

BRINDLEY & FADDILEY PARISH COUNCIL

www.brindleyandfaddileypc.org.uk

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Clerk

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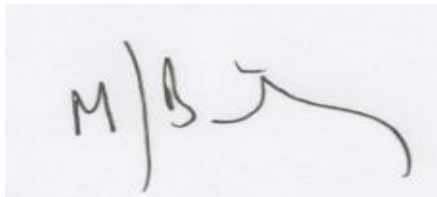
NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: MONDAY 5TH JULY 2021

TIME: 8.15 pm

VENUE: GOODWILL HALL, WREXHAM ROAD, FADDILEY
CW5 8JF



Signed: _____

Date of Issue: 29th June 2021

Enquiries to: Mark Bailey (Clerk)

Tel: 07854445636

To: Members of the Parish Council

Copies: Borough Councillor Stan Davies (Wrenbury)

Note:

Members of the public are asked to print their own copy of the agenda from the website.

Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available.

This meeting will be held according to latest government guidelines relating to the ongoing COVID-19 pandemic.

PLEASE NOTE CHANGE OF TIME.

AGENDA

PART A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 4th MAY 2021 (ANNUAL PARISH COUNCIL MEETING)

To approve, as a correct record, the minutes of the above meeting held on 4th May 2021.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=cf417341%2D81b4%2D43ba%2D8d57%2D0d83ee74df5e%2Epdf&o=DRAFT%2DMinutes%2D%2D%2D4%2DMay%2D2021%2Epdf>

4 MATTERS ARISING

To raise any matters from the above minutes. The following matters are from the minutes.

- Common – It was agreed to ask the football team how much space they need around the edge of the pitch. There was a focus on two main actions – to locate the bench and noticeboard. It was also agreed to do a leaflet drop about the proposals and to get a quote for a noticeboard. In an email sent to the Council on 20th May 2021, Jo Fawcett (Horticulturist) suggested the following
 - JF has highlighted campaigns to discourage mowing in common areas and to allow the grass to grow for a specified period to allow wildflower surveys to be carried out with accuracy
 - JF therefore proposes to margin off a few areas to be left to grow
 - To do this, the JF needs to know who is doing the mowing
 - In terms of engagement and information, JF proposes to produce a public sign for the Common on the new bus shelter, made up of three panels along the rear of the shelter which could be used to illustrate and narrate the history of the area; the resident wildlife and their habitats; and how to identify certain species
 - To this end, Jo Fawcett has contacted John Malam – an author based in Winsford – who may be able to help with this
 - To hold a further meeting at the Common to discuss this proposal

Members are asked to consider these proposals.

- Bench – still need to decide on the location, possibly by the pathway with the perennial trees. Cllr Robinson agreed to pick up the bench and store in the Goodwill Hall. The Council **AGREED** that Councillors Barlow, Thomas, and Robinson would decide on the location and Cllr Major would install the bench.
- Phone Box – not able to contact BT in terms of ceasing the power supply, so the Chair will contact an electrician to remove the power supply. It was confirmed that the phone box belongs to the Parish Council. It was **AGREED** to ask for offers in writing before the next Council meeting.
- Windsor Drive Sign – the Chair agreed to get the sign picked up and it was **AGREED** that Councillors Barlow/Major will install the sign.
- A534 hedge – this has now been cut back but concerns remain about ownership/responsibility. It was **AGREED** to approach United Utilities about the issue.

- Road Safety – the Chair said that the Parish Council had possibly done as much as it could in this area. It was agreed to focus on signage. Cllr Long said that she is happy to do the speed gun and Cllr Thomas said that the police are willing to train people. Cllr Major said that it would help to sort out the flooding issues on the A534.

Member may wish to raise other matters from the minutes under this item.

5 PUBLIC QUESTION TIME

Members of the public can ask questions or address the Parish Council.

6 CASUAL VACANCIES

Two vacancies exist on the Parish Council following the resignation of Cllrs Pochin and Latham.

As per the Council's Standing Orders, both vacancies have now been advertised with a notice sent to Cheshire East Council asking if the electors of the parish wish to hold an election to fill this vacancy. No election was requested, so the Parish Council is invited to co-opt to both vacancies.

RECOMMENDATION

The Parish Council is asked to nominate any candidates to fill one of the existing vacancies on the Parish Council.

7 FINANCIAL MATTERS

The following financial matters are presented to Members.

7.1 Authorisation of payments

£266.42	Dr MJ Bailey – salary payment for Clerk (June/July 2021)
£66.60	HMRC for months 3 and 4 of the tax year (Clerk's salary)
£21.60	Shires Pay Services Ltd (Payroll Costs – M1 and M2)
£21.58	Dr MJ Bailey (reimbursement for cost of website domain name)
£30.00	Goodwill Hall (Room Hire January-September 2020)
£50.00	Mr Peter Kent (Internal Audit 2020-21)

RECOMMENDATION: Members are asked to approve the above payments.

7.2 Ledger/Bank Reconciliation Statement (1.4.20-31.05.21)

The ledger/bank reconciliation statement for the period 1st April 2020-31st May 2021 is presented to Members for note.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=26f10fe1%2D79a3%2D4df2%2Db0a4%2Dade7d524be3a%2Epdf&o=Brindley%2D%26%2DFaddiley%2DParish%2DCouncil%2DLedger%2D01%2E04%2E20%2D%2D%2D31%2E05%2E21%2Epdf>

7.3 Risk Assessment 2021

A copy of the Council's 2021 Risk Assessment is attached. Members are asked to note and approve the document.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=5f837fce%2D44e4%2D490d%2Da609%2Dbc9b90b0ab0a%2Epdf&o=Draft%2DRisk%2DAssessment%2D2021%2D22%2D13%2E05%2E21%2Dv0%2E2%2Epdf>

RECOMMENDATION Members are asked to approve the attached risk assessment.

7.4 Internal/External Audit 2020-21

The 2020-21 Internal Audit report is presented to Members for note and approval.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=b3438930%2D747c%2D425a%2Dbdf6%2De00e82de927c%2Epdf&o=IA%2DReport%2D2020%2D21%2D29%2E6%2E21%2Epdf>

In terms of the external audit 2020-21, the Council approved a Certificate of Exemption, which will be sent to the External Auditors.

The dates for the period of exercise of public rights are 1st July 2021 to 11th August 2021. All relevant information has been posted on the Parish Council website.

<https://www.hugofox.com/community/brindley-faddiley-parish-council-12042/council-accounts-2020-21/>

RECOMMENDATION Members are asked to note the above information and approve the internal audit report for 2020-21.

8 CHAIRMAN'S REPORT

The Chairman of the Parish Council can provide a report to the Council under this item.

9 BOROUGH COUNCILLOR'S REPORT

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

10 HIGHWAY MATTERS

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

11 PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

11.1 Planning Applications

21/3060N Beech Cottage, Hearn's Lane, Faddiley CW5 8JL
Demolition of existing garage outbuilding. Construction of new garage/ home office.

Details of this application can found at
<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/3060N>

Closing Date: 7th July 2021

12 COMMUNICATION/SHARED INFORMATION

To discuss any communication issues. Members may share any other information, but formal decisions cannot be taken under this item.

13 DATE OF NEXT MEETING

Monday 6th September 2021 7.30pm – Goodwill Hall

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | |
|--|---|
| 1 Development Plan in all its aspects | 8 Appropriateness of use taking account of local area |
| 2 Government legislation and guidance | 9 Effect on highway safety |
| 3 Siting | 10 Landscape |
| 4 Design | 11 Listed buildings |
| 5 External appearance | 12 Conservation areas |
| 6 Compatibility with street scene | 13 Land |
| 7 Development effect on neighbouring properties, contamination, amenities, and privacy | 14 Flooding |

Non-Relevant Matters

- | | |
|---|--|
| 1 Matters controlled by other legislation | 6 Business competition |
| 2 Effects on private rights | 7 Personal circumstances – health/finance |
| 3 Provisions in covenants/deeds | 8 Ownership |
| 4 Effect on property values | 9 Moral issues |
| 5 Private opinions | 10 Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.