



Lilleshall Parish Council

Minutes of the meeting held on Monday 14th May 2018

Present: Cllrs A. Baker, C. Baker, K. Cherrington, P. Millard, D. Shaw, B. Taylor (Chairman), J. Taylor, C. Lane – Clerk.

18.015 Election of Chairman for the year 2018/19

Proposed by Cllr C. Baker, seconded by Cllr D. Shaw.

Resolved that Cllr B. Taylor be Chairman for 2018/19.

Proposed by Cllr C. Baker, seconded by Cllr J. Taylor.

Resolved that Cllr K. Cherrington will be Vice – Chairman for 2018/19.

18.016 Apologies: Borough Cllr A. Eade.

Resolved that the apology be noted.

18.017 Declarations of Interest: Cllrs A. Baker and P. Millard declared an interest in item 18.021(b).

18.018 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from Members of the Public.

- A member of the public spoke regarding agenda item 18.021(b).

The Meeting was resumed.

18.019 Minutes:

Resolved to agree the minutes of Monday 9th April 2018.

18.020 Matters Arising from those Minutes:

(a) Rights of Way – Proposed changes to bridleway Cheswell Drive. Council to consider response from TWC.

Resolved to respond to Rights of Way further on the matter indicating the footpath signs in situ.

(b) Royal British Legion Silent Soldier Campaign.

Resolved that the delivery be made to Cllrs A & C Bakers address.

18.021 New Business.

(a) Speeding around Limekiln Lane – Council to consider reports of speeding through the village in Limekiln Lane.

(b) Lilleshall Memorial Hall – TWC Telford @ 50 Community Buildings and Facilities legacy Fund. Council to consider supporting the Memorial Hall's application for increase in storage facilities.

Resolved to support this application by the Memorial Hall.

(c) NALC 2018/19 National Salary Award – Council to approve new pay scale and backdating to 1st April 2018.

Resolved to agree the new pay scale and backdating to 1st April 2018.

(d) Outside bodies – Council to review and agree members for outside bodies for 2018/19.

Resolved to keep the outside body membership as it is for the year 2018/19.

(e) Councillor contact information – Council to review and agree contact details to be made public.

Resolved to make changes to Councillor contact information held in the public domain.

(f) Internal Audit – Council to consider quotes.

Resolved to go with quote B.

18.022 Reports:

(a) Tennis Courts: The Council was informed that LVTC had been unsuccessful in their application to TWC's Telford @ 50 Community Buildings and Facilities legacy Fund.

(b) Allotments: There was discussion held over the recent break-ins at the allotments and how other security measures, predominately relating to the main gate, could be implemented to help improve site security.

(c) Community Asset register: An update on the current historical assets within the village was given and how this number could possibly be increased and adopted as a local register.

(d) Neighbourhood Plan: The regulation 15 consultation closes at 5:00pm on Tuesday 29th May 2018.

(e) Post Office: The post office has been open although the advertised times are still not being adhered to, the Clerk reported that she was still waiting for a response back in regards to the upcoming dates when the current postmaster will be away, to see if a locum postmaster can be found to cover this.

(f) Footpaths: The council was informed that the footpath next to Mahal House still has not had a sufficient barrier put in place to stop people using the footpath.

Resolved that the clerk chase this up with Andrew Careless.

(g) Other reports: None.

18.023 Correspondence – for action:

(a) Telford & Wrekin Council – Request for a financial contribution to Crucial Crew 2018. Council to consider.

Resolved not to support this request.

(b) Wrekin Area Committee – There is a vacancy on the SALC Executive. Noted.

(c) NALC - opportunity to submit motions to their Policy Committee meeting being held on 20th June, motion must reach SALC by 25th May 2018. Noted.

(d) T50 50 mile trail – launch of new Telford T50 50 mile trail, Council to consider attending this event. Noted.

18.024 Correspondence - for information:

(a) NALC – GDPR latest info.

Resolved to defer this item until later on in the agenda.

(b) St Michaels & All Angels Church – Application has been made to The Commonwealth War Graves Commission for a War Grave sign. Noted.

(c) TWC Community Lottery – Launch event Tuesday 22nd May, The Place. Noted.

18.025 Planning:**(a) Applications:**Reference: **TWC/2018/0289**

Address: 31 Hill Road, The Humbers, Telford, Shropshire, TF2 8NA

Proposal: Erection of a two storey side extension and single storey rear extension

Resolved to submit no objections.

Reference: **TWC/2018/0299**

Address: 64 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EX

Proposal: Proposed two storey side extension and single storey rear extension.

Resolved to submit no objections.

Reference: **TWC/2017/0972**

Address: Site of Greenfields Farm, Brockton, Newport, Shropshire

Proposal: Erection of 4no. dwellings and double garage with granny annexe above following demolition of various outbuildings *** Amended information ***

Resolved to submit objections.

Reference: **TWC/2017/0388**

Address: Abbey View, Church Road, Lilleshall, Newport, Shropshire, TF10 9HJ

Proposal: Erection of a single storey side and rear extension, conversion and extension to existing garage to create annexe and erection of a covered way

Resolved to submit no objections.

(b) Permission Granted:Reference: **TWC/2018/0151**

Address: 81 Wellington Road, Lilleshall, Newport, Shropshire, TF10 9AG.

Proposal: Erection of a single storey side and rear extension.

Full Granted: 27.04.18. Noted.

Reference: **TWC/2018/0158**

Address: 29 Hill Road, The Humbers, Telford, Shropshire, TF2 8NA

Proposal: Installation of 1no. bay window to the front elevation with a canopy over

Amended description and amended plans received

Full Granted: 20.04.18. Noted.

Reference: **TWC/2018/0062**

Address: 51 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EY

Proposal: Erection of two storey side extension and single storey front extension including a porch

Full Granted 13.04.18. Noted.

(c) Permission Refusals: None.**(d) Any other planning matters: None.****18.026 Finance:**

(a) Memorial Hall	Invoice (to note)	£100.00
(b) TWS	Invoice (Grounds Maintenance March)	£558.19
(c) C. Lane	Salary (April)	£633.30
(d) TWC Street Lights	Invoice Q4	£1135.04

Resolved that all payments are approved.

Cheques – two Cllrs are required to sign cheques and check against the relating invoices. Carried out.

Bank Reconciliation – to be approved up to 28th March 2018.

Resolved to approve the bank reconciliation.

18.027 Training:

Raising Awareness of Child Protection. Noted.

Exclusion of Press and Public:

In accordance with section 1(2) Public Bodies (Admission to Meetings) Act 1960, members of the public be excluded from the meeting on the grounds that the following items being considered involve the disclosure of confidential information.

18.028 GDPR:

The Council was updated on GDPR following the recent audit carried out by our chosen Data Protection Officer. The Clerk informed the committee that changes will need to be made in the way the Council operates on a day to day basis but also that a “spring clean” will need to be carried out over all documentation the council holds, both in paper form and on the computer.

18.029 Date of the Next Meeting 04.06.18

Items for the agenda to be notified to the clerk by 25.05.18

Chairman.....04.06.18