

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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Dear GMCC Committee

You are hereby summoned to attend a meeting of the **George Moore Community Centre Committee** to be held in **The Windrush Room, The George Moore Community Centre** at 6pm on **Monday 26th**

September 2022 for the purpose of transacting the following business.

Papers for the meeting can be viewed at the link here [GMCC](#)

Sharon Henley

Mrs Sharon Henley

Clerk

20th September 2022

AGENDA

- 1) Apologies for absence.
- 2) Declarations of Interest.
- 3) To receive and approve the minutes of the meeting held on 21st July 2022.
- 4) Matters Arising
 - a) Title Deed Registration
 - b) Staff fire training
 - c) Work on lightning conductor
 - d) Boiler removal and asbestos survey remedial works
 - e) Legionella risk assessment
 - f) Getting Connected Group – room hire
 - g) Stone chippings for rear of The Old Chapel
- 5) Fire Risk Assessment Action Plan: Update on completed actions and review of further actions required (Paper 1)
- 6) Room Hire Rates: To review comparative information on local rates, information on approximate energy costs and recommendations from the Assistant Clerk (Papers 2a, b & c). As deferred from previous meeting.
- 7) Licence for Room 1, expiry 30th Nov: To receive update and determine further actions.
- 8) To review current cleaning contract and determine any further actions required (Paper 3)
- 9) Library: To discuss the following ideas for funding by the Library:
 - a) Sensory garden
 - b) Use of Police Point
- 10) Replacement Light in Corridor: To review quote from Cotswold & Vale at a cost of £208.97 + VAT (Paper 4)
- 11) Pothole in Gateway: To agree actions required.
- 12) Flagpole: To discuss a proposal by Cllr Randall to install a flagpole on the building.
- 13) Budget:
 - a) To review expenditure to date (Paper 5a)
 - b) To discuss requirements for 2023-24 for Council Budget Meeting (Paper 5b).
- 14) Health & Safety Inspection Template (Paper 6): To review updated document and agree any amendments required.
- 15) Room Hire Terms & Conditions (Paper 7): To agree amendment in respect of fire arrangements.
- 16) Date of Next Meeting – 6pm on Thursday 10th November 2022.