

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 6 June 2011

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. K Butcher, Cllr. P MacLoughlin, Cllr. R Silvester, Cllr. Mrs Linda Challiss, Cllr. T Kent, Cllr. A Bellingham, Cllr. R Crowther, Cllr. M Skinner, Cllr. L Jacobs.

Also present: Mrs C Mason (Town Clerk), Phil Magill, Transport Manager, SCC, Squadron Leader

J Neilds, Cllr. B Bishop and thirty five members of the public.

The meeting commenced at 7.00pm.

A PRESENTATION BY PHIL MAGILL, TRANSPORT MANAGER, SUFFOLK COUNTY COUNCIL

A power point presentation relating to current transport issues within Brandon was followed by a question and answer session. Concerns were expressed that the discontinuation of the town bus and the return routing of the 193 service was severely restricting residents' ability to access doctors, dentists and local shops. It was suggested Suffolk County Council contact Coach Services with the view to alter the return 193 bus route from Bury St Edmunds to Brandon, by turning right from Bury Road into Green Road (presently left into Rattlers Road), left into Thetford Road to George Street, left onto Bury Road and right at Rattlers Road. It was further suggested the local community set up their own bus service. This can only be funded by private individuals and not public money; however, grants are available for this project. Suffolk County Council would assist if this avenue is pursued. Letters of complaint to be sent to the town council offices for forwarding on to the Transport Management Office. Contact details for Phil Magill to be printed in Brandon Life.

1. APOLOGIES

No absentees.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Annual General Meeting of Monday 16 May 2011 (Public Items).

Amendment to minutes:

Resolution Record No. **BTC/10/06/Jun/11**

Proposed by Cllr. A Bellingham and seconded by Cllr. D Bimson.

CARRIED: 9 for 2 against 2 abstentions.

THAT THIS COUNCIL AGREES TO A WRITTEN BALLOT BEING TAKEN TO DETERMINE THE TOWN COUNCIL REPRESENTATIVE ON THE BRANDON REMEMBRANCE PLAYING FIELDS COMMITTEE AND (2) THE BRANDON COUNTRY PARK JOINT ADVISORY PANEL.

Brandon Remembrance Playing Fields Committee

By written ballot the following votes were recorded: Cllr. P MacLoughlin 6 votes, Cllr. L Challiss 7 votes.

By majority vote Cllr. Mrs L Challiss was elected to be the town council representative on the Brandon Remembrance Playing Fields Committee.

Brandon Country Park Joint Advisory Panel

By written ballot the following votes were recorded: Cllr. T Kent 7, Cllr. D Bimson 5 votes, 1 spoilt vote.

By majority vote Cllr. T Kent was elected to be town council representative on the Brandon Country Park Joint Advisory Panel.

Resolution Record No. **BTC/11/06/Jun/11**

Proposed by Cllr. R Silvester and seconded by Cllr.N Vant.

CARRIED: Unanimous.

THAT THE AMENDED MINUTES OF THE FULL BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 16 MAY 2011 BE ACCEPTED AS A TRUE RECORD.

5. PUBLIC FORUM

Resolution Record No. **BTC/12/06/Jun/11**

Proposed by Cllr. D Bimson and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public expressed their displeasure that Cllr. B Bishop and Cllr. E Stewart had submitted formal objections to Suffolk County Council with regard to the change of Traffic Regulations on Market Hill.

A question was raised regarding the lack of a waste bin near to the Riverside Way signage. Cllr. T Simmons agreed to raise this matter with Forest Heath District Council.

TO RECEIVE A REPORT FROM RAF LAKENHEATH

With no matters to report, questions were invited. Apologies were given for the next town council meeting.

6. TO RECEIVE A REPORT FROM THE POLICE

No report available.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Points raised in Cllr. Bishop's report included the Brandon Country Park Project meeting due to be held on the 30 June; the continuation of Brandon Youth Services for a further period of time (£2500 given from the Locality Budget); the YMCA Training Trust, currently operating in Maidenhead, is considering running a similar project in Brandon; a donation of £850 has been given to enhance the skate park; locality budget monies have also been used for road signage assisting Heathcote House and the Day Care Centre; additional bus stop signage and a raised kerb at the entrance to Swallow Drive; the closure of Church Road from August 15th to August 18th for essential gas repairs.

Members questioned Cllr. Bishop's last minute decision to submit an objection to the proposed Traffic Regulations Order banning car parking on Market Hill. In response, Cllr. Bishop justified this decision by saying additional car parking will be required if plans to extend the GP's surgery, the Forest Primary School, Old Forest School, and outlets on Market Hill go ahead.

Cllr. T Simmons spoke about the public toilets in Brandon and the prospect of their closure. Enquiries are to be made regarding the availability of funding originally ring fenced by Forest Heath District Council for toilet facilities within the Healthy Living Centre.

Cllr. P MacLoughlin left the meeting at 9.05pm.

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.
None.

9. ACCOUNTS

9.1 Approval of payments: Public Items – May 2011. Discussion permitted.

9.2 Approval of Confidential Items –May 2011 (Staff salaries).

9.3 Approval of the end of year accounts 2010/11.

Resolution Record No. **BTC/13/06/Jun/11**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS NINE ONE AND NINE TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
May-11	74.88	IRS Limited - Grave Markers	62.40	12.48
May-11	134.29	Finevale Services	111.90	22.39
May-11	30.10	Fengate Fasteners	25.08	5.02
May-11	44.34	Thetford Garden Centre	36.95	7.39
May-11	300.00	Whitehouse Enterprises - litter bin orchard	250.00	50.00
May-11	14.00	J & D Green	14.00	
May-11	208.07	Viridor Waste	173.39	34.68
May-11	45.12	Ian Smith Office Supplies	37.60	7.52
May-11	15.50	LCR - NALC Magazine Subscription	15.50	
May-11	27.72	Travis Perkins	23.10	4.62
May-11	554.16	RBS Software Solutions	461.80	92.36
TOTAL:	1,448.18		1,211.72	236.46

9.3 Resolution Record No. **BTC/14/06/Jun/11**

Proposed by Cllr. R Silvester and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE END OF YEAR ACCOUNTS FOR THE FINANCIAL YEAR 2010/11.

10. STREET LIGHTING

Discussion deferred until the next town council meeting.

11. BRANDON BRADERIE 2011

Resolution Record No. **BTC/15/06/June/11**

Proposed by Cllr. P Ridgwell and seconded by Cllr. A Billingham.

CARRIED: Unanimous.

THAT THIS COUNCIL AGREES TO PERMIT ORGANISERS OF THE BRANDON BRADERIE USAGE OF THE TOWN COUNCIL'S ELECTRICITY SUPPLY.

12. NINE STILES WALK

Date agreed as Friday 22 July 2011 at 7.00pm. Meet at Coulson Lane, Brandon. Mrs S Jureko to be asked to lead the walk.

13. PARKING ON MARKET HILL

Discussed fully earlier in the meeting.

14. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted. No issues raised.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Annual General Meeting of Monday 16 May 2011 (Public Items).

There were no matters arising.

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/16/06/June/11**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Annual General Meeting

Held at 7.00pm on Monday 6 June 2011

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL

ONLY THE RESOLUTIONS MAY BE DISPLAYED

AS A MATTER OF PUBLIC RECORD

16. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Annual General Meeting of Monday 16 May 2011.

Resolution Record No. **BTC/17/06/June/11**

Proposed by Cllr. R Silvester and seconded by Cllr. T Simmons.

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 16 MAY 2011 BE ACCEPTED AS A TRUE RECORD.

24. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

There were no matters arising.

The meeting ended at 9.35pm.