wrap around extension - Demolition of existing garage
Approval with Conditions

MC/26/1245

22A Walters Road Hoo St Werburgh Rochester Medway ME3 9JR

Part retrospective application for the construction of a detached family dwelling and extension to an existing outbuilding to the rear of the site for conversion to an annexe for supported living accommodation
Approval with Conditions

MC/26/1188

Net Tex Industries Hoo Marina Industrial Estate Vicarage Lane Hoo St Werburgh ME3 9LB

Variation of condition 2 on planning permission MC/22/0475 to add another gateway to allow vehicles to enter and exit the site safely.

Approval with Conditions

MC/26/0960

138 Main Road Hoo St Werburgh Rochester Medway ME3 9HB

Creation of a dropped kerb to provide access to off street parking to front
Approval with Conditions

MC/25/0701

Land to the North of Stoke Road and East of Walnut Tree Grove Hoo St. Werburgh ME3 9YB

Outline application with all matters reserved for construction of up to 75 dwellings with associated works and infrastructure - demolition of existing buildings and structures

Approval with Conditions

c. Appeals.

To consider/note any appeals.

d. Other Planning Matters.

To consider other planning matters.

15. Parish Council Strategic Plan.

16. External Reports

To receive reports from external parties and organisations.

a. Hoo Village Hall

To receive an update on the Village Hall from the Hall Manager.

b. The Alliance of Hoo Peninsula Parishes.

To receive and update on the work of the Alliance of Hoo Peninsula Parishes.

c. Police and PACT Report.

To receive a report regarding police matters and the PACT.

d. Ward Councillor Reports.

To receive a report from the Ward Councillors Sands, Pearce, and Crozer.

17. Exclusion of Press and Public – Confidential Item

To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following item.

Confidential Item – Save the Hoo Peninsula – Medway Local Plan Examination.

18. Date of the next Parish Council Meeting – Thursday 5th November 2026 - Hoo Village Hall

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Mrs Sherrie Babington

Parish Clerk