

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 22nd January 2013 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith, Cllr Sean Holden & Mrs Hazel Gosbee.

The Chairman welcomed Cllrs. Smith and Holden to the meeting. Cllr Holden introduced himself to the Parish Council and explained that he is the Conservative Party candidate to replace Kent County Councillor Roger Manning, who is standing down from his position, in the elections in May. He is currently the Borough Councillor for Benenden and Cranbrook and lives at Golford.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs N Aldhouse and Cllr. Roger Manning.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

3. MINUTES OF THE PREVIOUS MEETING

An amendment was made to Page 1528 first line from 'Frittenden Memorial Hall' to 'Upstairs room at the Bell & Jorrocks'. The acceptance of the December minutes then took place being proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Planning Applications:

The Chairman explained to Councillors that a copy of the recommendation made to TWBC has been attached as an appendix at the end of the minutes. A Planning Forum to discuss the application has been agreed and the Chairman and Mr M Cooper are to attend, but are not invited to speak. Mrs Macey is to speak on behalf of the residents. Mr J Beech explained the residents concerns regarding the application to Cllr Holden, who is Chairman of TWBC Planning Committee. Mr J Beech stated that Fridays need to carry the community with them, but they are not doing this and that he hopes the application is refused. Cllr John Smith stated that Sissinghurst residents are also affected with lorries carrying waste not being sheeted. Cllr Holden was unable to comment. However, he did state that the Parish Council can speak at Planning Committee, when the application is heard, along with four members of the public.

Play Area:

The Clerk is still to order the replacement parts necessary for the play equipment repairs and employ a contractor to install the parts and attend the mound. Mrs H Cullingworth has received a quotation for the preferred metal hooped fencing from Jacksons. This amounts to £5,381.69. A grant of £4000 is to be applied for from Cllr Manning's Members grant leaving the Parish Council to pay the balance of £1,381.69. This sum is available from the Playbuilder Grant received in 2011. It was proposed by Mrs H Cullingworth, seconded by Mrs A Holroyd and agreed unanimously to proceed with the fencing of the Play Area.

Precept:

The Clerk has received notification from TWBC that in addition to the precept a further sum of £1060.21 will be received being a share of the Community Tax Support grant received by TWBC from the Government.

5. GROUNDS MAINTENANCE CONTRACTS

The Clerk is to send out letters inviting tenders for the various contracts to at least three companies. It was agreed to send letters to all the contractors that quoted last year less the contractor that was engaged at the

start of the season. The Chairman is to obtain details of a contractor recommended by Mr Colin Bullock so that they can also be invited to quote.

6. ROAD REPORT

Mr L Gosbee commended Highways on keeping the roads clear during the recent snowfall. He also reported that Mr J Beech and Mr H Lilley had been out salting footpaths. Mrs Jane Hagel had salted Dig Dog Lane and Mr L Gosbee had done the same at Bettenham and Sand Lane. Highways will be filling all salt bins over the next few days. The larger pot holes have been filled but some smaller ones, for some reason, have not. A pot hole in Sand Lane has been reported. Mr L Gosbee has requested bollards for Grandshore Lane but has been told this has been refused as no incidents have been reported on the lane in the last three years. Mr M Cooper reported further fly tipping in Mill Lane and potholes on the edges of Park Wood Lane. These are to be reported.

7. PLANNING

Applications:

12/03468 **4 Folly Cottages, Mill Lane** – Application to remove obligation attached under Section 52 of the Town & Country Planning Act 1971

It was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously to recommend APPROVAL.

13/00018 **The Old Rectory, The Street** – Trees-Woodland Edge – cut back overhanging branches

It was proposed by Mrs A Holroyd, seconded by Mrs H Cullingworth and agreed unanimously to remain NEUTRAL.

Decisions:

There were none.

Correspondence:

Notice from MBC that following an Enforcement Notice issued, in respect of unauthorised use of each of two sites at Land at Park Wood Lane, Staplehurst ENF/12194 the appellants have appealed against the Notice. The Parish Council are invited to attend the hearing or if they wish to make representation in writing. It was agreed to write to the Planning Inspectorate.

8. CORRESPONDENCE

TWBC Cllr John Smith:
A briefing on Dog Fouling and a Bag & Flag exercise

Cllr Smith reported that Cranbrook & Sissinghurst are to carry out a Bag & Flag event and if Frittenden wish to carry out the same support is available.

Sarah Jackson:
Request to advertise business on website

This was agreed. Mr M Cooper made a suggestion that advertisers should make a small payment for this service as they do to advertise in the Parish Magazine. The Chairman and Mr M Cooper are to take this forward.

9. FINANCE

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

KCC (KCS).....	£733.5
Cory Environmental.....	£19.20

Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.	£165.72
Expenses.....	£33.59
Mr J Beech.....	£26.69

10. ANY OTHER URGENT BUSINESS

Mr M Cooper referred to the KALC response to DCLG consultation on examining speed limits for HGV's over 7.5 tonnes on single carriageways, and feels that the PC should respond individually on the lines of the KALC response. Mr M Cooper is also keen that benefits of having a Neighbourhood Plan should be investigated further.

There being no further business the Chairman closed the meeting at 8.47 pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 19th February 2013 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), & Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

There were no apologies.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Planning Applications:

The Chairman has received a copy of a letter sent to TWBC Planning Committee from Mr Geoff Radford regarding the Friday's application.

Play Area:

The Clerk confirmed the grant application for fencing the play area has been submitted. The contractor has ordered the new part for the slide and will fit this when it has been received. The Chairman is to remove the metal spikes from the ground adjacent to the sleepers.

5. TWBC ASSET DISPOSAL PLAN

Parcels of land owned by TWBC, but surplus to requirement, are currently under review. Three small pieces of land at Valence View fall into this category. TWBC have asked if the PC if have an alternative use for the land and if not a decision for their disposal will be made by Cabinet. Having considered the land in question it was decided that they are too small to contemplate any changes. It is believed the housing association have tended them for many years and therefore they may have a claim for possession. The Clerk is to contact TWBC with the findings.

6. CRIME PREVENTION

TWBC Community Safety Awareness team have offered to run an awareness training event in the village. It has been suggested that they attend the AGM on 15th May 2013.

The Chairman reported that he has been approached by Lance French with regard to the viability of having CCTV cameras erected on the principle roads entering the village. This would mean three or four WiFi cameras linked to a central station in the village, providing a great asset for the police. Notices would be erected warning motorists of the cameras. The Chairman suggested that a costing for a simple scheme is sought, and TWBC crime prevention team are approached regarding the usefulness of such a scheme. It was agreed the Mr J Beech should research this.

Mr M Cooper stated that he has placed an article in the latest Parish Magazine regarding oil theft He suggested dummy cameras may be an effective measure, running alongside working cameras, if funding is only available for a limited number.

7. GROUNDS MAINTENANCE

Mr L Gosbee left the room at this point and took no further part in the discussion.

The Clerk has received four tenders for the various grounds maintenance contracts, which were opened at the meeting. It was proposed by Mrs A Holroyd, seconded by Mrs N Aldhouse and agreed unanimously to award the contracts as follows:

CONTRACT 1 - to mow the Parish Field grass (a maximum of 16 cuts per annum March to November, weather permitting) to include mowing the new play area, and strimming around equipment as necessary, under trees and surrounding areas including field edges; to mow/cut the grass mounds within the Parish Field (a maximum of 8 cuts per annum March to November, weather permitting) to Landscape Services @ £638.60

CONTRACT 2 - to mow the grass and cut the hedge at the War Memorial (a maximum of 16 cuts per annum March to November, weather permitting) to Mr L Gosbee @ £100.00

CONTRACT 3 - to cut the Paddock hedges, including hedge on road boundary and hedge between Paddock and Frittenden House. (a maximum of 2 cuts per annum) to Landscape Services @ £103.00

CONTRACT 4 – to cut the outer side of hedge between the Parish Field & Laundry Lane, by hand, and to remove all cuttings. (1 cut per annum) to Landscape Services @ £113.30

CONTRACT 5 – to cut all internal vertical faces of hedges within the Parish Field, and to remove all cuttings. (1 cut per annum) to Landscape Services @ £133.90

8. ROAD REPORT

Mr L Gosbee reported that following an incident on 13th February 2013 when Mrs Lynda Lilley wrote her car off on black ice at Satins Hill, Highways will now be salting the road on nights when the temperature falls to below zero until such time that the weather improves and the problem will be dealt with properly. Numerous pot holes in Dig Dog Lane are being repaired and other pot hole areas have been highlighted. The failing edges on Park Wood Lane have been repaired, but not very well. Road edges on Biddenden Road are also broken and require attention. Fly tipping has again taken place in Park Wood Lane. A request for reflective posts in Grandshore, previously rejected, has now been approved. Mrs A Holroyd reported numerous pot holes on Headcorn Road. Mr L Gosbee is to report these to Highways.

9. PLANNING

Applications:

13/00317 **Cherry Tree Farm, Mill Lane** – Replace existing polytunnel with barn

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to recommend APPROVAL.

Decisions:

12/00058/ENF **Rockdene, Rocks Hill** – Appeal against the alleged breach of planning control re the construction of a timber 15-bay open garage building.

Appeal ALLOWED

12/03021 **3 Folly Cottages, Mill Lane** – Demolition of outhouse and construction of a 2-storey side extension

WITHDRAWN by the applicant

13/00018 **The Old Rectory, The Street** – Trees-Woodland Edge – cut back overhanging branches

Permission GRANTED

Correspondence:

MBC - Notice of appeal hearing date re two sites at Land at Park Wood Lane, Staplehurst ENF/12194 being 14th May 2013 at Oakwood Park, Maidstone.

Mr M Cooper reported that he has spoken to Alice Bloom at TWBC regarding land at the Hatchin' Tan being for sale on E-bay. Alice Bloom has spoken to TWBC Legal Department who have contacted E-bay's lawyers with regard to the advertisement being dishonest. Despite assurances that all was in hand E-bay failed to remove the advertisement. Mr M Cooper has spoken with Alice Bloom since but has not received a progress report.

Mrs N Aldhouse confirmed that the mobile home on the site is furnished and was occupied today. A hard standing area is currently being laid.

Mr M Cooper is to contact Alice Bloom again tomorrow. Mrs A Holroyd stated that Alice Bloom will be attending the next KALC meeting.

10. CORRESPONDENCE

KCC:

Notice of changes to the management structure of Public Rights of Way

ACRK:

Membership renewal form

Boundary Commission:

Notice of postponement of boundary review until 2018

Zurich Insurance:

Quote invitation

Various letters of thanks re donations

11. FINANCE

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

High Weald Academy School Farm..... (Replacement for chq to Angley School Farm)	£50.00
Frittenden Memorial Hall.....	£15.00
Bell & Jorrocks.....	£279.00 (EF)
D A Jenkins Salary.	£229.46
Expenses.....	£11.70

12. ANY OTHER URGENT BUSINESS

A letter has been received from Mr Colin Highwood regarding the appointment of trustees to the Idenden Charity. Mr Colin Highwood, Mr Russell Jenner and Mr Harry Worth are all due to retire but have expressed a willingness to serve for a further term of four years. It was proposed by Mr L Gosbee, seconded by Mr M Cooper and agreed unanimously to approve the appointments as above.

There being no further business the Chairman closed the meeting at 8.52 pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 19th March 2013 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk), James Freeman, Head of Planning TWBC, Richard Allen, Planning Team Leader TWBC, Ben Bix Democratic Services TWBC, Stephanie Williams Knoxbridge residents representative, Adam Osborn Community Warden, Mr Lellean & Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr L Gosbee, Cllr Roger Manning, Cllr John Smith and Mrs Tracy Knight.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk confirmed that she has not yet heard whether the grant application has been successful. The Chairman has tried unsuccessfully to remove the metal stakes from the ground. He will attempt to drive them into the ground instead.

TWBC Asset Disposal Plan:

The Clerk confirmed that the land at Valence View has been maintained by TWBC and not the housing association as suspected. The Clerk has replied to TWBC stating that the Parish Council has no alternative use for the site. A decision on the disposal will be decided once the consultation process has ended.

Crime Prevention:

TWBC Community Safety Awareness team are hoping to attend the APM meeting on 15th May 2013. The Clerk is to confirm this with them.

The Chairman reported that the suggestion of CCTV cameras in the village is still being investigated. Mr J Beech also stated that Goudhurst village currently run a small scheme.

Planning Correspondence:

The Chairman reported that Alice Bloom, TWBC Enforcement Officer, had attended the Hatchin' Tan site at very short notice.

A resident has contacted the Chairman regarding land clearance at Pork Pie Farm which backs onto the rear of his property. The Chairman and Mr M Cooper are to visit the resident. Mr M Cooper suggested asking Mr James Tuke to take aerial photos of the site if possible.

5. ACCIDENT AT KNOXBRIDGE

The Chairman reported that he has been contacted by a number of Knoxbridge residents following a recent RTA on the A229 which has resulted in two fatalities. Mrs Tracy Knight, who had hoped to attend the meeting and speak on behalf of Knoxbridge residents, has sent her apologies. Mrs Stephanie Williams

has attended in her place. There have been many accidents or near misses on this stretch of road and over the years, and there has been much dialogue with Kent Highways regarding a reduction in the speed limit. However, Highways stance has always been that the risk is seen as low unless there are fatalities. It is not known whether the recent incident was speed related or not, but residents feel very strongly that enough is enough and that it is now time to address the issue of speed along the road. A meeting has been arranged for Wednesday 27th March 2013 at 7.30 pm to be held at Green World Garden Centre. All are welcome. The Chairman confirmed his attendance. The Chairman introduced Ben Bix from TWBC Democratic Services who stated that TWBC have introduced a scheme called TWITA; Tunbridge Wells is Traffic Aware. This is a Speed Aware scheme which helps Parish Council's in liaising with KCC, and could be useful in this instance.

6. LOCAL DEMOCRACY ENGAGEMENT

TWBC Head of Planning, James Freeman, and Planning Team Leader, Richard Allen, gave a presentation to Councillors on the planning process including timescales, decision making, material consideration and enforcement. The Local Plan is the first reference when deciding an application. However, although policies are there to guide they can be overruled in exceptional circumstances. James Freeman reported that the department performance level has improved following recent changes in the team. With regard to Neighbourhood Plans Mr Freeman suggested a Parish Plan may be more prudent for Frittenden. The Chairman thanked James Freeman and Richard Allen for attending the meeting.

Ben Bix from Local Democracy Engagement team at TWBC distributed hand outs to Councillors on the Tunbridge Wells Agreement and working together with Parish Councils. Mr Bix gave a short talk on the various ways the Borough Council is involving and engaging with Parish Council's and their Chairman. All consultations and engagement are now being processed electronically where possible. TWBC acknowledge that not all consultations are relevant to smaller councils in particular, but presently there isn't a process for filtering the information. The Chairman thanked Ben Bix for attending the meeting.

7. ROAD REPORT

In his absence Mr L Gosbee had sent a road report to the meeting which the Clerk read to Councillors: Highways have been contacted following the accident at Knoxbridge and a request for a speed limit reduction to 50 mph, and possibly one or two speed cameras or a flashing sign have been submitted. A report from Highways on this request is promised by the end of March. Mr L Gosbee has also been liaising with Cllr John Smith and resident Tracy Knight. A number of pothole repairs have taken place on village roads. Mr L Gosbee recently met with Donna Cuthbertson from Kent Highways and made site visits to all of the road concerns in Frittenden. Dig Dog Lane will be resurfaced but perhaps not until 2014. However, as a comprehensive list of road s issues is now lodged at Highways, monitoring the progress of outstanding matters should be made easier.

8. PLANNING

Applications:

12/03203 **Tolehurst Farm, Knoxbridge** – Revised details – Replacement of 7 existing free range poultry buildings with 2 new poultry buildings.

It was proposed by Mr J Beech, seconded by Mrs N Aldhouse and agreed unanimously to recommend REFUSAL as the concerns raised following receipt of the initial planning application have not been addressed. Councillors wished it to be noted that they regard the response letter from the Consultants, Acorus, to the points raised, as dismissive.

13/00410 **Poundlands, Biddenden Road** – Extension of Time: Demolition of former barracks building; Erection of single outbuilding containing garage/pool room and stables, outdoor swimming pool and tennis court with 2.75m high upvc covered chain link fence (TW/10/01276 refers)

It was proposed by Mrs A Holroyd, seconded by Mr M Cooper and agreed unanimously to remain NEUTRAL.

13/00420 **3 Folly Cottages, Mill Lane** – Deed of variation of a Section 52 Agreement to remove the Agricultural Occupation Condition

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to recommend APPROVAL.

13/00438 **Whitsunden Farm Oast, Cranbrook Road** – Single-storey extension

It was proposed by Mrs N Aldhouse, seconded by Mrs A Holroyd and agreed unanimously to remain NEUTRAL.

13/00524 **2 Ian Cottages, Knoxbridge** – Single-storey rear extension

It was proposed by Mr J Beech, seconded by Mrs N Aldhouse and agreed unanimously to recommend APPROVAL as this is seen as a very modest extension.

13/00599 **Marshwick, Mill Lane** – Creation of porch, alteration to front windows and side window. Addition of flat rooflight.

It was proposed by Mrs J Croucher, seconded by Mrs A Holroyd and agreed unanimously to recommend APPROVAL as this is a modest extension.

Decisions:

There are none.

Correspondence:

There is none.

9. CORRESPONDENCE

TWBC:

Request to hold a summer play scheme day on 14th August between 12- 5 pm and for WI to provide some refreshments. The Clerk is to contact Barbara Dunn regarding refreshments.

Landscape Services:

Notification of restructuring of Commercial Services

Try Angle Awards:

Nomination and funding request

ACRK:

Oast to Coast magazine

10. FINANCE

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

Direct Technical Services..... (Replacement for chq to Angley School Farm)	£84.12
Frittenden Memorial Hall.....	£15.00
Mr L J Gosbee.....	£50.00
HM Revenue & Customs.....	£96.20
D A Jenkins Salary.	£51.67
Expenses.....	£37.60

The Chairman reported that the circular tree seat agreed as part of the Queen's Diamond Jubilee celebrations is going to cost £950. A sum of £650 had been agreed and set aside from the QDJ funding. It was agreed the balance would be funded by Parish Council.

11. ANY OTHER URGENT BUSINESS

Mr L Gosbee had sent a report on his attendance at the Headcorn Airfield Consultative Committee AGM on 27th February 2013. Jamie Freeman is to continue as Chairman and Brian Bristow as Vice- Chairman.

Mr Freeman is pleased with the solar panels on the roof of the new hangar despite poor weather summer. A building to meet the future needs of the museum has been found. Old airplanes and the Red Arrows are expected to flyover the airfield on 17th & 18th August following a visit to the Eastbourne air show, weather permitting. An old vehicles model show will run from 14th – 15th September. A proposal to run time trials by John Cacsaw with up to 20 aircraft present may take place on 7th and 8th September with entry money being donated to 'Help the Disabled'. Ashford Valley Hunt Spring Show is on 11th May and a sale of agricultural items will take place on 18th May. Non aerobatic flying days are Sat 11th May, Sun 19th May, Sat 8th June, Sun 23rd June, Sat 6th July, Sun 21st July, Sat 10th August and Sun 25th August.

The Chairman reported that he had placed an article in the Parish Magazine regarding the Village Clean-Up Day which will be held on Saturday 6th April 2013.

There being no further business the Chairman closed the meeting at 9.48 pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 17th April 2013 at 8.00pm.

Present were: Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mr Lellean, Mrs Hazel Gosbee and Mrs Tracy Knight who arrived at the meeting at 8.25 pm.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr J Beech (Chairman) who arrived at the meeting a little late at approximately 8.45 pm, Mrs H Cullingworth, Cllr Roger Manning and Mr James Broughton.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

Mrs A Holroyd declared a non-pecuniary interest under Item 8 Planning application 13/00612 Pullen Barn.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk confirmed that she has received written confirmation that the grant application has been successful. The funds should be received in the next two to three weeks.

Crime Prevention:

The Clerk confirmed the attendance of TWBC Community Safety Awareness team at the APA meeting on 15th May 2013.

Planning Correspondence:

With regards to The Hatchin' Tan and Pork Pie Farm Mr James Tuke has agreed to take some aerial photos once the weather conditions improve.

Correspondence:

The Clerk confirmed that she has spoken to Mrs Barbara Dunn with regard to the WI providing refreshments at the summer play scheme day organised by TWBC. Mrs Dunn is to put this to the WI. Mrs Dunn also suggested the Friends of Frittenden School may like to be involved in this. The Clerk is to contact the Chairman of this group.

Any Other Business:

Mrs J Croucher reported that not many volunteers had been involved in the Village Clean Up. Mr M Cooper is to place a report about the day in the Parish Magazine.

5. NOISE POLLUTION

Mr M Cooper reported that both he and the Chairman had been contacted by a couple of residents regarding the use of noisy garden machinery over summer weekends. They are unhappy that residents who are retired and could mow lawns etc. during the week are doing so over the weekend period when others are trying to relax in their gardens. Mr M Cooper has drafted an article from the Parish Council for the Parish magazine asking residents to be considerate to neighbours when using noisy machinery during the summer months. After much discussion Councillors agreed that this article should not be placed in the Parish Magazine.

6. ITEMS FOR THE ANNUAL PARISH ASSEMBLY

The following agenda items were agreed for the APA:

Apologies for Absence	Guest Speakers TWBC Community Safety Unit
Minutes of the Previous APA	Chairman's Report
Matters Arising	Any Other Business
To Receive the Accounts of Charities	

7. ROAD REPORT

A229 Speed Reduction Campaign:

The Chairman confirmed that he had been invited to attend the inaugural meeting of the Knoxbridge Road Safety Group along with Mrs N Aldhouse on 11th April 2013. Also present were Mr James Broughton, who was elected Chairman, Stephanie and Stephen Williams and Mrs Tracy Knight, who was elected Secretary. Apologies had been received from Nicola Smith.

There was a thorough discussion of the issues and possible remedies and it was agreed that the campaign strategy would be shaped by the response of KCC Highways to the recent accidents and the subsequent public response. If KCC were to respond positively, then the role of KRSG would be determined but collaborative. If KCC resisted the application of mitigation measures, then KRSG would mount and sustain a highly visible action campaign to bring about change. It was agreed at the meeting that one or two Councillors from Staplehurst Parish Council also be invited to sit on the KRSG.

Mr Jeremy Beech has since spoken to KCC Highways who have confirmed that subject to the approval of Stephen Noads, Road Safety Engineer, an audit will be undertaken in two to four weeks, and would include speed measurement over a period of time, to establish average speeds. The audit will take into account local issues and local "good" evidence and will seek suggestions from the Parish Councils and KRSG on measures which should be put in place.

Mrs Tracy Knight has obtained a statistics report from Kent Police on accidents that have involved injuries only. Mrs N Aldhouse asked if an article could be placed in the Parish Magazine requesting residents who have been involved or are aware of other incidents that have taken place to come forward. Mrs. Knight agreed that one of the KRSG will write this. Mrs Knight also confirmed that a questionnaire has been drawn up and sent to all Knoxbridge residents to be completed and returned to the KRSG. Mr L Gosbee reported that the A229 from Cross at Hand, Staplehurst to Willesley Pound, Cranbrook is under review.

It was agreed that the A229 Road Safety issues will be a standard item on the Parish Council agenda until further notice.

General:

Mr L Gosbee reported that there are a number of potholes in the village centre which have been reported but not yet attended to. Confirmation of a start date to the work agreed on Satins Hill is still awaited. There has been further fly tipping in Biddenden Road.

8. PLANNING

Applications:

13/00612 **Pullen Barn, Staplehurst Road** – Construction of pool plant/storage building

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to remain NEUTRAL.

13/00769 **Frittenden House South, The Street** – TREES: 2 NO. ASH fell

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to remain NEUTRAL.

13/00813 **Catherine Wheel Barn, Sand Lane** – Alterations to existing annexe/garage outbuilding

13/00815 LBC **Catherine Wheel Barn, Sand Lane** – Alterations to existing annexe/garage outbuilding

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to strongly recommend APPROVAL for the reasons set out by the applicant. They would also hope that approval will be given as quickly as possible allowing the applicants son to return home at the earliest date.

Decisions:

13/00317 **Cherry Tree Farm Mill Lane** – Replace existing polytunnel with barn

Permission GRANTED.

13/00438 **Whitsunden Farm Oast, Cranbrook Road** – Single-storey extension

Permission REFUSED.

13/00524 **2 Ian Cottages, Knoxbridge** – Single-storey rear extension

Permission GRANTED

13/00599 **Marshwick, Mill Lane** – Creation of porch, alteration to front windows and side window. Addition of flat rooflight

Permission GRANTED

Correspondence:

There is none.

9. CORRESPONDENCE

TWBC:

Energy Deal Collective Switching Scheme information

Sissinghurst Parish Council:

Speedwatch collaboration invitation – Councillors thought this a good idea but realised training would have to take place before any equipment could be borrowed

10. FINANCE

It was proposed by Mrs A Holroyd, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Action with Communities in Rural Kent.....	£65.00
KALC.....	£325.70
Cory Environmental.....	£28.80
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.	£262.60
Expenses.....	£50.64
Eon Direct Debit.....	£17.36

11. ANY OTHER URGENT BUSINESS

The Chairman stated that Mrs H Cullingworth had asked for the issue of Oil Theft to be raised following a few recent incidents in the village. It was agreed that as the Crime Safety Awareness Unit will be attending the APA this matter will be raised then. It was also believed that if, following research, CCTV is installed in the village this could also aid in the deterrent of theft.

Mrs H Cullingworth had also requested that the filling of salt bins be reviewed, in particular the one outside the school. The Clerk reported that following a conversation with Cllr. Roger Manning he had confirmed that as re filling of the bin was not on this years schedule this could not go ahead, despite asking to use his Members fund to pay for it. Mr L Gosbee stated that in August, as usual, he will request all bins to be filled before next winter.

The Chairman reported that once the installation of the Jubilee tree seat has been completed the current TWBC Mayor, Cllr John Smith, will be invited to open the seat. It is hoped this will take place in May.

Mrs N Aldhouse made a request to have 'No fly tipping' signs erected in the village. The Clerk is to investigate the provision of signs with TWBC Street Scenes.

The Chairman wished to thank everybody who had been involved in the Village Clean Up day and specifically mentioned Mrs N Aldhouse who had single handedly cleared the litter in Grandshore Lane.

Mrs Tracy Knight offered her thanks to the Parish Council for their support in the speed reduction campaign at Knoxbridge.

There being no further business the Chairman closed the meeting at 9.10 pm

The Annual Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 21st May 2013 at 8.00pm.

Present were: Mr J Beech (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Community Warden Adam Osborne, Mrs H Gosbee and 1 member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs A Holroyd.

2. ELECTION OF CHAIRMAN

Mr J Beech stated that he had previously approached Mrs A Holroyd with regard to her taking on the role of Chairman in the future. Mrs A Holroyd had been very receptive to this, and to this end Mr J Beech proposed Mrs A Holroyd as Chairman, this was seconded by Mr L Gosbee and agreed unanimously.

3. ELECTION OF VICE CHAIRMAN

Mr J Beech declared that although he has stood down as Chairman he would be willing to stand as Vice-Chairman if no-one else was willing to fill this position. It was proposed by Mrs N Aldhouse, seconded by Mr M Cooper and agreed unanimously that Mr J Beech be instated in the role of Vice Chairman.

4. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

5. MINUTES OF THE PREVIOUS MEETING

Mrs J Croucher pointed out that on Page 1543 under 'In Attendance' 'Mr Lellean' was in fact spelt with one L. The minutes were amended accordingly. The acceptance of the minutes then took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

6. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk confirmed that the broken panel on the slide has been replaced.

Any Other Urgent Business:

Mr J Beech confirmed the attendance of the Mayor John Smith to inaugurate the Jubilee seat on 25th May at noon. He asked as many people as possible to attend this event.

7. MATTERS ARISING FROM THE ANNUAL PARISH ASSEMBLY

The Vice-Chairman reported that unfortunately Mr R Latham had not heard when the Chairman asked if any members of the public had any questions. Mr Latham had, therefore, approached Mr J Beech at the close of the meeting with two matters that had wished to raise, these being:

1. Could the Parish Council write to the school offering car parking facilities for parents on the Parish Field and at the Memorial Hall?
2. Can the leaning concrete posts at the rear of Bakery Close be reported to whoever is responsible for them?

The Clerk reported that since the APA she has written a draft letter to the school and has reported the posts to Town & Country Housing Group.

Mr M Cooper pointed out that twice a week the Memorial Hall car park will be coned off for the tent team. The Clerk is to redraft the letter to the school incorporating this point.

The Community Warden confirmed that he has spoken to the Headteacher regarding parking issues during school drop off and collection periods and she is keen for the TWBC camera van to return.

8. ACCOUNTS FOR THE YEAR ENDING 31st MARCH 2013

A copy of the accounts for the Year ending 31st March 2013 had been distributed to all Councillors. The Clerk confirmed that the accounts had been reviewed earlier in the year by Mr M Cooper and that Mr B Millard had recently performed an internal audit. The accounts were considered and agreed.

The Clerk then read the annual governance statement to all members. It was agreed the correct protocols were being followed.

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to approve the accounts for the year ending 31st March 2013 and to approve the Statement of Assurance.

9. ROAD REPORT

A229 Speed Reduction Campaign:

Mr J Beech reported that he, along with Mrs N Aldhouse, had attended a meeting on 1st May 2013. On 15th May 2013 Mr J Beech spoke with Stephen Noad at KCC Highways who confirmed that a sum of money has been allocated to the site as a Crash Remedial Programme. Mr Noad has also been in contact with the Police. More information regarding the way forward with this matter should be available by mid June. Mr Noad has been very supportive. The Vice-Chairman has been advised to write to Daniel Brazier, KCC Member responsible for roads.

General:

Mr L Gosbee reported that the work in Mill Lane is complete. Minor repairs to Satins Hill are ongoing. However, during the summer months there are plans to close the road for major works at Satins Hill. The pot holes outside the pub have been assessed and should be repaired soon. Mr L Gosbee reported that the current contact at Highways is imminently going on maternity leave, which is regrettable as she has been very efficient in getting work in the village accomplished.

Mrs N Aldhouse stated that Grandshore Lane is in a bad state of repair.

Mr M Cooper requested that following the resurfacing of Mill Lane a letter of appreciation be sent to Highways. Mr L Gosbee confirmed he will pass on this message.

Mr J Beech reported that Biddenden Road, between Stone Court Farm and the Hallam's house, is breaking up and needs attention.

Mr L Gosbee reported that he is unable to attend the next Airfield meeting on Tuesday 4th June 2013 and asked if a Councillor would be willing to represent him.

10. PLANNING

The Vice-Chairman reported that the Fridays application has been refused by TWBC Planning Committee by 7 votes to 3.

Applications:

There were none.

Decisions:

TW/13/00612 **Pullen Barn, Staplehurst Road** – Construction of pool plant/storage building

Permission **GRANTED**

13/00769 TPO **Frittenden House South, The Street** – TREES: 2 no. ASH – Fell

Permission **GRANTED**

13/00815/LBC **Catherine Wheel Barn, Sand Lane** – Alterations to existing annexe/garage outbuilding.

Application **WITHDRAWN**

Correspondence:

Mr M Cooper reported on the recent DCLG consultation received from KALC. He reiterated the point made at previous meetings that the Parish Council is in no position to be able to instigate a Neighbourhood Plan.

Following the recent visit from TWBC Head of Planning, James Freeman, who said he was open to re-visit planning applications that had been refused against the Parish Council's recommendation, it was suggested that the application to redevelop the site at The Old Junk Yard should be re-opened. Mr J Beech suggested that Mr M Cooper confirm with Mr Freeman that this was his intention, and if so would the application be likely to succeed, before the applicant spends money re-applying for permission. This was agreed.

11. CORRESPONDENCE

TWBC:
Kent Housing Group Local Needs Housing Pack

KCC:
Vegetation Clearance on public rights of way 2013

ACRK:
Membership Certificate

12. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mr M Cooper and agreed unanimously to pay the accounts as follows:

The Village Forge.....	£1290.00 (QDJ)
Mr R Latham.....	£22.78
Allan Chapman T/A Playground Installations....	£418.96
Mr J Beech.....	£72.00
Gala Tent.....	£150.95 (EF)
Stationery Express.....	£11.93
Cory Environmental.....	£9.60
Aon Limited.....	£1550.49
Frittenden Memorial Hall.....	£30.00
D A Jenkins Salary.....	£308.49
Expenses.....	£31.20
Mr M Cooper.....	£83.39
Eon DD.....	£16.80

The Clerk reported that the grant from Cllr R Manning towards the play area fencing amounting to £4000.00 has been received.

13. ANY OTHER URGENT BUSINESS

Mrs J Croucher reported that a bolt and cap is missing at the top of the slide. Mrs H Cullingworth has some spares and is to see if she has a cap to fit the hole.

Mr J Beech acknowledged that a quote had been received from Jacksons Fencing for bow topped metal fencing of the play area. However, he is concerned that they are requesting 50% of the total cost before proceeding with the order. It was also felt that before going ahead a site visit with Cllrs. and the Clerk needed to take place with the Contractor to confirm the exact siting of the fencing and the proposed gates. The Clerk is to contact Jacksons. Mrs H Cullingworth is to contact their competitors for written quotes.

There being no further business the Vice-Chairman closed the meeting at 8.55pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Tuesday 18th June 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mr J Beech (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs H Gosbee and 3 members of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr Alan Bishop.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

An amendment was made to Page 1548 first line, 'that twice a week' was replaced by 'from time to time'. The acceptance of the minutes then took place being proposed by Mrs H Cullingworth, seconded by Mr J Beech and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

It was agreed that the fencing of the area should be put on hold until further quotes have been received. Mrs H Cullingworth reported that she did not have any caps to fit the holes on the slide. Mrs J Croucher offered to put some wood filler in the holes to prevent children putting their fingers in them.

Jubilee Seat Inauguration:

Mrs A Holroyd reported that this had been a very successful event.

Planning Correspondence:

Mr M Cooper confirmed that he had been in contact with TWBC Planning Department regarding the likelihood of them reconsidering their decision on The Old Junk Yard application. However, following various conversations, Planning Officer Mr Tim Archer concluded that nothing had changed and the decision would therefore remain the same. Mr M Cooper is writing to the Planning Department requesting that they work with the Parish Council to reach a positive outcome for the site.

5. ROAD REPORT

A229 Speed Reduction Campaign:

Mr J Beech reported that Mr Stephen Noad is due to report back to the Committee imminently with regard to an assessment of the road as part of the Crash Remedial Programme. A letter is to be written by the Committee to Daniel Brazier KCC Member responsible for roads. Green World Garden Centre has erected a notice board for all A229 news related items.

General:

Mr L Gosbee reported that Dig Dog Lane will be closed for resurfacing on 2nd July 2013, and Bubhurst Lane will be closed for the same for two days from 4th July 2013. The verges are due to be cut by 10th July 2013. The potholes in Biddenden Road have not yet been repaired, although it was noted that they have been marked for repair. Mr L Gosbee is to chase the resurfacing of Biddenden Road.

6. PLANNING

Applications:

13/01284 **Great Hungerden Farm, Green Lane** – Conversion of bullock lodge to 1 dwelling unit and retention of Dutch barn as covered parking area; Conversion of stables to holiday let; Rebuilding of twin kiln oast to form a dwelling with retention of cart lodge as garage and associated landscaping

Following much discussion and listening to the views of both the applicant and a neighbour, who vehemently opposed the proposed conversion of the buildings, and taking into account letters of both support and objection it was proposed by Mr J Beech, seconded by Mr M Cooper and agreed by 5 votes with 1 neutral and 1 opposed to recommend **APPROVAL**. These conversions will preserve and enhance the buildings that will otherwise deteriorate, which would be detriment to the village.

13/01411 **Appleton Farm Oast, Green Lane** – Demolition of garage and store; proposed single storey extension, remodelling of North elevation and remodelling of East stairwell and associated East façade. Three bay garage.

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to recommend **APPROVAL**. This will be a significant improvement to the current building.

13/01475 **Buckhurst Farm Buildings, Biddenden Road** – Conversion of barn to dwelling (Planning permission TW/10/03405 refers) – Removal/Variation of condition 5 and 6 relating to pens building.

It was proposed by Mr L Gosbee, seconded by Mrs H Cullingworth and agreed unanimously to remain **NEUTRAL**, to leave to the experts.

13/01530 **Cherry Tree Farm, Mill Lane** – Lean-to barn

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to recommend **APPROVAL**. The previous applications to replace the polytunnels with more solid structures have been supported, and this lean-to barn will complete the programme for improved animal management.

13/01536 **3 Folly Cottages, Mill Lane** – Demolition of outhouse and construction of a 2-storey side extension

It was proposed by Mr J Beech, seconded by Mrs H Cullingworth and agreed unanimously to recommend **APPROVAL**. This is a modest extension on a currently uninhabitable property, which once restored will return the dwelling fit for use.

13/01600 **Frittenden House North, The Street** – Conservation Area Consent: Adaptation and restoration of a fire damaged stable block

It was proposed by Mr J Beech, seconded by Mrs H Cullingworth and agreed unanimously to recommend **APPROVAL** to enable the building to be returned to a usable structure.

13/01618 **Frittenden C of E Primary School, The Street** – Trees: Lime (S1) – Crown lift to 6m above ground level; Lime (S2) – Crown lift to 6m above ground level

It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to remain **NEUTRAL**

Decisions:

13/00410 **Poundlands Farm, Biddenden Road** – Extension of Time: Demolition of former barracks building; Erection of single outbuilding containing garage/pool room and stables , outdoor swimming pool and tennis court with 2.75m high upvc covered chain link fence (TW/10/01276 refers)

Permission **GRANTED**

12/03468 **4 Folly Cottages, Mill Lane** – Application to remove obligation attached under Section 52 of the Town & Country Planning Act 1971 restricting occupation to agricultural workers (WE/5/52/68 and TW/82/00997 refers)

Permission **GRANTED**

Correspondence:

Mrs J Croucher reported that she had been approached by residents regarding the appearance of the old village shop, following the conversion into two flats. It is believed the windows and doors do not comply with the approved plans. Following theft of lead from the roof this has also now been replaced with felt. The Clerk is to write to TWBC Planning Department requesting them to investigate a possible breach of planning.

7. CORRESPONDENCE

Kent Police:
Notice of new Chief Inspector Dave Pate

8. FINANCE

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Mr B Millard.....	£50.00
Cory Environmental.....	£9.60
Mr M Cooper.....	£37.70 (EF)
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.	£152.97
Expenses.....	£11.30
Mrs J Beech.....	£27.00
Eon DD.....	£17.36

9. ANY OTHER URGENT BUSINESS

Mrs H Cullingworth reported that the footpath from Street Farm Oast to the Church is in need of repair. The manholes are standing proud and a parent from the school recently tripped and fell in this area. The Clerk stated that the fault can be reported on the KCC website

It was reported that fly tipping has occurred in Grandshore Lane and Park Wood lane. The latter has been reported and cleared.

There being no further business the Chairman closed the meeting at 8.44pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 17th July 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mr J Beech (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), TWBC Cllr John Smith & Mrs H Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from KCC Cllr Sean Holden.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

An addition to Page 1553 Any Other Business first line, should read 'to the Church and outside of the school'. The acceptance of the minutes then took place being proposed by Mrs H Cullingworth, seconded by Mr M Cooper and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

Mrs J Croucher reported that the mound is in need of some repair and the Contractors are not mowing under the Willow, the large Oak tree and adjacent to the fence. The Clerk is to contact Commercial services.

Mrs H Cullingworth reported that Mr Roy Latham has been in hospital and Josie Latham has also been unwell. Mrs H Cullingworth's father is currently unlocking the field gate. It was agreed to send a get well card to the Latham's from the Parish Council.

Planning Correspondence:

Mr L Gosbee and Mrs H Cullingworth declared a non pecuniary interest in the following item:

Mr M Cooper stated there has been an exchange of emails with TWBC regarding The Old Junk Yard, in which a more detailed explanation to the Planning Appeal decision had been given. A site meeting has been offered by TWBC. It was agreed that the offer should be accepted. Mr George Collins has expressed an interest in attending this meeting, possibly with an advisor.

The Clerk confirmed that TWBC Enforcement Officer is to visit the old village shop with regard to complaints regarding the windows, doors and cellar depth.

5. PLAY AREA FENCING

Mrs H Cullingworth reported that she has not received any further quotes from the other fencing companies she has contacted despite chasing them. The Clerk has been contacted by KCC regarding an update on the completed project. She has asked for an extension of time in which to use the grant and complete the project following the difficulties in obtaining quotes. The Clerk is to contact Proludic for a quote and arrange a meeting with Jacksons Fencing.

6. ROAD REPORT

A229 Speed Reduction Campaign:

Mr J Beech reported that he is still awaiting Mr Stephen Noad to report back to the Committee. It was noted that two strips across the A229 are currently recording traffic speed.

General:

Mr L Gosbee reported that Dig Dog Lane is newly resurfaced, but Bubhurst Lane has had to be rescheduled although all potholes on the lane have been repaired. He is still persisting with a request for the resurfacing of Grandshore Lane. The Water Board have assessed the seeping water on Biddenden Road and have mentioned possibly installing a French Drain to carry what they believe to be spring water. The verges have been cut and pot holes in the village are marked ready for repair.

Mrs A Holroyd stated that she has spoken to Cllr Francis Rook regarding the purchase of Speed Watch equipment by Sissinghurst Parish Council. Following some discussion it was agreed that before entering into any cross parish agreement for the use of this equipment, a request for volunteers to perform this occasional task, and complete the necessary training, is to be placed in the Parish Magazine.

7. PLANNING

Applications:

13/01629 **The Coach House, The Street** – Alterations and single storey extensions, addition of pitched roof over garage, dormer window to rear elevation.

It was proposed by Mr M Cooper, seconded by Mr J Beech and agreed unanimously to recommend **APPROVAL**.

Decisions:

13/00420 **3 Folly Cottages, Mill Lane** – Deed of variation of a Section 52 Agreement to remove Agricultural Occupation Condition restricting occupation to Agricultural workers (WE/5/52/68 and TW/82/00997 refers)

Permission **GRANTED**

13/01411 **Appleton Farm Oast, Green Lane** – Demolition of garage and store. Proposed single storey extension, remodelling of North elevation and remodelling of East stairwell and associated East façade. Three bay garage.

Permission **GRANTED**

13/01618 **Frittenden C of E Primary School, The Street** – Trees: LIME (S1) – Crown lift to 6m above ground level; LIME (S2) – Crown lift to 6m above ground level

Permission **GRANTED**

Correspondence:

Notification from MBC re appeals at: Land West of Park Wood Lane, Frittenden Road, Staplehurst: Intentioning to stationing of mobile homes for gypsy family use – **APPEAL DISMISSED**; Land between Park Wood Lane & Frittenden Road, Staplehurst – Change of use of land from agricultural to residential and stationing of 2 mobile homes, 3 touring caravans and 2 utility blocks with associated parking for two gypsy families and keeping of horses **APPEAL ALLOWED**

8. CORRESPONDENCE

ACRK:
Oast to Coast magazine

West Kent Mediation:
Leaflets/Newsletter

Pilgrims Hospice:
Magazine

Mr L Gosbee and Mr J Beech declared a non pecuniary interest in the following item:

Mr J Beech has received a letter from Mr B Millard, Treasurer of Frittenden Memorial Hall Management Committee, regarding a request for financial advice and assistance regarding the resurfacing of the Memorial Hall car park. After much discussion it was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth agreed unanimously that the Parish Council would contribute 50% towards the quote of £1685 received.

9. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously to pay the accounts as follows:

Commercial Services Trading Ltd.....	£444.96
Stationery Express.....	£38.42
Cory Environmental.....	£9.60
Mr M Cooper.....	£50.00 (EF)
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.....	£135.12
Expenses.....	£58.40
Eon DD.....	£16.80

10. ANY OTHER URGENT BUSINESS

Following an approach from Mr & Mrs Bourne of Laundry Lane regarding cutting back the Ash tree overhanging their garden, Mr J Beech has spoken to Dan Blocker at TWBC regarding pollarding the tree and any consequences relating to Ash Die Back. Following Mr Blocker's advice it was agreed that quotes for the work should be sought but the work would not commence until the winter. Mr A Holroyd is to inform Mr & Mrs Bourne of the Parish Council's intentions.

Mrs A Holroyd requested that the September meeting date is changed from September 17th to 18th. This was agreed. The Clerk is to amend the village hall booking.

Mr L Gosbee wished it be recorded that Mr Smith of The Twins is concerned that he has not received a response to his letter to the Parish Council regarding Headcorn Airfield aviation noise.

Cllr John Smith reported on the following items:

Hungerden Farm planning application – Cllr Smith has spoken with the owner informing him that the rebuilding of the Oast is proving an issue with the planning department. A decision is due imminently. A suggestion to remove the rebuild from the application was suggested.

The Freedom of the Borough was given to the Princess of Wales's Royal Regiment on Monday when they paraded through Tunbridge Wells.

TWBC has to find £650k following cuts of 10% in funding. Everything has to be scaled down due to the cuts. Environmental Services and back office functions within the planning department are being shared with other Boroughs. Some areas of work can be shared but there are certain areas where it is better to keep control. The Government is only keen in funding essential services.

There being no further business the Chairman closed the meeting at 9.50pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 18th September 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs H Gosbee & 2 members of the public

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr J Beech & Mrs J Croucher.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Chairman confirmed that Mr Roy Latham is back doing the Play Area inspections.

Planning Correspondence:

Mr L Gosbee and Mrs H Cullingworth declared a non pecuniary interest in the following item:

Mr M Cooper confirmed that along with Mrs A Holroyd, Mr J Beech, and Mr & Mrs George Collins a meeting had been held with TWBC regarding The Old Junkyard site. A recent proposal from Central Government may, in due course, lead to a situation where the Borough Council would reconsider its current stance. An alternative suggestion was to redevelop the site as a small holding. However, someone will have to reside on site for 3 years and be able to demonstrate that a small holding is viable.

The Clerk has been notified by TWBC Enforcement that no breach of planning has occurred at the old village shop and the case is therefore closed.

Road Report: General - Speedwatch:

It was reported that three people had expressed an interest in volunteering for the Speedwatch initiative. As this is the minimum number of people required to carry out the task at any one time, due to a lack of numbers, it was decided not to pursue at this time.

Correspondence:

Resurfacing of the Memorial Hall car park has been completed. An invoice is awaited.

Any other Business:

The Chairman has spoken to Mr Bourne regarding the Ash tree and confirmed that he is happy with the Parish Council's intentions. Mrs A Holroyd has not met with Mr Smith regarding aircraft noise but will do so following an update at this evenings meeting.

5. PLAY AREA FENCING

The Clerk reported that following a lot of chasing by Mrs H Cullingworth and herself, the Parish Council has now received four quotes for the play area fencing. A site meeting has taken place between the Chairman, the Clerk, Mr M Cooper and an installation contractor, Mr Giles St Leger. Mr M Cooper suggested fencing the

play area in line with the tennis court which would require a further 10mtrs of fencing. Following a review of the quotes received and the suggested requirement for increased fencing, it was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to order a total of 80m of fencing from IAE at a cost of £4103.10.

6. MOUND REPAIRS

The Chairman reported that the soil beneath the slide has eroded and needs infilling. It was suggested that Mr Simon Holloway is asked to make these repairs when the ground is less dry. A further suggestion to use the topsoil removed during the installation of the Play Area fencing was made. The Clerk was requested to contact Giles St. Leger to ask if he could fill the eroded area whilst he is on site.

Mrs A Holroyd noted that the grass has been cut well by the current contractors.

Mrs N Aldhouse reported that her husband has today cut the sleeper irons, so that they are no longer a hazard.

7. AIRCRAFT NOISE

The Chairman reported that there has been an increase in reports of aircraft noise over the village. It is understood there is a noise abatement zone over the centre of the village which should be avoided by aircraft. Mr John Dutton was invited to speak. He stated that he has researched the CAA website which states that there is no applicable law to noise abatement zones. These are purely a voluntary exercise. Mr James Tuke was invited to reply and confirmed that there are three noise abatement zones in the area over Frittenden, Smarden and Headcorn village. Mr Tuke, representing Jamie Freeman, noted that Mr Dutton is on the corner of the zone. He has investigated that dates mentioned by Mr Dutton and the pilots of the parachute plane, a noisy Islander, and an instructor plane are to be spoken to in regard to this. A visitor plane was also in the air at this time. James Tuke suggested calling Air Traffic Control on 01622 890226 immediately, preferably with the offending planes number. He apologised for the misdemeanours of the pilots of the parachute and instructor planes who should know better. The Chairman thanked both John Dutton and James Tuke for attending the meeting.

8. ROAD REPORT

A229 Speed Reduction Campaign:

There is nothing further to report at this time.

General:

Mr L Gosbee reported that Bubhurst Lane has been resurfaced and the potholes in Grandshore Lane are scheduled to be filled this month. Following concerns from a resident regarding the fire hydrants and stop cocks being surfaced over during the resurfacing of Dig Dog Lane, Mr Gosbee has been in contact with Highways who have assured him this is the usual process and they will return to uncover them.

The salt bins in Sand Lane and London Lane have been squashed and are to be replaced and hopefully relocated in a less vulnerable position. A large bag of salt has been ordered and is to be delivered and positioned at Bettenham.

Mr L Gosbee has requested that the water leak in Biddenden Road and a further leak in The Street are investigated before the onset of the first frost.

Mr M Cooper commented that potholes in Park Wood Lane were marked some while ago but have not yet been repaired. Mr L Gosbee is to chase Highways.

9. PLANNING

Applications:

13/02102 **Barnlea, Coldharbour Lane** – Conversion of integral garage to residential with new window, replace single glazed windows with double glazed windows, installation of aga flue, erection of garage, erection of American barn with access track, change of use of fields to equestrian use

It was proposed by Mr M Cooper, seconded by Mrs A Holroyd and agreed unanimously to remain **NEUTRAL**.

13/02293 **Hill House, The Street** – Extension of time –Erection of a 2-storey detached house and garage (Planning permission TW/10/02565 refers)

It was proposed by Mrs H Cullingworth, seconded by Mr M Cooper and agreed unanimously to remain **NEUTRAL**.

Decisions:

13/00813 **Catherine Wheel Barn, Sand Lane** – Retrospective – alterations to existing annexe/garage outbuilding.

Permission **GRANTED**

13/01475 **Buckhurst Farm Buildings, Biddenden Road** – Conversion of barn to dwelling (Planning permission TW/10/03405 refers) – Removal/Variation of Condition 5 and 6 relating to pens building

Permission **GRANTED**

13/01530 **Cherry Tree Farm, Mill Lane** – Lean-to barn

Permission **GRANTED**

13/01536 **3 Folly Cottages, Mill Lane** – Demolition of outhouse and construction of a 2-storey side extension

Permission **GRANTED**

13/01600 **Frittenden House North, The Street** – Conservation Area Consent: Adaptation and restoration of a fire damaged stable block

Permission **REFUSED**

13/01629 **The Coach House, The Street** – Alterations and single storey extensions, addition of pitched roof over garage, dormer window to rear elevation

Permission **GRANTED**

13/01995 **East Lodge, Cranbrook Road** – Single storey rear extension and first floor flat extension to front (to be constructed in connection with previous application TW/04/00962)

Permission **GRANTED**.

Correspondence:

Notification re appeal lodged re TW/12/03203 Tolehurst Farm, Knoxbidge – Replacement of 7 existing free range poultry buildings with 2 new poultry buildings

An email received through the website from Mr R Waller registering his disappointment that a site meeting to address a proposed internal road network re planning application 13/01965 was not undertaken before the PC made a recommendation to TWBC.

10. CORRESPONDENCE

TWBC:
Family Fun Day update

KCC Highways:
Invite to Seminar at Dartford on 4th October
Safe & Sensible Street Lighting consultation

KALC:
New publication offer “Local Councils Explained”

4th Edition Local Councillors Guide

ACRK:
90th Annual Meeting invitation
Oast to Coast magazine

Young Kent:
Newsletter

Staplehurst Parish Council:
Neighbourhood Plan Invitation

Homestart:
Newsletter & Donation request

The Clerk has received a telephone call from Mr Chris Wheal, volunteer with Kent Fire & Rescue Service, requesting attendance at the PC meeting on 16th October to discuss fire hydrants in the village.

11. FINANCE

It was proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously to pay the accounts as follows:

Frittenden Youth Club.....	£100.00 (EF)
Mr M Cooper.....	£27.99 (EF)
Cory Environmental.....	£9.60
Frittenden Memorial Hall.....	£15.00
Mr L J Gosbee.....	£50.00
D A Jenkins Salary.....	£316.96
Expenses.....	£20.80
Eon DD.....	£17.36

12. ANY OTHER URGENT BUSINESS

The Chairman reported that the Hatchin' Tan site has been vacated and Mr Brazil has moved to Cranbrook. The mobile home has been removed from the site today and the remaining buildings are to be removed in the next two to three weeks. It is understood the hardstanding is to remain as a planning application is expected to be submitted for three stables, a hay barn and security measures.

The purchase of a new parish noticeboard is to be researched by the Clerk.

There being no further business the Chairman closed the meeting at 9.05pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 16th October 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mr J Beech (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Cllr Sean Holden, KFRS Volunteer Chris Weal, Mrs H Gosbee & 1 member of the public.

The Chairman welcomed Cllr Holden and Chris Weal to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs H Cullingworth & Cllr John Smith.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Correspondence:

Mr J Beech queried if the invoice for resurfacing of the Memorial Hall car park had been paid as two different quotes had been received from the same contractor for varying square meters. The Clerk confirmed it has been paid.

Any other Business:

The Chairman confirmed she has spoken with Mr Smith regarding aircraft noise.

Play Area Fencing:

The Clerk confirmed the fencing has been delivered and is currently stored in a barn at Manor Farm. The installer has been contacted and a date for installation is to be confirmed.

Mound Repairs:

The Clerk is to speak to Giles St. Leger regarding infilling beneath the slide using the spoil removed during the groundwork for the play area fencing.

Aircraft Noise:

Mr M Cooper reported that since the last meeting he has spoken with Mr John Dutton who has found the Air Traffic Controllers at Headcorn Airfield both dismissive and unhelpful when reporting noisy planes over his property. Mr M Cooper has been liaising with Mr L Gosbee and James Tuke, who is amazed at the response from the Controllers. Due to ongoing discussions between the various parties involved Mr M Cooper has delayed an article to be published in the Parish Magazine.

Any Other Urgent Business:

It was reported that work on clearing the Hatchin' Tan site is ongoing.

5. **CHRIS WEAL – KFRS RE FIRE HYDRANT**

The Chairman welcomed Mr Chris Weal, a volunteer with KFRS, to the meeting. Mr Weal explained the background to the current Fire Hydrant Project being implemented by KFRS. This evolved following a large rural fire in the village of Boughton Malherbe in 2011 when fire crews were hindered due to a lack of knowledge on the location of hydrants and other water sources in the area. All fire hydrants in rural areas are being located, inspected and marked. A partnership between the rural areas and KFRS to build up local knowledge of hydrant locations and other water sources is being formed. Parish Councils and local residents are being asked for their support in reporting any damage that may occur to hydrants and to assist in informing KFRS of other potential supplies. Hydrants in Frittenden were checked in September. It was suggested Mr M Cooper contact KF&R Water Services for an article for the Parish Magazine highlighting the venture and publishing a contact telephone number for residents who wish to offer swimming pools, ponds etc. as backup water sources in event of a fire. These will be risk assessed for viability. Mr Weal impressed that fire prevention is the key. A map highlighting all the fire hydrants in Kent is available online. The Clerk is to print this for reference.

The Chairman thanked Mr Weal for attending the meeting and for the interesting presentation he gave.

6. **ROAD REPORT**

A229 Speed Reduction Campaign:

Mr J Beech stated that Stephen Node has sent him some information on the data collected during the speed investigation period. This has been circulated to all Councillors. Mr J Beech confirmed he has requested the executive summary report on the data which has been analysed by a third party employed by KCC. Once this has been received a meeting of the Road Safety Group will take place. It is hoped that the data collected will enable speed reduction improvements to be made. Mrs J Croucher acknowledged that the speed limit on the A229 north of Staplehurst has been reduced from 50 to 40 mph.

General:

Mr L Gosbee reported that work on the deteriorating Park Wood Lane is awaited. New salt bins to replace the damaged bins have been delivered. Mr L Gosbee is hoping for these to be re-sited as they have been placed in the same position as the previously damaged bins. A bulk salt bag is to be delivered during November to Bettenham. Mr L Gosbee is to contact KCC Highways officer Mr Graham White with regard to reviewing the pavements in the village.

7. **PLANNING**

Applications:

13/02734 **Former Bakery, Headcorn Road** – Conversion of bakery to two bedroom house

Following much discussion regarding lack of parking at the site it was proposed by Mr M Cooper, seconded by Mr J Beech and agreed by 5 votes with 1 against to recommend **APPROVAL** as this application adds a much needed small property to the housing stock. Advice from Highways regarding the parking issue was requested.

13/02840 **Frittenden House South, The Street** – Re-construction and alterations to a fire damaged stable block

It was proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously to recommend **APPROVAL**.

Decisions:

13/00040 **Tolehurst Farm, Knoxbridge** – Replacement of 7 existing free range poultry buildings with 2 new poultry buildings

WITHDRAWN

13/01962 &
13/01964/LBC **Beale Farm, Sand Lane** – Rear conservatory. Re-working hall to improve entrance to house at ground floor and bedroom above

Permission **REFUSED**

13/01965 **Tolehurst Farm, Knoxbridge** – Replacement of 7 existing poultry buildings with 2 new poultry buildings, together with associated landscaping and amendments to access

Permission **GRANTED**

13/02102 **Barnlea, Coldharbour Lane** – Conversion of integral garage to residential with new window, erection of garage, erection of American barn with access track, change of use of fields to equestrian use

Permission **GRANTED**

Correspondence:

There was none.

8. CORRESPONDENCE

TWBC:

Noise & Nuisance Training 28th October

Notification of 'Your Neighbourhood' website www.tunbridgewells.gov.uk/maps

Christmas Lights grant letter

West Kent Wheels 2 Work:

Moped scheme hire for young people

9. FINANCE

It was proposed by Mrs J Croucher, seconded by Mr J Beech and agreed unanimously to pay the accounts as follows:

Wilson Tarmac.....	£1956.00
Cory Environmental.....	£19.20
Frittenden Memorial Hall.....	£15.00
IAE.....	£4923.72
PKF Littlejohn.....	£120.00
D A Jenkins Salary.....	£182.90
Expenses.....	£15.60
Eon DD.....	£16.80

The Clerk confirmed the audit has been completed and there are no matters to report.

10. ANY OTHER URGENT BUSINESS

The Chairman invited Cllr Sean Holden to speak. Cllr Holden reported that KCC is in a period of transformation. Further savings of £240m are to be made this year. The Council is looking at various constructive ways of running the organisation, including 'buying, making, selling' services.

Cllr Holden went on to talk about a project he is currently involved in regarding bees. Following the loss of many bees last year due to weather conditions, KCC are engaging and involving the local community in a bee keeping initiative. Anyone can help by planting the correct plants for bees to forage. Parish Councils can help by keeping hives or planting bee friendly plants in villages. A meeting with experts in this field is due to take place on 25th October 2013.

The Chairman has received a donation request letter from CAB.

The Chairman noted that a meeting regarding solar farms in the Weald is to take place at Benenden village hall on Friday 25th October 2013, which she hopes to attend.

Mrs N Aldhouse reported that a chevron on Grandshore Lane is missing. Mr L Gosbee will report this to Highways.

Mr J Beech stated that when the play area fencing is installed and formally opened an invitation to Roger Manning should be sent as the funding was provided from his members grant.

There being no further business the Chairman closed the meeting at 9.10pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 19th November 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mr J Beech (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk) & Mrs H Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr John Smith.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes were amended as follows: Pages 1963 & 1964 were amended to read 1563 & 1564 respectively; Page 1562 Item 5, 6th line down the apostrophe is removed from 'Councils'; Page 1562 item 7 Application 13/02734 3rd line down 'agreed unanimously' is amended to 'agreed by 5 votes with 1 against'; Page 1563 item 10 2nd paragraph 3rd line down the apostrophe is removed from 'Councils'. The acceptance of the minutes then took place being proposed by Mr M Cooper, seconded by Mr J Beech and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area Fencing:

The Clerk confirmed the fencing has been installed. However, due to a shortfall of approximately two feet one further panel has been ordered to be erected by the contractor as soon as it is received. Mrs H Cullingworth is to attach the sign stating that no dogs are allowed in the play area to the fencing. A further sign is to be ordered.

A date for the formal opening of the play area fencing is to be agreed.

Mound Repairs:

The Chairman confirmed that the contractor has in filled the holes underneath the slide with earth.

Aircraft Noise:

Mr M Cooper reported that he has been in contact with James Tuke who has written to Mr Dutton confirming that Air Traffic Control is now aware of the noise free zone over Frittenden. However, there have been further incidents of low flying aircraft. It was agreed that the Parish Council should write to Jamie Freeman at Headcorn Airfield regarding their concerns of low flying aircraft over Frittenden.

KFRS Fire Hydrants:

Mr M Cooper confirmed that two separate articles have been placed in the Parish Magazine; one regarding back up water resources, and the other on home safety.

5. LAUNDRY LANE TREE WORKS

Mr J Beech confirmed that he will report back to the meeting once he has received three quotes for the work.

6. NEXT YEARS MEETING DATES

The following dates for the 2014 meetings were agreed. The Clerk is to book the Memorial Hall accordingly:

Tuesday January 21st Tuesday February 18th Tuesday March 18th Tuesday April 15th

7. ROAD REPORT

A229 Speed Reduction Campaign:

Mr J Beech reported that he is to chase Stephen Node for the executive summary report. Mrs N Aldhouse stated that the 'Slow' sign painted on the road at Rocks Hill hasn't been reinstated since the resurfacing took place. This is to be monitored.

General:

Park Wood Lane has been resurfaced. The jumbo salt bag has been placed at the top of Bettenham Hill. It was agreed to leave this where it lies unless Dick Minton wishes to move it slightly to enable him to access his land. Mr L Gosbee reported that the salt bin at Sand Lane has been moved to Dig Dog Lane. However, Highways will not move the salt bin at London Lane. Trees were cleared quickly and efficiently by Highways following the recent storm. Mr Paul Hope reported a pipe that has been covered over with tarmac in Lambourne Way. Graham White, Highways Engineer, has been out to assess this. Mr L Gosbee is to chase. Mrs N Aldhouse confirmed the chevron in Grandshore Lane has not yet been replaced. The Chairman reported that Mr John Day has asked her to pass on his thanks to the Parish Council for the potholes being filled in Grandshore Lane.

8. PLANNING

Applications:

There were none.

Decisions:

13/02734 **Former Bakery, Headcorn Road** – Conversion of bakery to two bedroom house

Permission **GRANTED**

Correspondence:

There was none.

9. CORRESPONDENCE

KCC:

Safe & Sensible Street Lighting – offer to convert Parish owned street lights to part night lighting along with KCC programme to be charged at cost only. It was agreed to confirm if PC street lights remain on all night.

KALC:

Invitation and voting AGM papers – The Chairman is no longer able to carry out this role. No other Councillor was able to take on the role of KALC representative at this time.

AON:

Guidance on snow clearance

Kent Wildlife Trust:

Notice of Wildlife sites in Frittenden

Frittenden Historical Society:

A request for permission to plant a garden at the rear of the war memorial to commemorate the centenary of WW1. It was agreed this was a good idea as long as enough room is left to cut the hedge. The Clerk is to reply to the Historical Society confirming their agreement.

Mr M Cooper reported that he had been approached by the Historical Society with regard to the Tent Team making a donation to purchase new screens to replace their old screens. Mr M Cooper proposed that the screens be purchased in full by the Parish Council, using Equipment Fund proceeds, and to give them to the Historical Society on permanent loan for the use of the whole village. This was seconded by Mr J Beech and agreed unanimously.

10. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Giles St Leger.....	£1158.40
Cory Environmental.....	£19.20
Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.	£262.42
Expenses.....	£20.90
Eon DD.....	£17.36

11. ANY OTHER URGENT BUSINESS

The Chairman has been advised that a refuse collector employed by Cory has complained that the bin underneath the noticeboard is difficult to empty.

Mrs N Aldhouse asked if other Councillors thought it would be useful to have a list of people in the village that could assist others in a crisis i.e. people with licensed chainsaws; people who have sandbags etc. It was agreed this would be very useful. Mr M Cooper is to place an article in the Parish Magazine.

Mr J Beech informed the Council that the owners of Hill House have employed contractors to cut their hedge on the boundary with the playing field. A platform will be erected on the field whilst this is in progress.

There being no further business the Chairman closed the meeting at 9.00 pm

A Meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden, on Wednesday 11th December 2013 at 8.00pm.

Present were: Mrs A Holroyd (Chairman)
Mr J Beech (Vice-Chairman) attended the meeting from 8.20pm
Mrs N Aldhouse
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk) Mrs H Gosbee and 1 member of the public

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr M Cooper.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr L Gosbee, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area Fencing:

The Chairman confirmed that the inspection had been completed by Maria Cook. All the equipment is in very good condition. However, the new fencing has been placed too close to the giro spinner and needs to be moved to a minimum distance of 2m from the outer edge of the equipment. The Clerk is to contact Giles St Leger regarding the re-siting of the fencing. Mrs J Croucher and Mrs H Cullingworth volunteered to meet the contractor on site to discuss the options. Maria Cook suggested some matting or paving slabs are placed at each gate preventing wear and tear of the grass in this area. Signage on each gate stating 'No dogs allowed' is required. It was also suggested that a rubbish bin is placed within the fenced area.

Mrs J Croucher reported that the current bins on the field have not been emptied. The Clerk is to contact Cory Environmental.

Aircraft Noise:

Both the Clerk and the Chairman had written to Mr Jamie Freeman in regard to aircraft flying over the village. The Chairman has received a reply apologising for the Remembrance Sunday disturbance and confirming that control tower staff is now aware of the noise abatement zone.

KFRS Fire Hydrants:

The Clerk has received a map of all the fire hydrants in Frittenden. Copies are to be given to all Councillors.

Correspondence:

Mrs J Croucher stated that the Historical Society appear to currently be using screens belonging the Memorial Hall.

Mrs A Holroyd has been given a packet of poppy seeds at the Parish Chairman's meeting to be scattered as part of the WW1 celebrations.

5. ANNUAL BUDGET

The Clerk presented the budget papers, previously circulated, to all Councillors. It was agreed that no increase in the precept for the financial year 2014/2015 is necessary. It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously that the precept should remain at £8,800.

6. DONATIONS

It was proposed by Mr J Beech, seconded by Mrs J Croucher and agreed unanimously to make donations to the following organisations, within Section 137 payments, as follows:

Kenward Trust	£100
Kent Air Ambulance	£100
Hawkhurst Cottage Hospital	£50
Citizens Advice Bureau	£100
Frittenden Pre School	£50
Royal British Legion	£50
Frittenden Parochial Church Council	£350
Hospice in the Weald	£75
Kent Youth	£30
Frittenden Primary School	£100
Victim Support	£25
Angley School Farm	£50
Samaritans	£50

7. ROAD REPORT

A229 Speed Reduction Campaign:

Mr J Beech confirmed that he has chased Stephen Node for the executive summary report.
Mrs N Aldhouse reported a recent accident on the A229. Mr L Gosbee is to chase Highways regarding repainting the 'Slow' sign on the road surface.

General:

Further fly tipping has occurred on Park Wood Lane. Water seepage on Biddenden Road has been reported. Pot holes on Biddenden Road from Larchmere to the bridge have been reported by Mr L Gosbee. The drainage pipe at Lambourne Waye has been inspected and will, hopefully, be rectified soon.

8. PLANNING

Applications:

13/03094/LBC **Former Bakery, Headcorn Road** - Conversion of bakery to two bedroom house

It was proposed by Mrs N Aldhouse, seconded by Mr J Beech and agreed by 5 votes to recommend Approval.

13/03324 **Westfield, Sand Lane** - First floor extension

It was proposed by Mrs A Holroyd, seconded by Mr J Beech and agreed unanimously to recommend Approval, as the proposed extension above an already existing extension will not cause visual harm or impact to neighbouring properties.

13/03385 **Knoxbridge Farm, Knoxbridge** – Change of use of land for the siting of additional solar panels to provide electricity for poultry unit

It was proposed by Mrs N Aldhouse, seconded by Mrs A Holroyd and agreed to recommend Approval, as this is an extension to an already existing solar array it is not believed the visual impact would increase

13/03417 **Shenlands Farm, Ayleswade Lane, Headcorn** - Certificate of Lawful Development (Existing) Use of agricultural land as residential curtilage

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral

13/03430 **2 Ian Cottages, Knoxbridge** - Single storey rear extension

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed to recommend Approval as this is a modest extension.

13/03438 **Sinksnorth Farmhouse, Staplehurst Road** - Hard surface tennis court and 2.75m high fencing and retractable floodlighting

It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously to recommend Approval as this proposal will not impact on any neighbouring property.

13/03484 **Pound Hill Farm, Biddenden Road** - Removal of Condition 9 of TW/07/02571 relating to conversion of redundant building into holiday cottage - to allow rental period of more than 6 weeks

Mr L Gosbee declared an interest and did not take part in the discussion or vote. It was proposed by Mr J Beech, seconded by Mrs H Cullingworth and agreed by 5 votes to recommend Approval with a condition that winter lets are not exceed 4 months.

13/03513 **OS Plot 6528 & 7340 Coldharbour Lane** - Erection of stable block and construction of 60m x 20m outdoor riding arena. Change of use from agriculture to equestrian use

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain Neutral.

Decisions:

13/02840 **Frittenden House South, The Street** – Re-construction and alterations to a fire damaged stable block

Permission GRANTED.

Correspondence:

There is none.

9. CORRESPONDENCE

The Clerk has received an email via the website from the primary school regarding dog fouling on the footpath at the rear of the school. Permission to erect signs asking dog owners to clear up their dogs mess was requested. The Parish Council has no jurisdiction over this. However, Councillors saw no reason why signs could not be erected. The Clerk is to reply to the school accordingly.

The member of the public present at the meeting requested and was invited to speak. He stated that dog mess is also left in and around Valence View. Concern was also raised regarding the auctioning of the piece of land to the rear of the bungalows as lighting is sited on the land in question. Councillors suggested the resident contact TWBC who currently own the land.

TWBC:

A plan showing the piece of land at Valence View to be auctioned on 19th December 2013

10. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mr J Beech and agreed unanimously to pay the accounts as follows:

Cory Environmental.....	£9.60
IAE.....	£216.67
Commercial Services Trading Ltd.....	£693.71
Bell & Jorrocks.....	£150.00 (EF)

Frittenden Memorial Hall.....	£15.00
D A Jenkins Salary.	£259.77
Expenses.....	£15.60
Eon DD.....	£16.80

11. ANY OTHER URGENT BUSINESS

Mr J Beech reported that following a discussion with various tree surgeons regarding the Ash tree on Laundry Lane it has been suggested that the lower branches encroaching on the lane and one other long limb only is removed as further pollarding will only encourage the tree to grow more. This was agreed by Councillors.

There being no further business the Chairman closed the meeting at 9.05 pm