



**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:**

**Monday 16<sup>th</sup> November 2020 at 8pm by Video Conference**

Councillors are summoned to attend.

## **A G E N D A**

### **Parishioners Question Time**

15 minutes will be set aside to receive representations from members of the public.

#### **1. Apologies**

To receive apologies for absence.

#### **2. Minutes**

To agree (and sign later) the Minutes of the Parish Council meeting held on Monday 21<sup>st</sup> September.

#### **3. Matters Arising**

To address the Matters Arising from the Minutes and carry forward any further actions.

#### **4. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

#### **5. Coronavirus Pandemic**

To provide any update.

#### **6. Contributions from Buckinghamshire Councillor**

To receive a report from Buckinghamshire Council.

#### **7. Reports from Councillors attending meetings and outside organisations**

To report on any meetings including Community Boards (KN, 24.09.20), Greatmoor CLG Meeting (PS, 8.10.20), Green Future Bucks/Chiltern Rangers (SM, October 2020) and Waddesdon Freight Project (PS, 27.10.20).

#### **8. Correspondence**

To note any correspondence outside the Agenda.

- Email from Parishioner regarding visibility issues on Main Street and requesting a mirror or alternative be installed.
- Email from Parishioner requesting the Parish Council considers the installation of a defibrillator in Pollicott.



## 9. Footway Works

To note that footwork works will commence 23rd November until 4th December 2020. Traffic will be controlled by 3-way traffic lights (one each end of the Causeway and one in Wotton Road).

## 10. Traffic Calming Measures

To discuss the need for traffic calming measures in the village.

## 11. Village Signage for Village Approaches

To discuss signage for the four approaches to Village entrances (as budgeted for 2020/21 - £2,500).

## 12. Salt Bin

To discuss the need for another salt bin

## 13. Sewage Works

To provide any update.

## 14. Community Led Plan

To provide any update.

## 15. Trees on Parish Land

- To provide update on works to trees on Boughton's Peace.
- To report on progress for Tree Preservation Orders on trees (individual or group), PS.

## 16. Projects for 2021/22

To receive suggestions for projects for 2021/22.

## 17. Finance

- a. **Balance from Minutes of previous meeting (21<sup>st</sup> September 2020): £31,564.11**
  - **Receipts:** £8,145.00 (Precept)
  - **Debits:** £73.74 (E-on)
  - **Plus unrepresented cheques:** £40.00 (Information Commissioner's Office)
  - **Less standing orders:** £476.68 (Clerk salary – September and October)
  - **Balance of Bank Account:** £39,198.69 (23<sup>rd</sup> October 2020)

**Available Funds: £39,158.69** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £772.45**
  - **Keltic Traffic Management - £90.00** (£75.00 + £15.00 VAT) - CAD TM Plan.



- Venetia Davies - £9.45 - Clerk travel)
  - Venetia Davies – £25.00 - Poppy Wreath
  - RTM Landscapes Ltd - £408.00 (£340.00 + £68.00 (VAT) Grass Cuttings – October
  - PKF Littlejohn LLP - £240.00 (£200.00 + £40.00 VAT) Parish Council Audit.
  - **BALANCE: £38,386.24** (Available Funds less Orders for Payment)
- c. **Notice of conclusion of audit.** To note the Annual Governance & Accountability Return for the year ended 31 March 2020 is now complete.
- d. **Management Report**, November Circular.

#### 18. Planning

- **20/03611/APP - Valley Farm, Upper Pollicott, Ashendon, HP18 0HH**  
Change of use of an agricultural building to two dwellings. Comments by: 19.11.20
- **20/03644/APP - Jasmine House, Main Street, Ashendon, HP18 0HB**  
Demolition of existing dwelling and erection of three dwellings. Comments by: 23.11.20
- **20/03708/APP - Pollicott Barn, Upper Pollicott, Ashendon, HP18 0HH**  
Demolition of existing garage. Single storey garage to the side of the house with linked walkway attached to the clipped roof end of the property. Previous planning approved on 14/02543/APP Approved. Comments by: 27.11.20

#### 19. Items for Information including Diary Dates:

- Pre-Submission Draft Neighbourhood Plan for Cuddington. Comments by 7<sup>th</sup> December 2020.
- Haddenham and Waddesdon Community Board - next formal Board meeting rescheduled from 5th November to Wednesday 25th November at 7pm
- Greatmoor CLG Mtg - 21st January 2021 at 6pm via Teams

#### 20. Date and Time of Next Meeting:

**Monday 14<sup>th</sup> December at 8pm in Ashendon Village Hall or by Video Conference (tbc)**  
**Parishioners are invited to the meeting but are required to email the Clerk at [ashendonpc@gmail.com](mailto:ashendonpc@gmail.com)**  
**for a Zoom meeting ID number and password if the meeting is by Video Conference.**