

# MINSTER PARISH COUNCIL



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Clerk to the Council: Kyla Lamb - MAAT

## POLICY & FINANCE COMMITTEE

A Meeting of the Committee will be held on Tuesday 5<sup>th</sup> January 2021 at 7pm, Via Zoom Remote Meetings.

Sir or Madam,

You are hereby summoned to attend a meeting of the Policy & Finance Committee which will be held Via Zoom Remote Meetings on Tuesday 5<sup>th</sup> January 2021 at 7pm for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

### Clerk to the Council

NOTE: Residents and members of the public are cordially invited to remotely attend the meeting of the Council. Should you wish to join the Zoom meeting, the link is as follows;

Join Zoom Meeting

<https://us02web.zoom.us/j/87400430254?pwd=YlJXeldnWmdOZUZPek1hbmF4VjZuZz09>

Meeting ID: 874 0043 0254

Passcode: 548194

*In accordance with Regulation 4 of the Local Authorities and Police and Crime Panels (Coronavirus)(flexibility of Local Authority and Police and Crime Panel Meetings) no Annual Meeting will be held and the current Chairman will remain in place until an Annual meeting is held (possibly next year).*

## **AGENDA**

**1. APOLOGIES**

To receive apologies for absence, if any.

**2. MEMBERS' INTERESTS**

To register any new interests, or de-registrations, by Members as appropriate.

**3. MINUTES**

To approve the Minutes of the Committee meeting held on 8<sup>th</sup> January 2020 **(Appendix A)**

**4. ACCOUNTS TO 31<sup>ST</sup> MARCH 2020**

Members are asked to consider and accept the profit and loss and balance sheet to 31<sup>st</sup> March 2020. **(Appendix B)**

**5. ALLOCATION OF RESERVES 31<sup>ST</sup> MARCH 2020**

Members are requested to consider the Allocation of Reserves and propose any changes and recommend their approval at the next full Council Meeting. **(Appendix C)**

**6. POTENTIAL PROJECT FUNDING**

Members are asked to consider the options for funding any shortfall for Pavilion/Office and all weather mat replacement projects that are not covered by allocated reserves.

**7. REVIEW OF FIXED ASSET REGISTER 31<sup>ST</sup> MARCH 2020**

A copy of the fixed asset register which will include additions and disposals is attached for Members consideration and comments. **(Appendix D)**.

**8. ALL WEATHER PITCH INCOME AND EXPENDITURE**

A summary of the income and expenditure and money allocated in Reserves toward future replacement mat costs are attached for Members information **(Appendix E)**.

**9. RESERVES HELD ON DEPOSIT INFORMATION**

For members information, below are details of where the Council currently holds funds on deposit in addition to the Unity Trust current account.

Nationwide 95 day notice a/c 0.4% interest rate	£84,885
Hampshire Trust 1 year fixed term to 18/6/2021 1% interest rate	£85,000
Cambridge Building Society Council Savings A/c 0.1% interest rate	£50,000

<b>Total deposits</b>	<b>£219,885</b>
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**10. FEES & CHARGES 2021/22**

To consider and recommend to Council an increase in fees and charges for the year 2021/22 **(draft schedule attached Appendix F)**. The proposed increases for the cemetery show those proposed by Thanet District Council.

**11. BUDGET PROCESS 2021/22**

- (i) To consider recommending a pay increase for the staff and a 1point increment increase to the SLCC pay scale for the Assistant Clerk. These increases, if approved, are included within the draft budget.
- (ii) To discuss and agree the draft budget figures and precept for submission to Council for approval at its meeting on 12<sup>th</sup> January 2021. **(Appendix G)**