

Agenda for Little Cheverell Parish Council meeting 21st March 2024 at 7pm

1. Approval of the minutes of the Council meeting from 16th January 2023
2. Apologies
3. Declaration of Interest
4. Welcome to the public and Public Forum
5. Co-option of Mrs. Nicola Broe
6. Introduction of Rebecca Hathaway-White, Parish Clerk
7. Agreement to NALC contract of employment for the Parish Clerk
8. Finance and Insurance.
 - a. Current Bank Balance
 - b. Payments to approve
 - c. Hugo Fox for website £23.99 (paid by direct debit)
 - d. WALC Membership fees
 - e. Defibrillator rental 2023 and 2024
 - f. Approve insurance quote for £241 from Zurich Municipal (Public and employee liability)
 - d. Online banking update
 - e. Clerk's salary to agree in line with NALC scale
11. Village Hall Report
 - a. Gaiger Bros report
 - b. Finance matters
 - c. Council's role as custodian in the management of the Village Hall
21. Clerks workflow
- Policies for publication on the website
 - a. HMRC First registration
 - b. Payroll
 - c. Clerk's email account - clerklittlecheverellpc@gmail.com
 - d. 22. Speed Management B3098 - village gates and repeat metro count request.

22. Village Maintenance

- a. Contract with superior plants, new quote requested excluding the village hall planters
- b. Privet on south end of low road
- c. Telephone box re-painting, Tenders invited
- d. Potholes near Myrtle Cottage, Responses from Wiltshire council

25. Planning - When planning applications fall between Parish Council meetings: option #1 Request a delay in determination, option #2 The Parish Council will hold a meeting specifically for planning. These options provide transparency for the public and a record of the Parish Council's views in our minutes.

26. Date of next meeting