

Bourton-on-the-Water Parish Council
Minutes of the meeting of the Youth & Wellbeing Committee
held at 7pm on Monday 8th August 2022
in the Windrush Room, The George Moore Community Centre

Those Present: Cllr L Hicks (Chairman), Cllrs A Davis, S Coventry, B Hadley (minute taker), B Wragge. Also, present Cllr. A Roberts as a non-committee member.

Members of Public: None

1. Apologies for absence: There were none.
2. Declarations of Interest: There were none.
3. To receive and approve the minutes of the Youth & Wellbeing Committee held on 11th July 2022. Proposed by Cllr Hadley, seconded by Cllr Davis. Cllrs Wragge & Coventry abstained as they were not present. APPROVED.
4. Matters Arising:
 - a. Red pullcord in disabled toilet. Danfo confirmed that they are investigating an installation into the building but it is not a legal requirement due to the age of the building. There is a red pullcord in the Rissington Road toilets. Committee strongly agreed that a cord or push button must be installed irrespective of the age of the building. Noted CDC did not notify the VIC of the closure.
 - b. Delivery of new MUGA panels for The Naight: This is being sent to the contractor and not to site. The Clerk requested an update on timings for the installation. In July they advised an estimate of the end of August.
 - c. Kompan - Rye Close remedial works. Scheduled for 13th August.
 - d. Repairs to stop on double gate at Melville. Complete.
 - e. Repairs to metal fencing at The Naight. Complete.
 - f. Painting of equipment at The Naight. The paint had been delivered and was hoped to complete the work next week.
 - g. Annual ROSPA play area inspection. This was received today. Info below under 6a.
5. Youth: To review existing Cricket Club SLA for Youth Club sessions and agree terms for new SLA (Paper 1). The current SLA expired in April 2022 but a signed copy had never been received. Cllr Hicks to agree wording for an updated SLA to include a clause that the Parish Council are not liable for payments when the cricket club cancel a session. The session fee will require renegotiation to reflect a longer session time. A Risk Assessment needs to be approved by the Parish Council and to make sure that there are regular and updated communication channels.
The SLA for Inspire to Aspire needs updating in September. The Clerk to meet with their representative to discuss suitable wording.
6. Play Areas
 - a. Weekly Inspections – to receive reports (Paper 2) and agree any further actions.
Melville – Equipment cleaning complete. Noted Cllr A Davis inspection in June 2022 reference burnt area (graffiti) not picked up on weekly inspection reports.
Rye Close – Nothing additional noted.
The Naight – a quantity of shredded paper found around the Asterope. The hole in the fence was repaired and encroaching brambles cut back. It was suggested a contractor is consulted on how to deal with cracks in the grass matting, the Committee suggested Greenfields.
Annual inspection reports had been received and circulated. Kompan advised that normal practice would be to address the moderate and high risk actions only. There were two medium risk remedial actions highlighted: Worn chain links on the cantilever swing (basket swing) at Melville and rotten timber on the crossbeam of the activity trail in Rye Crescent. A quote from Kompan was awaited and the committee requested additional quotes.
 - b. Rye Crescent lease: To note term of lease and agree any actions required. The Parish Council's lease with CDC expires on 19th May 2024. Clerk to write to CDC requesting a new lease or whether they might be willing to let the Parish Council take ownership, copy to Cllr R Keeling, Ward Cllr.

- c. The Naight rules: To note and finalise actions agreed during site visit. It was suggested that two more large play areas signs are hung on the far gate and the old play area gate. Reposition existing sign adjacent to the double gate onto the gate itself. Obtain an insert to cover the historical clerk's name on the old sign on the track. Committee approved for the Clerk to get a quote for this work.
 - d. The Naight: To discuss proposal from the Village Warden to plant meadow flowers in the grassed area. Clerk to ask the Village Warden to contact Cotswolds National Landscape who have the expertise for these areas. The hedge needs cutting right down where the old Naight Rooms were, owned by the British Legion.
7. Wellbeing:
- a. To review the Dementia Action Alliance Accessibility Audit (Paper 3) and agree further actions. Forward Audit to GMCC to include on the next agenda, some quick wins and low-cost items to be investigated by the Assistant Clerk and other actions to be included in budgets over the next few years.
 - b. Disabled toilets, High Street: To request that CDC complete works or install netting on scaffolding to enable the facility to be used. CDC asked the building contractor to erect signs to show where the toilets are in Rissington Road and it was noted that these are not yet done. Clerk to ask CDC to contact the scaffolding company to adjust the poles so access can be resolved asap.
 - c. The Clerk was asked to repeat the Emergency Heat warnings on our social media and website for this week. Also, to keep on top of risk management, to put a notice on each allotment noticeboard to warn about lighting fires and dampening down compost heaps.
8. Correspondence:
- a. The Police & Crime Commissioner's Office requested to make a video with the Parish Council to highlight how their grant is being used. Cllr Hicks agreed to be involved and will liaise with the Clerk to respond to queries raised in the email.
 - b. GPFA are holding an on-line We Can Move event on Friday 9th Sept. Clerk to check whether Cotswold Friends have had details. Cllr Wragge to attend on behalf of Bourton Dementia Friendly.
9. Items to note: None
10. Date of Next Meeting – 7pm on Monday 12th September 2022 in the Windrush Room.

There being no further business the meeting closed at 19.51 hours.