

Mickleham Parish Council

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Draft Minutes of Ordinary Meeting on 13th September 2017

Venue	Ranmore Room
Chair	David Ireland (DI)
Councillors	Jane Brown (JB), Judy Kinloch (JK), David Ottridge (DO), Graham Clark (GC), Will Dennis (WD), Andrew McNaughton (AM)
Clerk	Trevor Haylett
Attending	Duncan Irvine (DIrv), Mole Valley District Councillor
No.	Item
1	<p>Opening Formalities</p> <p>(590) The meeting started with a minute's silence for former Parish Council Chairman Richard Roberts-Miller to honour the memory of his great service to the Council and the community. His funeral was held earlier in the day.</p> <p>(591) Apologies – None</p> <p>(592) Declaration of Interest – None</p> <p>(593) The Minutes of the Annual Meeting held on 19th July 2017 were agreed and signed, proposed by DO and seconded by JB. In respect of item 578, DI said the investigation into the culprit behind the fires in the playground was continuing. He had been in touch with three local schools and each has been provided with the evidence.</p>
2	<p>Finance & Formalities</p> <p>(594) Approve accounts for payment – the following cheques were approved: £420 to Andrew Clark for footpath clearance £588 to King's Landscapes for mowing and hedging in July £150 to Simon Taylor (dismantling sign and repairs to two benches) £122.40 to Trevor Haylett, for Clerk's expenses (six months) £34.80 to Trevor Haylett for Virus protection (from the £400 grant from SSALC)</p> <p>(595) Agree bank reconciliation – This was agreed; the bank balance at 5th September was £8426.45, including the broadband fund.</p> <p>(596) Annual Governance Review – The current MPC Risk Register, which had earlier been circulated, was agreed.</p> <p>(597) Re-adoption of Financial Regulations – These were re-adopted. The Clerk asked who would take on the Responsible Financial Officer's duties in the event of DO being unavailable and it was agreed that the Clerk would assume the responsibility.</p> <p>(598) Re-adoption of Standing Orders and Code of Conduct – These were re-adopted.</p> <p>(599) Capital expenditure projects – With the second half of the precept payment expected, the Parish Council was showing a healthy balance and had been advised by the Internal Auditor that it should be spending some money. New waste bins and noticeboards were mentioned and it was agreed to discuss these items later in the meeting.</p> <p>(600) Agree Internal Auditor for 2017/18 – DO explained that Mark Mulberry, the Internal Auditor, had written with his proposals for the 2017/18 Audit, including making two visits, one nearer the end of the calendar year and the other at the financial year end. GC proposed and AM seconded a motion that Mark Mulberry be appointed the Internal Auditor again for the 2017/18 year and this was agreed.</p>

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3	<p>Open Forum</p> <p>(601) DI said that Richard Roberts-Miller's death presented the Parish Council with two issues. He had retained four large boxes of MPC files and Angela Ireland, who had been filing and cataloguing other documents with JK, had agreed to sort these additional boxes as well.</p> <p>Richard Roberts-Miller had also been responsible for setting up and managing the Parish Council website. WD said he was happy to take on the responsibility and the Clerk said he was happy to assist when called upon. It was agreed to proceed on that basis.</p>
4	<p>Broadband</p> <p>(602) WD explained that Surrey Wildlife Trust had not yet agreed to the wayleaves for digging the trenches that BT needed to lay their cables but he had been assured that everything was still on track. May 2018 remained the designated completion date.</p>
5	<p>Zig-Zag Road and Rykas</p> <p>(603) In both cases groups were using motorbikes and cars in an anti-social manner, either racing up and down the Zig Zag Road or wheel spinning out of the Rykas exit on Old London Road. Dirv said he had spoken to the new MV Neighbourhood Police Inspector Karen Coyne and she explained that a new staff sergeant would look at what could be done.</p> <p>DI said the Rykas problem tended to happen on a Sunday when the café was open so they were in effect endorsing the problem by providing space for vehicles and bikes to park. He said Surrey County Council, as owners of the site, should be leaning on their tenant to take responsibility for the problem.</p> <p>AM said problems occurred when Classic Car events were organised at the site and people spilled out into the road. He said the organisers would have paid for the privilege of staging the event and suggested that part of that money should go towards paying for a policeman to monitor the activities.</p> <p>AM then explained that the Zig-Zag Road problem involved groups racing up and down late at night. The vehicles were licensed and could be traced but it needed the authorities to take action. He said he wasn't in favour of traffic calming measures per se but in this case installing a hump on the last bend down the hill would severely curtail the activity.</p>
6	<p>Footpath at the back of Dell Close</p> <p>(604) The footpath running from Dell Close round the back of Old House was accessible again after the stinging nettles and ivy on the wall had been cleared and DI said there was widespread praise for the work that had been done. He went on to say that the area beyond the hedges of some of the gardens in Dell Close where they border the Recreation Field was looking more and more unkept and JB explained that it was because the mower wasn't able to get close enough to do the job. It was decided to try and get the contractors to trim the area, after discussion with the relevant residents. DI agreed to make contact with them.</p>

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7	<p>Verge-cutting</p> <p>(605) There was confirmation from DlrV that MVDC was going to return the responsibility to SCC. The Clerk had written to MVDC expressing the Parish Council's concern about a reduction in cuts. DI mentioned his concern that the gutters down the side of roads were not getting cleared. They were filling with weeds and could block the drains.</p>
8	<p>Rubbish Bins at the Recreation Ground</p> <p>(606) The Clerk showed Councillors two options for the replacement bins which will be sited at either end of the footpath. It was agreed to opt for 85L steel bins which come equipped with lids and a lock that fixes the bin to the frame. The question of who actually emptied the bins there was carried over from the previous meeting and DlrV was able to confirm that it was Veolia.</p> <p>DO said that replacing the noticeboards could be another item of expenditure. The Clerk said he would circulate some information he had received on the subject.</p>
9	<p>Planning</p> <p>(607) Planning Applications - There were no objections to recent applications.</p> <p>(608) AM had previously circulated an example of a Neighbourhood Plan and said that it showed the extent you had to go to be compliant with the district council's Local Plan. He felt it was too big an undertaking – both in time and expense - for a village of Mickleham's size and said a better alternative would be a Village Design Guide. This would have three main objects: a) giving a history of the village, identifying and describing the community; b) identifying the type of housing that already exists and c) outlining the type of housing development that would be welcomed in the future. The VDG would be registered with MVDC and future developers would be pointed towards it.</p> <p>Both DI and JK said it was important to be pro-active, to have a strategy in place while GC said it was important to be in a position to guide the district council rather than the PC having something foisted upon it against its wishes.</p> <p>It was agreed that AM would circulate other examples of VDG's and Councillors would consider the best way forward at their next meeting on 8th November.</p>
10	<p>Village Shop</p> <p>(609) There was a new purchaser for the shop – UK Property Solutions – and new plans had been produced by Ian Wright although they had not yet been presented as a formal planning application. The plans were made available for Councillors to view.</p>
11	<p>Additional Matters - None</p>
12	<p>Future Meetings</p> <p>The date of the next meeting is Wednesday 8th November in the Ranmore Room at 7:30pm. The dates for the first three meetings of 2018 were confirmed as: Wednesday 10th January; Wednesday 14th March; Wednesday 9th May (Annual Meeting and Annual Parish Meeting). DI said the Annual Meeting would be held in the Ranmore Room again after this year's switch to the Village Hall but if numbers made it tight, St Michael's had agreed that they could move into the Church itself.</p>

The meeting closed at 20:58pm