

BERRINGTON PARISH COUNCIL MEETING

Thursday 1st July 2021

MINUTES

1. **Chairman's welcome** the chairman welcomed everyone to the meeting.
2. **Present** ;Councillors C Wild-Chairman, R Purslow- Vice-chairman, S Shedden, G Jones, N Biggs, H Carpenter, S Durkan , C Bonsey and Apologies were received from Councillor S Mason who was nursing sick family members. Also present were L Pardoe , clerk to the Council , 5 members of the public and Cameron Moffatt who would be speaking about the Allotment Wall.
3. **Declaration of Pecuniary Interests.** Councillor G Jones declared an interest in the item on the Allotment wall as an allotment holder.
4. **Public session.** *Standing Orders were lifted to allow the public to speak.*
One member of the public asked if they would be allowed to ask a question regarding the funding of the repairs to the allotment wall. The Chair explained that Standing Orders would be lifted for that item and he would be able to ask a question. *Standing Orders were reinstated.*
5. **Council to agree the minutes from May 2021.**It was agreed that these were a true and accurate record of the meeting., proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.
6. **Clerk to report on matters arising not covered on the agenda** The clerk reported that she had received a response from the Police regarding the Cars that have not been moved in the last few months. When they came to visit one of the cars had gone, one was owned by a local resident and they had tried to contact them but they were out,. The Policewoman would visit again on Monday evening when she would next be on duty.
Standing Orders were lifted to allow Mrs Moffatt(Cameron) and the members of the public to speak.
7. **Allotment Wall Repairs.** The Chairman briefly explained the situation to the meeting. She had asked the Conservation specialist at Shropshire Council to meet with her and Cameron and see what he thought would need doing. He believes the tree roots have damaged the wall. The wall needs to be taken down and rebuilt after a bridge is constructed over the roots to protect the tree. There would need to be temporary fence in place for safety reasons while this was being done. The wall can then be rebuilt in exactly the same place. He would prefer that we use a local builder who would build sympathetically. The clerk is looking at organising this and liaising with Cameron. They would look to reuse as many of the original bricks as possible. They would look at getting a local bricklayer to give prices for the demolition and reconstruction.
Councillor Wild would be able to get the road closure done as it is an emergency this needs to be done as soon as possible .Due to the dangerous state of repair there would be no planning required in order to speed things along and keep the safety of the public paramount.
The clerk to liaise with Cameron to get the process started.
A member of the public stated that the allotment holders were concerned about the possible damage to the tree. He also requested that in the specification that the build should be consistent with the rest of the wall. Cameron replied by saying that the whole wall was pretty much mismatched throughout.
The Member of the public asked how this was to be funded. He felt that CIL should not be used for the repair as it was taking money out of the pot for larger projects. *Standing Orders were reinstated*
After discussion it was agreed that all members were happy to go along with recommendations
It was suggested that we get the wall taken down first to in line with safety needs. We would

need to get a reputable person to do the work. A metal temporary fence would be needed to secure the site whilst the work was being done. It was agreed that Councillors C Wild and G Jones and Cameron would show people the site. We would approach the builder who had worked on the kitchen to see if he would be interested in quoting for the job. It was suggested that Bob Thurston may have a contact as the National trust have recently had some conservation work done .Cameron, Councillor C Wild would liaise with Corey Lane Senior Conservation Officer & Technical Specialist at Shropshire Council to draw up the specification for the job.

Proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.

Councillor Wild spoke about the proposed Quiet Lane between Cross Houses and Atcham. We would be meeting with 2 surveyors for 2 days to look at the lane with members of Atcham Parish Council and Berrington Parish Council. These changes will need to fit in with the proposals for the changes to the main road. There is a spring at Cronk Hill that will need to be repaired. There is a lot of work to be done.

- 8. Council to review and adopt the following policies and documents;** It was agreed to adopt the following "en bloc" . proposed by Councillor S Shedden, seconded by Councillor R Purslow and agreed by all members present.

- **Financial Risk Assessment**
- **General Risk Assessment**
- **Complaint's Policy**
- **Councillor/Clerks protocol**
- **Freedom of Information Policy & Publication Scheme**
- **Vexatious Complaints policy**
- **Equality Policy**
- **Privacy Policy**
- **Media Policy**
- **Standing Orders**

- 9. Council to review Financial Regulations and make changes for online payments.** The Chairman explained that as a result of the Pandemic the Council had a special meeting which delegated additional powers to the clerk for many things but these included making payments on, line as we were not allowed to meet and sign cheques. The Parish Council needs to bring their financial payments into the 21st Century and with this the clerk will go online and make the payments (after agreements at the meetings!) and these would then be authorised by any two of the councils' signatories by going on line, logging in and authorising the payments. This would be checks to make sure that all is being done in line with the regulations. It was agreed that the council would add Councillor Carpenter to the signatories and the clerk would set it up for him and Councillor Purslow to authorise the payments. Proposed by Councillor C Wild, seconded by Councillor G Jones and agreed by all members present.

- 10. Allotment Wall** See above

- 11. Chestnut Play Areas & Grass cutting.**

- 12. Litter Picking /Cleaning Bus Shelters .** The Chairman said that she had been very heartened by the efforts of the Litter pickers at the recent Litter Pick. The Parish Council needed to purchase some more gloves pickers and vests along with bags. These could then be given to small groups who wished to mini litter picks on an ad hoc basis. Shropshire Council had offered the use of a trolley for their use during the litter picks. The clerk to contact Derek Furlong to obtain one of these.

The Chairman explained that she had been approached by a very community spirited young man who had volunteered to clean up the bus shelters and bus stops on a regular basis. We do need to keep them clean to prevent the possibility of rats becoming a nuisance. She felt that it would be a nice gesture to perhaps give him a gift voucher at Christmas if members were happy to do this. All members agreed to this. Also, Mr G Carloss has offered to repair the Notice Board outside the Community Centre just charging the Council for the materials.

Berrington Parish Council

L Pardoe, Clerk & RFO ...

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berringtonpc@gmail.com

signed.....

Dated Thursday 2nd September 2021

Members were in agreement with this. Proposed by Councillor R Purslow, seconded by Councillor S Shedden.

- 13. Council to discuss the siting of the new benches.** After discussion it was agreed that there would be one outside the Community Centre, one on the green and one in the Playing Fields. Councillor Durkan to liaise with Bob Thurston at National Trust to see where we would be allowed to put them on National Trust land.

14. Planning matters

- Ref 20/04528/FUL The Mill , Berrington *Permission granted 18 Mar*
- Ref 21/00322/DIS Lower House Farm, Berrington *Permission Granted 1 April*
- Reference: 21/00565/LBC The Mill, Berrington Manor, Berrington, Shrewsbury, Shropshire, SY5 6HB *Permission Granted 13 Apr 2021*
- Reference: 21/01777/FUL (validated: 28/04/2021) Address: Haven brook, Mascott, Shrewsbury, Shropshire, SY5 6EP *Permission granted 26th June 2021*

New Planning applications.

At the time of writing there are no new planning applications to be considered.

- 15. Highways matters** Councillor R Purslow reported that there would be 4 way traffic lights in operation over night whilst Severn Trent are looking for and repairing leaks which are causing flooding to the new roundabout.

16. Financial matters

- a) Council to agree payment of invoices as presented by the clerk. It was agreed to pay the invoices as presented by the clerk. Proposed by Councillor S Shedden, seconded by Councillor R Purslow and agreed by all members present.

BGC	HMRC	PAYE	2.80
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	staff	expenses	270.88
	SJF Printing	newsletter	252.00
	Playsafety	ROSPA	82.20
	E-on	Lighting	111.24
BGC	Shropshire Council	Lenergy	136.75
	total		858.67

- b) Council to accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the Bank reconciliation as presented by the clerk proposed by Councillor H Carpenter, seconded by Councillor R Purslow and agreed by all members present,
- c) Council to agree to pay for the bases and installation of the new benches This was agreed proposed by Councillor C Wild, seconded by Councillor H Carpenter and agreed by all members present.

- 17. Parish Matters** Councillor S Shedden reported that the dog fouling was becoming a problem again. Councillor G Jones said that on a recent trip to Pwllheli he had noted that they had dog bags attached to lamp posts to enable dog walkers to be able to pick up at all times. It was agreed that the clerk approach Jane Salisbury for some more stickers and we would order so more dog faeces bags to put up in the playing fields and around the village. Councillor Carpenter asked what exactly a quiet lane was meant to be for. Councillor Wild explained that it was meant to restrict large scale traffic to make it safer for people to walk and cycle in safety.

It was hoped to have an open morning in August to showcase the new kitchen in the Community Centre.

- 18. Date & time of next Council meeting.** It was agreed that this would be held on Thursday 2nd September 2021

19. The Chairman thanked everyone for attending and closed the meeting at 8.15pm.