

WELLINGTON (SOM.) BOWLING CLUB

Minutes of the Executive Committee Meeting held on Friday 11th December 2020 by Zoom.

The meeting opened at 9.30am

1. Members

<i>Role</i>	<i>Name</i>	<i>Initials</i>	<i>Role</i>	<i>Name</i>	<i>Initials</i>
President	Paul Kelly	PK	Admin Co-ordinator	Henry Richbell	HR
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Tony Gibson	TG	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

Derrick Alford was asked to attend as an observer.

2. Apologies: Paul Kelly

3. Minutes of Previous meeting

The minutes of the meeting held on 13th November were accepted as a true record and signed by the Chair.

4. Matters arising from the previous minutes (not included elsewhere on the agenda).

The question was raised - Has the affiliation Fees been sent to Bowls England and the SBA. Reply The Bowls England form is ready to send off but the SBA have indicated that they will send further information in due course and we should wait before we send anything in.

5. Chair's Report Janet Moore

Following our last Executive Meeting I sent out an Email asking for volunteers to fill the roles of Treasurer and Mixed Team Captain. I'm pleased to report that I received some positive responses which we will discuss at our meeting.

Following the ending of Lockdown and entering Tier 2 and following the Guidance of EIBA we were able to open the Indoor Rink to 2 members from the same household and 2 members from different households. We opened on Monday 7 December and members have started to book on Bowlr. As previously some members did have problems booking which Henry resolved. I think it is too early to say what the uptake will be. Some members have said that they intend to play in the New Year so we will keep it under review and hope we will be open up to more members as and when regulations change.

6. Admin Co-ordinator Henry Richbell

Membership

We have had no new applications this month.

Nothing of note has been happening over the past month due to the Corona Virus situation.

7. Bowls Co-ordinator Ed Dilley

Mixed Friendly Captain - Eddy informed the meeting that he has spoken to Ian Hollingsworth who has agreed to take over as Mixed Friendly Captain. It was then confirmed that Ian should be appointed to this role but it will have to be confirmed at the next AGM. The question was also raised as to whether the Mixed Friendly Captain should be allowed to have the list of members email addresses and/or telephone numbers. This issue to be considered again at the next meeting in January.

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Indoor Secretary - Eddy has contacted Gerry Mangeolles to discuss the Indoor Competitions for this season. It was decided that this should be reviewed at the January meeting when the Covid situation may be clearer. It was decided that Eddy should contact Gerry to discuss further all the duties which are linked to the job of the Indoor Secretary as it may be necessary to find an Assistant to share the duties between them. It was decided that the subject of Short Mat Bowls would be kept under review in view of the current restrictions.

Opening and Closing of the Indoor rink - Eddy commented that on some days only one session had been booked but the rink still needed opening and closing. He queried why volunteer members should have to turn out in the morning and evening when only two people would play on that day. It was suggested that we could reduce the number of days when the rink was open. It was decided that this matter should be discussed at the January meeting as some members have indicated that they will consider starting to play after the Christmas break.

8. Asset Co-ordinator Tony Woollard

General The list of work needing to be done is shrinking, but still some items outstanding.

Clubroom:

- a) The PC monitor needs a bracket to fit it to the wall near the bar, this is planned to be done before the next meeting.
- b) The switching of the lights for social events still needs configuring, which will be done before the next social event takes place.
- c) We now have the internet working from a Wi-Fi router in the bar. I am looking at changing the Wi-Fi password for one that is easy to remember and will update once done. The laptop in the bar is configured to access the internet and I will fix a notice in the bar with passwords etc.

Indoor Rink:

- d) Now that the rink is in use, I have been able to monitor how the fans are working. Other than a small problem (now fixed) with the one at the far end blowing insulation foam particles into the rink, they appear to be satisfactory.
- e) The heating thermostat has been set to the same settings as last year and the fans do not appear to be detrimentally affecting the temperature very much. In fact, the movement of air seems to be spreading the heat more evenly and making the rink appear warmer. I will continue to monitor this and may need to turn the thermostat down slightly.
- f) The indoor rink vacuum has had a new filter fitted. I will obtain a spare to keep in the cleaning cupboard.

Heating Systems:

- g) Both are working satisfactorily. The clubroom thermostat is turned down as the room not in use.
- i) I have spoken to the heating engineer regarding the repair required on the clubroom boiler and we have decided that this does not need doing until the spring.

Alarm System:

- j) The sensor still needs fitting to the new front door, which will need to be done as soon as possible once the door is in regular use again.

Front Door:

- k) As noted above, the intruder alarm sensor still needs to be fitted. The door-bell push has been fitted and now works. Following "Abel Alarms" failure to fit a suitable door access on the new front door we approached "TLS" who provided a quote for the work, which has been accepted. We are now waiting for them to provide a suitable date to complete this work. Although this is an added cost to the original budget the system being fitted is a well proven, reliable and maintenance free option that should give many years of trouble-free use.

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Outdoor Green:

l) Normal winter maintenance is progressing well. The rugby club side of the fence has now been painted by our volunteers No urgent maintenance required at this point in time.

PAT testing:

m) All now up to date

Other:

It has been brought to my attention that we may be getting visitors "out of hours" as several things appear to be happening. Earlier this week one of the plastic chairs was found in the middle of the green, and on Wednesday morning the hose was running, and the "squeegee" was out on the green. It may be nothing to be concerned about, but we may need to take action. At the meeting Tony reported that there had been no signs of illegal entry for the past few days but he will continue to monitor the situation. Tony suggested that it may be prudent to buy a Video camera with motion sensor to monitor the rear of the building.

It was agreed that the cost of the TLS Alarm system for the front door, which will allow entry to members only, should be debited to both Abel Alarms and A1 Windows who were informed of all our requirements when they quoted for the new door system.

9. Functions Co-ordinator Steve Lovell

- a) As Derrick has put his name forward to act as Treasurer I have agreed to take back the bar duties which at the moment has to remain closed.
- b) I have heard back from the Bar Volunteers from last season all have agreed to carry on except for Arthur and Monica which is a shame as they worked very well, I would like to take this opportunity for all their hard work over the last few seasons.

10. Matters Requiring Attention

- a) Alarm installation to the Front Door.
- b) Resolve Indoor Secretary.
- c) Indoor Rink Opening and Closing, Competitions, number of members allowed in the rink at any one time.
- d) Grant Funding re Covid lockdown and someone to volunteer to look into general Grant Funding available to our club.

11. Any other Business

- a) Treasurer - It was agreed that Derek Alford would take over as Club Treasurer from January 1st 2021 and Steve Lovell will take over the duties of Bar Steward.
- b) Date of next AGM - It was decided that the AGM should take place on Monday March 15th.
- c) It was decided that rinks should in future be booked using the BowlR system with the exception of Club Nights which would still remain free for all. This would also apply to the Tuesday and Thursday morning roll ups.

12. Applications for Membership - No applications received.

The meeting closed at 11.05am

Date of Next meeting: Friday 8th January 2021 at 09.30am

Signed:Janet Moore (Chair)

Date:2020.

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