



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL on Zoom Meetings (see details at end of agenda) 6:30pm Wednesday 5<sup>th</sup> May 2021 after the Annual Parish Council Meeting at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 14<sup>th</sup> April 2021**
4. **Matters arising from minutes (not on Agenda)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since previous Council meeting.
  - a) **Update** on issues and actions since the last parish council meeting.
  - b) **Any other items** to report that do not appear elsewhere on the Agenda.
7. **COVID-19 – Coming out of lockdown UPDATE**  
The Clerk will update the council on the latest status and changes. Use of Cross Park and the Brimp will be limited under the national lockdown restrictions, but the national roadmap will allow a return 17 May/21 June.
8. **Annual Reporting (AGAR Circulated before the meeting)**
  - a) **To approve the Annual Governance Statement**
  - b) **To approve the Accounting Statement**After approvals, the AGAR will be stored on the Parish Council website and displayed for the statutory period on the Parish Council Noticeboards. The public can inspect the AGAR and supporting material by appointment with the Parish Clerk.
9. **Grant Requests** for consideration – None
10. **Planning**
  - a) **Allhallows Planning Applications:**  
**MC/21/0741 77 Avery Way Allhallows Rochester Medway ME3 9QW**  
Construction of a detached annexe to rear of garden. (drawings not available at previous meeting)**Medway Local Plan** General Report.
11. **Highways and Footpaths**
  - a) **Potential Parking Restrictions**
  - b) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
  - c) **Verbal highways & footpath Issues** reports from Councillors
12. **Cross Park Issues**
  - a) **Cross Park Association – Banking/Governance**  
Awaiting Barclays Bank to enable face to face appointments to organise bank accounts.
  - b) **Expansion of Facilities** – Awaiting dates from Turners Group.
  - c) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
  - d) **Hatch** between kitchen and hall to support catering, as this is building work, the parish council needs to approve and if it agrees the amount that the Parish Council would pay.
13. **Brimp Issues** (including Youth)
  - a) **Youth Club Issues** – preparation for return
  - b) **Floodlighting** – Awaiting quote
  - c) **Brick Store Expansion** – Contractor notified, awaiting Planning decision.
14. **Contributions from Representatives on external bodies**
  - a) PACT (Cllr Forrest/Cllr Morrice)
  - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
  - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest)
  - e) Cross Park Association (Cllr Wiggins)

- f) Allhallows Fete Committee (Cllr Forrest)
- g) Friends of All Saints Church (Cllr Forrest)
- 15. **Reports from other member responsibilities**
  - a) Allotments (Cllr. Forrest)
  - b) Recreation ground and playpark (Cllrs. Forrest)
  - c) Bourne Leisure Liaison (Chair)
  - d) Allhallows Primary School Liaison (Cllr Freeguard)
  - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
- 16. **Financial**
  - a) **Finance Monitoring Reports** to 30/04/21 (Circulated for comment/note).
  - b) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)

Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss personal staff issues/Community Award Nomination.**
- 17. **Staffing Issues** Any Staff issues
- 18. **Date of next meetings –**  
June Meeting of Parish Council 9th June 2021 (arrangements for meeting to be confirmed).
- 19. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 28<sup>th</sup> April 2021

<https://us02web.zoom.us/j/82011065800?pwd=VDIRamtHWGpLQVlyYlUwZ3cwN0Judz09>

Meeting ID: 820 1106 5800

Passcode: 053202

For non-computer Audio:

Dial by your location any of these numbers

0203 481 5237, 0203 481 5240, 0203 901 7895, 0131 460 1196, 9203 051 2874

And from the telephone handset: Meeting ID: 82011065800# Participant ID:# Passcode: 053202#

To put hand up to speak \*9 To Mute/Unmute \*6