



## Medstead Parish Council

**Minutes** of the meeting of Council meeting held in the Village Hall on **Thursday 12<sup>th</sup> July 2018** at 7.30pm.

### **Present:**

Councillors Deborah Jackson (Chair), Peter Buckland, Peter Fenwick, Georgy Fuzzard, Jean Penny, Roy Pullen, Mike Smith & Stan Whitcher.

**Also in attendance:** Two members of the public and Mr Peter Baston (Clerk).

### **Action**

#### **18.117 OPEN SESSION**

- a. One member of the public commented that he believed that the vehicles from the nearby developments were speeding around the bend from Red Hill on to Boyneswood Road in excess of the speed limit and was concerned that an accident would ensue. Cllr Smith commented that the Speedwatch equipment is sited at that location on occasions and whilst some cars had been found to be exceeding the speed limit, no lorries had been found to be speeding whilst the equipment had been in situ. Cllr Smith offered to loan the speed gun to the member of the public to further monitor the situation. The member of the public also offered to join the Speedwatch team and Cllr Smith will provide the forms.
- b. Cllr Buckland commented that the hedges required cutting back on Hussell Lane near to the Convent entrance as well as further on that road past the Green. All Councillors were asked to submit a "report a Problem" on to the Hampshire highways portal. The Clerk was also asked to write to Hampshire Highways to register this issue.
- c. Cllr Fenwick reported that the Hardware Stores would be closing down this autumn.
- d. Cllr Pullen welcomed Cllr Penny back to the Council
- e. Cllr Pullen asked if there was a suitable straight stretch of road along Hussell Lane/ Abbey Road which could be used for Speedwatch. Once identified this would be submitted to the Hampshire Police for their approval to allow the Speedwatch team to operate.

**Cllr Smith**

**All  
Councillors /  
Clerk**

**Cllr Pullen**

#### **18.118 APOLOGIES**

Cllr Ken Kercher – Approved by Council

#### **18.119 DECLARATION OF INTEREST**

None.

#### **18.120 COUNCIL MINUTES**

a) The minutes of the meeting held on **13<sup>th</sup> June 2018** were reviewed. It was proposed as a **true record** by Councillor Pullen seconded by Councillor Fenwick, **and signed by the Chairman.**

#### **b) Matters Arising.**

- i. 18.99(b) – Cllr. Buckland will undertake the necessary repairs to the cemetery water cupboard door.

**Cllr  
Buckland**

- ii. 18.104 – The Clerk had contacted Four Marks Parish Council who had confirmed that it was proving difficult to obtain two further like for like quotes for the notice board but given the cost was below the £3k threshold, additional quotes were not required.
- iii. 18.106. Cllr Jackson confirmed that she had contacted EHDC Cemeteries section regarding compulsory purchases and was waiting for a reply.
- iv. 18.108 (xii). Four Marks Parish Council have agreed to support this initiative (railings under Lymington Bottom Road bridge) and the Clerk was asked to contact EHDC for S106 funding to undertake this project.

**Cllr Jackson**

**Clerk**

## **18.121 COMMITTEE MINUTES AND REPORTS**

### **a) Planning Committee**

- i. The minutes of the Annual meeting held on **13<sup>th</sup> June 2018** having been previously circulated, **were ratified.**
- ii. **Chairman Report.**  
Another quiet month with nothing of substance to report apart from the recent application received for the extension to the Friars Oak development
- iii. **Parish Liaison Meeting(s).**
  - a) Bargate Homes - Cllr Pullen said that a further Bargate residents' liaison meeting is scheduled for 9<sup>th</sup> August at 7pm at Medstead Village Hall.

### **b) Maintenance Committee**

- i. **Chairman Report.**
  - a) No meeting had occurred since the last meeting.

### **c) Finance & General Purposes Committee**

- i. **Chairman Report.**
  - a) A meeting had taken place on 11<sup>th</sup> July but the minutes were not available at present.
  - b) Cllr Jackson reported that she was in contact with EHDC Cemeteries about the possible compulsory purchase of plan for a cemetery extension.
- ii. **S106 / CIL Update.** Payment had now been received from EHDC for the outstanding CIL funds due to Medstead PC. The Clerk reported that following a response to a recent Freedom of Information request to EHDC, there were a number of discrepancies in their figures which required investigation. The clerk & Cllr Fenwick are due to meet to review the detail and will report back to Council in due course.
- iii. **Possible S106 Funding.** Cllr Buckland to speak with Cllr Pullen regarding the Medstead Bowls Club project regarding possible S106 funding.
- iv. **F&GP Terms of Reference.** This was proposed by Cllr Buckland and seconded by Cllr Fenwick and approved by Council.
- v. **Medstead Parish Council Freedom of Information Policy.** This was proposed by Cllr Buckland and seconded by Cllr Fenwick and approved by Council.
- vi. **Medstead Parish Council Complaints Policy.** This was proposed by Cllr Buckland and seconded by Cllr Fenwick and approved by Council.

**Cllr Fenwick  
/ Clerk**

**Cllr  
Buckland**

### **18.122 CHAIRMANS REPORT**

- Trying to agree a suitable date to meet with Four Marks PC to discuss S106 expenditure.
- Have asked Clerk to keep councillors updated regarding Green bookings as these are on the increase. This will be provided at Full Council meetings.
- The commemoration service for Gen Sir Lewis Halliday VC KCB is being held on 15<sup>th</sup> July.

### **18.123 PARISH CLERK REPORT**

- i. Engagement with Surry Hills Solicitors about the transfer of land from Cala Homes to Medstead Parish Council and also the transfer under “deed of gift” of the wildflower meadow at the Croudace site also to Medstead Parish Council;
- ii. Completed insurance claim for the theft of fencing from play area. Feedback and go ahead awaited from insurance company;
- iii. Attended inaugural meeting on 3<sup>rd</sup> July of potential allotment holders;
- iv. Liaised with Lengthsman who attended Medstead again on 9<sup>th</sup> July. Work carried out included crown lifting the trees in the Cemetery, strimmed the path through the park to the Cemetery, sanded down the benches outside the village hall painted two of them;
- v. Met with RoSPA inspector regarding the annual inspection of the playground area(s).
- vi. On behalf of the Speedwatch Team, contacted Cllr. Kemp-Gee regarding the wording on the traffic order in Lymington Bottom Road.
- vii. Further contacted Cllr Kemp-Gee regarding the possibility of a new directional sign being placed by the Pond to enhance the area and be similar to the local sign now in place. Response is awaited.
- viii. Submitted the financial audit details to the external auditor. Comments awaited.

#### **Cemetery Activity**

One burial (5<sup>th</sup> July)

Two memorial applications approved.

One Grant of Burial rights.

### **18.124 DISTRICT COUNCILLOR REPORT(S)**

#### **District Councillor Report: Deborah Jackson**

- No more updates currently available regarding new SHLAA sites – details of prospective sites received and being reviewed by EHDC.
- New planning application received for additional housing adjacent to the ongoing Bellway development at Friar’s Oak. Initial indications are that this will be turned down by EHDC planning.
- Provided update of EHDC review of grant funding to local organisations (e.g. Community Centre) and the assistance being provided to help identify opportunities for self-funding.
- Alton area Community Forum on 18 July – focus on older residents and help that is available.

#### **District Councillor Report: Ingrid Thomas**

A report covering the period May-June was received from Cllr Thomas and circulated prior to the meeting. In it, Cllr Thomas gave an in depth description of the process for identification and selection of new SHLAA sites.

### 18.125 FINANCIAL MATTERS

- a. It was **RESOLVED** to approve the Income and Expenditure report for **June 2018**. This was proposed by Councillor Fenwick seconded by Councillor Buckland.
- b. It was **RESOLVED** to approve the Bank Reconciliations (as approved by Cllr Buckland) as at 30<sup>th</sup> June 2018. This was proposed by Councillor Fenwick seconded by Councillor Buckland.

### 18.126 CORRESPONDENCE

- i. **Consultation – Hampshire County Council Permit Scheme for Road Works and Street Works.** Noted by Council
- ii. **Consultation - Proposals to change street lighting, supported passenger transport services and the concessionary travel scheme in Hampshire.** Noted by Council
- iii. **Public Consultation and Parish Council Transport Representative's Meeting.** Noted by Council.
- iv. **Friar's Oak liaison meeting Monday 16th July.** The EHDC Community Development Officer for New Housing has asked if at all possible for Medstead Parish Council attendance at the liaison meeting and this was noted by Council.

### 18.127 MEDSTEAD COMMUNITY FACILITY / PARISH OFFICE

The F&GP Committee had looked at the room in the Village Hall prior to arranging a meeting with the Village Hall Committee. A list of requirements had been drawn up by the Clerk and the Clerk was asked to get a quote for the work. It was agreed that any agreed work would be funded by the Parish Council (ideally with S106 funding).

**Clerk**

In addition, It was agreed that Cllr Pullen would also draft a plan for a single story extension to the pavilion which would be costed for comparison.

**Cllr Pullen**

### 18.128 MEDSTEAD VILAGE HALL CAR PARK EXTENSION

A site meeting had occurred prior to the Full council meeting and had considered and agreed that plans for a car park extension should be taken forward with grass car parking pavers being the preferred surface. A detailed specification would need to be drawn up and Cllr Pullen and Cllr Smith would take this forward to allow for quotes to be received. Funding would be sought from S106 funds. (An accurate map may be available through Cllr Kercher)

**Cllr Pullen /  
Cllr Smith**

### 18.129 MEDSTEAD POND(S)

**Five Ash Pond** A report is still awaited from the contractor PTP.

**Village Pond.** Due to the prolonged dry period, the water level has reduced. A further area will be seeded when the weather allows.

In addition, Cllr Pullen reported that the wildflower meadow (Croudace) had been prepared, but that due to the current weather conditions, it had not been possible to plant the wild flower seed.

### **18.130 COMMUNITY ENGAGEMENT PROJECTS**

Nothing to report.

### **18.131 OUTSIDE ADULT GYM EQUIPMENT**

The Clerk had approached EHDC for agreement for S106 funding for this project. A response is awaited.

Despite the verbal comments from the RoSPA inspector, it was agreed that the proposed location of the equipment should near to the children's play area, as observed at a number of other local authority locations.

### **18.132 ALLOTMENTS**

Cllr Fenwick reported that there were now 17 applicants (for the 19 available plots). Legal advice is still awaited and the site is still to be cleared by Cala Homes. A further meeting with prospective allotment holders would be held in September.

### **18.133 BENJAMIN UK LTD**

Several visits by police had been reported at the Boyneswood Road site in recent weeks. Similar issues had been reported at the other site in Four Marks. A further meeting is to be held in week commencing 16<sup>th</sup> July.

### **18.134 SPEEDWATCH**

On duty twice a week at present with six volunteers. Verbal abuse had been reported and the details of those vehicles will be reported to Hampshire Police for them to follow up.

Cllr Smith will be attending the Village fete on 14<sup>th</sup> July to publicise the initiative.

### **18.135 COUNCIL REPRESENTATIVES**

No reports.

The Chairman closed the meeting at 9.10pm.

Chairman .....Date.....